



SALINE DISTRICT LIBRARY
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING PACKET
TUESDAY, JUNE 16, 2026, 7:00 p.m.

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**NOTICE OF LIBRARY BOARD MEETING
TUESDAY, JUNE 16, 2026
7:00 p.m.**

**The Saline District Library Board will be holding its monthly meeting to
conduct regular business at this time.**

This meeting will be held in the Library's Program Room.

555 N. Maple Road, Saline, MI 48176

Public comment will be allowed at specified times during the meeting according to Policy 512: Public Discussion at Board of Trustees Meetings.

In advance of the meeting, you may contact the Library Board here:
salinelibrary.org/about/board-of-trustees/

For special accommodations, please contact Library Director Karrie Waarala:
karrie@salinelibrary.org

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, JUNE 16, 2026, 7:00 p.m.**

President TerHaar _____ Vice President Byron _____ Secretary Cummings _____
Treasurer Healy _____ Trustee Gray _____ Trustee Hundley _____ Trustee Sankaran _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

- A. Call Meeting to Order at _____.
- B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.
- C. Approval of Past Minutes
Move _____ Second _____ to approve the May 19, 2026 meeting minutes as written.
- D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.
- E. President's Report
- F. Friends of the Library Report
- G. Financial Reports
May 2026 Financial Reports not completed at the time of agenda creation.
- H. Committee Reports
 - 1. Finance
 - 2. Arts
 - 3. Building & Grounds
 - 4. Library Services
 - 5. Staff Excellence
- I. Library Director's Report

J. Unfinished Business

K. New Business

1. Policy Review

a. Policy 623: Dress Code

Move _____ Second _____ to approve Policy 623: Dress Code as presented.

b. Policy 702: Tax Revenue Collection

Move _____ Second _____ to approve revised Policy 702: Tax Revenue Collection.

2. Schrandt Grant Applications

a. 2026 Manhattan Short Film Festival

Move _____ Second _____ to approve Schrandt Grant funding of _____ for the 2026 Manhattan Short Film Festival.

b. Saline Area Social Service Summer Learning Camp

Move _____ Second _____ to approve Schrandt Grant funding of _____ for the SASS Summer Learning Camp.

L. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

M. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on June 16, 2026

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the May 19, 2026 meeting minutes as written.

Move _____ Second _____ to approve Policy 623: Dress Code as presented.

Move _____ Second _____ to approve revised Policy 702: Tax Revenue Collection.

Move _____ Second _____ to approve Schrandt Grant funding of _____ for the 2026 Manhattan Short Film Festival.

Move _____ Second _____ to approve Schrandt Grant funding of _____ for the SASS Summer Learning Camp.

Move _____ Second _____ to adjourn the meeting at _____.

DRAFT
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, MAY 19, 2026, 7:00 p.m.

Present: President TerHaar, Vice President Byron, Secretary Cummings, Treasurer Healy, Trustee Gray, Trustee Hundley, Trustee Sankaran, Director Waarala, Administrative Assistant Pilarz, Friends of the Library President Ceo

Absent: Assistant Director Lash

A. Call Meeting to Order at 7:00 pm.

B. Approval of Agenda

Move Gray, Second Byron to approve the agenda as presented. Motion carried.

C. Approval of Past Minutes

Move Cummings, Second Hundley to approve the April 21, 2026 meeting minutes as written. Motion carried.

D. Public Discussion

No public comment.

E. President's Report

Engaged in finalizing the Director's Evaluation in preparation for May 19th Board Trustees Discussion/Review.

Yes Committee met on Monday, May 18th, and Bruce Westlake and Jack Ceo volunteered to be Co-Chairs for this committee.

F. Friends of the Library Report

The membership committee is developing a survey to better understand local interests, such as fee-based memberships, volunteer opportunities, etc. The survey will be created and distributed to the community in the near future.

A Friends Facebook page has been created and is now live.

G. Financial Reports

Move Byron, Second Hundley to approve the April 2026 financial reports. Motion carried.

H. Committee Reports

1. Finance – Met and discussed Policy no. 701, 706, and 712 (to be reviewed in K. New Business)
2. Arts – Did not meet
3. Building & Grounds – Did not meet
4. Library Services – Met and discussed Policy 705 (to be reviewed in K. New Business). Reviewed a Schrant grant application, but had a number of outstanding questions relating to the submission. K. Waarala has reached out to the grant owner for clarification.

5. Staff Excellence – Discussed health insurance renewal plans through BCBS and decided on three options for the staff. Open enrollment occurs in the near future.

- I. Library Director's Report – Received the first of two State Aid payments (the second will arrive later this summer). Saline Area Schools have inquired about potentially having a table at SDL summer events to help with earlier schools registration.

- J. Unfinished Business – Millage renewal
 1. Committee is beginning to organize opportunities for speaking engagements to inform the community. S. Gray will organize events at senior facilities to encourage absentee voting.
 2. L. Terhaar and K. Waarala plan to speak at the next Mayor's coffee hour on June 12 at the 109 Cultural Exchange.
 3. L. Byron is researching surrounding Township meetings and is working to schedule speaking opportunities.
 4. Yard signs will also be created, and it was noted that the community is already enthusiastic in helping out in this area.

- K. New Business
 1. Policy Review
 - a. Policy 701: Accounting Procedures
Move Hundley, Second Gray to approve revised Policy 701: Accounting Procedures. Motion carried.

 - b. Policy 705: Project Selection and Evaluation for Carl F. Schrandt Endowment Fund Program
Move Byron, Second Sankaran to approve revised Policy 705: Project Selection and Evaluation for Carl F. Schrandt Endowment Fund Program. Motion failed.
Board agreed that additional refinements are needed. Library Services Committee agreed to take this on as an action item this next month. Gray Moved to postpone this item to the next Board meeting on June 16, 2026. Second Healy. Motion carried.

 - c. Policy 706: Credit Cards
Move Gray, Second Hundley to approve revised Policy 706: Credit Cards. Motion carried with additional edit: "The Library authorizes the use of organizational credit cards for the purchase of goods and/or services solely for the official business of the Saline District Library as determined by the Director and approved by the Board of Trustees."

 - d. Policy 712: Electronic Fund Transfers
Move Byron, Second Sankaran to eliminate Policy 712: Electronic Fund Transfers. Motion carried.

 2. 4th of July weekend
Move Gray, Second Sankaran to close the library for Sunday, July 5, 2026. Motion carried.

 3. Director Evaluation
Move Byron, Second Healy to meet in closed session for the purpose of discussing the Director's annual performance review at 7:51 pm. Motion carried.
Move Gray, Second Sankaran to end the closed session and reconvene the open meeting at 8:37 pm. Motion carried.
Move Sankaran, Second Hundley to approve the Director's evaluation. Motion carried.

Move Gray, Second Hundley to set the Director's salary at \$128,500 effective March 15, 2026.
Motion carried.

L. Public Discussion
No public comment.

M. Adjournment
Move Gray, Second Sankaran to adjourn the meeting at 8:43 pm. Motion carried.

CERTIFICATION OF MINUTES

I hereby certify that the foregoing is a true and complete copy of the minutes of a regular meeting of the Board of Trustees of Saline District Library, Washtenaw County, State of Michigan, held at 555 N. Maple Road, Saline, MI 48176 on May 19, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were approved by the Board of Trustees, were kept, and will be made available as required by said Act.

Secretary, SDL Board of Trustees

Date of Approval



Library Director's Report
Submitted by Karrie Waarala
June 16, 2026

- [Summer Reading](#) got off to a great start this year with lots of people signing up on the first day and continuing to do so throughout the first week. The [Wacky Foam Party](#) kickoff event was a huge success, with nearly 300 people in attendance. Like they did at St. Patrick's Day, the Adult Services Department has begun hiding dinosaur rubber ducks around town in an effort to bring new faces to the library to pick up prizes for finding the Summer Reading themed critters.
- Upcoming programs of note include [Loose Leaves Book Club: Rain Gardens with Macey Kunkle](#), [a screening of the Black Barbie documentary, Shockwaves from Stonewall: Gay Liberation in Michigan](#), and [Cooking with Chef Val: Quinoa Beet Salad](#) for adults, and [Juneteenth Storytime with Representative Morgan Foreman](#), [Family Fun Storytime at Risdon Park](#), and [You Started It! art program](#) for kids.
- Linda TerHaar and I participated in Mayor Marl's most recent coffee hour on June 12. It was a great opportunity to talk to community members about the upcoming millage renewal, and they asked excellent questions about intellectual freedom issues in libraries, where we expect SDL to be in ten years, and the biggest challenges facing libraries today.
- The Yes for SDL Committee is ready to send yard signs to the printers and are very close to having a door hanger design finalized. Committee members have begun making presentations about the upcoming millage renewal vote to senior living facilities in the area. The committee will also have a booth at the Saline Farmers Market on June 27 and July 25.
- Response to SDL's return to the Saline Farmers Market has been very positive this year. It's nice to know that the community has come to expect and look forward to our presence at this event.
- SDL will also have a booth at the upcoming Jazz at the Mansion (formerly Jazz in the Park) event on July 18,

- Interviews have been held for the new Part-Time Technology Assistant position. We are excited for this new addition to the SDL staff to assist patrons and staff with their technology needs and provide support and backup to Technology Manager Andrew Sutherland.
- A new Page has been hired.
- Due to a number of summer scheduling issues, SDL will be posting a Temporary Library Assistant position to get us through the busy summer months. It is our hope that the person hired will be able to continue on as a substitute or perhaps work at SDL in some other more permanent fashion after the temporary period expires on September 30.
- The library will be closed Saturday, July 4 and Sunday, July 5 for the Independence Day holiday weekend.
- Staff continue to receive positive comments and helpful recommendations from the public at the main desk, and people in the community tell me how much they appreciate the library. Recent comments include:
 - “We participate in Summer Reading every year. We wouldn’t miss it!”
 - “I hope everyone in our community appreciates what a fantastic, first-class library we have.”
 - “The recent renovations are absolutely beautiful. It’s clear that every decision was made carefully with an eye to the building as a whole.”

SALINE DISTRICT LIBRARY POLICY BULLETIN

POLICY NO: 623

SUBJECT: DRESS CODE

The Saline District Library is a public service agency and each employee is a representative of the library. It is expected that each employee will present a professional image to the public.

Examples of unprofessional attire to be avoided include, but are not limited to:

- Blue jeans
- Shorts
- Athletic wear (including yoga pants)
- Beach or lounge wear
- T-shirts or sweatshirts with slogans
- Hats
- Cropped tops
- Clothing that is torn or dirty

Pages may wear blue jeans or shorts of appropriate length.

The Director may designate specific dates upon which certain attire is permitted, such as blue jeans or clothing supporting a sporting team.

SALINE DISTRICT LIBRARY
POLICY BULLETIN

POLICY NO: 702

SUBJECT: TAX REVENUE COLLECTION

1. Saline District Library is primarily funded by an operating millage of .90 in perpetuity and ~~an second~~ operating millage ~~of .55 through 2025 originally established in 2006 that is periodically approved for renewal by voters~~. Tax revenue is collected by the City of Saline and the 6 townships that are in the library district ~~from December through February as part of the Winter tax bill~~.
2. Projected tax revenue is reviewed by the Finance Committee on a regular basis to monitor tax revenue collection.
3. The Library Director will be in contact with local municipal treasurers to determine the status of tax payments to the Library if payments do not arrive according to state mandate.
4. All unpaid municipality taxes are turned over to Washtenaw County for collection. The Library then receives a settlement payment for its portion of delinquent taxes from the Washtenaw County Treasurer's office.



CARL F. SCHRANDT ENDOWMENT FUND Program Guidelines & Application Information

In 1994, the Library received a bequest from the Estate of Carl F. Schrandt. Both Carl and his wife Joan Rodman Schrandt had a strong sense of community and believed that each person had an individual responsibility to make it a better place for all citizens. It is in this spirit that the Saline District Library Board of Trustees has established the ***Carl F. Schrandt Endowment Fund***.

Earnings on this fund will be used to support special projects that can originate from a variety of sources within the Saline community. The Library is looking for projects and special events that are not a part of the regular operating budget. These programs will be selected annually by the Board of Trustees from proposals submitted by interested persons or organizations.

WHO MAY APPLY

Applications can originate from individuals or groups (such as service groups, businesses, government, schools, and churches), library staff and library board members.

To qualify for funding consideration, an applicant must meet the following criteria:

Be a resident or an employee within the Saline library district and be at least 18 years old.

GUIDELINES

All programs or projects must be in accordance with the Mission Statement and stated roles of the Library (Lifelong Learning, Resource Center, Building Community, and Gathering Place).

The project will, first and foremost, promote and benefit the Library and/or its patrons, with promoting and benefiting other segments of the Saline community as a secondary goal.

Preference will be given to programs/projects held on Library grounds, although other venues may be considered by the Library Services Committee and the Board.

All programs must be free and accessible to all.

HOW TO APPLY

The application must be in writing and must include the content listed below.

1. Application Cover Sheet

Submit one original and four duplicated copies

2. Project Description Sheet

Submit one original and four duplicated copies

3. Applicant Description

Submit one copy of each of the following:

- a brief summary of your qualifications or resume
- if part of an organization, a list of current board members and their professional or business affiliation
- evidence of official organizational approval of your application (a copy of your board minutes or a signed letter of endorsement from board chairperson)

Applications are to be completed as instructed and mailed to:

**Carl F. Schrandt Endowment Fund
Saline District Library
Attn: Karrie Waarala, Director
555 N Maple Road
Saline, MI 48176**

APPLICATION REVIEW PROCESS

The proposal will be reviewed by the Library Services Committee which meets as necessary. The Committee will make recommendations to the Board of Trustees, and a decision should be made within eight weeks of application. Applicants will be notified as soon as possible after a decision has been made.

Applications not funded will be returned to applicants.

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Cover Sheet**

Project Title Manhattan Short Film Festival

Jessica Lash, Assistant Library Director, Saline District Library
Name of applicant

Saline District Library, 555 N. Maple Rd
Address

Saline, MI 48176 734.429.5450 ext. 34
City/state/zip Phone

Is applicant a resident or employee in the Saline Library district? Yes No

Jessica Lash, Assistant Library Director
Contact person

Authorized signature

Manhattan Short Film Festival
Name of collaborating organization (if applicable)

319 Lafayette St #126 New York, NY 10012 212.529.8640 1998
Address and phone date organization founded

Emagine Saline
Name of collaborating organization (if applicable)

1335 E Michigan Ave, Saline, MI 48176 1997
Address and phone date organization founded

Date application submitted 5.15.2026

Is the organization located in the Saline library district? Yes * No

*Saline District Library and Emagine Saline are located in the library district.

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Outline and Instruction Form**

This outline should be followed when applying for a grant. Please supply the required information for all 11 areas. Be specific and provide details where required.

1. Project Name

Manhattan Short Film Festival

2. Proposal Description

YOU BE THE JUDGE for the 2026 Manhattan Short Film Festival.

Manhattan Short Film Festival is an annual film festival featuring short films shown in over 300 screening venues around the world – and the audience votes on the winner! Join us at Emagine Saline for a viewing of the finalist films and vote for the winning film.

3. Goals of the Project

Mission statement: The Library exists to advance intellectual curiosity, promote lifelong learning, encourage cultural knowledge, and maintain an environment in which minds can grow. It supports and active, informed, and evolved community by providing all people with open access to resources in various formats representing diverse points of view.

This project encourages cultural knowledge, intellectual curiosity, and provides a chance for our community to participate in a worldwide event. Many film festivals are shown in larger communities, limiting access to those living in close proximity or those willing or able to travel. The Manhattan Short Film Festival is a worldwide festival – these films are shown in over 300 venues around the world and the audience votes for the finalist. This is an opportunity to bring a film festival to the Saline community and allow them to participate in a large-scale event.

Community Benefits:

The project will allow patrons to gather and participate in a cultural experience in their own community. This will also expose the community at large to the power of film, and give members of the community a chance to see a variety of films from new directors.

Applicant Benefits:

This project will allow the library to connect with the community through film, and provide a way for the community to participate in a unique event.

4. Audience

Who will benefit from this project?

The greater Saline community will benefit from this project by participating in a cultural event that they may not otherwise be able to experience. Library staff will also benefit from reaching out to more members of the community by bringing a unique program to our patrons. This year we have the opportunity to reach more people in our community, not just our patrons through on-screen ads at Emagine Saline. Jessica has been creating ads to promote library services and events at Emagine Saline, and we can run an ad

promoting the Manhattan Short Film Festival during all movies for the month of September to engage movie goers and reach a broader audience.

Estimate the number of people who would benefit and / or participate in the project.

Each auditorium at Emagine Saline holds 82 people. This program has the potential to reach 246 people in Saline.

5. Timeline for Implementation

The program runs from September 24-October 4. We have two showings scheduled for the following dates:

Sunday, September 27, 12-3 pm

Sunday, October 4, 12-3 pm

Jessica has been in contact with Manhattan Short founder Nick Mason and Chikas Reynolds at Emagine since May 2026 She has been in contact with Theresa Lewis from Emagine about advertising opportunities since June 2024.

6. Equipment and Space Needed

Emagine Saline will serve as the screening venue for this program, and they will be providing all equipment. Manhattan Short will provide the disc with all of the movies, as well as the voting cards. Saline District Library will organize, promote, and run the event.

7. Budget

Manhattan Short (cost of program)	\$600
Emagine Saline Auditorium Rental (price for two Sunday matinees)	\$1900
Promotion (advertising on-screen: 4 weeks @ \$100 a week)	\$500
Total	\$3000

8. Number of staff and / or volunteers needed to implement project

One staff member, Jessica Lash, will communicate with Nick Mason at Manhattan Short, and staff at Emagine Saline. She will also handle publicity for the event and be present at the performances. Library staff will promote the performance to the public and register attendees through LocalHop. Jessica Lash and the Saline District Library Social Media Team will schedule Social Media posts, and Jessica will add the event to the eNews for the weeks leading up to the event. These will all take place during regular staff hours.

9. Publicity

We will publicize the event through the library website, e-newsletter, social media, and our Events calendar. We will publicize with *The Saline Post*, *The Sun Times News*, and on-screen at Emagine Saline.

10. Criteria to evaluate the project

Voting cards will be distributed at each show, and these cards will indicate the number of participants that the program draws. We will also welcome feedback on Social Media about the event.

11. Resume and / or Qualifications

Jessica Lash has been the Assistant Library Director since June 2022. She served as the Head of Adult Services at Saline District Library from June 2017- June 2022. Prior to that, she was an Adult Services Librarian, then Head of Adult Services at Salem-South Lyon District Library from 2013-2017. She earned her MLIS and Archival Administration Certification from Wayne State University in 2013, and her Librarian I certification in February 2018.



1259 Industrial Drive, Saline, MI 48176
Phone 734.429.4570
Fax 734.429.9500
www.SalineSocialService.com

NEIGHBORS HELPING NEIGHBORS

Karrie Waarala, Director

Saline District Library
555 N. Maple Road
Saline, MI 48176

Dear Ms. Waarala,

On behalf of the Board of Directors of Saline Area Social Services, I am pleased to offer our full endorsement of SASS's application to the Carl F. Schrandt Endowment Fund for the proposed Summer Learning Camp Enrichment Partnership.

Saline Area Social Services has a longstanding commitment to serving individuals and families in the Saline community through both immediate assistance and long-term support. This proposed project builds on that mission by providing free summer educational enrichment for elementary-aged students, particularly those from low-income households and those at increased risk of summer learning loss.

The Board strongly supports this initiative as it reflects the shared values of **Welcoming, Accessibility, Community, Learning, and Discovery** that guide the Saline District Library. The program will deliver meaningful academic support, mentorship, and enrichment opportunities within a structured and supportive environment, while strengthening access to community-based educational resources.

The Board of Directors has formally reviewed and approved this application and fully supports its submission. We are confident this partnership will generate meaningful outcomes for students and families and further strengthen the impact of both organizations within the Saline community.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Mike Raham".

Mike Raham, Board Chair

A handwritten signature in black ink that reads "ROBER M. RAHAM".

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Cover Sheet**

Project Title SASS Summer Learning Camp

Saline Area Social Service

Name of Applicant _____

1259 Industrial Dr

Address

Saline/ MI / 48176

City/State/Zip

734-429-4570

Phone

Is applicant a resident or employee in the Saline library district? Yes ___ No X

Jamail Aikens

Contact Person


Authorized Signature

N/A

Name of Collaborating Organization (if applicable)

1972

Date Organization Founded

Address

Phone

Date Application Submitted 4/16/2026

Is the organization located in the Saline library district? Yes X No ___



SALINE AREA SOCIAL SERVICES (SASS)

Serving the Saline Community for Over 60 Years

CARL F. SCHRANDT ENDOWMENT FUND

GRANT APPLICATION

Summer Learning Camp Enrichment Partnership

1259 Industrial Drive
Saline, MI 48176

Prepared by: Olivia Helmer
Program Development Intern

Authorized Representative: Jamail, Executive Director

In Partnership With: Saline District Library

Submission Date: 4/16/2026

*Expanding access to learning, strengthening community, and building long-term opportunity
for Saline families*

Project Name

Summer Learning Camp

Proposal Description

Saline Area Social Services (SASS) respectfully requests \$10,000 from the Carl F. Schrandt Endowment Fund to support a Summer Learning Camp that strongly aligns with the Saline District Library mission of **Accessibility, Community, Learning, and Discovery**. This project strengthens the Library's role as a welcoming, inclusive center for education and engagement by expanding access to structured academic programming for youth who may otherwise face barriers to participation.

Accessibility is a central focus of the Summer Learning Camp. The program will be hosted at First Presbyterian Church of Saline, a centrally located, ADA-accessible space with dedicated classrooms and close proximity to local schools. This location ensures that families can easily access programming in a safe, consistent environment. SASS further removes barriers by serving students from low-income households already connected to its services, many of whom face transportation, financial, or language-related challenges that limit access to traditional summer enrichment opportunities.

Community is foundational to both SASS and this program. For over 60 years, SASS has served the Saline community by providing food assistance, financial support, and wraparound services to families experiencing economic hardship. In 2025 alone, SASS served 655 individuals, provided over 166,000 meals, and distributed more than \$392,000 in groceries and essential household items. The Summer Learning Camp builds on these trusted relationships, creating a supportive and connected environment where students and families feel welcomed, valued, and engaged.

Learning is at the core of the Summer Learning Camp experience. The program serves 20–30 elementary-aged students (ages 6–11), allowing for individualized, relationship-based instruction. Many participants are at increased risk of summer learning loss, particularly those from multilingual households, with approximately 50% speaking a language other than English at home. Students receive targeted instruction in reading and math through small-group learning, supported by mentorship and enrichment activities. The program is led by a Program Director with experience in the Ann Arbor Public School system and expertise in English as a Second Language (ESL), alongside a certified bilingual teacher, ensuring instruction is both rigorous and responsive to diverse learning needs.

Discovery is intentionally integrated throughout the program to foster curiosity, confidence, and student voice. A defining feature of the camp is its emphasis on youth-centered learning, where students participate in choice-based learning blocks, weekly feedback circles, and structured

opportunities to shape activities. Staff use this feedback to make real-time adjustments, reinforcing a sense of ownership and engagement. SASS has already demonstrated the effectiveness of this approach: one third-grade student who entered tutoring significantly behind in math progressed to grade level within two months and is now on track to finish the school year successfully. This outcome highlights the transformative impact of personalized instruction, mentorship, and an environment that encourages exploration and growth.

Library Impact

This project directly activates the Saline District Library as a community learning hub by extending its mission beyond traditional services into structured academic support and youth engagement. Through this partnership, the Library becomes a more active and visible resource for families who may not otherwise access its programs, particularly those facing financial or language barriers.

As part of this effort, the program will intentionally connect students and families to Library resources by incorporating elements such as guided use of library materials, exposure to digital learning tools, and opportunities to participate in educational workshops or activities aligned with Library programming. These touchpoints help build familiarity and confidence in utilizing the Library as an ongoing resource beyond the duration of the program.

By reaching underserved students and their families, this initiative increases meaningful patron engagement, strengthens community connections, and expands awareness of the Library's services. It reinforces the Library's role as a trusted, accessible space for learning, discovery, and long-term educational support within the Saline community.

3. Goals of the Project

This project aligns with the Saline District Library core values of **Welcoming, Accessibility, Community, Learning, and Discovery**, while expanding its role as a hub for educational support.

The program will serve 20–30 elementary-aged students, providing individualized instruction and strong support. It is designed to minimize summer learning loss while creating meaningful experiential learning opportunities. The program also supports families by reducing financial and logistical barriers and offering a safe, structured environment.

Students receive targeted instruction in reading and math alongside hands-on experiences, including visits to the library and the Ann Arbor Hands-On Museum. By combining academic support with experiential learning, students build skills, confidence, and a lasting connection to learning.

Community Benefits:

Students will experience reduced summer learning loss, increased academic confidence, and improved long-term educational outcomes. Families will benefit from reduced barriers to participation and access to a safe, structured, and enriching summer environment that supports both academic and personal development.

Applicant Benefits:

For SASS, this project represents a strategic expansion of its impact, strengthening educational programming, deepening community partnerships, and advancing long-term stability for families through increased access to learning, resources, and opportunity. This collaboration with the Saline District Library further amplifies shared goals of expanding equitable access to education and community-based support.

Importantly, this initiative moves SASS beyond immediate relief by addressing the root causes of economic hardship. By integrating educational support and skill-building opportunities, the program equips individuals and families with the tools needed to achieve long-term economic self-sufficiency. Through this approach, SASS is not only meeting immediate needs, but creating sustainable pathways toward independence, stability, and upward mobility.

4. Audience

The primary audience for this project is elementary-aged youth (ages 6–11) in the Saline community, with a focus on students from low-income households already connected to SASS services. These students are often identified through existing programs and partnerships as being at increased risk of summer learning loss. Research shows students can lose up to 20–30% of their school-year gains in reading and math over the summer, disproportionately impacting low-income youth. Without intervention, these gaps can compound over time.

Approximately 50% of participants come from multilingual households where English is not the primary language, making culturally responsive, relationship-based instruction especially important. SASS is actively engaging families through direct outreach and established relationships, ensuring the program reaches students who will benefit most from consistent academic support and enrichment.

5. Timeline for Implementation

The Summer Learning Camp is scheduled for implementation in **July 2026**, with planning and early outreach already underway. SASS is actively engaging families and generating interest to ensure strong enrollment and community awareness prior to launch.

The project begins with a planning phase focused on curriculum development, staff coordination, and targeted outreach to students identified through SASS services and community partnerships as being at increased risk of summer learning loss. The implementation phase includes daily small-group academic instruction, enrichment activities, and structured engagement, supported by ongoing assessments and weekly feedback to adapt programming in real time.

Following program completion, students will receive take-home learning packets sourced through local school systems, with continued follow-up from SASS staff to help keep students on track. A comprehensive evaluation, including academic progress, attendance, and family feedback, will be used to measure outcomes and guide future program improvements.

6. Equipment and Space Needed

The Summer Learning Camp will take place in **July 2026**, with planning and early outreach already underway to ensure strong enrollment and community awareness.

The project begins with curriculum development, staff coordination, and targeted outreach to students identified through SASS services and community partnerships as being at risk of summer learning loss. Implementation includes daily small-group instruction, enrichment activities, and structured engagement, with ongoing assessments and weekly feedback to adapt programming in real time.

Following the program, students will receive take-home learning packets sourced through local school systems, with continued follow-up from SASS staff to support ongoing progress. Program outcomes will be evaluated through academic growth, attendance, and participant and family feedback to inform future improvements.

7. Budget

Total Program Cost: \$30,000

Funding Sources

SASS Organizational Support: \$20,000

Carl F. Schrandt Endowment Fund (Requested): \$10,000

Expense Breakdown

Staffing: \$14,960

Student Computers: \$7,500

Software: \$1,500

Miscellaneous Learning Supplies: \$1,000

Experiential Learning Field Trips: \$5,079

The total cost of the Summer Learning Camp program is \$30,000. Saline Area Social Services will provide \$20,000 in organizational support, and \$10,000 is being requested from Carl F. Schrandt Endowment Fund. Program expenses include staffing, student computers, software, learning supplies, and experiential learning field trips necessary to support high-quality academic instruction and enrichment.

Total Expenses – \$30,000

This budget reflects a strategic investment in both direct program delivery and the staffing necessary to ensure high-quality, individualized instruction. Funding from the Carl F. Schrandt Endowment Fund will directly support instructional materials, student resources, and enrichment opportunities, while SASS will provide significant organizational support to cover staffing and overall program implementation. This cost-sharing approach demonstrates organizational commitment and ensures sustainability while maximizing direct impact for participating students.

8. Staffing

The Summer Learning Camp operates within SASS's collaborative leadership structure, including the Executive Director, program staff, and trained volunteers, ensuring consistent, high-quality implementation. The program is led by a Coordinator and Assistant Coordinator who oversee daily operations and staff coordination.

Instruction is guided by a Program Director with experience in the Ann Arbor Public School system and expertise in English as a Second Language (ESL), which is critical as approximately half of participants come from multilingual households. This ensures instruction is both academically rigorous and culturally responsive.

Certified teachers and classroom staff provide direct support in reading and math, along with mentorship and engagement. The program maintains a low staff-to-student ratio of 5:1, allowing for individualized instruction and strong relationship-building.

SASS also integrates trained volunteers and vetted high school mentors to support program delivery and foster peer engagement. With over 100 active volunteers contributing more than 9,000 hours annually, SASS demonstrates strong capacity and community investment.

9. Publicity

Outreach will focus on families currently connected to SASS services, as well as students identified through school and community partnerships as being at increased risk of summer learning loss. SASS is already engaging families through direct communication and established relationships to ensure strong enrollment prior to launch.

Recruitment will include direct outreach to current clients, referrals from school and community partners, and targeted communication through existing SASS channels. This approach leverages SASS's network to reach families who may face barriers to accessing traditional summer programming.

Collaboration with the Saline District Library will further expand visibility and accessibility through shared promotion, increased awareness of resources, and strengthened community engagement.

10. Evaluation

SASS will measure program success using both quantitative and qualitative metrics to assess academic outcomes and overall student experience. At least 75% of students will demonstrate measurable improvement in reading and/or math through pre- and post-program assessments, while engagement will be tracked through attendance and participation, with a target of 85% maintaining or improving engagement.

Student confidence will be evaluated through surveys and check-ins, with at least 80% reporting increased confidence in their academic abilities. Family impact will be assessed through end-of-program feedback, with 90% expected to report reduced barriers and increased access to educational support.

Staff will also monitor attendance and engagement throughout the program, allowing for real-time adjustments to ensure effectiveness and responsiveness to student needs.

11. Qualifications

Saline Area Social Services has over 60 years of experience serving the Saline community and a strong track record of delivering impactful programming. In 2025, SASS served 655 individuals, provided over 166,000 meals, and mobilized more than 9,000 volunteer hours.

In addition to meeting immediate needs, SASS has expanded programs that support long-term stability through education and skill-building, including an after-school tutoring program for elementary students. This program has demonstrated measurable success; for example, one third-grade student who entered significantly behind in math progressed to grade level within two months, reflecting the effectiveness of SASS's relationship-based, small-group approach.

Beyond youth programming, SASS supports families through financial literacy education, food access, and wraparound services that address both immediate needs and root causes of instability.

With experienced staff, strong safety protocols, and deep community trust, SASS is well-positioned to successfully implement this project and deliver meaningful, lasting impact.

Our 2025 Impact

40%
Children

655
Neighbors Served

25%
Seniors



166,091
Meals Provided



\$392,640
Groceries and Household
Essentials Distributed



551
Rx Copays



5 Families
Avoided Homelessness



5 Families
Avoided Utility Shutoff



9 Students
In 12 Enrichment
Activities



717
Holiday Meals



97 Kids
Received
School Supplies

163,437
Pounds of Donated
Food Received

9,288
Volunteer Hours
Received

44
Kids Received
New School Shoes



60 Kids
New Winter Boots
& Snow Pants

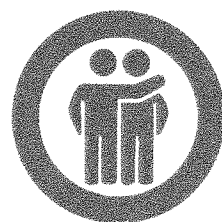
We're More Than Just a Food Pantry...



Coaching with
Mentorship &
Support



Senior
Programs



Education &
Employment Skills
Training

Thank You Report

Thank you for your generous support over the past year! Because of your contributions, we were able to provide food and assistance to our neighbors in need, providing thousands of meals to those facing food insecurity. Many of these individuals received consistent weekly support, ensuring they had reliable access to resources, especially during the critical holiday season.

Thanks to the kindness of people like you, we are able to do more than just meet immediate food and emergency needs. Your generosity allows us to ask ourselves, "How can we make a deeper impact?"

Our Growing Impact

We are proud to continue our coaching program, which provides essential one-on-one guidance to help families navigate crises when they turn to us for emergency assistance. This mentorship is a vital part of our mission to support the whole person—from our youngest children to our cherished seniors.

Vision for 2026: More than a Food Pantry

For 2026 and beyond, our goal remains clear: we aim to be more than just a food pantry. In the coming year, we will focus on:

- Continuing to develop our coaching program to provide mentorship and support for families in transition.
- Continuing to develop Senior Citizen support programming with transportation to SASS and other community resources.
- Continuing to develop educational programming with tutoring for students, and employment guidance for adults.

We are incredibly excited about what this year will bring and the positive, lasting changes we can achieve together. Thank you for being an invaluable part of the Saline Area Social Service community.

With gratitude,



Jamail Aikens

Executive Director

jaikens@salinesocialservice.com

"Thank you! You do a wonderful job. This is more than appreciated, more than you will ever know. Thank you so much!"

-SASS Client

"Our family cannot thank you enough for this last year of helping and supporting us. To each and every one who volunteers to make this possible, we thank you from the bottom of our hearts. May God Bless You for your spirits of giving."

-SASS Client

"Thank you so much from my family. You really made our Thanksgiving day. Thank you so much for making our Thanksgiving great!"

-SASS Client

Schrandt Grant Follow-Up

Summer Learning Camp

Saline Area Social Service

How is this program similar to and different from similar programs offered by Saline Area Schools?

The Summer Learning Camp is similar to school-based summer programs in that it focuses on helping students maintain and strengthen academic skills during the summer months, especially in reading and math. The goal is to help prevent summer learning loss and provide students with structured academic support in a safe, engaging environment.

The program is different in several important ways. SASS's Summer Learning Camp is designed specifically for families already connected to Saline Area Social Service, as well as families who may face financial or access barriers to traditional summer enrichment programs. While Saline Area Schools offer summer programming, the cost can be prohibitive for some families. For example, a week of camp through Saline Area Schools can cost approximately \$180 per child.

SASS's Summer Learning Camp will be offered at no cost to families. The program is specifically designed to support low-income families and students who may speak English as a second language. Unlike a traditional day camp, this program has a stronger academic focus, with intentional reading and math instruction, small-group support, and enrichment activities. The camp will also provide take-home lunches for students.

The program will be half-day and intentionally small, serving approximately 20 students. This allows staff to provide more individualized attention and support based on each child's needs.

Will the Summer Learning Camp take place regardless of whether the grant request is approved?

Yes. SASS is committed to running the Summer Learning Camp this summer. However, Schrandt grant funding would significantly strengthen the program by helping cover key start-up costs and ensuring the program can be implemented as planned.

Without grant funding, the program may need to be scaled back in certain areas, but SASS intends to move forward with the camp.

Is this the first iteration of the Summer Learning Camp?

Yes. This is the first year SASS is offering the Summer Learning Camp. Because this is a pilot year, we are intentionally keeping the program small, structured, and manageable. This will allow SASS to evaluate what works well, identify areas for improvement, and determine how the program may be strengthened or expanded in future years.

Summer Learning Camp participants: How many students? How are they selected? What age groups?

The camp will serve approximately 20 students. The program is designed for elementary-aged students entering 1st through 5th grade.

Students will be selected based on need and connection to SASS services, with priority given to families who may benefit most from a free summer academic and enrichment program. Referrals may also come from school staff or community partners who identify students who would benefit from additional summer learning support.

The goal is to serve children who may be at risk of summer learning loss and whose families may not otherwise have access to paid summer academic programming.

What is the role of the Saline District Library beyond requested grant funding?

The Saline District Library is an important community partner in the program. The library's role is primarily enrichment-based and literacy-focused. Library involvement may include a scheduled library visit, reading activities, library card access or support, and age-appropriate literacy instruction or programming.

SASS anticipates that the requested time commitment from Saline District Library staff would be limited and scheduled in advance. At this time, we are anticipating one planned library visit or literacy activity during the four-week program, pending scheduling and staff availability. SASS will coordinate directly with library staff to ensure expectations are clear and manageable.

Camp schedule: How many days per week, how many weeks, and how long each day?

The Summer Learning Camp will run for four weeks, from Tuesday, June 9, 2026 through Thursday, July 2, 2026.

The camp will take place three days per week: Tuesdays, Wednesdays, and Thursdays. Student programming will run from approximately 9:00 a.m. to 11:30 a.m. Staff time will be approximately 8:30 a.m. to 11:45 a.m. to allow time for preparation, student arrival, dismissal, and cleanup.

This equals 12 total program days.

What is the curriculum? What topics are covered, and who is teaching?

The curriculum will focus primarily on reading and math skill-building, with additional time for movement, enrichment, and social-emotional learning.

Reading activities may include fluency practice, vocabulary development, reading comprehension, small-group reading support, independent reading, and guided reading. Math activities may include grade-level review, math fluency, number sense, problem-solving, math games, and hands-on practice.

SASS is going to use Scholastic reading and math materials, along with supplemental hands-on learning resources, games, and teacher-created activities. These materials will help provide structure while still allowing staff to tailor instruction to student needs.

The program will also include enrichment opportunities that support student engagement, movement, hands-on learning, and community connection. Planned enrichment activities include swimming lessons at the Saline Rec Center, Leslie Science Center outreach programming, bowling at Station 300, and a planned Saline District Library visit, pending scheduling.

The program will be led by qualified teaching staff, including a Program Director, certified teachers, and non-certified teaching staff. Volunteers may also support activities as available.

How many personnel are required for day-to-day operations?

Daily operations are expected to require approximately five staff members, including a Program Director, certified teachers, non-certified teaching staff, and SASS program support staff or assistants. In addition, SASS anticipates needing approximately 1–2 volunteers daily to help support student supervision, activities, transitions, snack/lunch support, and enrichment programming.

Because the camp will serve approximately 20 students, this staffing and volunteer model allows for a small-group environment with individualized attention, strong supervision, and flexibility for academic groups, enrichment activities, field trips, and student support needs.

What will be done with the student computers after camp?

SASS is no longer requesting funding for student computers as part of this updated program plan. The program will primarily use Scholastic reading and math materials, printed instructional resources, hands-on activities, games, and small-group instruction.

Because computers are not included in the updated program plan, there will be no student computers to store or repurpose after camp.

Detailed Budget Breakdown

The estimated cost of the Summer Learning Camp is approximately \$20,000. This is a preliminary budget and may be adjusted slightly as final quotes, staffing schedules, and program needs are confirmed.

Budget Category	Estimated Cost	Details
Reading and Math Curriculum Materials	\$4,000	Scholastic reading and math materials, books, workbooks, grade-level learning resources, printed materials, and take-home academic support materials.
Staffing	\$6,000	Approximately five staff members. Program Director at \$40/hour, certified teachers at \$40/hour, and non-certified teaching staff at \$30/hour. Includes program hours and limited planning/prep time.
Field Trips and Enrichment Activities	\$3,000	Includes swimming lessons/visits at the Saline Rec Center, Leslie Science Center outreach programming, bowling at Station 300, a planned Saline District Library visit pending scheduling, local enrichment activities, and other student experiences. Saline Rec Center swimming is estimated at \$11 per student per visit.
Transportation	\$2,000	Transportation support for field trips and families who may need help getting students to and from camp.
Snacks, Take-Home Lunches, and Student Support	\$1,500	Snacks, take-home lunches, water, and basic student support needs during the program.

Classroom and Program Supplies	\$1,500	Pencils, folders, notebooks, dry erase boards, markers, math manipulatives, art supplies, games, organizational bins, name tags, and printed worksheets.
Assessment and Evaluation Materials	\$750	Pre- and post-program assessments, student progress tracking, parent communication materials, and evaluation supplies.
Administrative and Safety Supplies	\$750	First-aid supplies, signage, emergency materials, check-in/check-out materials, staff binders, and program documentation supplies.
Contingency / Unanticipated Costs	\$1,500	Allows flexibility for changes in student needs, transportation, supplies, or activity costs.

Estimated Total Program Budget: \$20,000

This budget reflects SASS’s goal of offering a free, accessible, academically focused summer program for students who may otherwise face barriers to summer learning opportunities.

Quarterly Report

Q22025

6.2025

SeeDLibrary

- The SeeDLibrary opened on Friday, March 13.
- Jessica and volunteers made over 15,000 packets this year!
- It has been very successful these past three months, requiring refilling and shifting multiple times since opening.

Outreach/Events

- SDL held a Community Shredding Event on Saturday, April 11. Jessica and Karrie worked the successful event. Special thanks to the Friends of the Saline District Library for funding that community event.
- Jessica attended the Saline Farmers Market on April 18 to promote the SeeDLibrary.
- Jessica and Andrew Sutherland attended the Pittsfield Farmers Market on May 28 to promote Summer Reading.
- SDL will have a table at the Pittsfield Farmers Market on the last Thursday of each month through September.
- SDL will have a table at the Saline Farmers Market on the second Saturday of each month through October to promote Summer Reading and library services.

Marketing

- Jessica was contacted by the Sun Times News to participate in an ad campaign with Saline Area Schools. SAS students designed ads for local businesses, and the Management Team selected their favorite for the May 13 edition of the paper.
- There were 24 ads this year for SDL, and the management team reviewed and selected the winner.
- The Sun Times News held a gallery night on May 13 to highlight the 120+ ads created.
- All ads can be viewed at the link: <https://thesuntimesnews.com/2026-student-ads/saline-district-library/>



Professional Development

- Jessica attended the Public Library Association's Annual Conference in Minneapolis on April 1-3. She attended several sessions on leadership, marketing, and staff engagement.
- Jessica taught at the final Saline Leadership class on Thursday, April 9.
- Jessica attended the Why Your Best People Leave (And How to Make Them Stay) on May 12. This is a 4-module online class that Jessica will finish by the end of June.



SECOND QUARTER TECHNOLOGY UPDATE

respectfully submitted by Andrew Sutherland, Technology Manager

Reporting Period: March 2026 – May 2026

Overview

As I gained more footing during the second quarter—and yes, I’ll be the first to admit it’s been a challenging stretch for technology at SDL—we focused on strengthening system reliability, improving staff and public experiences, and advancing long-term infrastructure planning amid rising demand and rapid changes across hardware and software. The Library also continued evaluating the expanding role of AI in services and its implications for operations, access, user expectations, and especially privacy. We made steady progress documenting all technology processes to support long-term stability. A multi-day app and authentication disruption underscored how essential technology has become at SDL and across the public library sector, reinforcing the need for resilient infrastructure, proactive planning, and ongoing investment. While the disruption was troublesome to staff (and patrons) their handling of the barrage of calls and emails with such patience and understand made the experience palatable. Despite the challenges, the quarter ended with clearer priorities, stronger systems, and a more confident path forward.

FixIT Ticket Status Update			
Submitted	Open	Pending	Closed
154	11	7	129

Technology Support

We improved staff efficiency and transparency this quarter by more staff led communication and the empowering of department heads in tech spaces:

- Launched the IT sticky-note notification program to reassure staff that any moved equipment or adjusted settings were intentional and completed by IT.
- Empowered department heads to request technology upgrades that align with departmental goals, library priorities, and the broader technology plan—helping staff feel included in the process and making changes more transparent and less intimidating.
- Advanced development of next-generation patron notifications, including push alerts sent directly to user devices for real-time updates on due dates and library information.
- Replaced the faulty docking station at the Head of Adult Services’ desk, improving productivity with reliable multi-monitor support, accessory connectivity, and better ergonomics.

Network & Infrastructure

Our focus this quarter was to strengthen essential communication tools across the library by restoring faxing, providing reliable access to phone and internet services.

- Began working to restore faxing to the library
- Helped establish a better working phone for the FOL, this will no longer require a reset or restart from someone on library staff and allows the FOL the control over their own equipment
- Updated the Apple Developer certifications for our SDL App to new meet the new age assurance and parental consent requirements for apps in Texas (specifically), the updated App Store guidelines, and strict new compliance rules for submitting updates involving social media and the age restrictions on use of Apps in other countries.
- Searched for and located a new wireless phone for the Adult/Reference desk to allow for students to call parent/representative on a more stable line through the phone system
- Karrie and I met with Merit to discuss the state of our internet and network
 - Reviewed the renewal of our fiber-based internet connection and confirm that our current service levels still match the library’s usage patterns and future needs.

- Merit emphasized their role as a Michigan-based nonprofit provider with deep ties to the research and education community, offering reliable, secure connectivity built specifically for institutions like ours.
- Discussed how their analysis of our historical bandwidth use helps ensure the proposed renewal remains both cost-effective and appropriately scaled for SDL's operations.

Polaris & Data Management

This quarter we focused on strengthening core system reliability by updating and aligning our catalog security certificates, improving equitable hold-queue processing, reviving RFID inventory tools for upcoming full-collection testing, and enhancing off-site patron registration through LEAP:

- Installed an updated security certificate in the Saline District Library Catalog and aligned all certificates to share the same renewal window for easier long-term management.
- Improved hold-queue processing in the app, ensuring more equitable distribution between the Main Desk and HPUW.
- Began restoring the RFID inventory wand and related software, working with EnvisionWare to prepare for an upcoming test run of full-collection inventory.
- Updated staff profiles and systems to support off-site patron registration, enabling sign-ups at events like farmers markets and art shows through LEAP—the web-based platform that will eventually become the next-generation interface at the Main Desk.

Staff Support & Internal Processes

Our focus this quarter was on enhancing internal efficiency and staff support by improving real-time ticket tracking, deploying updated cataloging hardware, equipping staff with productivity-boosting tools, and streamlining the Easy Pay Station reconciliation workflow:

- Improved ticketing system — added projected resolution times and real-time tracking so staff can follow progress without wondering about status.
- Installed and configured a new cataloging PC — providing faster, more reliable performance for daily workflows.
- Equipped staff with productivity-boosting tools — including a programmable mouse capable of storing 15+ shortcuts, reducing repetitive tasks by nearly half.
- Refined Easy Pay reconciliation workflow with Admin — streamlining monthly processing and improving accuracy.

Public Technology & Patron Experience

This quarter we strengthened core technology operations through expanded recycling efforts, improved printing and hotspot services, stabilized public systems, and evaluated new options for catalog, security, and building-safety enhancements. We also advanced long-term planning by investing in professional development, outlining future technology-education initiatives, and beginning the search for additional technology support staff to expand training and community-focused services.

- Completed major e-waste recycling — coordinated a large electronics recycling pickup at the library and delivered a full load of recyclable lighting to Recycle Ann Arbor.
- Launched toner and consumables recycling with Elite Imaging — a no-cost program to responsibly handle printer waste.
- Improved the self-print and payment experience — expanded support for \$5 bills, added preset credit/debit options, and reduced staff intervention; this work also revealed new workflow efficiencies for the Reference/Adult Desk.
- Restored mobile printing functionality — resolved an issue causing the mobile printer to default to color-only output.
- Stabilized public PCs after a firmware disruption — addressed a Dell update that prevented machines from booting; implemented a new intermediary testing step to avoid future downtime, and applied a coordinated OpenKiosk patch to fix catalog station impacts.

- Replaced damaged hotspots through T-Mobile — now supported by a next-day replacement program for lost, broken, or non-functional units.
 - Karrie and I, Met with Clarivate
 - Reviewed upcoming enhancements to Polaris — including improved inventory and weeding tools, expanded LEAP training resources, and access to a Polaris Test Drive environment for safe, hands-on staff practice.
 - Discussed new patron-facing features — such as Vega Discover improvements, early development of account-based push notifications, and the LX Starter platform for modernized, branded notices.
 - Evaluated long-term system resilience and security — noting that Clarivate’s hosting and management model would help prevent issues like our recent certificate expiration.
 - Reviewed Clarivate’s security posture — including lessons from the year-long Toronto Public Library outage (*FACT: SDL System safety was never compromised. Our own certificate security behavior resulted from an overlap of active certificates competing for validation—not an attack.*) Following a major cyberattack, underscoring the need for continued investment in secure infrastructure.
 - Connected with peer libraries using similar solutions — with Danette providing contacts so we can compare experiences and assess alignment with SDL’s operational and strategic goals.
 - Karrie, Matt, Evan and I Met with Verkada (this is one of many in the course of reviewing options)
 - Reviewed next-generation camera and security platform — designed to address ongoing outdoor concerns and strengthen overall building safety.
 - Discussed AI-supported video processing — which records activity while automatically obfuscating faces and license plates to protect privacy without reducing situational awareness.
 - Explored granular security access options — including PC-account-based permissions, badge access, key control, and device-movement tracking throughout the building.
 - Highlighted remote building lockdown capability — a major advantage that provides a critical layer of protection in the event of an emergency.

Strategic Planning & Professional Development

We took a deeper look at the future of technology in our everyday lives, the library services we offer, will offer and hope to offer in the future and saw the need for education of patrons, staff, and all members of the community as a top priority thus we focus heavily on education, training and hiring:

- Working toward creating Saline District Library branded and developed training for all technology (staff and patron)
- Attended the IUG National Conference in April (Thank you for the continued educational support, SDL Board)
 - My Key Take-A-Ways from IUG2026
 - Shared system management — Libraries are refining multi-branch and consortium governance with a focus on consistent settings and coordinated workflows.
 - Workflow optimization — Practical strategies highlighted for SQL processes, data cleanup, patron imports, student cards, and bibliographic maintenance.
 - Vega Reports— Offering a much needed update and facelift to SimplyReports
 - 2026 Polaris roadmap — Development centers on enhanced holds, item management improvements, and continued API/security modernization.
 - 3rd Party App integration controls — new tools improve management of record visibility in catalogs.
 - Unified Knowledge Portal — a centralized hub now streamlines access to documentation, training, system status, and support resources.
 - Innovation Award highlight — Rochester Hills PL’s themed kids’ catalog demonstrates discovery redesigned around developmental browsing behaviors.
 - Polaris Hackathon insights — The event produced real, implementable solutions; this year’s winner came from SEMI (which we are a part of), with Rochester Hills PL taking home the award
- Began the process of searching for a Technology Assistant that will be an integral part of the forward facing team and provide entry-mid level support to staff and patron alike, goals are to begin generating workshops, one-on-one virtual training, etc., we have a myriad of ways to expand and support services with this new key tech support position

**Youth Services Department
March-May 2026 Quarterly Report**

Spring Programs

- The youth department held 101 programs this spring, with a total of 2053 participants, including storytimes (Book Babies, Whimsical Wednesdays, Tot Spot, and Family Fun), art programs, science programs, guest performers, and book clubs.
- Performer highlights included Fiddle Pie, who visited on Pi Day for a concert that was attended by 51 people, and Leslie Nature Center sharing nocturnal animals with 77 patrons during Spring Break week.
- Spring Break was very busy, with ten well-attended programs presented by staff. Highlights included Evie Moorer's ever-popular Music & Movement program, Anna Hinkley's drop-in Floor is Lava course, and Jennifer Lupton's Dragon Quest program and Harry Houdini-themed Escape Room.
- Take-home craft kits continue to be popular with patrons. 1250 kits were distributed to patrons, with several weeks running out. We made plans to up our craft numbers for the summer.

Partnerships and Outreach

- Anna Hinkley and Jennifer Lupton visited 579 children across 16 outreach storytimes at local preschool and childcare centers, many of which took place during March is Reading Month.
- Liberty Club volunteers continue to visit through April, cleaning picture books most weeks as well as attending a monthly read-aloud. They will be assisting the adult department for the summer.
- Dena Moscheck visited Rentschler Farm in May, with 30 participants in attendance, despite a rainy morning!
- School visits were conducted in May at Pleasant Ridge, Harvest, and Woodland Meadows Elementaries in May to promote the Summer Reading Program. In total, youth staff presented to 17 groups and reached about 1400 students.

Professional Development

- Members of the youth department attended the following committee meetings, conferences, and webinars:
 - MLA Spring Institute Conference
 - MIAEYC Conference
 - The INSPIRE Advantage: The Universal Path for Leading Yourself and Others
 - Managing Difficult Conversations
 - Future-Ready Youth: Preparing Our Patrons to Navigate the Age of AI
 - Pre-K Reading Strategies meeting w/ Pooh Corner
 - Dinosaurs 101 for Librarians
 - Giving Effective Feedback
 - Science of Failing Well

- Infinite Dial 2026
- Author Talk with Kam Komics
- Collection Development for TLN Community Groups

Displays

- “Vs.” books featuring any type of showdown
- Reading and Libraries
- Spring, Birds, Chickens, and Flowers
- Women’s History Month
- Financial Literacy Month
- Earth Day
- Poetry Month
- Construction
- Moon/Space Exploration
- Asian American/Pacific Islander Heritage Month
- Jewish Heritage
- Chickens

Respectfully submitted,

Dena Moscheck, Head of Youth Services

June 10, 2026

**Quarterly Report
Adult Department
Q2 2026**

6/9/2026

Programming

The Adult Department had the following programs of note:

- We had two Half-Day Pizza Cafes, which brought in over 250 teens to enjoy snacks on their half day.
- We had a variety of speakers presenting on the traditions and foods of Ramadan, the wreck of the Edmund Fitzgerald, Michigan true crime, and a musical celebration of poetry.
- We also had our repeating programs, such as walking and gentle yoga, laser cut projects, drawn together graphic novel book club, and adult social club.
- One of our repeated programs, the Loose Leaves garden club, had a variety of speakers discussing topics such as landscaping for wildlife habitats, caring for orchids, and more!

Displays

The following displays generated a lot of interest in the Adult and Teen Department:

- March is reading month, women's history month, time travel, epistolary novels, self-care, graphic novels, and Asian American Native Hawaiian Pacific Islander Month.

Staff Development

- Staff attended continuing education opportunities such as a TLN-hosted DIA tour and a collaboration opportunity presentation.
- Staff continued to review journals, attend readers advisory webinars, and educational presentations related to their programming (garden presentations)
- Staff met with the technology manager to discuss tech needs, troubleshoot current issues, and future wishlists.

Outreach

- Monthly book deliveries continue to Brecon Village and Story Point, as well as a monthly book club that Trish coordinates at Mill Pond Manor.
- Collaborations with the Saline Environmental Commission led to a film presentation for Earth Day.
- Staff have signed up to attend the farmers' market to represent the library.

Respectfully submitted,

Evan Smale
Head of Adult Services

Support Services Quarterly Report
2026 2nd Quarter
Submitted by: Arlene Wall

SUPPORT SERVICES MANAGER

- Quarter Stats –
 - Total Circulation of physical items – 58,814 (63,567 in 2nd Quarter 2025)
 - Total Patron Visits – 40, 433 (44,512 in 2nd Quarter 2025)
 - New Patrons Registered – 542 (401 in 2nd Quarter 2025)
 - Total number of patrons – 15,581 (14,366 in 2nd Quarter 2024)
- Since going fine free, Request Time to Fill Holds
 - 2nd Quarter 2026 Average time to fill hold requests 11.01 (7.57 Days in 1st Quarter 2023 before fine free) – affected by the change from B&T book supplier to Ingram book supplier. Average time has dropped since 1st Quarter from 12.39 days. Delivery of items, Cataloging, and processing have all increased.
- Attended the TLN Circulation Committee Meeting regarding TLN and MeL Delivery Procedures

SUPPORT SERVICES STAFF

- Our New Cataloger is doing well. An Adult Staff member is also assisting Cataloging with entering item records and placing holds for those who requested that we purchase the items
- Three Pages graduated High School! Congrats to them!
- One new Page was hired to assist with Summer Reading increased load

Circulation FY2025-2026

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	14,971	17,330	16,390	17,491	16,097	14,690							96,969
% of Total Circ.	81.64%	82.83%	84.79%	82.77%	81.85%	81.53%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	82.59%
AV Materials													
DVD/BLU-RAY	2,177	2,286	1,886	2,361	2,312	2,035							13,057
Music CDs	198	209	185	229	191	195							1,207
Audio Books	284	243	210	263	261	251							1,512
J Kits	190	260	215	231	211	214							1,321
Total AV	2,849	2,998	2,496	3,084	2,975	2,695	0	0	0	0	0	0	17,097
% of Total Circ.	15.54%	14.33%	12.91%	14.59%	15.13%	14.96%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	14.56%
Interlibrary Loans													
SDL Patron Filled Requests	591	859	673	799	721	679							4,322
% of Total Circ.	3.22%	4.11%	3.48%	3.78%	3.67%	3.77%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.68%
Lends Out to Libs	722	882	906	694	817	713							4,734
Equipment	244	264	225	249	261	259							1,502
Periodicals	273	331	218	307	333	373							1,835
% of Total Circ.	1.49%	1.58%	1.13%	1.45%	1.69%	2.07%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.56%
TOTAL 2025 CIRC	18,337	20,923	19,329	21,131	19,666	18,017	0	0	0	0	0	0	117,403
Prior Year Circ.	13,116	17,878	20,738	23,201	20,447	19,889	24,600	26,789	22,843	21,217	21,326	19,882	251,926
% Difference	39.81%	17.03%	-6.79%	-8.92%	-3.82%	-9.41%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-53.40%
Downloads													
Ebooks	4,254	5,933	3,745	4,258	3,718	3,773							25,681
AudioBooks	5,118	5,886	5,214	5,743	5,558	5,845							33,364
Music	144	201	162	131	148	152							938
Video	407	356	372	324	287	351							2,097
Magazines	1,336	1,331	1,194	1,437	1,328	1,213							7,839
Tumble books	3	4	26	8	24	20							85
Total Downloads	11,262	13,711	10,713	11,901	11,063	11,354	0	0	0	0	0	0	70,004
Prior Year	10,121	12,844	10,188	11,002	10,378	11,030	10,975	11,197	10,877	10,659	10,792	10,798	130,861
% Difference	11.27%	6.75%	5.15%	8.17%	6.60%	2.94%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-46.51%
GRAND TOTAL CIRC	29,599	34,634	30,042	33,032	30,729	29,371	0	0	0	0	0	0	187,407
Prior Year Grand Total	23,237	30,722	30,926	34,203	30,825	30,919	35,575	37,986	33,720	31,876	32,118	30,680	382,787
% Difference	27.38%	12.73%	-2.86%	-3.42%	-0.31%	-5.01%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-51.04%
Cards Issued	106	127	116	182	199	161							891
Prior Year	87	131	118	155	133	113	243	201	139	153	121	101	1,695
% Difference	21.84%	-3.05%	-1.69%	17.42%	49.62%	42.48%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-47.43%
3 M Gate Count	11,053	13,073	11,957	14,993	13,249	12,194							76,519
prior year	7,033	9,042	15,787	20,269	13,188	11,055	14,046	13,806	11,587	14,119	15,210	13,041	158,183
% Difference	57.16%	44.58%	-24.26%	-26.03%	0.46%	10.30%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-51.63%
Average Per Day	356	421	412	483	441	393	0	0	0	0	0	0	418

*Total Gate Count Estimated in February due to gates down on 2/17/2026

*Total Gate Count Estimated in March due to gates down on 3/14/2026

Programs and Services FY2025-2026

COMPUTER USAGE													
PC usage onsite	529	497	531	414	624	652							3,247
Prior Year	460	438	594	649	675	661	720	674	594	578	609	546	7,198
% difference	15.00%	13.47%	-10.61%	-36.21%	-7.56%	-1.36%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-54.89%
WiFi usage onsite	2,011	2,654	2,553	2,078	4,778	2,861							16,935
Prior Year	2,214	2,563	3,072	3,373	3,548	3,870	3,577	3,594	3,120	4,794	4,449	4,413	42,587
% difference	-9.17%	3.55%	-16.89%	-38.39%	34.67%	-26.07%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-60.23%
Youth AWE computers	414	409	248	315	263	367							2,016
Prior Year	410	0	345	398	230	243	419	469	352	266	316	345	3,793
% difference	0.98%	#DIV/0!	-28.12%	-20.85%	14.35%	51.03%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-46.85%
Ref. Questions:													
Youth	595	813	708	849	831	647							4,443
Adult	520	634	491	629	551	457							3,282
Main Desk	259	494	545	506	525	451							2,780
Total Reference	1,374	1,941	1,744	1,984	1,907	1,555	0	0	0	0	0	0	10,505
Prior Year	1,231	2,133	2,358	2,315	1,813	1,829	3,437	3,199	2,344	1,923	2,050	1,651	26,283
% difference	11.62%	-9.00%	-26.04%	-14.30%	5.18%	-14.98%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-60.03%
Program Rm: #Groups	4	5	3	4	12	6							34
Prior Year #Groups	0	0	0	0	0	0	1	4	1	2	6	5	19
# of individuals	90	131	63	87	187	147							705
Study Rms: #Groups	240	279	206	239	273	282							1,519
Prior Year #Groups	0	72	132	166	177	184	243	345	233	328	369	246	2,495
# of individuals	394	446	305	345	336	461							2,287

Online Access FY2025-2026

ONLINE SERVICES	Dec.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	TOTAL
Website access	12,107	15,089	14,811	14,260	13,113	15,049							84,429
Prior Year	11,125	18,361	13,883	13,777	13,235	18,986	16,181	14,929	13,713	14,704	14,162	14,041	177,097
% difference	8.83%	-17.82%	6.68%	3.51%	-0.92%	-20.74%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-52.33%
Databases	2,649	2,993	5,094	3,630	3,431	3,268							21,065
Prior Year	3,024	2,410	2,227	3,009	4,513	2,730	2,873	2,600	2,710	3,064	3,381	2,947	35,488
% difference	-12.40%	24.19%	128.74%	20.64%	-23.98%	19.71%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-40.64%
SDL App													
New Downloads	41	49	58	53	106	68							375
Prior Year	38	69	53	55	57	68	82	83	51	49	43	38	686
% difference	8%	-29%	9%	-4%	86%	0%	-100%	-100%	-100%	-100%	-100%	-100%	-45%
Sessions	3,089	3,985	3,411	4,066	3,868	4,044							22,463
Prior Year	1,978	2,864	2,695	3,108	2,999	3,396	4,084	4,333	3,866	3,702	3,668	3,503	40,196
% difference	56%	39%	27%	31%	29%	19%	-100%	-100%	-100%	-100%	-100%	-100%	-44%
MI Activity Pass	8	13	5	19	14	18							77
Prior Year	4	5	9	25	19	17	15	33	50	18	19	4	218
% difference	100%	160%	-44%	-24%	-26%	6%	-100%	-100%	-100%	-100%	-100%	-100%	-65%
New eNews subscribers	122	147	121	198	222	203							1,013
Total subscribers	13,324	13,354	13,314	13,429	13,580	13,719							13,580
Prior Year	11,866	11,964	11,998	12,087	12,840	12,878	12,964	13,114	13,131	13,199	13,207	13,286	13,286
% difference	12.29%	11.62%	10.97%	11.10%	5.76%	6.53%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	2.21%

* Bot emails started subscribing to eNews in 5/24, purged 8/24



August 4, 2026 Operating Millage Renewal Information

The majority of SDL's funding comes from two local millages. One of these will be up for renewal on the August 2026 ballot. Here is some information about what that means for our library community.

Is this a tax increase?

No. The millage is up for renewal was a 20-year .55 mill millage that has expired this year. **SDL is asking voters to renew this millage for 10 years at a reduced rate of .33 mills.**

What does .33 mills mean?

A mill is \$1 for every \$1,000 of taxable value. On a home worth \$400,000 with a taxable value of \$200,000, .33 mills would be \$66/year.

How much of SDL's revenue is from this millage?

Approximately 26% of the library's revenue comes from this millage. In the 2025 fiscal year, that was about \$783,500.

What about the other local millage mentioned above?

SDL also has a permanent .9 mil millage that is currently levied at .8058 mills. These two millages combined generate approximately 92% of SDL's revenue.

What will the language be on the August 4 ballot?

"Shall the Saline District Library, Washtenaw County, Michigan, be authorized to levy annually a renewal of the previously voted increase in the tax limitation that expired in 2025, in an amount not to exceed .33 mill (\$0.33 per \$1,000 of taxable value) against all taxable property within the Saline District Library district for a period of ten (10) years, 2026 through 2035, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Saline District Library will collect if the millage is approved and levied by the Saline District Library in the first year (2026) is approximately \$887,000."

What does the “District” mean in Saline District Library?

It means that the library has its own governance and funding that are separate from the City of Saline, surrounding townships, or Saline Area Schools. The library district has the same boundaries as the Saline Area Schools district and serves 28,291 people (according to the last US Census).

Here’s a look at the impact that Saline District Library had on the community in 2025:

- 251,518 items were checked out
- The library was visited 158,183 times
- 130,861 eLibrary items were checked out from Libby, Hoopla, and Kanopy
- Our public wifi and computers were used 49,785 times
- 22,587 people came to programs for all ages at the library
- Our staff members answered 26,283 reference questions
- 2,282 people participated in Summer Reading (this was the highest number in SDL history!)
- ...and all of these numbers are up from the previous year. SDL continues to grow!

What does the money from this millage pay for?

This is an operating millage, which means the money can be used for any regular expenses involved with operating the library. In 2025, the amount of revenue from this millage was the equivalent of how much SDL spent providing our community with:

- New library materials
- eLibrary resources like Libby and Hoopla
- Programming for all ages
- Summer Reading
- Special features like the SDL SeeDLibrary and ETC Collection
- Technology services and internet access
- Maintaining our recently renovated building and grounds as a gathering space for all

Who can I contact if I have more questions about this millage renewal?

Library Director Karrie Waarala would be happy to answer any questions that you may have. You can contact Karrie via email at karrie@salinelibrary.org or by phone at 734-429-5450.

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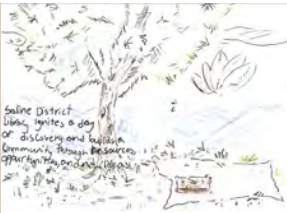
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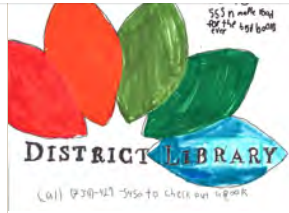
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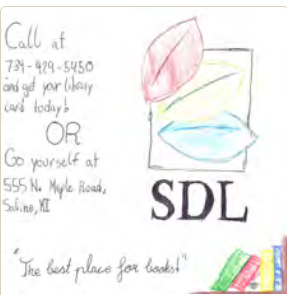
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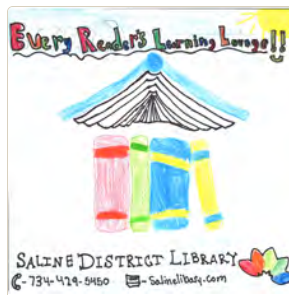
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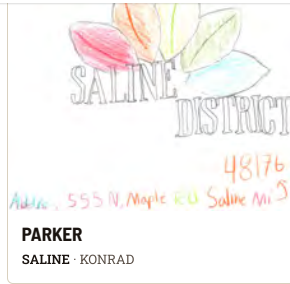
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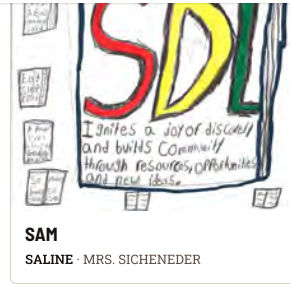
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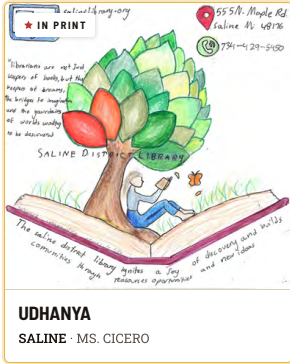
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Saline District Library

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