

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, MAY 19, 2026, 7:00 p.m.**

President TerHaar _____ Vice President Byron _____ Secretary Cummings _____
Treasurer Healy _____ Trustee Gray _____ Trustee Hundley _____ Trustee Sankaran _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

A. Call Meeting to Order at _____.

B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.

C. Approval of Past Minutes
Move _____ Second _____ to approve the April 21, 2026 meeting minutes as written.

D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

E. President's Report

F. Friends of the Library Report

G. Financial Reports
Move _____ Second _____ to approve the April 2026 financial reports.

H. Committee Reports

1. Finance

2. Arts

3. Building & Grounds

4. Library Services

5. Staff Excellence

I. Library Director's Report

J. Unfinished Business

K. New Business

1. Policy Review

a. Policy 701: Accounting Procedures

Move _____ Second _____ to approve revised Policy 701: Accounting Procedures.

b. Policy 705: Project Selection and Evaluation for Carl F. Schrandt Endowment Fund Program

Move _____ Second _____ to approve revised Policy 705: Project Selection and Evaluation for Carl F. Schrandt Endowment Fund Program.

c. Policy 706: Credit Cards

Move _____ Second _____ to approve revised Policy 706: Credit Cards.

d. Policy 712: Electronic Fund Transfers

Move _____ Second _____ to eliminate Policy 712: Electronic Fund Transfers.

2. 4th of July weekend

Move _____ Second _____ to close the library for Sunday, July 5, 2026.

3. Director Evaluation

Move _____ Second _____ to meet in closed session for the purpose of discussing the Director's annual performance review.

Move _____ Second _____ to end the closed session and reconvene the open meeting.

Move _____ Second _____ to approve the Director's evaluation.

Move _____ Second _____ to set the Director's salary at _____, effective _____.

L. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

M. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on May 19, 2026

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the April 21, 2026 meeting minutes as written.

Move _____ Second _____ to approve the April 2026 financial reports.

Move _____ Second _____ to approve revised Policy 701: Accounting Procedures.

Move _____ Second _____ to approve revised Policy 705: Project Selection and Evaluation for Carl F. Schrandt Endowment Fund Program.

Move _____ Second _____ to approve revised Policy 706: Credit Cards.

Move _____ Second _____ to eliminate Policy 712: Electronic Fund Transfers.

Move _____ Second _____ to close the library for Sunday, July 5, 2026.

Move _____ Second _____ to meet in closed session for the purpose of discussing the Director's annual performance review.

Move _____ Second _____ to end the closed session and reconvene the open meeting.

Move _____ Second _____ to approve the Director's evaluation.

Move _____ Second _____ to set the Director's salary at _____, effective _____.

Move _____ Second _____ to adjourn the meeting at _____.