



**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING PACKET
TUESDAY, JULY 21, 2026, 5:00 p.m.**

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**NOTICE OF LIBRARY BOARD MEETING
TUESDAY, JULY 21, 2026
5:00 p.m.**

The Saline District Library Board will be holding its monthly meeting to conduct regular business at this time.

This meeting will be held in the Library's Program Room.

555 N. Maple Road, Saline, MI 48176

Public comment will be allowed at specified times during the meeting according to Policy 512: Public Discussion at Board of Trustees Meetings.

In advance of the meeting, you may contact the Library Board here:
salinelibrary.org/about/board-of-trustees/

For special accommodations, please contact Library Director Karrie Waarala:
karrie@salinelibrary.org

SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, JULY 21, 2026, 5:00 p.m.

President TerHaar _____ Vice President Byron _____ Secretary Cummings _____
Treasurer Healy _____ Trustee Gray _____ Trustee Hundley _____ Trustee Sankaran _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

A. Call Meeting to Order at _____.

B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.

C. Approval of Past Minutes
Move _____ Second _____ to approve the June 16, 2026 meeting minutes as written.

D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

E. President's Report

F. Friends of the Library Report

G. Financial Reports
Move _____ Second _____ to approve the May 2026 financial reports.
Move _____ Second _____ to approve the June 2026 financial reports.

H. Committee Reports

1. Finance

2. Arts

3. Building & Grounds

4. Library Services

5. Staff Excellence

I. Library Director's Report

J. Unfinished Business

1. Millage Renewal

K. New Business

1. Policy Review

a. Policy 618: Bereavement Pay

Move _____ Second _____ to approve revised Policy 618: Bereavement Pay.

b. Policy 704: Disposal of Fixed Assets

Move _____ Second _____ to approve revised Policy 704: Disposal of Fixed Assets.

c. Policy 711: Capital Assets

Move _____ Second _____ to approve revised Policy 711: Capital Assets.

L. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

M. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on July 21, 2026

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the June 16, 2026 meeting minutes as written.

Move _____ Second _____ to approve the May 2026 financial reports.

Move _____ Second _____ to approve the June 2026 financial reports.

Move _____ Second _____ to approve revised Policy 618: Bereavement Pay.

Move _____ Second _____ to approve revised Policy 704: Disposal of Fixed Assets.

Move _____ Second _____ to approve revised Policy 711: Capital Assets.

Move _____ Second _____ to adjourn the meeting at _____.

DRAFT
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING MINUTES
TUESDAY, JUNE 16, 2026, 7:00 p.m.

Present: President TerHaar, Vice President Byron, Secretary Cummings, Treasurer Healy, Trustee Gray, Trustee Hundley, Director Waarala, Assistant Director Lash, Administrative Assistant Pilarz, Friends of the Library President Ceo
Absent: Trustee Sankaran

- a. Call Meeting to Order at 7:01 pm.
- b. Approval of Agenda
Move Gray, Second Byron to approve the agenda as presented. Motion carried.
- c. Approval of Past Minutes
Move Cummings, Second Hundley to approve the May 19, 2026 meeting minutes as written. Motion carried.
- d. Public Discussion
No public comment.
- e. President's Report
Met with Director Waarala on May 20 to discuss review and both short- and long-term goals for the coming year.
- f. Friends of the Library Report
The Friends have completed a membership survey to be distributed over the summer. Karen Viera will fill the VP position; the Friends Board is still in need of a Treasurer. The next meeting will be September 9, 2026.
- g. Financial Reports
May 2026 Financial Reports not completed at the time of agenda creation. May will be approved with June at the July Library Board meeting.
- h. Committee Reports
 - 1. Finance – Reviewed Policy 702: Tax Revenue Collection (see New Business) and Policy 714: Fraud Risk Management. Policy 714 needs more discussion and will be presented at a future Library Board meeting.
 - 2. Arts – Did not meet
 - 3. Building & Grounds – Did not meet
 - 4. Library Services – Reviewed Policy 705: Schrandt Grant and will continue to work on this. Reviewed Schrandt Grant applications (see New Business).
 - 5. Staff Excellence – Reviewed Policy 632: Dress Code (see New Business) and two other policies over email to present at a later date.

- i. Library Director's Report – Board President TerHaar and Executive Director Waarala participated in a coffee hour with Mayor Marl and highlighted the upcoming Library SDL millage renewal. Those attending the coffee hour responded positively, demonstrating strong engagement and positive energy regarding the library. A Temporary Library Assistant position has been posted.
- j. Unfinished Business
 - 1. Millage Renewal
 - a. Informational handout has been developed and is available at all library service desks
 - b. Informational presentations were provided my members of the Yes for SDL Committee at local senior facilities in early June
 - c. Public discussion at a school board meeting will take place at the July 14th meeting.
 - d. The Lions have agreed to have representatives speak about the millage renewal at their July meeting.
 - e. Lawn signs promoting the millage renewal will be finalized by late June/early July and will be distributed around town by the Yes for SDL Committee.
- f. New Business
 - 1. Policy Review
 - a. Policy 623: Dress Code
Move Byron, Second Gray to approve Policy 623: Dress Code as presented. Motion carried.
 - b. Policy 702: Tax Revenue Collection
Move Hundley, Second Healy to approve revised Policy 702: Tax Revenue Collection. Motion carried.
 - 2. Schrandt Grant Applications
 - a. 2026 Manhattan Short Film Festival
Move Byron, Second Healy to approve Schrandt Grant funding of \$3,000 for the 2026 Manhattan Short Film Festival. Motion carried.
 - b. Saline Area Social Service Summer Learning Camp
Move Gray, Second Byron to approve Schrandt Grant funding of up to \$1,000 for books and educational materials reimbursement for the SASS Summer Learning Camp. Motion carried.
- g. Public Discussion
No public comment.
- h. Adjournment
Move Hundley, Second Gray to adjourn the meeting at 7:47 pm. Motion carried.

CERTIFICATION OF MINUTES

I hereby certify that the foregoing is a true and complete copy of the minutes of a regular meeting of the Board of Trustees of Saline District Library, Washtenaw County, State of Michigan, held at 555 N. Maple Road, Saline, MI 48176 on June 16, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were approved by the Board of Trustees, were kept, and will be made available as required by said Act.

Secretary, SDL Board of Trustees

Date of Approval

Saline District Library
Bank Reconciliation
Key Bank - General
May 1, 2026 - May 31, 2026

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	316,390.60
			+ Cleared Deposits & Other Additions	407,268.41
			- Cleared Checks & Other Payments	588,576.71
			Ending Bank Balance	135,082.30
 Open Deposits & Additions				
			Total	0.00
 Open Checks & Payments				
25995	03/17/26	790-983.3	ROSEN PUBLIS...	758.00
26000	04/16/26	790-702	EVELYN MOORER	150.00
26043	05/19/26	790-750.4	RIDE OR DIE	337.50
26046	05/19/26	790-930	ALTECH	1,879.40
26057	05/19/26	790-955	SLOAN MUSEUM	269.00
26061	05/19/26	790-964.4	FARMINGTON....	11.37
26070	05/29/26	790-750.1	JAN BILLS	254.75
26071	05/29/26	790-955	PHILLIP J HALE	200.00
26072	05/29/26	790-851	TELNET WORLDWIDE	448.58
			Total	4,308.60
			Reconciled Bank Balance	130,773.70
 Bank Transactions				
		000-017	TRANSFER TO AGENCY SUB	(400,000.00)
		000-258	EFTPS/EMPLEE	(15,073.38)
		790-722	EFTPS/EMPLER	(8,091.77)
		790-723	EMPOWER	(7,394.34)
		790-920	DTE-ELECTRIC	(5,369.59)
		000-258.1	5080 MI TAX PYMT	(4,181.28)
		000-008	EMPOWER	(3,718.78)
		790-921	DTE - GAS	(1,837.61)
		790-804	PAYCHEX HRS	(715.85)
		790-802	STROM CPA	(660.00)
		790-802	PAYCHEX EIB	(560.08)
		790-702	PAYCHEX FLEXPERKS	(521.25)
		790-965	BK SERVICE CHRGS	(222.82)
		790-965	MERCH FEE & DISC	(71.18)
		790-722	PR FRACTION OF CENTS ADJ	(0.03)
		000-665.1	INTEREST	93.79
		000-017	TRANSFER FROM AGENCY SUB	150,000.00
			Total	(298,324.17)
			Adjusted General Ledger Balance	130,773.70

Saline District Library
Statement of Financial Position
As of May 31, 2026

Assets

Current Assets

000-001	Key Bank - General	\$	130,773.70
000-003	Old National CD 1		219,940.55
000-008	Employee Advances		16,750.04
000-013	Agency Account (Schrandt)		2,848,256.55
000-013.1	Agency Account-Unrealized Gain		(191,790.18)
000-017	Agency Sub Account (Investment Account)		3,989,271.60
000-017.1	Agency Sub Account-Unrealized Gain		(179,312.72)

Total Current Assets	6,833,889.54
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Property and Equipment

Net Property and Equipment	0.00
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Total Assets	\$ 6,833,889.54
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Liabilities and Net Assets

Current Liabilities

000-202	Accounts Payable	\$	3,201.00
000-257	Accrued Payroll		44,466.98
000-275	MTT Liability		7,797.00

Total Current Liabilities	55,464.98
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Long-Term Liabilities

Total Long-Term Liabilities	0.00
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Total Liabilities	55,464.98
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Net Assets

000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(2,624,661.31)
000-399	Net Position	1,684,097.87

Total Net Assets	6,778,424.56
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Total Liabilities and Net Assets	\$ 6,833,889.54
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Saline District Library

Income Statement

Actual vs. Budget

		1 Month Ended May 31, 2026 Actual	6 Months Ended May 31, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
Revenue					
000-402.1	Saline-Real Tax	\$ 252,149.65	\$ 675,806.70	\$ 705,995.00	95.72
000-402.2	Bridgewater-Real Tax	0.00	23,570.16	28,583.00	82.46
000-402.3	Freedom-Real Tax	0.00	7,661.45	8,575.00	89.35
000-402.4	Lodi-Real Tax	1,000.00	517,583.51	531,641.00	97.36
000-402.5	Pittsfield-Real Tax	314.11	955,056.23	966,100.00	98.86
000-402.6	Saline Township-Real Tax	90.57	189,093.46	182,931.00	103.37
000-402.7	York Township-Real Tax	739.53	435,964.51	437,318.00	99.69
000-413	PPT Reimbursement	0.00	103,385.30	103,385.00	100.00
000-540	State Aid	0.00	15,166.96	30,736.00	49.35
000-628	Printers-Revenue	391.20	2,346.54	5,000.00	46.93
000-628.1	Copy Machine-Revenue	0.00	0.00	1,200.00	0.00
000-629	Non-Resident Fee	80.00	1,065.00	2,800.00	38.04
000-656	Penal Fines	0.00	0.00	20,300.00	0.00
000-658	Fines-Overdue Materials	23.00	246.50	0.00	0.00
000-658.1	Materials Replacement	228.82	3,653.85	6,500.00	56.21
000-665.1	General Account Interest	93.79	480.90	1,200.00	40.08
000-665.3	Sub-Agency Account Interest	2,371.80	21,342.71	52,736.00	40.47
000-665.4	Agency Account Interest	7,030.45	34,371.87	0.00	0.00
000-674	Donations-Unrestricted	210.00	3,249.00	6,000.00	54.15
000-674.1	Donations-Restricted	250.00	16,950.00	1,500.00	1130.00
000-674.2	Donations-Friends	1,647.74	9,645.92	14,500.00	66.52
000-680	Other Income	0.00	1,454.54	0.00	0.00
	Total Revenue	<u>266,620.66</u>	<u>3,018,095.11</u>	<u>3,107,000.00</u>	<u>97.14</u>
	Gross Profit	<u>266,620.66</u>	<u>3,018,095.11</u>	<u>3,107,000.00</u>	<u>97.14</u>
Operating Expenses					
790-702	Salaries	108,770.40	696,808.04	1,580,000.00	44.10
790-716	Employee Insurance/Benefits	9,254.24	52,008.48	128,000.00	40.63
790-719	Health Reimbursement	686.45	7,950.09	24,500.00	32.45
790-722	Employer FICA	8,091.80	51,935.19	118,500.00	43.83
790-723	Retirement	6,292.29	23,527.29	59,000.00	39.88
790-727	Office Supplies	332.99	3,008.85	9,200.00	32.70
790-727.4	Cartridges	0.00	486.23	4,100.00	11.86
790-730	Postage	0.00	234.00	1,600.00	14.63
790-732	Cleaning Supplies	501.68	3,509.82	7,000.00	50.14
790-734	Processing Supplies	594.12	1,608.49	12,000.00	13.40
790-740	Equipment	1,441.16	3,057.76	40,000.00	7.64
790-750.1	Adult Programming	902.40	10,728.26	21,000.00	51.09
790-750.2	Teen Programming	833.76	4,435.50	13,000.00	34.12
790-750.3	Youth Programming	537.86	3,552.37	19,000.00	18.70
790-750.4	Programming funded by Friends	567.35	3,243.61	8,000.00	40.55
790-752.1	Summer Reading-Adult	47.49	1,292.45	3,000.00	43.08
790-752.2	Summer Reading-Teen	0.00	1,572.47	2,000.00	78.62
790-752.3	Summer Reading-Youth	0.00	1,196.19	5,000.00	23.92
790-760	Youth Toys/Realia	160.09	593.16	3,300.00	17.97
790-762.1	Adult ETC	116.75	401.57	3,500.00	11.47
790-762.3	Youth ETC	248.29	389.04	2,500.00	15.56
790-770	Periodicals	0.00	8,886.37	13,000.00	68.36
790-772.1	eLibrary-Adults	24,488.81	101,943.43	220,000.00	46.34
790-772.4	eLibrary Funded by Friends	0.00	5,000.00	5,000.00	100.00
790-780	Technology Support	708.78	9,757.04	25,000.00	39.03
790-785	Online Database	0.00	24,469.25	52,000.00	47.06
790-801	PS-Auditor	0.00	30,260.00	37,000.00	81.78

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended May 31, 2026 Actual	6 Months Ended May 31, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
790-802	PS-Bookkeeping	1,220.08	8,013.75	17,000.00	47.14
790-803	PS-Attorney	0.00	213.60	1,200.00	17.80
790-804	PS-Consultants	715.85	4,021.10	8,000.00	50.26
790-805	PS--Computer Consultants	0.00	1,500.00	5,000.00	30.00
790-806	PS-Tax Collection	0.00	0.00	400.00	0.00
790-810	Cooperative Fees	0.00	0.00	3,500.00	0.00
790-820	Polaris	0.00	3,200.00	50,000.00	6.40
790-850	Internet	1,188.35	7,138.35	21,000.00	33.99
790-851	Telephone	451.94	2,711.38	5,500.00	49.30
790-860	Travel/Lodging	3,191.13	7,198.48	6,000.00	119.97
790-880	Marketing	3,051.58	12,066.93	26,000.00	46.41
790-885	Misc Funded by Friends	1,613.66	2,743.14	2,000.00	137.16
790-920	Electricity	5,369.59	27,414.34	57,000.00	48.10
790-921	Gas	1,837.61	12,289.59	21,000.00	58.52
790-922	Water	1,542.35	2,905.86	8,000.00	36.32
790-930	Building Maintenance	3,237.66	16,410.70	35,000.00	46.89
790-932	Grounds Maintenance	1,283.47	49,187.16	44,000.00	111.79
790-934	Equipment Maintenance	682.86	8,685.88	20,000.00	43.43
790-955	Grants	746.51	7,600.55	0.00	0.00
790-956	Miscellaneous	173.92	219.97	3,000.00	7.33
790-957	Continued Education	0.00	916.27	8,000.00	11.45
790-958	Dues	0.00	3,203.00	4,400.00	72.80
790-964	Tax Adjustment	0.00	936.75	2,500.00	37.47
790-964.4	MelCat Reimbursements	11.37	155.25	1,200.00	12.94
790-965	Bank Charges	294.00	1,615.84	4,500.00	35.91
790-969	Insurance	0.00	20,621.00	25,000.00	82.48
790-971	Capital Improvement	0.00	0.00	30,000.00	0.00
790-975	Furniture	563.08	563.08	20,000.00	2.82
790-981	Books Funded by Friends	0.00	144.67	1,000.00	14.47
790-982.1	Adult Fiction	60.14	12,432.26	36,000.00	34.53
790-982.15	Large Print	0.00	2,478.73	9,000.00	27.54
790-982.2	Teen Fiction	0.00	2,733.49	11,000.00	24.85
790-982.3	Youth Fiction	0.00	5,114.29	26,000.00	19.67
790-983.1	Adult Nonfiction	9.89	9,600.39	34,000.00	28.24
790-983.15	Reference	0.00	248.50	3,500.00	7.10
790-983.2	Teen Nonfiction	0.00	722.81	4,000.00	18.07
790-983.3	Youth Nonfiction	0.00	8,558.39	16,000.00	53.49
790-984.1	Audiobooks-Adult	502.74	1,963.42	4,000.00	49.09
790-984.2	Audiobooks-Teen	0.00	0.00	1,400.00	0.00
790-984.3	Audiobooks-Youth	29.99	743.81	7,000.00	10.63
790-985.1	DVD/Blu Rays-Adult	310.75	3,112.36	9,000.00	34.58
790-985.2	DVD/Blu Rays-Teen	120.20	120.20	500.00	24.04
790-985.3	DVD/Blu Rays-Youth	215.91	958.84	2,600.00	36.88
790-986.1	Music CDs-Adult	147.64	362.72	1,400.00	25.91
790-986.2	Music CDs-Teen	0.00	0.00	200.00	0.00
790-986.3	Music CDs-Youth	72.70	133.40	0.00	0.00
790-998	Special Projects	0.00	0.00	95,000.00	0.00
Total Operating Expenses		<u>193,221.68</u>	<u>1,302,815.20</u>	<u>3,107,000.00</u>	<u>41.93</u>
Operating Income (Loss)		<u>73,398.98</u>	<u>1,715,279.91</u>	<u>0.00</u>	<u>0.00</u>
Other Income (Expenses)					
000-669	Sub-Agency Short Term Gain	0.00	(8,906.08)	0.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended May 31, 2026 Actual	6 Months Ended May 31, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
000-669.1	Sub-Agency Long Term Gain	(12,608.67)	(14,865.88)	0.00	0.00
000-670	Sub-Agency Change in Market Value	23,437.74	22,736.20	0.00	0.00
000-670.4	Agency Change in Market Value	(3,165.25)	(24,796.31)	0.00	0.00
000-965.4	Agency Admin Charges	<u>(1,021.13)</u>	<u>(5,349.97)</u>	<u>0.00</u>	<u>0.00</u>
	Total Other Income (Expenses)	<u>6,642.69</u>	<u>(31,182.04)</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss) Before Taxes	<u>80,041.67</u>	<u>1,684,097.87</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss)	<u>\$ 80,041.67</u>	<u>\$ 1,684,097.87</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101
Monthly Revenue
May 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.1 · City of Saline-Real Tax								
Deposit	05/01/2026			Deposit		001 · Key Bank...	252,149.65	252,149.65
Total 402.1 · City of Saline-Real Tax							252,149.65	252,149.65
402.4 · Lodi Township-Real Tax								
Deposit	05/22/2026			Deposit		001 · Key Bank...	1,000.00	1,000.00
Total 402.4 · Lodi Township-Real Tax							1,000.00	1,000.00
402.5 · Pittsfield Township-Real Tax								
Deposit	05/22/2026			Deposit		001 · Key Bank...	314.11	314.11
Total 402.5 · Pittsfield Township-Real Tax							314.11	314.11
402.6 · Saline Township-Real Tax								
Deposit	05/22/2026			Deposit		001 · Key Bank...	90.57	90.57
Total 402.6 · Saline Township-Real Tax							90.57	90.57
402.7 · York Township-Real Tax								
Deposit	05/22/2026			Deposit		001 · Key Bank...	739.53	739.53
Total 402.7 · York Township-Real Tax							739.53	739.53
Total 402 · Property Taxes Control Account							254,293.86	254,293.86
628 · Printers-Revenue								
Deposit	05/01/2026			Deposit		001 · Key Bank...	38.70	38.70
Deposit	05/01/2026			Deposit		001 · Key Bank...	32.70	71.40
Deposit	05/02/2026			Deposit		001 · Key Bank...	16.70	88.10
Deposit	05/02/2026			Deposit		001 · Key Bank...	2.00	90.10
Deposit	05/02/2026			Deposit		001 · Key Bank...	7.10	97.20
Deposit	05/07/2026			Deposit		001 · Key Bank...	21.40	118.60
Deposit	05/08/2026			Deposit		001 · Key Bank...	3.70	122.30
Deposit	05/11/2026			Deposit		001 · Key Bank...	10.00	132.30
Deposit	05/11/2026			Deposit		001 · Key Bank...	14.00	146.30
Deposit	05/11/2026			Deposit		001 · Key Bank...	2.00	148.30
Deposit	05/12/2026			Deposit		001 · Key Bank...	11.00	159.30
Deposit	05/13/2026			Deposit		001 · Key Bank...	12.40	171.70
Deposit	05/14/2026			Deposit		001 · Key Bank...	6.00	177.70
Deposit	05/15/2026			Deposit		001 · Key Bank...	13.40	191.10
Deposit	05/18/2026			Deposit		001 · Key Bank...	3.40	194.50
Deposit	05/18/2026			Deposit		001 · Key Bank...	3.10	197.60
Deposit	05/18/2026			Deposit		001 · Key Bank...	0.60	198.20
Deposit	05/19/2026			Deposit		001 · Key Bank...	24.40	222.60
Deposit	05/21/2026			Deposit		001 · Key Bank...	15.10	237.70
Deposit	05/22/2026			Deposit		001 · Key Bank...	44.30	282.00
Deposit	05/22/2026			Deposit		001 · Key Bank...	16.60	298.60
Deposit	05/26/2026			Deposit		001 · Key Bank...	1.80	300.40

Saline District Library Fund 101
Monthly Revenue
May 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	05/27/2026			Deposit		001 · Key Bank...	8.80	309.20
Deposit	05/28/2026			Deposit		001 · Key Bank...	16.40	325.60
Deposit	05/29/2026			Deposit		001 · Key Bank...	19.90	345.50
Total 628 · Printers-Revenue							345.50	345.50
629 · Non-Resident Fees								
Deposit	05/01/2026			Deposit		001 · Key Bank...	25.00	25.00
Deposit	05/07/2026			Deposit		001 · Key Bank...	15.00	40.00
Deposit	05/08/2026			Deposit		001 · Key Bank...	15.00	55.00
Deposit	05/11/2026			Deposit		001 · Key Bank...	25.00	80.00
Total 629 · Non-Resident Fees							80.00	80.00
658 · Fines-Overdue Materials								
Deposit	05/01/2026			Deposit		001 · Key Bank...	23.00	23.00
Total 658 · Fines-Overdue Materials							23.00	23.00
658.1 · Materials Replacement Fees								
Deposit	05/01/2026			Deposit		001 · Key Bank...	19.99	19.99
Deposit	05/01/2026			Deposit		001 · Key Bank...	10.99	30.98
Deposit	05/02/2026			Deposit		001 · Key Bank...	18.99	49.97
Deposit	05/06/2026			Deposit		001 · Key Bank...	3.95	53.92
Deposit	05/07/2026			Deposit		001 · Key Bank...	17.99	71.91
Deposit	05/11/2026			Deposit		001 · Key Bank...	12.99	84.90
Deposit	05/11/2026			Deposit		001 · Key Bank...	26.95	111.85
Deposit	05/12/2026			Deposit		001 · Key Bank...	14.99	126.84
Deposit	05/13/2026			Deposit		001 · Key Bank...	16.99	143.83
Deposit	05/19/2026			Deposit		001 · Key Bank...	30.00	173.83
Deposit	05/22/2026			Deposit		001 · Key Bank...	24.99	198.82
Total 658.1 · Materials Replacement Fees							198.82	198.82
665.1 · General Account Interest								
Deposit	05/29/2026			Deposit		001 · Key Bank...	93.79	93.79
Total 665.1 · General Account Interest							93.79	93.79
674 · Donations-Unrestricted								
Deposit	05/22/2026			Deposit		001 · Key Bank...	50.00	50.00
Deposit	05/22/2026			Deposit		001 · Key Bank...	30.00	80.00
Deposit	05/22/2026			Deposit		001 · Key Bank...	60.00	140.00
Deposit	05/22/2026			Deposit		001 · Key Bank...	20.00	160.00
Deposit	05/22/2026			Deposit		001 · Key Bank...	20.00	180.00
Deposit	05/22/2026			Deposit		001 · Key Bank...	10.00	190.00
Total 674 · Donations-Unrestricted							190.00	190.00
674.1 · Donations-Restricted								

Saline District Library Fund 101
Monthly Revenue
May 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	05/22/2026			Deposit		001 · Key Bank...	250.00	250.00
Total 674.1 · Donations-Restricted							250.00	250.00
674.2 · Donations-Friends								
Deposit	05/22/2026			Deposit		001 · Key Bank...	715.54	715.54
Deposit	05/22/2026			Deposit		001 · Key Bank...	100.00	815.54
Deposit	05/22/2026			Deposit		001 · Key Bank...	832.20	1,647.74
Total 674.2 · Donations-Friends							1,647.74	1,647.74
699 · Transfer from Other Funds								
Deposit	05/05/2026			Deposit		001 · Key Bank...	150,000.00	150,000.00
Total 699 · Transfer from Other Funds							150,000.00	150,000.00
TOTAL							407,122.71	407,122.71

Saline District Library Fund 101

Bill List

May 2026

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	05/07/2026			pay period en...	39,162.62
Check	05/07/2026			Empower for ...	1,698.39
Check	05/07/2026			Empower for ...	88.19
Check	05/07/2026			Empower for ...	149.81
Check	05/07/2026			Empower for ...	1,859.39
Check	05/07/2026			PayChex Flex...	252.74
Check	05/21/2026			pay period en...	39,182.23
Check	05/21/2026			Flexperks	268.51
Check	05/26/2026			Empower for ...	1,760.78
Check	05/26/2026			Empower for ...	88.19
Check	05/26/2026			Empower for ...	149.81
Check	05/26/2026			Empower for ...	1,859.39
Total 702 · Salaries					86,520.05
716 · Employee Insurances/Benefits					
Bill	05/18/2026	6/1/20...	BLUE CROSS BLU...		9,878.36
Bill	05/19/2026	77976	THE LIBRARY NET...	EAP	644.87
Bill	05/21/2026	CID97...	SBIS		1,205.45
Total 716 · Employee Insurances/Benefits					11,728.68
719 · Health Reimbursement					
Bill	05/19/2026	ADM0...	EHIM		170.75
Bill	05/19/2026	FND0...	EHIM		515.70
Total 719 · Health Reimbursement					686.45
723 · Retirement					
Check	05/07/2026			Empower for ...	1,698.39
Check	05/26/2026			Empower for ...	1,760.78
Total 723 · Retirement					3,459.17
727 · Office Supplies					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		226.18
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		61.57
Bill	05/19/2026	70096...	STAPLES		45.88
Total 727 · Office Supplies					333.63
732 · Cleaning Supplies					
Bill	05/19/2026	70096...	STAPLES		501.68
Total 732 · Cleaning Supplies					501.68
734 · Processing Supplies					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		65.47
Bill	05/19/2026	331873	SHOWCASES		205.20
Bill	05/19/2026	7793978	DEMCO INC		172.43

Saline District Library Fund 101
Bill List
May 2026

Type	Date	Num	Name	Memo	Amount
Bill	05/19/2026	70096...	STAPLES		151.70
Total 734 · Processing Supplies					594.80
740 · Equipment					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		1,072.26
Bill	05/19/2026	70096...	STAPLES		379.99
Total 740 · Equipment					1,452.25
750.1 · Adult Programming					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		199.71
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		-19.99
Bill	05/19/2026	4/2-4/...	JO ANN YATES	9 YOGA SES...	450.00
Bill	05/29/2026	8740	JAN BILLS	Gardening wit...	254.75
Total 750.1 · Adult Programming					884.47
750.2 · Teen Programming					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		154.55
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		686.31
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		-15.61
Total 750.2 · Teen Programming					825.25
750.3 · Youth Programming					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		381.81
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		-4.69
Bill	05/19/2026	509	ANN ARBOR SYMP...	KinderConcer...	160.00
Total 750.3 · Youth Programming					537.12
750.4 · Programming Funded by Friends					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		229.85
Bill	05/18/2026	8714	RIDE OR DIE ICE, L...		337.50
Total 750.4 · Programming Funded by Friends					567.35
752.1 · Summer Reading-Adult					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		47.99
Total 752.1 · Summer Reading-Adult					47.99
760 · Youth Toys/Realia					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		161.76
Total 760 · Youth Toys/Realia					161.76
762.1 · Adult ETC					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		117.97

Saline District Library Fund 101
Bill List
May 2026

Type	Date	Num	Name	Memo	Amount
Total 762.1 · Adult ETC					117.97
762.3 · Youth ETC					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		221.09
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		27.48
Total 762.3 · Youth ETC					248.57
770 · Periodicals					
Deposit	05/22/2026			Deposit	-12.46
Total 770 · Periodicals					-12.46
772.1 · Ebooks-Adult					
Bill	05/18/2026	50879...	MIDWEST TAPE		8,403.15
Bill	05/18/2026	50865...	MIDWEST TAPE		8,886.33
Bill	05/18/2026	50178...	KANOPY, INC.		547.40
Bill	05/19/2026	20000...	MIDWEST TAPE	FLEX	651.93
Bill	05/19/2026	CD01...	OVERDRIVE, INC		6,000.00
Total 772.1 · Ebooks-Adult					24,488.81
780 · Software					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		579.78
Bill	05/19/2026	5/6/20...	DEPRECIATION W...		129.00
Total 780 · Software					708.78
802 · Professional Services-Bookkeep					
Check	05/08/2026			paychex EIB	281.99
Bill	05/14/2026	5/14/2...	STROM ACCOUNTI...		660.00
Check	05/21/2026			Paychex Elb	278.09
Total 802 · Professional Services-Bookkeep					1,220.08
804 · Professioanl services-Consult					
Bill	05/14/2026		PAYCHEX	HR	715.85
Total 804 · Professioanl services-Consult					715.85
821 · MeICat					
Deposit	05/22/2026			Deposit	-21.99
Deposit	05/22/2026			Deposit	-39.95
Total 821 · MeICat					-61.94
850 · Internet					
Bill	05/19/2026	5/13/2...	T-MOBILE	Hotspots	1,188.35
Total 850 · Internet					1,188.35
851 · Telephone					

Saline District Library Fund 101
Bill List
May 2026

Type	Date	Num	Name	Memo	Amount
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		3.36
Bill	05/29/2026	IN178...	TELNET WORLDWI...		448.58
Total 851 · Telephone					451.94
860 · Travel/Lodging					
Deposit	05/01/2026			Deposit	-50.00
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		3,191.83
Bill	05/19/2026	1/7-4/...	PATRICIA BROWN	Mileage	42.34
Bill	05/19/2026	5/11/2...	LUPTON, JENNIFER	Mileage	6.96
Total 860 · Travel/Lodging					3,191.13
880 · Marketing					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		24.30
Bill	05/21/2026	15070...	4IMPRINT, INC.		3,027.28
Total 880 · Marketing					3,051.58
885 · Msc funded by Friends					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		1,613.66
Total 885 · Msc funded by Friends					1,613.66
920 · Electricity					
Bill	05/14/2026		DTE ENERGY - EL...		5,369.59
Total 920 · Electricity					5,369.59
921 · Gas					
Bill	05/14/2026		DTE ENERGY - GAS		1,837.61
Total 921 · Gas					1,837.61
922 · Water					
Bill	05/18/2026	1/1-3/...	SALINE CITY HALL		1,542.35
Total 922 · Water					1,542.35
930 · Building Maintenance					
Bill	05/19/2026	11072	THE GREEN PANE...	Solar repair	989.00
Bill	05/19/2026	89639...	WASTE MANAGEM...		303.45
Bill	05/19/2026	50585...	CHELSEA LUMBE...		65.81
Bill	05/19/2026	14487	ALTECH	Boiler repair, l...	1,879.40
Total 930 · Building Maintenance					3,237.66
932 · Ground Maintenance					
Bill	05/19/2026	17495	SALINE SPRINKLER	Season start ...	1,243.00
Bill	05/19/2026	50585...	CHELSEA LUMBE...		40.47

Saline District Library Fund 101
Bill List
May 2026

Type	Date	Num	Name	Memo	Amount
Total 932 · Ground Maintenance					1,283.47
934 · Equipment Maintenance					
Bill	05/18/2026	50384...	WELLS FARGO FIN...		386.79
Bill	05/19/2026	IN346...	ELITE IMAGING SY...		296.07
Total 934 · Equipment Maintenance					682.86
955 · Grants					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		280.41
Bill	05/19/2026	8545	SLOAN MUSEUM O...	Dino Program	269.00
Bill	05/29/2026	8751	PHILLIP J. HALE	Social Club P...	200.00
Total 955 · Grants					749.41
956 · Miscellaneous					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		173.92
Total 956 · Miscellaneous					173.92
964.4 · MelCat Reimbursements					
Bill	05/19/2026	30036...	FARMINGTON CO...		11.37
Total 964.4 · MelCat Reimbursements					11.37
965 · Bank Charges					
Check	05/04/2026			KB merch fee	41.87
Check	05/04/2026			KB merch fee	29.31
Check	05/08/2026			April Analysis ...	222.82
Total 965 · Bank Charges					294.00
975 · Furniture					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		568.96
Total 975 · Furniture					568.96
982.1 · Adult Fiction					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		60.76
Total 982.1 · Adult Fiction					60.76
983.1 · Adult Nonfiction					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		9.99
Total 983.1 · Adult Nonfiction					9.99
984.1 · Audiobooks-Adult					
Bill	05/14/2026	4/30/2...	KEYBANK - NATIO...		50.84
Bill	05/18/2026	4/1-4/...	MIDWEST TAPE		451.90

1:32 PM

06/12/26

Accrual Basis

Saline District Library Fund 101
Bill List
May 2026

Type	Date	Num	Name	Memo	Amount
Total 984.1 · Audiobooks-Adult					502.74
984.3 · Audiobooks-Youth					
Bill	05/18/2026	4/1-4/...	MIDWEST TAPE		29.99
Total 984.3 · Audiobooks-Youth					29.99
985.1 · DVDBlu Rays-Adult					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		32.95
Bill	05/18/2026	4/1-4/...	MIDWEST TAPE		278.14
Total 985.1 · DVDBlu Rays-Adult					311.09
985.2 · DVD Blu Rays-Teen					
Bill	05/18/2026	5/11/2...	AMAZON CAPITAL ...		121.46
Total 985.2 · DVD Blu Rays-Teen					121.46
985.3 · DVD/Blu Rays-Youth					
Bill	05/18/2026	4/1-4/...	MIDWEST TAPE		215.91
Total 985.3 · DVD/Blu Rays-Youth					215.91
986.1 · Music CDs-Adult					
Bill	05/18/2026	4/1-4/...	MIDWEST TAPE		147.64
Total 986.1 · Music CDs-Adult					147.64
986.3 · Music CDs-Youth					
Bill	05/18/2026	4/1-4/...	MIDWEST TAPE		72.70
Total 986.3 · Music CDs-Youth					72.70
TOTAL					162,446.45

Saline District Library
Bank Reconciliation
Key Bank - General
June 1, 2026 - June 30, 2026

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	135,082.30
			+ Cleared Deposits & Other Additions	158,856.54
			- Cleared Checks & Other Payments	206,604.32
			Ending Bank Balance	87,334.52
 Open Deposits & Additions				
				Total 0.00
Open Checks & Payments				
25995	03/17/26	790-983.3	ROSEN PUBLIS...	758.00
26073	06/08/26	790-750.4	TIPTOP ENTERTAIN	575.00
26075	06/09/26	790-750.3	MI SCIENCE	436.92
26105	06/16/26	790-750.4	BUGS ON WHEELS	600.00
26109	06/16/26	790-932	SALINE SPRINKLER	402.00
26110	06/16/26	790-958	INNOVATIVE USER	137.50
26111	06/16/26	790-750.1	JO ANN YATES McFRY	300.00
26112	06/16/26	790-750.4	KAMRON REYNOL...	165.00
26113	06/16/26	790-750.4	MUSEUM OF NATU...	400.00
26115	06/16/26	790-752.1	TIM RETZLOFF	300.00
				Total 4,074.42
				Reconciled Bank Balance 83,260.10
 Bank Transactions				
		000-258	EFTPS/EMPLEE	(15,627.80)
		790-722	EFTPS/EMPLER	(8,292.68)
		790-723	EMPOWER	(7,119.25)
		790-920	DTE-ELECTRIC	(5,498.67)
		000-258.1	5080 MI TAX PYMT	(4,285.75)
		000-008	EMPOWER	(3,906.37)
		790-921	DTE - GAS	(1,251.80)
		790-804	PAYCHEX HRS	(715.85)
		790-802	STROM CPA	(660.00)
		790-802	PAYCHEX EIB	(567.87)
		790-702	PAYCHEX FLEXPERKS	(436.33)
		790-965	BK SERVICE CHRGS	(210.50)
		790-965	MERCH FEE & DISC	(67.08)
		790-722	PR FRACTION OF CENTS ADJ	(0.08)
		000-665.1	INTEREST	43.32
		000-017	TRANSFER FROM AGENCY SUB	150,000.00
				Total 101,403.29
				Adjusted General Ledger Balance 83,260.10

Saline District Library
Statement of Financial Position
As of June 30, 2026

Assets

Current Assets		
000-001	Key Bank - General	\$ 83,260.10
000-003	Old National CD 1	219,940.55
000-008	Employee Advances	13,241.21
000-013	Agency Account (Schrandt)	2,852,535.60
000-013.1	Agency Account-Unrealized Gain	(193,856.09)
000-017	Agency Sub Account (Investment Account)	3,845,202.03
000-017.1	Agency Sub Account-Unrealized Gain	(177,303.77)
Total Current Assets		<u>6,643,019.63</u>
Property and Equipment		
Net Property and Equipment		<u>0.00</u>
Total Assets		<u>\$ 6,643,019.63</u>

Liabilities and Net Assets

Current Liabilities		
000-202	Accounts Payable	\$ 3,201.00
000-257	Accrued Payroll	44,466.98
000-275	MTT Liability	7,797.00
Total Current Liabilities		<u>55,464.98</u>
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		<u>55,464.98</u>
Net Assets		
000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(2,624,661.31)
000-399	Net Position	1,493,227.96
Total Net Assets		<u>6,587,554.65</u>
Total Liabilities and Net Assets		<u>\$ 6,643,019.63</u>

See Accountants' Compilation Report

Saline District Library

Income Statement

Actual vs. Budget

		1 Month Ended June 30, 2026 Actual	7 Months Ended June 30, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
Revenue					
000-402.1	Saline-Real Tax	\$ 0.00	\$ 675,806.70	\$ 705,995.00	95.72
000-402.2	Bridgewater-Real Tax	4,851.08	28,421.24	28,583.00	99.43
000-402.3	Freedom-Real Tax	0.00	7,661.45	8,575.00	89.35
000-402.4	Lodi-Real Tax	0.00	517,583.51	531,641.00	97.36
000-402.5	Pittsfield-Real Tax	0.00	955,056.23	966,100.00	98.86
000-402.6	Saline Township-Real Tax	1,033.94	190,127.40	182,931.00	103.93
000-402.7	York Township-Real Tax	0.00	435,964.51	437,318.00	99.69
000-413	PPT Reimbursement	0.00	103,385.30	103,385.00	100.00
000-540	State Aid	0.00	15,166.96	30,736.00	49.35
000-628	Printers-Revenue	412.20	2,758.74	5,000.00	55.17
000-628.1	Copy Machine-Revenue	632.45	632.45	1,200.00	52.70
000-629	Non-Resident Fee	575.00	1,640.00	2,800.00	58.57
000-656	Penal Fines	0.00	0.00	20,300.00	0.00
000-658	Fines-Overdue Materials	45.99	292.49	0.00	0.00
000-658.1	Materials Replacement	622.24	4,276.09	6,500.00	65.79
000-665.1	General Account Interest	43.32	524.22	1,200.00	43.69
000-665.3	Sub-Agency Account Interest	5,930.43	27,273.14	52,736.00	51.72
000-665.4	Agency Account Interest	5,295.39	39,667.26	0.00	0.00
000-674	Donations-Unrestricted	0.00	3,249.00	6,000.00	54.15
000-674.1	Donations-Restricted	0.00	16,950.00	1,500.00	1130.00
000-674.2	Donations-Friends	0.00	9,645.92	14,500.00	66.52
000-680	Other Income	640.32	2,094.86	0.00	0.00
	Total Revenue	<u>20,082.36</u>	<u>3,038,177.47</u>	<u>3,107,000.00</u>	<u>97.78</u>
	Gross Profit	<u>20,082.36</u>	<u>3,038,177.47</u>	<u>3,107,000.00</u>	<u>97.78</u>
Operating Expenses					
790-702	Salaries	111,312.43	808,120.47	1,580,000.00	51.15
790-716	Employee Insurance/Benefits	10,191.05	62,199.53	128,000.00	48.59
790-719	Health Reimbursement	1,357.88	9,307.97	24,500.00	37.99
790-722	Employer FICA	8,292.76	60,227.95	118,500.00	50.83
790-723	Retirement	6,102.12	29,629.41	59,000.00	50.22
790-727	Office Supplies	332.83	3,341.68	9,200.00	36.32
790-727.4	Cartridges	0.00	486.23	4,100.00	11.86
790-730	Postage	182.24	416.24	1,600.00	26.02
790-732	Cleaning Supplies	361.52	3,871.34	7,000.00	55.30
790-734	Processing Supplies	2,041.12	3,649.61	12,000.00	30.41
790-740	Equipment	49.98	3,107.74	40,000.00	7.77
790-750.1	Adult Programming	1,289.62	12,017.88	21,000.00	57.23
790-750.2	Teen Programming	1,442.38	5,877.88	13,000.00	45.21
790-750.3	Youth Programming	1,178.80	4,731.17	19,000.00	24.90
790-750.4	Programming funded by Friends	2,171.50	5,415.11	8,000.00	67.69
790-752.1	Summer Reading-Adult	300.00	1,592.45	3,000.00	53.08
790-752.2	Summer Reading-Teen	0.00	1,572.47	2,000.00	78.62
790-752.3	Summer Reading-Youth	3,315.00	4,511.19	5,000.00	90.22
790-760	Youth Toys/Realia	0.00	593.16	3,300.00	17.97
790-762.1	Adult ETC	0.00	401.57	3,500.00	11.47
790-762.3	Youth ETC	19.94	408.98	2,500.00	16.36
790-770	Periodicals	1,444.98	10,331.35	13,000.00	79.47
790-772.1	eLibrary-Adults	18,938.56	120,881.99	220,000.00	54.95
790-772.4	eLibrary Funded by Friends	0.00	5,000.00	5,000.00	100.00
790-780	Technology Support	12.00	9,769.04	25,000.00	39.08
790-785	Online Database	2,575.00	27,044.25	52,000.00	52.01
790-801	PS-Auditor	0.00	30,260.00	37,000.00	81.78

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended June 30, 2026 Actual	7 Months Ended June 30, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
790-802	PS-Bookkeeping	1,227.87	9,241.62	17,000.00	54.36
790-803	PS-Attorney	2,250.00	2,463.60	1,200.00	205.30
790-804	PS-Consultants	715.85	4,736.95	8,000.00	59.21
790-805	PS--Computer Consultants	0.00	1,500.00	5,000.00	30.00
790-806	PS-Tax Collection	0.00	0.00	400.00	0.00
790-810	Cooperative Fees	0.00	0.00	3,500.00	0.00
790-820	Polaris	0.00	3,200.00	50,000.00	6.40
790-850	Internet	1,190.00	8,328.35	21,000.00	39.66
790-851	Telephone	458.67	3,170.05	5,500.00	57.64
790-860	Travel/Lodging	26.40	7,224.88	6,000.00	120.41
790-880	Marketing	3,468.45	15,535.38	26,000.00	59.75
790-885	Misc Funded by Friends	0.00	2,743.14	2,000.00	137.16
790-920	Electricity	5,498.67	32,913.01	57,000.00	57.74
790-921	Gas	1,251.80	13,541.39	21,000.00	64.48
790-922	Water	0.00	2,905.86	8,000.00	36.32
790-930	Building Maintenance	1,052.91	17,463.61	35,000.00	49.90
790-932	Grounds Maintenance	402.00	49,589.16	44,000.00	112.70
790-934	Equipment Maintenance	721.67	9,407.55	20,000.00	47.04
790-955	Grants	5,077.78	12,678.33	0.00	0.00
790-956	Miscellaneous	0.00	219.97	3,000.00	7.33
790-957	Continued Education	187.85	1,104.12	8,000.00	13.80
790-958	Dues	517.50	3,720.50	4,400.00	84.56
790-964	Tax Adjustment	0.00	936.75	2,500.00	37.47
790-964.4	MelCat Reimbursements	0.00	155.25	1,200.00	12.94
790-965	Bank Charges	277.58	1,893.42	4,500.00	42.08
790-969	Insurance	0.00	20,621.00	25,000.00	82.48
790-971	Capital Improvement	0.00	0.00	30,000.00	0.00
790-975	Furniture	0.00	563.08	20,000.00	2.82
790-981	Books Funded by Friends	146.33	291.00	1,000.00	29.10
790-982.1	Adult Fiction	3,572.69	16,004.95	36,000.00	44.46
790-982.15	Large Print	1,106.00	3,584.73	9,000.00	39.83
790-982.2	Teen Fiction	1,185.97	3,919.46	11,000.00	35.63
790-982.3	Youth Fiction	1,855.66	6,969.95	26,000.00	26.81
790-983.1	Adult Nonfiction	2,290.13	11,890.52	34,000.00	34.97
790-983.15	Reference	0.00	248.50	3,500.00	7.10
790-983.2	Teen Nonfiction	399.14	1,121.95	4,000.00	28.05
790-983.3	Youth Nonfiction	523.73	9,082.12	16,000.00	56.76
790-984.1	Audiobooks-Adult	325.93	2,289.35	4,000.00	57.23
790-984.2	Audiobooks-Teen	0.00	0.00	1,400.00	0.00
790-984.3	Audiobooks-Youth	262.90	1,006.71	7,000.00	14.38
790-985.1	DVD/Blu Rays-Adult	636.47	3,748.83	9,000.00	41.65
790-985.2	DVD/Blu Rays-Teen	0.00	120.20	500.00	24.04
790-985.3	DVD/Blu Rays-Youth	182.93	1,141.77	2,600.00	43.91
790-986.1	Music CDs-Adult	154.38	517.10	1,400.00	36.94
790-986.2	Music CDs-Teen	0.00	0.00	200.00	0.00
790-986.3	Music CDs-Youth	0.00	133.40	0.00	0.00
790-998	Special Projects	0.00	0.00	95,000.00	0.00
Total Operating Expenses		<u>209,878.97</u>	<u>1,512,694.17</u>	<u>3,107,000.00</u>	<u>48.69</u>
Operating Income (Loss)		<u>(189,796.61)</u>	<u>1,525,483.30</u>	<u>0.00</u>	<u>0.00</u>
Other Income (Expenses)					
000-669	Sub-Agency Short Term Gain	0.00	(8,906.08)	0.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended June 30, 2026 Actual	7 Months Ended June 30, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
000-669.1	Sub-Agency Long Term Gain	0.00	(14,865.88)	0.00	0.00
000-670	Sub-Agency Change in Market Value	2,008.95	24,745.15	0.00	0.00
000-670.4	Agency Change in Market Value	(2,073.40)	(26,869.71)	0.00	0.00
000-965.4	Agency Admin Charges	<u>(1,008.85)</u>	<u>(6,358.82)</u>	<u>0.00</u>	<u>0.00</u>
	Total Other Income (Expenses)	<u>(1,073.30)</u>	<u>(32,255.34)</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss) Before Taxes	<u>(190,869.91)</u>	<u>1,493,227.96</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss)	<u>\$ (190,869.91)</u>	<u>\$ 1,493,227.96</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101
Monthly Revenue
June 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.6 · Saline Township-Real Tax								
Deposit	06/05/2026			Deposit		001 · Key Bank...	1,033.94	1,033.94
Total 402.6 · Saline Township-Real Tax							1,033.94	1,033.94
402 · Property Taxes Control Account - Other								
Deposit	06/05/2026			Deposit		001 · Key Bank...	4,851.08	4,851.08
Total 402 · Property Taxes Control Account - Other							4,851.08	4,851.08
Total 402 · Property Taxes Control Account							5,885.02	5,885.02
628 · Printers-Revenue								
Deposit	06/01/2026			Deposit		001 · Key Bank...	6.40	6.40
Deposit	06/01/2026			Deposit		001 · Key Bank...	3.10	9.50
Deposit	06/01/2026			Deposit		001 · Key Bank...	4.00	13.50
Deposit	06/02/2026			Deposit		001 · Key Bank...	1.20	14.70
Deposit	06/03/2026			Deposit		001 · Key Bank...	12.60	27.30
Deposit	06/04/2026			Deposit		001 · Key Bank...	24.40	51.70
Deposit	06/05/2026			Deposit		001 · Key Bank...	24.60	76.30
Deposit	06/05/2026			Deposit		001 · Key Bank...	19.80	96.10
Deposit	06/08/2026			Deposit		001 · Key Bank...	2.60	98.70
Deposit	06/08/2026			Deposit		001 · Key Bank...	5.50	104.20
Deposit	06/09/2026			Deposit		001 · Key Bank...	6.70	110.90
Deposit	06/10/2026			Deposit		001 · Key Bank...	19.30	130.20
Deposit	06/11/2026			Deposit		001 · Key Bank...	10.30	140.50
Deposit	06/12/2026			Deposit		001 · Key Bank...	8.60	149.10
Deposit	06/15/2026			Deposit		001 · Key Bank...	14.10	163.20
Deposit	06/15/2026			Deposit		001 · Key Bank...	34.50	197.70
Deposit	06/16/2026			Deposit		001 · Key Bank...	1.00	198.70
Deposit	06/17/2026			Deposit		001 · Key Bank...	33.00	231.70
Deposit	06/17/2026			Deposit		001 · Key Bank...	9.50	241.20
Deposit	06/18/2026			Deposit		001 · Key Bank...	0.10	241.30
Deposit	06/22/2026			Deposit		001 · Key Bank...	76.20	317.50
Deposit	06/22/2026			Deposit		001 · Key Bank...	25.90	343.40
Deposit	06/22/2026			Deposit		001 · Key Bank...	3.80	347.20
Deposit	06/23/2026			Deposit		001 · Key Bank...	1.30	348.50
Deposit	06/24/2026			Deposit		001 · Key Bank...	12.40	360.90
Deposit	06/25/2026			Deposit		001 · Key Bank...	11.30	372.20
Deposit	06/26/2026			Deposit		001 · Key Bank...	10.40	382.60
Deposit	06/29/2026			Deposit		001 · Key Bank...	3.00	385.60
Deposit	06/29/2026			Deposit		001 · Key Bank...	4.50	390.10
Deposit	06/30/2026			Deposit		001 · Key Bank...	22.10	412.20
Total 628 · Printers-Revenue							412.20	412.20
628.1 · Copy Machine-Revenue								
Deposit	06/05/2026			Deposit		001 · Key Bank...	632.45	632.45

Saline District Library Fund 101
Monthly Revenue
June 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Total 628.1 · Copy Machine-Revenue							632.45	632.45
629 · Non-Resident Fees								
Deposit	06/03/2026			Deposit		001 · Key Bank...	25.00	25.00
Deposit	06/04/2026			Deposit		001 · Key Bank...	25.00	50.00
Deposit	06/05/2026			Deposit		001 · Key Bank...	30.00	80.00
Deposit	06/09/2026			Deposit		001 · Key Bank...	30.00	110.00
Deposit	06/10/2026			Deposit		001 · Key Bank...	5.00	115.00
Deposit	06/11/2026			Deposit		001 · Key Bank...	25.00	140.00
Deposit	06/12/2026			Deposit		001 · Key Bank...	50.00	190.00
Deposit	06/15/2026			Deposit		001 · Key Bank...	15.00	205.00
Deposit	06/16/2026			Deposit		001 · Key Bank...	5.00	210.00
Deposit	06/17/2026			Deposit		001 · Key Bank...	150.00	360.00
Deposit	06/18/2026			Deposit		001 · Key Bank...	25.00	385.00
Deposit	06/22/2026			Deposit		001 · Key Bank...	15.00	400.00
Deposit	06/24/2026			Deposit		001 · Key Bank...	25.00	425.00
Deposit	06/29/2026			Deposit		001 · Key Bank...	150.00	575.00
Total 629 · Non-Resident Fees							575.00	575.00
658 · Fines-Overdue Materials								
Deposit	06/11/2026			Deposit		001 · Key Bank...	20.99	20.99
Deposit	06/22/2026			Deposit		001 · Key Bank...	25.00	45.99
Total 658 · Fines-Overdue Materials							45.99	45.99
658.1 · Materials Replacement Fees								
Deposit	06/02/2026			Deposit		001 · Key Bank...	25.99	25.99
Deposit	06/04/2026			Deposit		001 · Key Bank...	44.98	70.97
Deposit	06/05/2026			Deposit		001 · Key Bank...	138.00	208.97
Deposit	06/08/2026			Deposit		001 · Key Bank...	17.94	226.91
Deposit	06/08/2026			Deposit		001 · Key Bank...	16.99	243.90
Deposit	06/09/2026			Deposit		001 · Key Bank...	10.99	254.89
Deposit	06/10/2026			Deposit		001 · Key Bank...	110.26	365.15
Deposit	06/12/2026			Deposit		001 · Key Bank...	15.99	381.14
Deposit	06/15/2026			Deposit		001 · Key Bank...	11.99	393.13
Deposit	06/16/2026			Deposit		001 · Key Bank...	27.50	420.63
Deposit	06/22/2026			Deposit		001 · Key Bank...	11.37	432.00
Deposit	06/22/2026			Deposit		001 · Key Bank...	17.99	449.99
Deposit	06/22/2026			Deposit		001 · Key Bank...	24.95	474.94
Deposit	06/23/2026			Deposit		001 · Key Bank...	17.99	492.93
Deposit	06/26/2026			Deposit		001 · Key Bank...	9.99	502.92
Deposit	06/29/2026			Deposit		001 · Key Bank...	18.00	520.92
Deposit	06/29/2026			Deposit		001 · Key Bank...	97.37	618.29
Deposit	06/30/2026			Deposit		001 · Key Bank...	3.95	622.24
Total 658.1 · Materials Replacement Fees							622.24	622.24
665.1 · General Account Interest								

Saline District Library Fund 101
Monthly Revenue
June 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	06/30/2026			Deposit		001 · Key Bank...	43.32	43.32
Total 665.1 · General Account Interest							43.32	43.32
680 · Other Income								
Deposit	06/05/2026			Deposit		001 · Key Bank...	640.32	640.32
Total 680 · Other Income							640.32	640.32
699 · Transfer from Other Funds								
Deposit	06/05/2026			Deposit		001 · Key Bank...	150,000.00	150,000.00
Total 699 · Transfer from Other Funds							150,000.00	150,000.00
TOTAL							158,856.54	158,856.54

Saline District Library Fund 101
Bill List
June 2026

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	06/05/2026				38,924.43
Check	06/05/2026			Empower for ...	1,817.17
Check	06/05/2026			Empower for ...	88.19
Check	06/05/2026			Empower for ...	149.81
Check	06/05/2026			Empower for ...	2,018.12
Check	06/05/2026			FlexPerks	251.71
Check	06/19/2026			pay period en...	41,131.35
Check	06/19/2026			Empower for ...	1,796.46
Check	06/19/2026			Empower for ...	88.19
Check	06/19/2026			Empower for ...	149.81
Check	06/19/2026			Empower for ...	1,888.25
Check	06/19/2026			FlexPerks	184.62
Total 702 · Salaries					88,488.11
716 · Employee Insurances/Benefits					
Bill	06/12/2026	7/1-7/...	BLUE CROSS BLU...		11,459.98
Bill	06/24/2026	CID97...	SBIS		1,205.51
Total 716 · Employee Insurances/Benefits					12,665.49
723 · Retirement					
Check	06/05/2026			Empower for ...	1,817.17
Check	06/19/2026			Empower for ...	1,212.45
Total 723 · Retirement					3,029.62
727 · Office Supplies					
Bill	06/18/2026	70100...	STAPLES		332.83
Total 727 · Office Supplies					332.83
730 · Postage					
Bill	06/16/2026	6/15/2...	KEYBANK - NATIO...		182.24
Total 730 · Postage					182.24
732 · Cleaning Supplies					
Bill	06/18/2026	70100...	STAPLES		361.52
Total 732 · Cleaning Supplies					361.52
734 · Processing Supplies					
Bill	06/09/2026	7812424	DEMCO INC		1,584.95
Total 734 · Processing Supplies					1,584.95
740 · Equipment					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		49.98

Saline District Library Fund 101
Bill List
June 2026

Type	Date	Num	Name	Memo	Amount
Total 740 · Equipment					49.98
750.1 · Adult Programming					
Bill	06/09/2026	05182...	CARRIGAN CAFE	Book club refr...	22.50
Bill	06/09/2026	8584	MICHAEL WOLOSZ...		150.00
Bill	06/09/2026	04202...	CARRIGAN CAFE	Book club refr...	22.50
Bill	06/16/2026	6/15/2...	KEYBANK - NATIO...		794.62
Total 750.1 · Adult Programming					989.62
750.2 · Teen Programming					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		1,442.38
Total 750.2 · Teen Programming					1,442.38
750.3 · Youth Programming					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		741.88
Bill	06/09/2026	8537	MICHIGAN SCIENC...		436.92
Total 750.3 · Youth Programming					1,178.80
750.4 · Programming Funded by Friends					
Bill	06/08/2026	8763	TIPTOP ENTERTAI...	Foam Party	575.00
Bill	06/09/2026	8766	MUSEUM OF NATU...		400.00
Bill	06/09/2026	88	RIDE OR DIE ICE, L...		31.50
Total 750.4 · Programming Funded by Friends					1,006.50
752.3 · Summer Reading-Youth					
Bill	06/09/2026	8764	EVAN HALLER		525.00
Bill	06/09/2026	97495...	SCHOLASTIC INC.		2,790.00
Total 752.3 · Summer Reading-Youth					3,315.00
762.3 · Youth ETC					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		19.94
Total 762.3 · Youth ETC					19.94
770 · Periodicals					
Bill	06/09/2026	172169	WASHTENAW NE...		1,378.15
Total 770 · Periodicals					1,378.15
772.1 · Ebooks-Adult					
Bill	06/09/2026	50584...	KANOPY, INC.		518.50
Bill	06/09/2026	CD01...	OVERDRIVE, INC		9,000.00
Bill	06/09/2026	50894...	MIDWEST TAPE	Hoopla	8,921.07
Total 772.1 · Ebooks-Adult					18,439.57
780 · Software					

Saline District Library Fund 101
Bill List
June 2026

Type	Date	Num	Name	Memo	Amount
Bill	06/09/2026	5/20/2...	ANDREW SUTHER...		12.00
Total 780 · Software					12.00
785 · Online Database					
Bill	06/09/2026	10001...	DOW JONES & CO...		1,575.00
Total 785 · Online Database					1,575.00
802 · Professional Services-Bookkeep					
Check	06/05/2026			PayChex EIB	281.99
Bill	06/11/2026		STROM ACCOUNTI...		660.00
Check	06/19/2026			Paychex EIB	285.88
Total 802 · Professional Services-Bookkeep					1,227.87
803 · Professioanl services-Attorney					
Bill	06/09/2026	941962	FOSTER, SWIFT, C...	Ballot Proposal	2,250.00
Total 803 · Professioanl services-Attorney					2,250.00
804 · Professioanl services-Consult					
Check	06/12/2026			Paychecx HR	715.84
Total 804 · Professioanl services-Consult					715.84
850 · Internet					
Bill	06/09/2026	6/13/2...	T-MOBILE	Hotspots	1,190.00
Total 850 · Internet					1,190.00
851 · Telephone					
Bill	06/09/2026	9145 ...	TELNET WORLDWI...		455.31
Bill	06/16/2026	6/15/2...	KEYBANK - NATIO...		3.36
Total 851 · Telephone					458.67
860 · Travel/Lodging					
Bill	06/16/2026	6/15/2...	KEYBANK - NATIO...		26.40
Total 860 · Travel/Lodging					26.40
880 · Marketing					
Bill	06/09/2026	LOC_...	SCREENVISION		440.57
Bill	06/09/2026	31440...	4IMPRINT, INC.		3,027.88
Total 880 · Marketing					3,468.45
920 · Electricity					
Bill	06/12/2026		DTE ENERGY - EL...		5,498.67

Saline District Library Fund 101
Bill List
June 2026

Type	Date	Num	Name	Memo	Amount
Total 920 · Electricity					5,498.67
921 · Gas					
Bill	06/12/2026		DTE ENERGY - GAS		1,251.80
Total 921 · Gas					1,251.80
930 · Building Maintenance					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		629.57
Bill	06/09/2026	89718...	WASTE MANAGEM...		33.34
Bill	06/09/2026	79126	MCW PARTNERS, ...		255.00
Bill	06/09/2026	277423	WYANDOTTE ALA...		135.00
Total 930 · Building Maintenance					1,052.91
934 · Equipment Maintenance					
Bill	06/09/2026	5/20/2...	ANDREW SUTHER...		19.00
Bill	06/09/2026	50388...	WELLS FARGO FIN...		386.79
Bill	06/09/2026	IN350...	ELITE IMAGING SY...		315.88
Total 934 · Equipment Maintenance					721.67
955 · Grants					
Bill	06/09/2026	1755	SALINE CITY HALL		5,000.00
Bill	06/16/2026	6/15/2...	KEYBANK - NATIO...		77.78
Total 955 · Grants					5,077.78
957 · Continuing Education					
Bill	06/16/2026	6/15/2...	KEYBANK - NATIO...		187.85
Total 957 · Continuing Education					187.85
958 · Dues					
Bill	06/09/2026	25979	MICHIGAN LIBRAR...	Arlene Wall	85.00
Bill	06/09/2026	25954	MICHIGAN LIBRAR...	Jessica Lash	85.00
Bill	06/09/2026	25974	MICHIGAN LIBRAR...		85.00
Bill	06/12/2026	AR-13...	MIDWEST COLLAB...		125.00
Total 958 · Dues					380.00
965 · Bank Charges					
Check	06/03/2026			KeyBank mer...	45.36
Check	06/03/2026			KeyBank mer...	23.52
Check	06/08/2026			May Analysis ...	210.50
Total 965 · Bank Charges					279.38
981 · Books funded by friends					
Bill	06/09/2026	20Y99...	INGRAM		146.33

Saline District Library Fund 101
Bill List
June 2026

Type	Date	Num	Name	Memo	Amount
Total 981 · Books funded by friends					146.33
982.1 · Adult Fiction					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		112.33
Bill	06/09/2026	20Y99...	INGRAM		3,460.36
Total 982.1 · Adult Fiction					3,572.69
982.15 · Large Print					
Bill	06/09/2026	20Y99...	INGRAM		1,106.00
Total 982.15 · Large Print					1,106.00
982.2 · Teen Fiction					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		172.51
Bill	06/09/2026	20Y99...	INGRAM		1,013.46
Total 982.2 · Teen Fiction					1,185.97
982.3 · Youth Fiction					
Bill	06/09/2026	20Y99...	INGRAM		1,855.66
Total 982.3 · Youth Fiction					1,855.66
983.1 · Adult Nonfiction					
Bill	06/09/2026	20Y99...	INGRAM		2,290.13
Total 983.1 · Adult Nonfiction					2,290.13
983.2 · Teen Nonfiction					
Bill	06/09/2026	20Y99...	INGRAM		399.14
Total 983.2 · Teen Nonfiction					399.14
983.3 · Youth Nonfiction					
Bill	06/09/2026	20Y99...	INGRAM		523.73
Total 983.3 · Youth Nonfiction					523.73
984.1 · Audiobooks-Adult					
Bill	06/09/2026	5/1-5/...	MIDWEST TAPE		325.93
Total 984.1 · Audiobooks-Adult					325.93
984.3 · Audiobooks-Youth					
Bill	06/09/2026	5/1-5/...	MIDWEST TAPE		262.90
Total 984.3 · Audiobooks-Youth					262.90
985.1 · DVDBlu Rays-Adult					
Bill	06/05/2026	6/9/20...	AMAZON CAPITAL ...		41.95

10:14 AM

07/10/26

Accrual Basis

Saline District Library Fund 101

Bill List

June 2026

Type	Date	Num	Name	Memo	Amount
Bill	06/09/2026	5/1-5/...	MIDWEST TAPE		594.52
Total 985.1 · DVDBlu Rays-Adult					636.47
985.3 · DVD/Blu Rays-Youth					
Bill	06/09/2026	5/1-5/...	MIDWEST TAPE		182.93
Total 985.3 · DVD/Blu Rays-Youth					182.93
986.1 · Music CDs-Adult					
Bill	06/09/2026	5/1-5/...	MIDWEST TAPE		154.38
Total 986.1 · Music CDs-Adult					154.38
TOTAL					172,481.25

Saline District Library
Quarterly Investment Report
2nd Quarter Ending 5/30/2026

Activity Summary	SubAgency Fund	Agency Fund	Total
3/1/2026 Beginning Balance	\$2,632,446.47	\$2,680,210.73	\$5,312,657.20
Cash/Securities Tranferred In	\$4,425,000.00	\$150,000.00	\$4,575,000.00
Dividends/Interest	\$16,539.02	\$17,988.93	\$34,527.95
Cash/Securities Transferred Out	(\$3,250,000.00)	(\$150,000.00)	(\$3,400,000.00)
Investment Fees	(\$3,842.39)	(\$3,121.03)	(\$6,963.42)
Net Change in Market Value	(\$10,184.22)	(\$38,612.26)	(\$48,796.48)
5/31/2026 Ending Balance	\$3,809,958.88	\$2,656,466.37	\$6,466,425.25

Holdings Summary	SubAgency Fund	Agency Fund	Total
3/1/2026 Principal Holdings			
U.S. Treasury Notes	\$986,629.50	\$2,386,578.70	\$3,373,208.20
Money Market Funds	\$1,644,659.68	\$240,416.94	\$1,885,076.62
Total Principal Holdings	\$2,631,289.18	\$2,626,995.64	\$5,258,284.82
Income Holdings			
Money Market Funds	\$1,157.29	\$53,215.09	\$54,372.38
Total Holdings	\$2,632,446.47	\$2,680,210.73	\$5,312,657.20
5/31/2026 Principal Holdings			
U.S. Treasury Notes	\$3,641,252.20	\$6,494,851.20	\$10,136,103.40
Money Market Funds	\$169,054.26	\$92,483.40	\$261,537.66
Total Principal Holdings	\$3,810,306.46	\$6,587,334.60	\$10,397,641.06
Income Holdings			
Money Market Funds	(\$347.58)	\$69,131.77	\$68,784.19
Total Holdings	\$3,809,958.88	\$6,656,466.37	\$10,466,425.25

Certificates of Deposit

Institution / Term	Maturity	Interest Rate	Amount
Old National / 5 months	2/26/2026	3.93%	\$223,681.17
Total			\$223,681.17



**Library Director's Report
Submitted by Karrie Waarala
July 21, 2026**

- [Summer Reading](#) is going strong, with 979 kids, 171 teens, and 777 adults participating so far. At 1,927 participants, we are ahead of the 1,884 we had signed up at this time last year. In keeping with the "Unearth a Story" dinosaurs theme of Summer Reading this year, [The Great Summer Read](#) for adults and teens is *Jurassic Park* by Michael Crichton. Participation is good so far, with 42 entrants in the first week's trivia quiz. SDL will have a [Summer Reading Wrap Party](#) on Tuesday, August 4 with "touch a truck" and an ice cream social provided by the Lions Club.
- Other upcoming programs of note include [Michigan Notable Books Author Rob Miller](#), [Laser Cut Dino Bones](#), and [Make it Monday: Geode Diamond Art Coasters](#) for adults; [Overhead and Underfoot](#), [Kids' Book Bingo](#), and [Family Fun Storytime at Canterbury Park](#) for kids; and [Classical Guitar with Peter Fletcher](#) and [Finding Gobi Author Event](#) for all ages.
- The Michigan Legislature approved the FY2027 state budget on July 3. The final budget includes \$16,567,700 for State Aid to Libraries, along with a one-time \$375,000 increase for State Aid and a one-time \$375,000 increase for the Michigan eLibrary (MeL). The budget also retains a federal authorization line item which allows the Library of Michigan to make use of federal IMLS funding.
- The FY2026-2027 SDL budget planning process has begun. I am currently preparing two working budgets: one with the passing of the millage renewal, and one in case it does not. A 26% cut to revenue would mean a significant reduction to collection purchases, programming, eLibrary content, staff development, and more.
- The Yes for SDL Committee volunteers have been busy distributing lawn signs and door hangers around the community to support the SDL millage renewal request on the August 4 ballot. Door hangers have gone into a second printing, and posters are also available for local businesses to display their support. The committee has had Letters to the Editor and paid advertisements published in both *The Saline Post* and *The Sun Times News*. Representatives from the Committee and the Library will be at the July 25 Saline Farmers Market to provide information to the public as well. The Yes for SDL Committee has one final meeting pre-election meeting on July 29.

- Local media have also run stories about the SDL millage renewal. *The Sun Times News* coverage is included in the appendix of this meeting packet. WEMU has aired and made available online an interview with me about the millage renewal, and has asked for an election night interview on the evening of August 4.
- Ann Arbor Family Press is currently accepting nominations for their [2026 Family Favorites](#). Anyone can submit one nomination per day in each category until July 31. Public voting on the top nominees will begin on August 1. We are hopeful that SDL will be among the top nominees and will have a shot at being named Favorite Library Branch for the eighth year in a row.
- We have two new staff members at SDL. Emily McLean is our new Technology Assistant, and Rachel Pastiva has been hired as a Temporary Library Assistant position to get us through the busy summer months. Emily and Rachel are both off to a great start.
- Jessica Lash has been hard at work procuring office furniture needed for our new Technology Assistant, as well as the beautiful curved outdoor benches that were part of the original plans for the paved Story Trail. They were some of the first things to be value-engineered out to bring the renovation project in on budget, and we are looking forward to completing the welcoming design of the Story Trail.
- Staff continue to receive positive comments and helpful recommendations from the public at the main desk, and people in the community tell me how much they appreciate the library. Recent comments I've heard include:
 - "The library is the gem of Saline. I will definitely be voting to renew the millage."
 - "I just want to let you know that I think you're all doing a great job. It's been fantastic to see the library represented out in the community so much."
 - "We're new to the area, and the library is one of the first places we went. I can't believe all of the programs and cool things you can check out. Our previous library was much bigger and didn't have half the offerings you have!"

**SALINE DISTRICT LIBRARY
POLICY BULLETIN**

POLICY NO: 618

SUBJECT: BEREAVEMENT PAY

1. All regular employees who work a minimum of twenty hours per week will be eligible for up to three days of bereavement leave with pay at the time of a death in the employee's immediate family. (Policy #601, 2c)
2. Only days the employee is scheduled to work are eligible for bereavement pay.
3. Immediate family includes:

Spouse	Grandparents
Parent	Grandchildren
Parents-in-Law	Children
Brother	Sister-in-Law
Sister	Brother-in-Law
Member of the household	

This policy shall apply whether the relationship is natural, adoptive, step, foster, or marital.

4. All **eligible** employees may be granted one day of bereavement leave, **without with** pay, to attend the funeral of any other relative.
5. All eligible employees will be granted up to three days of bereavement leave with pay due to (i) a miscarriage; (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure; (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party; (iv) a failed surrogacy agreement; (v) a diagnosis that negatively impacts pregnancy or fertility; or (vi) a stillbirth.
6. If additional time is needed, vacation time or excused absence without pay may be granted.
7. **All other part-time employees may be granted one day of bereavement leave with pay to attend the funeral of any relative if they are schedules to work on that day.**

SALINE DISTRICT LIBRARY
POLICY BULLETIN

POLICY NO: 704

SUBJECT: DISPOSAL OF FIXED ASSETS

I. Scope

Fixed assets are comprised of all furniture, equipment, and withdrawn library materials.

II. Authority

Authority and responsibility for disposition of fixed assets for Saline District Library shall be under the direction of the Library Director.

- All items with an estimated depreciated value of under \$5,000 may be disposed of using the best judgement of the Director.
- All items with an estimated depreciated value of over \$5,000 may be disposed of with the approval of the Saline District Library Board of Trustees.

III. Methods of Disposal

Disposal of fixed assets may occur in one of the following ways:

- Offered to other libraries for the best price that can be obtained.
- Offered for public sale via the Friends of Saline District Library.
- Donation to a charitable organization if the item cannot be sold.
- At a public sale or auction.
- Through a library “giveaway” program.
- May be recycled or thrown away

IV. Additional Requirements

Fixed assets acquired as a result of a grant or under a cooperative program with another governmental entity, are subject to the requirements of the original purchase.

Disposition of fixed assets will be documented and reported to ~~the Board of Trustees~~ and the auditors at the close of the fiscal year.

SALINE DISTRICT LIBRARY

POLICY BULLETIN

POLICY NO: 711

SUBJECT: CAPITAL ASSETS

1. Capital assets are defined by Saline District Library as assets with an initial cost of more than ~~\$1,500~~ \$5,000 and an estimated useful life in excess of one year.
 - a. Such assets are recorded at historical cost or estimated historical cost.
 - b. Donated assets are reported at estimated fair market value at the date of donation.
 - c. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized.
2. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:
 - a. Buildings 20-50 years
 - b. Furniture, Computers & Equipment 5-10 years
 - c. Interior shelving 20 years
 - d. Improvements 10-20 years
3. Collection capitalization is based on the following assumptions:
 - a. Useful life for library books and materials
 - Adult Books 9 years
 - Youth Books 7 years
 - Reference Books 3 years
 - Audiovisual items 3 years
 - b. Turnover rate is the average withdrawal rate from Saline District Library statistics over a 5 year period.
 - c. Estimated cost is based on Saline District Library statistics from the prior year and data as reported by a third party professional source.
4. Artwork is sometimes purchased by the Library for public exhibition in the library building or on library grounds. The collection is not capitalized or depreciated as part of capital assets as it meets all of the following conditions:
 - Collections are held for public exhibition, education, or research in furtherance of public service, rather than financial gain.
 - Collections are protected, kept unencumbered, and cared for while in use.
 - Art purchases represent a minimal portion of the yearly library expenditures.

Circulation FY2025-2026

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	14,971	17,330	16,390	17,491	16,097	14,690	20,457						117,426
% of Total Circ.	81.64%	82.83%	84.79%	82.77%	81.85%	81.53%	83.48%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	82.75%
AV Materials													
DVD/BLU-RAY	2,177	2,286	1,886	2,361	2,312	2,035	2,471						15,528
Music CDs	198	209	185	229	191	195	170						1,377
Audio Books	284	243	210	263	261	251	269						1,781
J Kits	190	260	215	231	211	214	405						1,726
Total AV	2,849	2,998	2,496	3,084	2,975	2,695	3,315	0	0	0	0	0	20,412
% of Total Circ.	15.54%	14.33%	12.91%	14.59%	15.13%	14.96%	13.53%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	14.38%
Interlibrary Loans													
SDL Patron Filled Requests	591	859	673	799	721	679	791						5,113
% of Total Circ.	3.22%	4.11%	3.48%	3.78%	3.67%	3.77%	3.23%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.60%
Lends Out to Libs	722	882	906	694	817	713	790						5,524
Equipment	244	264	225	249	261	259	310						1,812
Periodicals	273	331	218	307	333	373	424						2,259
% of Total Circ.	1.49%	1.58%	1.13%	1.45%	1.69%	2.07%	1.73%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.59%
TOTAL 2025 CIRC	18,337	20,923	19,329	21,131	19,666	18,017	24,506	0	0	0	0	0	141,909
Prior Year Circ.	13,116	17,878	20,738	23,201	20,447	19,889	24,600	26,789	22,843	21,217	21,326	19,882	251,926
% Difference	39.81%	17.03%	-6.79%	-8.92%	-3.82%	-9.41%	-0.38%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-43.67%
Downloads													
Ebooks	4,254	5,933	3,745	4,258	3,718	3,773	4,133						29,814
AudioBooks	5,118	5,886	5,214	5,743	5,558	5,845	5,860						39,224
Music	144	201	162	131	148	152	138						1,076
Video	407	356	372	324	287	351	304						2,401
Magazines	1,336	1,331	1,194	1,437	1,328	1,213	1,611						9,450
Tumble books	3	4	26	8	24	20	51						136
Total Downloads	11,262	13,711	10,713	11,901	11,063	11,354	12,097	0	0	0	0	0	82,101
Prior Year	10,121	12,844	10,188	11,002	10,378	11,030	10,975	11,197	10,877	10,659	10,792	10,798	130,861
% Difference	11.27%	6.75%	5.15%	8.17%	6.60%	2.94%	10.22%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-37.26%
GRAND TOTAL CIRC	29,599	34,634	30,042	33,032	30,729	29,371	36,603	0	0	0	0	0	224,010
Prior Year Grand Total	23,237	30,722	30,926	34,203	30,825	30,919	35,575	37,986	33,720	31,876	32,118	30,680	382,787
% Difference	27.38%	12.73%	-2.86%	-3.42%	-0.31%	-5.01%	2.89%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-41.48%
Cards Issued	106	127	116	182	199	161	280						1,171
Prior Year	87	131	118	155	133	113	243	201	139	153	121	101	1,695
% Difference	21.84%	-3.05%	-1.69%	17.42%	49.62%	42.48%	15.23%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-30.91%
3 M Gate Count	11,053	13,073	11,957	14,993	13,249	12,194	13,156						89,675
prior year	7,033	9,042	15,787	20,269	13,188	11,055	14,046	13,806	11,587	14,119	15,210	13,041	158,183
% Difference	57.16%	44.58%	-24.26%	-26.03%	0.46%	10.30%	-6.34%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-43.31%
Average Per Day	356	421	412	483	441	393	438	0	0	0	0	0	418

*Total Gate Count Estimated in February due to gates down on 2/17/2026

*Total Gate Count Estimated in March due to gates down on 3/14/2026

Programs and Services FY2025-2026

	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
YOUTH													
Youth Storytimes	21	26	20	13	25	14	20						139
# attending	368	515	417	556	565	259	573						3,253
Staff Programs	10	10	14	26	12	3	14						89
# attending	123	96	207	193	198	15	313						1,145
Guest Performers	1	2	1	4	3	1	6						18
# attending	12	92	10	84	103	80	450						831
Visits & Tours	3	4	4	5	3	12	0						31
# attending	37	44	42	116	35	587	0						861
Off Site Presentations	6	1	4	8	3	11	1						34
# attending	279	14	109	284	108	1084	34						1,912
Total events/month	41	43	43	56	46	41	41	0	0	0	0	0	311
Prior Year	10	4	46	51	45	38	43	43	20	42	44	38	424
% difference	310.00%	975.00%	-6.52%	9.80%	2.22%	7.89%	-4.65%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-26.65%
Total attendance	819	761	785	1,233	1,009	2,025	1,370	0	0	0	0	0	8,002
Prior Year	130	116	954	1345	856	1454	1640	899	992	834	3001	765	12,986
% difference	530.00%	556.03%	-17.71%	-8.33%	17.87%	39.27%	-16.46%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-38.38%
1KBBK	7	4	9	9	10	5	8						52
New Baby Packets	3	17	7	1	2	9	4						43
ADULT/TEEN													
Teen Programs	9	12	13	14	11	7	6						72
# attending	208	429	401	651	225	190	448						2,552
Teen Book Discussion	0	0	0	0	0	0	0						0
# attending	0	0	0	0	0	0	0						0
Visits & Tours	0	0	0	0	0	0	3						3
# attending	0	0	0	0	0	0	105						105
Off Site Presentations	0	0	0	0	0	0	0						0
# attending	0	0	0	0	0	0	0						0
Adult Programs	21	22	22	22	21	17	23						148
# attending	285	326	322	490	380	345	371						2,519
Adult Book Discussion	3	4	4	4	4	4	4						27
# attending	14	30	28	33	44	22	34						205
Family Programs	0	1	0	0	0	0	0						1
# attending	0	81	0	0	0	0	0						81
Internet Classes	0	0	0	0	0	0	0						0
# attending	0	0	0	0	0	0	0						0
Outreach/Bk Deliveries	6	6	5	6	9	8	4						44
# of items	65	74	67	65	61	72	49						453
Total events/month	33	39	39	40	36	28	36	0	0	0	0	0	251
Prior Year	27	23	34	35	41	36	34	32	28	41	49	36	416
% difference	22.22%	69.57%	14.71%	14.29%	-12.20%	-22.22%	5.88%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-39.66%
Total attendance	572	940	818	1239	710	629	1007	0	0	0	0	0	5,915
Prior Year	932	391	656	815	714	607	887	454	413	1650	1155	927	9,601
% difference ⁴²	-38.63%	140.41%	24.70%	52.02%	-0.56%	3.62%	13.53%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-38.39%

Programs and Services FY2025-2026

COMPUTER USAGE													
PC usage onsite	529	497	531	414	624	652	749						3,996
Prior Year	460	438	594	649	675	661	720	674	594	578	609	546	7,198
% difference	15.00%	13.47%	-10.61%	-36.21%	-7.56%	-1.36%	4.03%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-44.48%
WiFi usage onsite	2,011	2,654	2,553	2,078	4,778	2,861	3,643						20,578
Prior Year	2,214	2,563	3,072	3,373	3,548	3,870	3,577	3,594	3,120	4,794	4,449	4,413	42,587
% difference	-9.17%	3.55%	-16.89%	-38.39%	34.67%	-26.07%	1.85%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-51.68%
Youth AWE computers	414	409	248	315	263	367	304						2,320
Prior Year	410	0	345	398	230	243	419	469	352	266	316	345	3,793
% difference	0.98%	#DIV/0!	-28.12%	-20.85%	14.35%	51.03%	-27.45%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-38.83%
Ref. Questions:													
Youth	595	813	708	849	831	647	2,131						6,574
Adult	520	634	491	629	551	457	654						3,936
Main Desk	259	494	545	506	525	451	642						3,422
Total Reference	1,374	1,941	1,744	1,984	1,907	1,555	3,427	0	0	0	0	0	13,932
Prior Year	1,231	2,133	2,358	2,315	1,813	1,829	3,437	3,199	2,344	1,923	2,050	1,651	26,283
% difference	11.62%	-9.00%	-26.04%	-14.30%	5.18%	-14.98%	-0.29%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-46.99%
Program Rm: #Groups	4	5	3	4	12	6	6						40
Prior Year #Groups	0	0	0	0	0	0	1	4	1	2	6	5	19
# of individuals	90	131	63	87	187	147	73						778
Study Rms: #Groups	240	279	206	239	273	282	310						1,829
Prior Year #Groups	0	72	132	166	177	184	243	345	233	328	369	246	2,495
# of individuals	394	446	305	345	336	461	479						2,766

Online Access FY2025-2026

ONLINE SERVICES	Dec.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	TOTAL
Website access	12,107	15,089	14,811	14,260	13,113	15,049	19,366						103,795
Prior Year	11,125	18,361	13,883	13,777	13,235	18,986	16,181	14,929	13,713	14,704	14,162	14,041	177,097
% difference	8.83%	-17.82%	6.68%	3.51%	-0.92%	-20.74%	19.68%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-41.39%
Databases	2,649	2,993	5,094	3,630	3,431	3,268	2,389						23,454
Prior Year	3,024	2,410	2,227	3,009	4,513	2,730	2,873	2,600	2,710	3,064	3,381	2,947	35,488
% difference	-12.40%	24.19%	128.74%	20.64%	-23.98%	19.71%	-16.85%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-33.91%
SDL App													
New Downloads	41	49	58	53	106	68	90						465
Prior Year	38	69	53	55	57	68	82	83	51	49	43	38	686
% difference	8%	-29%	9%	-4%	86%	0%	10%	-100%	-100%	-100%	-100%	-100%	-32%
Sessions	3,089	3,985	3,411	4,066	3,868	4,044	4,020						26,483
Prior Year	1,978	2,864	2,695	3,108	2,999	3,396	4,084	4,333	3,866	3,702	3,668	3,503	40,196
% difference	56%	39%	27%	31%	29%	19%	-2%	-100%	-100%	-100%	-100%	-100%	-34%
MI Activity Pass	8	13	5	19	14	18	28						105
Prior Year	4	5	9	25	19	17	15	33	50	18	19	4	218
% difference	100%	160%	-44%	-24%	-26%	6%	87%	-100%	-100%	-100%	-100%	-100%	-52%
New eNews subscribers	122	147	121	198	222	203	287						1,300
Total subscribers	13,324	13,354	13,314	13,429	13,580	13,719	13,940						13,940
Prior Year	11,866	11,964	11,998	12,087	12,840	12,878	12,964	13,114	13,131	13,199	13,207	13,286	13,286
% difference	12.29%	11.62%	10.97%	11.10%	5.76%	6.53%	7.53%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	4.92%

* Bot emails started subscribing to eNews in 5/24, purged 8/24



*Saline District Library's teen space includes books, games and seating areas for students and other patrons.
Photo by Heather Finch*

Saline Library Explains August Millage Renewal

July 1, 2026

|
Heather Finch

The Sun Times News

Saline District Library is asking voters to renew an operating millage on the Aug. 4 ballot, but the question many residents have asked is not why the library needs money. It is why the library is asking for less.

The proposal would renew an expiring 20-year, 0.55-mill operating millage for 10 years at 0.33 mills. Library officials say the request is not a tax increase. For a home with a taxable value of \$200,000, the renewed millage would cost \$66 per year.



Saline District Library voters will decide an operating millage renewal on the Aug. 4 ballot. Photo by Heather Finch

Library Director Karrie Waarala announced the ballot request in a June 17 eNews to patrons, writing that most of SDL's revenue comes from two millages and one of them is expiring. The millage up for renewal makes up approximately 26% of the library's revenue.

In a July 1 update, Waarala addressed a question she said has come up in community conversations: how the library can afford to ask for less than the original 0.55 mills.

Waarala said the library has not levied the full 0.55 mills in recent years because the taxable base has grown as more homes have been built and property values have increased. Instead, SDL has levied 0.33 mills for the past six years and is asking voters to continue that rate.

"A 0.33 mill millage is a promise to the community that the library will not ask taxpayers for more money than needed for the next 10 years," Waarala wrote.



Saline District Library Director Karrie Waarala and library board President Linda TerHaar discussed the Aug. 4 millage renewal during a community coffee hour with Mayor Brian Marl at The 109 Cultural Exchange. Photo by Heather Finch

Waarala and Linda TerHaar, president of the library board, also recently joined Mayor Brian Marl for a community coffee hour at The 109 Cultural Exchange, where they discussed the ballot proposal and the library's role in the Saline area.

While books remain central to SDL, library officials say the operating millage also supports the broader ways residents use the building: digital materials, internet access, public computers, study rooms, teen space, summer reading, craft workshops, lectures, story hours, outdoor programming, the SDL Seed Library and the ETC Collection, which lets patrons borrow items such as tools, games and instruments.



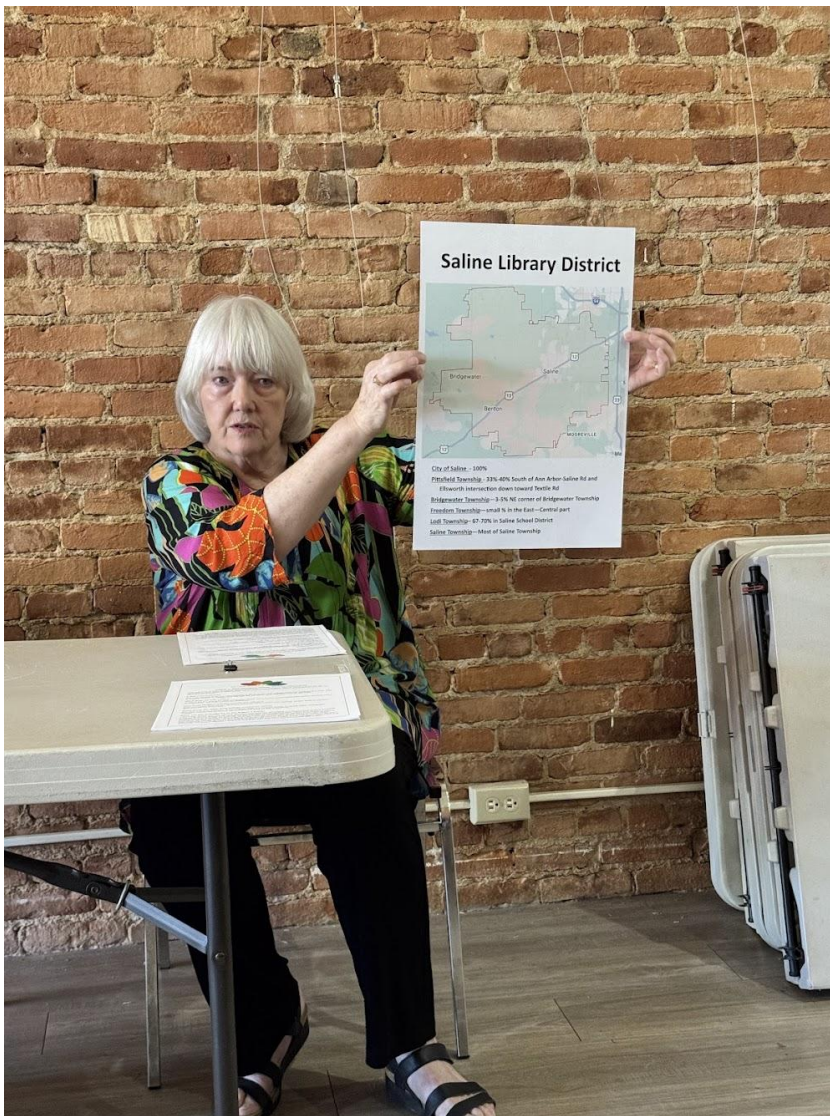
Saline District Library's ETC Collection lets patrons borrow items beyond traditional library materials. Photo by Heather Finch

In 2025, the library reported 251,518 items checked out, 158,183 visits, 130,861 eLibrary checkouts, 49,785 uses of public Wi-Fi and computers, and 22,587 program attendees.

That range of services was also part of the library's recent renovation. TerHaar said the library has a history of long-term financial planning, including setting aside money for the renovation rather than returning to voters for an additional request.

The renovation was shaped by community feedback, she said, including requests for more teen space, additional study rooms and updated programming areas. Waarala said the teen space is especially important because SDL sits next to Saline Middle School, making the library a common after-school stop for students.

The project also created more accessible outdoor space, including areas used for programming and community gatherings.



Linda TerHaar, president of the Saline District Library Board, shows a map of the library district during a community coffee hour at The 109 Cultural Exchange. Photo by Heather Finch

The library is separate from the city of Saline, surrounding townships and Saline Area Schools, though its district boundaries match the school district. SDL serves about 28,000 residents in the city of Saline, Saline Township and parts of Pittsfield, York, Lodi, Bridgewater and Freedom townships.

Voters will decide the proposal on the Aug. 4 ballot.