



SALINE DISTRICT LIBRARY

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING PACKET
TUESDAY, APRIL 21, 2026, 7:00 p.m.**

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**NOTICE OF LIBRARY BOARD MEETING
TUESDAY, APRIL 21, 2026
7:00 p.m.**

**The Saline District Library Board will be holding its monthly meeting to
conduct regular business at this time.**

This meeting will be held in the Library's Program Room.

555 N. Maple Road, Saline, MI 48176

Public comment will be allowed at specified times during the meeting according to Policy 512: Public Discussion at Board of Trustees Meetings.

In advance of the meeting, you may contact the Library Board here:
salinelibrary.org/about/board-of-trustees/

For special accommodations, please contact Library Director Karrie Waarala:
karrie@salinelibrary.org

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, APRIL 21, 2026, 7:00 p.m.**

President TerHaar _____ Vice President Byron _____ Secretary Cummings _____
Treasurer Healy _____ Trustee Gray _____ Trustee Hundley _____ Trustee Sankaran _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

- A. Call Meeting to Order at _____.
- B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.
- C. Approval of Past Minutes
Move _____ Second _____ to approve the March 17, 2026 meeting minutes as written.
- D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.
- E. President's Report
- F. Friends of the Library Report
- G. Financial Reports
Move _____ Second _____ to approve the March 2026 financial reports.
- H. Committee Reports
 - 1. Finance
 - 2. Arts
 - 3. Building & Grounds
 - 4. Library Services
 - 5. Staff Excellence
- I. Library Director's Report

J. Unfinished Business

1. Renewal of 2006 Millage

Move _____ Second _____ to approve the Resolution Submitting Millage Proposal to levy .33 mill for a period of 10 years for the purpose of operating the library.

K. New Business

1. Policy Review

a. Policy 708: Quarterly Investment Report

Move _____ Second _____ to approve Policy 708: Quarterly Investment Report as presented.

b. Policy 710: Record Retention Schedule

Move _____ Second _____ to approve revised Policy 710: Record Retention Schedule.

L. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

M. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on April 21, 2026

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the March 17, 2026 meeting minutes as written.

Move _____ Second _____ to approve the March 2026 financial reports.

Move _____ Second _____ to approve the Resolution Submitting Millage Proposal to levy .33 mill for a period of 10 years for the purpose of operating the library.

Move _____ Second _____ to approve Policy 708: Quarterly Investment Report as presented.

Move _____ Second _____ to approve revised Policy 710: Record Retention Schedule.

Move _____ Second _____ to adjourn the meeting at _____.

DRAFT
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, MARCH 17, 2026, 7:00 p.m.

President TerHaar, Vice President Byron, Secretary Cummings, Treasurer Healy, Trustee Gray, Trustee Hundley, Trustee Sankaran, Director Waarala, Assistant Director Lash, Administrative Assistant Pilarz, Friends of the Library President Ceo

- A. Call Meeting to Order at 7:02 pm.
- B. Approval of Agenda
Move Hundley, Second Byron to approve the agenda as presented. Motion carried.
- C. Approval of Past Minutes
Move Byron, Second Gray to approve the February 17, 2026 meeting minutes as written. Motion carried.
- D. Public Discussion
No public comment.
- E. President's Report
President TerHaar
- F. Friends of the Library Report
The Friends will be sending a representative to the annual meeting of Friends of Michigan Libraries. A new committee is being formed that will focus on growing Friends membership. Coupons to the Corner Book Shop were distributed to Saline Area Schools in celebration of March is Reading Month.
- G. Financial Reports
Move Healy, Second Hundley to approve the February 2026 financial reports. Motion carried.
- H. Committee Reports
 - 1. Finance – Discussed policy to be reviewed under New Business.
 - 2. Arts – Nothing to report.
 - 3. Building & Grounds – Discussed lawn care contract to be reviewed under New Business.
 - 4. Library Services – Nothing to report.
 - 5. Staff Excellence – Discussed policies to be reviewed under New Business.
- I. Library Director's Report – Accepted as written. The Library Board agreed to send a thank you card to David Charnesky in response to his generous commitment to SDL.

J. Unfinished Business

1. Renewal of 2006 Millage

- a. Director Waarala has requested a meeting with Saline Area Schools to discuss any recommendations they may have on running a millage campaign.
- b. A number of TLN libraries will have millages on the ballot in August and will be available for support and best practices.
- c. Saline Main Street has granted SDL permission to use the 109 Cultural Center for ballot question committees; the first meeting will be held Thursday, March 26 at 6 pm.
- d. The Finance Committee will discuss the appropriate renewal amount to request, will be approved at the April 2026 Library Board meeting. Ballot language must be submitted to Washtenaw County by May 5, 2026.

K. New Business

2. Policy Review

a. Policy 618: Bereavement Pay

Move Gray, Second Sankaran to approve Policy 618: Bereavement Pay as presented. Motion carried.

b. Policy 627: Retirement

Move Bryon, Second Gray to approve Policy 627: Retirement as presented. Motion carried.

c. Policy 628: Flexible Spending Account Plan

Move Sankaran, Second Byron to approve Policy 628: Flexible Spending Account Plan as presented. Motion carried.

d. Policy 707: Investment Policy

Move Healy, Second Hundley to approve amended Policy 707: Investment Policy. Motion carried.

3. Lawn Care Contract

Move Gray, Second Sankaran to contract with Underwood Nursery for lawn care for 2026-2028. Motion carried.

L. Public Discussion

No public comment.

M. Adjournment

Move Sankaran, Second Byron to adjourn the meeting at 7:59 pm. Motion carried.

CERTIFICATION OF MINUTES

I hereby certify that the foregoing is a true and complete copy of the minutes of a regular meeting of the Board of Trustees of Saline District Library, Washtenaw County, State of Michigan, held at 555 N. Maple Road, Saline, MI 48176 on March 17, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were approved by the Board of Trustees, were kept, and will be made available as required by said Act.

Secretary, SDL Board of Trustees

Date of Approval

**Saline District Library
Bank Reconciliation
Key Bank - General
March 1, 2026 - March 31, 2026**

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	210,547.99
			+ Cleared Deposits & Other Additions	1,418,028.88
			- Cleared Checks & Other Payments	1,258,642.80
			Ending Bank Balance	369,934.07
Open Deposits & Additions				Total
				0.00
Open Checks & Payments				
25809	11/11/25	790-860	ANNA HINKLEY	22.40
25969	03/10/26	790-750.1	JO ANN YATES McFRY	400.00
25982	03/10/26	790-964.4	SHELBY TOWN...	40.99
25986	03/10/26	790-750.3	MICHIGAN SCIE...	185.00
25993	03/17/26	790-955	MATT FAULKNER	200.00
25995	03/17/26	790-983.3	ROSEN PUBLIS...	758.00
25996	03/17/26	790-750.1	TOBIN BUHK	250.00
				Total
				1,856.39
Reconciled Bank Balance				368,077.68
Bank Transactions				
		000-017	TRANSFER TO AGENCY SUB	(575,000.00)
		000-017	TRANSFER TO AGENCY SUB	(500,000.00)
		000-258	EFTPS/EMPLEE	(14,831.77)
		790-722	EFTPS/EMPLER	(8,059.20)
		000-258.1	5080 MI TAX PYMT	(3,948.31)
		790-921	DTE - GAS	(2,653.13)
		790-802	STROM CPA	(660.00)
		790-804	PAYCHEX HRS	(652.70)
		790-802	PAYCHEX EIB	(547.84)
		790-702	PAYCHEX FLEXPERKS	(505.40)
		790-965	BK SERVICE CHRGS	(220.29)
		790-965	MERCH FEE & DISC	(73.63)
		790-722	PR FRACTION OF CENTS ADJ	(0.01)
		000-665.1	INTEREST	86.89
		790-930	VOID NOV CK #25836	2,724.17
				Total
				(1,104,341.22)
Adjusted General Ledger Balance				368,077.68

Saline District Library
Statement of Financial Position
As of March 31, 2026

Assets

Current Assets		
000-001	Key Bank - General	\$ 368,077.68
000-003	Old National CD 1	219,940.55
000-008	Employee Advances	19,646.68
000-013	Agency Account (Schrandt)	2,840,609.33
000-013.1	Agency Account-Unrealized Gain	(186,547.85)
000-017	Agency Sub Account (Investment Account)	3,893,178.00
000-017.1	Agency Sub Account-Unrealized Gain	(199,683.28)
Total Current Assets		6,955,221.11
Property and Equipment		
Net Property and Equipment		0.00
Total Assets		\$ 6,955,221.11

Liabilities and Net Assets

Current Liabilities		
000-202	Accounts Payable	\$ 3,201.00
000-257	Accrued Payroll	44,466.98
000-275	MTT Liability	7,797.00
Total Current Liabilities		55,464.98
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		55,464.98
Net Assets		
000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(2,624,661.31)
000-399	Net Position	1,805,429.44
Total Net Assets		6,899,756.13
Total Liabilities and Net Assets		\$ 6,955,221.11

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended March 31, 2026 Actual	4 Months Ended March 31, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget	
Revenue					
000-402.1	Saline-Real Tax	\$ 423,657.05	\$ 423,657.05	\$ 705,995.00	60.01
000-402.2	Bridgewater-Real Tax	8,976.17	23,570.16	28,583.00	82.46
000-402.3	Freedom-Real Tax	2,906.28	7,661.45	8,575.00	89.35
000-402.4	Lodi-Real Tax	230,869.23	516,583.51	531,641.00	97.17
000-402.5	Pittsfield-Real Tax	430,720.04	954,742.12	966,100.00	98.82
000-402.6	Saline Township-Real Tax	70,671.03	189,002.89	182,931.00	103.32
000-402.7	York Township-Real Tax	135,420.38	435,224.98	437,318.00	99.52
000-413	PPT Reimbursement	103,385.30	103,385.30	103,385.00	100.00
000-540	State Aid	0.00	0.00	30,736.00	0.00
000-628	Printers-Revenue	421.20	1,686.44	5,000.00	33.73
000-628.1	Copy Machine-Revenue	0.00	0.00	1,200.00	0.00
000-629	Non-Resident Fee	330.00	945.00	2,800.00	33.75
000-656	Penal Fines	0.00	0.00	20,300.00	0.00
000-658	Fines-Overdue Materials	48.00	180.50	0.00	0.00
000-658.1	Materials Replacement	1,077.59	2,780.52	6,500.00	42.78
000-665.1	General Account Interest	86.89	270.16	1,200.00	22.51
000-665.3	Sub-Agency Account Interest	3,490.45	12,640.44	52,736.00	23.97
000-665.4	Agency Account Interest	6,693.53	23,076.47	0.00	0.00
000-674	Donations-Unrestricted	0.00	3,039.00	6,000.00	50.65
000-674.1	Donations-Restricted	1,000.00	16,200.00	1,500.00	1080.00
000-674.2	Donations-Friends	6,948.18	7,998.18	14,500.00	55.16
000-680	Other Income	1,454.54	1,454.54	0.00	0.00
	Total Revenue	<u>1,428,155.86</u>	<u>2,724,098.71</u>	<u>3,107,000.00</u>	<u>87.68</u>
	Gross Profit	<u>1,428,155.86</u>	<u>2,724,098.71</u>	<u>3,107,000.00</u>	<u>87.68</u>
Operating Expenses					
790-702	Salaries	108,328.69	478,741.99	1,580,000.00	30.30
790-716	Employee Insurance/Benefits	7,403.92	34,144.84	128,000.00	26.68
790-719	Health Reimbursement	1,642.98	5,497.66	24,500.00	22.44
790-722	Employer FICA	8,059.21	35,702.16	118,500.00	30.13
790-723	Retirement	(4,469.99)	3,364.52	59,000.00	5.70
790-727	Office Supplies	277.98	2,140.30	9,200.00	23.26
790-727.4	Cartridges	0.00	486.23	4,100.00	11.86
790-730	Postage	234.00	234.00	1,600.00	14.63
790-732	Cleaning Supplies	630.53	2,305.30	7,000.00	32.93
790-734	Processing Supplies	59.02	865.24	12,000.00	7.21
790-740	Equipment	1,039.37	1,428.33	40,000.00	3.57
790-750.1	Adult Programming	2,232.10	6,888.14	21,000.00	32.80
790-750.2	Teen Programming	1,509.71	2,734.49	13,000.00	21.03
790-750.3	Youth Programming	679.87	2,561.80	19,000.00	13.48
790-750.4	Programming funded by Friends	186.53	1,028.52	8,000.00	12.86
790-752.1	Summer Reading-Adult	648.64	877.94	3,000.00	29.26
790-752.2	Summer Reading-Teen	561.73	1,462.77	2,000.00	73.14
790-752.3	Summer Reading-Youth	0.00	1,196.19	5,000.00	23.92
790-760	Youth Toys/Realia	25.99	25.99	3,300.00	0.79
790-762.1	Adult ETC	57.69	107.68	3,500.00	3.08
790-762.3	Youth ETC	132.85	140.75	2,500.00	5.63
790-770	Periodicals	0.00	6,740.20	13,000.00	51.85
790-772.1	eLibrary-Adults	16,363.77	63,951.42	220,000.00	29.07
790-772.4	eLibrary Funded by Friends	0.00	10,000.00	5,000.00	200.00
790-780	Technology Support	0.00	9,048.26	25,000.00	36.19
790-785	Online Database	5,343.38	23,794.25	52,000.00	45.76
790-801	PS-Auditor	4,940.00	30,260.00	37,000.00	81.78

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended March 31, 2026 Actual	4 Months Ended March 31, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
790-802	PS-Bookkeeping	1,207.84	5,565.80	17,000.00	32.74
790-803	PS-Attorney	53.40	53.40	1,200.00	4.45
790-804	PS-Consultants	652.70	2,589.40	8,000.00	32.37
790-805	PS--Computer Consultants	0.00	1,500.00	5,000.00	30.00
790-806	PS-Tax Collection	0.00	0.00	400.00	0.00
790-810	Cooperative Fees	0.00	0.00	3,500.00	0.00
790-820	Polaris	0.00	3,200.00	50,000.00	6.40
790-850	Internet	1,190.00	4,760.00	21,000.00	22.67
790-851	Telephone	448.95	1,807.50	5,500.00	32.86
790-860	Travel/Lodging	2,041.83	2,092.37	6,000.00	34.87
790-880	Marketing	1,028.00	8,533.32	26,000.00	32.82
790-885	Misc Funded by Friends	0.00	1,129.48	2,000.00	56.47
790-920	Electricity	0.00	12,491.70	57,000.00	21.92
790-921	Gas	2,653.13	8,682.04	21,000.00	41.34
790-922	Water	0.00	1,363.51	8,000.00	17.04
790-930	Building Maintenance	(1,328.40)	10,532.79	35,000.00	30.09
790-932	Grounds Maintenance	440.00	22,018.69	44,000.00	50.04
790-934	Equipment Maintenance	736.86	7,264.61	20,000.00	36.32
790-955	Grants	622.47	5,893.29	0.00	0.00
790-956	Miscellaneous	0.00	0.00	3,000.00	0.00
790-957	Continued Education	204.27	916.27	8,000.00	11.45
790-958	Dues	1,211.00	1,296.00	4,400.00	29.45
790-964	Tax Adjustment	0.00	936.75	2,500.00	37.47
790-964.4	MelCat Reimbursements	60.98	143.88	1,200.00	11.99
790-965	Bank Charges	290.92	1,023.98	4,500.00	22.76
790-969	Insurance	(54.00)	20,621.00	25,000.00	82.48
790-971	Capital Improvement	0.00	0.00	30,000.00	0.00
790-975	Furniture	0.00	0.00	20,000.00	0.00
790-981	Books Funded by Friends	129.01	129.01	1,000.00	12.90
790-982.1	Adult Fiction	4,924.64	10,164.24	36,000.00	28.23
790-982.15	Large Print	315.68	1,968.02	9,000.00	21.87
790-982.2	Teen Fiction	591.41	2,285.64	11,000.00	20.78
790-982.3	Youth Fiction	1,861.54	3,321.74	26,000.00	12.78
790-983.1	Adult Nonfiction	3,994.11	7,262.33	34,000.00	21.36
790-983.15	Reference	0.00	248.50	3,500.00	7.10
790-983.2	Teen Nonfiction	0.00	538.96	4,000.00	13.47
790-983.3	Youth Nonfiction	780.45	7,571.23	16,000.00	47.32
790-984.1	Audiobooks-Adult	525.88	1,152.75	4,000.00	28.82
790-984.2	Audiobooks-Teen	0.00	0.00	1,400.00	0.00
790-984.3	Audiobooks-Youth	197.95	617.84	7,000.00	8.83
790-985.1	DVD/Blu Rays-Adult	528.55	2,294.80	9,000.00	25.50
790-985.2	DVD/Blu Rays-Teen	0.00	0.00	500.00	0.00
790-985.3	DVD/Blu Rays-Youth	69.72	742.93	2,600.00	28.57
790-986.1	Music CDs-Adult	75.69	123.65	1,400.00	8.83
790-986.2	Music CDs-Teen	0.00	0.00	200.00	0.00
790-986.3	Music CDs-Youth	0.00	49.46	0.00	0.00
790-998	Special Projects	0.00	0.00	95,000.00	0.00
	Total Operating Expenses	<u>181,342.55</u>	<u>888,615.85</u>	<u>3,107,000.00</u>	<u>28.60</u>
	Operating Income (Loss)	<u>1,246,813.31</u>	<u>1,835,482.86</u>	<u>0.00</u>	<u>0.00</u>
	Other Income (Expenses)				
000-669	Sub-Agency Short Term Gain	0.00	(8,906.08)	0.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended March 31, 2026 Actual	4 Months Ended March 31, 2026 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
000-669.1 Sub-Agency Long Term Gain	0.00	(2,257.21)	0.00	0.00
000-670 Sub-Agency Change in Market Value	(17,442.20)	2,365.64	0.00	0.00
000-670.4 Agency Change in Market Value	(31,756.65)	(17,940.70)	0.00	0.00
000-965.4 Agency Admin Charges	(1,086.13)	(3,315.07)	0.00	0.00
Total Other Income (Expenses)	<u>(50,284.98)</u>	<u>(30,053.42)</u>	<u>0.00</u>	<u>0.00</u>
Net Income (Loss) Before Taxes	<u>1,196,528.33</u>	<u>1,805,429.44</u>	<u>0.00</u>	<u>0.00</u>
Net Income (Loss)	<u>\$ 1,196,528.33</u>	<u>\$ 1,805,429.44</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101
Monthly Revenue
March 2026

04/20/26

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.1 · City of Saline-Real Tax								
Deposit	03/16/2026			Deposit		001 · Key Bank...	389,182.33	389,182.33
Deposit	03/31/2026			Deposit		001 · Key Bank...	34,474.72	423,657.05
Total 402.1 · City of Saline-Real Tax							423,657.05	423,657.05
402.2 · Bridgewater Township-Real Tax								
Deposit	03/16/2026			Deposit		001 · Key Bank...	8,976.17	8,976.17
Total 402.2 · Bridgewater Township-Real Tax							8,976.17	8,976.17
402.3 · Freedom Township-Real Tax								
Deposit	03/04/2026			Deposit		001 · Key Bank...	1,061.04	1,061.04
Deposit	03/16/2026			Deposit		001 · Key Bank...	1,845.24	2,906.28
Total 402.3 · Freedom Township-Real Tax							2,906.28	2,906.28
402.4 · Lodi Township-Real Tax								
Deposit	03/04/2026			Deposit		001 · Key Bank...	155,300.66	155,300.66
Deposit	03/31/2026			Deposit		001 · Key Bank...	75,568.57	230,869.23
Total 402.4 · Lodi Township-Real Tax							230,869.23	230,869.23
402.5 · Pittsfield Township-Real Tax								
Deposit	03/04/2026			Deposit		001 · Key Bank...	80,977.10	80,977.10
Deposit	03/16/2026			Deposit		001 · Key Bank...	276,850.55	357,827.65
Deposit	03/31/2026			Deposit		001 · Key Bank...	72,892.39	430,720.04
Total 402.5 · Pittsfield Township-Real Tax							430,720.04	430,720.04
402.6 · Saline Township-Real Tax								
Deposit	03/04/2026			Deposit		001 · Key Bank...	60,505.19	60,505.19
Deposit	03/16/2026			Deposit		001 · Key Bank...	54.86	60,560.05
Deposit	03/16/2026			Deposit		001 · Key Bank...	10,110.98	70,671.03
Total 402.6 · Saline Township-Real Tax							70,671.03	70,671.03
402.7 · York Township-Real Tax								
Deposit	03/04/2026			Deposit		001 · Key Bank...	128,475.03	128,475.03
Deposit	03/16/2026			Deposit		001 · Key Bank...	6,942.52	135,417.55
Deposit	03/31/2026			Deposit		001 · Key Bank...	2.83	135,420.38
Total 402.7 · York Township-Real Tax							135,420.38	135,420.38
413 · PPT Reimbursement								
Deposit	03/04/2026			Deposit		001 · Key Bank...	103,385.30	103,385.30
Total 413 · PPT Reimbursement							103,385.30	103,385.30
Total 402 · Property Taxes Control Account							1,406,605.48	1,406,605.48

Saline District Library Fund 101
Monthly Revenue
March 2026

04/20/26

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
628 · Printers-Revenue								
Deposit	03/03/2026			Deposit		001 · Key Bank...	7.00	7.00
Deposit	03/04/2026			Deposit		001 · Key Bank...	64.60	71.60
Deposit	03/04/2026			Deposit		001 · Key Bank...	65.30	136.90
Deposit	03/04/2026			Deposit		001 · Key Bank...	0.70	137.60
Deposit	03/05/2026			Deposit		001 · Key Bank...	6.60	144.20
Deposit	03/09/2026			Deposit		001 · Key Bank...	14.80	159.00
Deposit	03/09/2026			Deposit		001 · Key Bank...	5.60	164.60
Deposit	03/10/2026			Deposit		001 · Key Bank...	6.70	171.30
Deposit	03/11/2026			Deposit		001 · Key Bank...	5.00	176.30
Deposit	03/12/2026			Deposit		001 · Key Bank...	15.00	191.30
Deposit	03/13/2026			Deposit		001 · Key Bank...	4.40	195.70
Deposit	03/16/2026			Deposit		001 · Key Bank...	51.50	247.20
Deposit	03/16/2026			Deposit		001 · Key Bank...	2.50	249.70
Deposit	03/16/2026			Deposit		001 · Key Bank...	31.40	281.10
Deposit	03/16/2026			Deposit		001 · Key Bank...	2.00	283.10
Deposit	03/17/2026			Deposit		001 · Key Bank...	9.20	292.30
Deposit	03/18/2026			Deposit		001 · Key Bank...	7.30	299.60
Deposit	03/19/2026			Deposit		001 · Key Bank...	14.60	314.20
Deposit	03/20/2026			Deposit		001 · Key Bank...	24.00	338.20
Deposit	03/23/2026			Deposit		001 · Key Bank...	2.00	340.20
Deposit	03/24/2026			Deposit		001 · Key Bank...	7.50	347.70
Deposit	03/25/2026			Deposit		001 · Key Bank...	5.20	352.90
Deposit	03/26/2026			Deposit		001 · Key Bank...	6.20	359.10
Deposit	03/27/2026			Deposit		001 · Key Bank...	4.80	363.90
Deposit	03/30/2026			Deposit		001 · Key Bank...	2.00	365.90
Deposit	03/31/2026			Deposit		001 · Key Bank...	45.40	411.30
Deposit	03/31/2026			Deposit		001 · Key Bank...	10.00	421.30
Total 628 · Printers-Revenue							421.30	421.30
629 · Non-Resident Fees								
Deposit	03/04/2026			Deposit		001 · Key Bank...	150.00	150.00
Deposit	03/05/2026			Deposit		001 · Key Bank...	15.00	165.00
Deposit	03/25/2026			Deposit		001 · Key Bank...	150.00	315.00
Deposit	03/27/2026			Deposit		001 · Key Bank...	15.00	330.00
Total 629 · Non-Resident Fees							330.00	330.00
658 · Fines-Overdue Materials								
Deposit	03/02/2026			Deposit		001 · Key Bank...	15.00	15.00
Deposit	03/09/2026			Deposit		001 · Key Bank...	25.00	40.00
Deposit	03/09/2026			Deposit		001 · Key Bank...	5.00	45.00
Deposit	03/16/2026			Deposit		001 · Key Bank...	3.00	48.00
Total 658 · Fines-Overdue Materials							48.00	48.00
658.1 · Materials Replacement Fees								
Deposit	03/02/2026			Deposit		001 · Key Bank...	6.99	6.99
Deposit	03/02/2026			Deposit		001 · Key Bank...	22.65	29.64

Saline District Library Fund 101
Monthly Revenue
March 2026

04/20/26

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	03/02/2026			Deposit		001 · Key Bank...	30.00	59.64
Deposit	03/03/2026			Deposit		001 · Key Bank...	16.99	76.63
Deposit	03/04/2026			Deposit		001 · Key Bank...	38.47	115.10
Deposit	03/04/2026			Deposit		001 · Key Bank...	33.98	149.08
Deposit	03/05/2026			Deposit		001 · Key Bank...	28.00	177.08
Deposit	03/09/2026			Deposit		001 · Key Bank...	56.97	234.05
Deposit	03/10/2026			Deposit		001 · Key Bank...	31.98	266.03
Deposit	03/11/2026			Deposit		001 · Key Bank...	28.00	294.03
Deposit	03/13/2026			Deposit		001 · Key Bank...	40.79	334.82
Deposit	03/16/2026			Deposit		001 · Key Bank...	42.98	377.80
Deposit	03/16/2026			Deposit		001 · Key Bank...	59.93	437.73
Deposit	03/16/2026			Deposit		001 · Key Bank...	33.98	471.71
Deposit	03/18/2026			Deposit		001 · Key Bank...	211.69	683.40
Deposit	03/20/2026			Deposit		001 · Key Bank...	67.92	751.32
Deposit	03/23/2026			Deposit		001 · Key Bank...	11.99	763.31
Deposit	03/23/2026			Deposit		001 · Key Bank...	25.00	788.31
Deposit	03/24/2026			Deposit		001 · Key Bank...	34.99	823.30
Deposit	03/25/2026			Deposit		001 · Key Bank...	44.98	868.28
Deposit	03/27/2026			Deposit		001 · Key Bank...	19.99	888.27
Deposit	03/30/2026			Deposit		001 · Key Bank...	18.99	907.26
Deposit	03/30/2026			Deposit		001 · Key Bank...	66.37	973.63
Deposit	03/30/2026			Deposit		001 · Key Bank...	28.99	1,002.62
Deposit	03/31/2026			Deposit		001 · Key Bank...	26.00	1,028.62
Deposit	03/31/2026			Deposit		001 · Key Bank...	29.98	1,058.60
Deposit	03/31/2026			Deposit		001 · Key Bank...	18.99	1,077.59
Total 658.1 · Materials Replacement Fees							1,077.59	1,077.59
665.1 · General Account Interest								
Deposit	03/31/2026			Deposit		001 · Key Bank...	86.89	86.89
Total 665.1 · General Account Interest							86.89	86.89
674.1 · Donations-Restricted								
Deposit	03/16/2026			Deposit		001 · Key Bank...	1,000.00	1,000.00
Total 674.1 · Donations-Restricted							1,000.00	1,000.00
674.2 · Donations-Friends								
Deposit	03/04/2026			Deposit		001 · Key Bank...	1,500.00	1,500.00
Deposit	03/04/2026			Deposit		001 · Key Bank...	1,000.00	2,500.00
Deposit	03/04/2026			Deposit		001 · Key Bank...	2,000.00	4,500.00
Deposit	03/04/2026			Deposit		001 · Key Bank...	2,000.00	6,500.00
Deposit	03/31/2026			Deposit		001 · Key Bank...	182.17	6,682.17
Deposit	03/31/2026			Deposit		001 · Key Bank...	79.48	6,761.65
Deposit	03/31/2026			Deposit		001 · Key Bank...	186.53	6,948.18
Total 674.2 · Donations-Friends							6,948.18	6,948.18
680 · Other Income								

Saline District Library Fund 101
Monthly Revenue
March 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	03/16/2026			Deposit		001 - Key Bank...	1,454.54	1,454.54
Total 680 - Other Income							1,454.54	1,454.54
TOTAL							1,417,971.98	1,417,971.98

Saline District Library Fund 101
Bill List
March 2026

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	03/12/2026				39,023.52
Check	03/12/2026			Paychex Flex...	252.72
Check	03/26/2026			pay period en...	39,461.28
Check	03/26/2026			paychex flexp...	252.68
Total 702 · Salaries					78,990.20
716 · Employee Insurances/Benefits					
Bill	03/10/2026	4/1-4/...	BLUE CROSS BLU...		9,878.36
Total 716 · Employee Insurances/Benefits					9,878.36
719 · Health Reimbursement					
Bill	03/16/2026	FND1...	EHIM		1,477.48
Bill	03/16/2026	ADMN...	EHIM		165.50
Total 719 · Health Reimbursement					1,642.98
727 · Office Supplies					
Bill	03/10/2026	70088...	STAPLES		197.92
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		80.06
Total 727 · Office Supplies					277.98
730 · Postage					
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		234.00
Total 730 · Postage					234.00
732 · Cleaning Supplies					
Bill	03/10/2026	70088...	STAPLES		630.53
Total 732 · Cleaning Supplies					630.53
734 · Processing Supplies					
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		59.02
Total 734 · Processing Supplies					59.02
740 · Equipment					
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		1,039.37
Total 740 · Equipment					1,039.37
750.1 · Adult Programming					
Bill	03/10/2026	01192...	CARRIGAN CAFE		22.50
Bill	03/10/2026	02162...	CARRIGAN CAFE		22.50
Bill	03/10/2026	2/2-2/...	JO ANN YATES	8 YOGA CLA...	400.00
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		391.70
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		845.40
Bill	03/16/2026	8345	RIC MIXTER	Edmund Fitzg...	300.00

Saline District Library Fund 101
Bill List
March 2026

Type	Date	Num	Name	Memo	Amount
Bill	03/16/2026	8344	TOBIN BUHK	Michigans Da...	250.00
Total 750.1 · Adult Programming					2,232.10
750.2 · Teen Programming					
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		166.84
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		1,342.87
Total 750.2 · Teen Programming					1,509.71
750.3 · Youth Programming					
Bill	03/10/2026	8348-1	MICHIGAN SCIENC...		185.00
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		494.87
Total 750.3 · Youth Programming					679.87
750.4 · Programming Funded by Friends					
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		186.53
Total 750.4 · Programming Funded by Friends					186.53
752.1 · Summer Reading-Adult					
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		648.64
Total 752.1 · Summer Reading-Adult					648.64
752.2 · Summer Reading-Teen					
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		561.73
Total 752.2 · Summer Reading-Teen					561.73
760 · Youth Toys/Realia					
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		25.99
Total 760 · Youth Toys/Realia					25.99
762.1 · Adult ETC					
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		57.69
Total 762.1 · Adult ETC					57.69
762.3 · Youth ETC					
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		132.85
Total 762.3 · Youth ETC					132.85
772.1 · Ebooks-Adult					
Bill	03/10/2026	CD01...	OVERDRIVE, INC		7,000.00
Bill	03/16/2026	2/28/2...	MIDWEST TAPE	Hoopla	8,945.57
Bill	03/16/2026	49291...	KANOPY, INC.		418.20

Saline District Library Fund 101
Bill List
March 2026

Type	Date	Num	Name	Memo	Amount
Total 772.1 · Ebooks-Adult					16,363.77
785 · Online Database					
Bill	03/10/2026	77617	THE LIBRARY NET...	TumbleBook ...	839.30
Bill	03/10/2026	AR-13...	MIDWEST COLLAB...	Mango Langu...	4,504.08
Total 785 · Online Database					5,343.38
801 · Professionl services-Auditor					
Bill	03/10/2026	10628...	PLANTE & MORAN,...		4,940.00
Total 801 · Professionl services-Auditor					4,940.00
802 · Professional Services-Bookkeep					
Bill	03/12/2026		STROM ACCOUNTI...	Monthly fee	660.00
Check	03/13/2026			pay peiod end...	272.04
Check	03/26/2026			paychex eib	275.80
Total 802 · Professional Services-Bookkeep					1,207.84
803 · Professionl services-Attorney					
Bill	03/10/2026	934058	FOSTER, SWIFT, C...		53.40
Total 803 · Professionl services-Attorney					53.40
804 · Professionl services-Consult					
Check	03/13/2026			paychex hrs p...	652.70
Total 804 · Professionl services-Consult					652.70
850 · Internet					
Bill	03/10/2026	3/13/2...	T-MOBILE	HOT SPOTS	1,190.00
Total 850 · Internet					1,190.00
851 · Telephone					
Bill	03/10/2026	IN150...	TELNET WORLDWI...		448.95
Total 851 · Telephone					448.95
860 · Travel/Lodging					
Bill	03/10/2026	3/4-3/...	ANNA HINKLEY	Mileage	210.25
Bill	03/10/2026	3/5-3/...	ANNA HINKLEY	Hotel and Meals	807.78
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		1,023.80
Total 860 · Travel/Lodging					2,041.83
880 · Marketing					
Bill	03/10/2026	00029...	SCREENVISION	12/29/25-1/25...	514.00
Bill	03/10/2026	00029...	SCREENVISION		514.00

Saline District Library Fund 101
Bill List
March 2026

Type	Date	Num	Name	Memo	Amount
Total 880 · Marketing					1,028.00
921 · Gas					
Bill	03/13/2026		DTE ENERGY - GAS		2,653.13
Total 921 · Gas					2,653.13
930 · Building Maintenance					
Bill	03/10/2026	77941	MCW PARTNERS, ...		255.00
Bill	03/10/2026	272147	WYANDOTTE ALA...		135.00
Bill	03/10/2026	89419...	WASTE MANAGEM...		303.45
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		691.74
Bill	03/16/2026	490197	CHELSEA LUMBE...		10.58
Total 930 · Building Maintenance					1,395.77
932 · Ground Maintenance					
Bill	03/10/2026	33255	KEVIN'S LANDSCA...		440.00
Total 932 · Ground Maintenance					440.00
934 · Equipment Maintenance					
Bill	03/10/2026	50377...	WELLS FARGO FIN...		386.79
Bill	03/10/2026	IN339...	ELITE IMAGING SY...		350.07
Total 934 · Equipment Maintenance					736.86
955 · Grants					
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		422.47
Bill	03/16/2026	8544	FAULKNER, MATT	Author Progra...	200.00
Total 955 · Grants					622.47
957 · Continuing Education					
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		204.27
Total 957 · Continuing Education					204.27
958 · Dues					
Bill	03/10/2026	8552	AMERICAN LIBRAR...		463.00
Bill	03/10/2026	8551	AMERICAN LIBRAR...		533.00
Bill	03/10/2026	2/27/2...	KEYBANK - NATIO...		215.00
Total 958 · Dues					1,211.00
964.4 · MelCat Reimbursements					
Bill	03/10/2026	31621...	ANN ARBOR DISTR...		19.99
Bill	03/10/2026	26-10	SHELBY TOWNSHI...		40.99
Total 964.4 · MelCat Reimbursements					60.98
965 · Bank Charges					

Saline District Library Fund 101
Bill List
March 2026

Type	Date	Num	Name	Memo	Amount
Check	03/03/2026			KeyBank mer...	38.93
Check	03/03/2026			KeyBank mer...	34.70
Check	03/09/2026			Feb Analysis f...	220.29
Deposit	03/12/2026			Service Charg...	-3.00
Total 965 · Bank Charges					290.92
969 · Insurance					
Deposit	03/31/2026			refund	-54.00
Total 969 · Insurance					-54.00
981 · Books funded by friends					
Bill	03/10/2026	/1-2/2...	INGRAM		129.01
Total 981 · Books funded by friends					129.01
982.1 · Adult Fiction					
Bill	03/10/2026	/1-2/2...	INGRAM		4,828.77
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		95.87
Total 982.1 · Adult Fiction					4,924.64
982.15 · Large Print					
Bill	03/10/2026	/1-2/2...	INGRAM		315.68
Total 982.15 · Large Print					315.68
982.2 · Teen Fiction					
Bill	03/10/2026	/1-2/2...	INGRAM		560.73
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		30.68
Total 982.2 · Teen Fiction					591.41
982.3 · Youth Fiction					
Bill	03/10/2026	/1-2/2...	INGRAM		1,861.54
Total 982.3 · Youth Fiction					1,861.54
983.1 · Adult Nonfiction					
Bill	03/10/2026	/1-2/2...	INGRAM		3,946.95
Bill	03/12/2026	3/12/2...	AMAZON CAPITAL ...		47.16
Total 983.1 · Adult Nonfiction					3,994.11
983.3 · Youth Nonfiction					
Bill	03/16/2026	RSL2...	ROSEN PUBLISHING		758.00
Bill	03/16/2026	290343	CHERRY LAKE PU...		22.45
Total 983.3 · Youth Nonfiction					780.45
984.1 · Audiobooks-Adult					

Saline District Library Fund 101
Bill List
March 2026

Type	Date	Num	Name	Memo	Amount
Bill	03/16/2026	2/1-2/...	MIDWEST TAPE		525.88
Total 984.1 · Audiobooks-Adult					525.88
984.3 · Audiobooks-Youth					
Bill	03/16/2026	2/1-2/...	MIDWEST TAPE		197.95
Total 984.3 · Audiobooks-Youth					197.95
985.1 · DVDBlu Rays-Adult					
Bill	03/16/2026	2/1-2/...	MIDWEST TAPE		528.55
Total 985.1 · DVDBlu Rays-Adult					528.55
985.3 · DVD/Blu Rays-Youth					
Bill	03/16/2026	2/1-2/...	MIDWEST TAPE		69.72
Total 985.3 · DVD/Blu Rays-Youth					69.72
986.1 · Music CDs-Adult					
Bill	03/16/2026	2/1-2/...	MIDWEST TAPE		75.69
Total 986.1 · Music CDs-Adult					75.69
TOTAL					153,613.45

Saline District Library
Quarterly Investment Report
1st Quarter Ending 2/28/2026

Activity Summary	SubAgency Fund	Agency Fund	Total
12/1/2025 Beginning Balance	\$2,214,651.93	\$2,652,240.78	\$4,866,892.71
Cash/Securities Tranferred In	\$788,900.00	\$0.00	\$788,900.00
Dividends/Interest	\$12,234.34	\$17,498.57	\$29,732.91
Cash/Securities Transferred Out	(\$388,900.00)	\$0.00	(\$388,900.00)
Investment Fees	(\$2,560.26)	(\$3,344.57)	(\$5,904.83)
Net Change in Market Value	\$8,120.46	\$13,815.95	\$21,936.41
2/28/2016 Ending Balance	\$2,632,446.47	\$2,680,210.73	\$5,312,657.20

Holdings Summary	SubAgency Fund	Agency Fund	Total
12/1/2026 Principal Holdings			
U.S. Treasury Notes	\$1,125,233.65	\$2,372,077.20	\$3,497,310.85
Money Market Funds	\$1,053,067.19	\$242,199.51	\$1,295,266.70
Total Principal Holdings	\$2,178,300.84	\$2,614,276.71	\$4,792,577.55
Income Holdings			
Money Market Funds	\$36,351.09	\$37,964.07	\$74,315.16
Total Holdings	\$2,214,651.93	\$2,652,240.78	\$4,866,892.71
2/28/2026 Principal Holdings			
U.S. Treasury Notes	\$986,629.50	\$2,386,578.70	\$3,373,208.20
Money Market Funds	\$1,644,659.68	\$240,416.94	\$1,885,076.62
Total Principal Holdings	\$2,631,289.18	\$2,626,995.64	\$5,258,284.82
Income Holdings			
Money Market Funds	\$1,157.29	\$53,215.09	\$54,372.38
Total Holdings	\$2,632,446.47	\$2,680,210.73	\$5,312,657.20

Certificates of Deposit

Institution / Term	Maturity	Interest Rate	Amount
Old National / 5 months	2/26/2026	3.93%	\$223,681.17
Total			\$223,681.17



**Library Director's Report
Submitted by Karrie Waarala
April 21, 2026**

- April 19-25 is [National Library Week](#), and this year's theme is "Find Your Joy" at the library. At their April 6 meeting, Saline City Council passed an official resolution declaring National Library Week here in Saline (see Appendix). [National Library Workers Day](#), which always falls within National Library Week, is April 21. I appreciate that the Friends of the Library recognize SDL staff members on this day.
- Jessica Lash attended SDL's first Saline Farmers Market of the year to promote the SeeDLibrary. Response has been huge this year, and Jess has refilled seeds several times already.
- SDL has been getting some nice coverage in *The Sun Times News* lately, with articles about the SeeDLibrary and Half Day Pizza Café (see Appendix). We appreciate the news outlet's effort to report on positive happenings around the communities within their coverage area.
- Upcoming programs of note include [Rebuilding Nature Yard by Yard with Edith Anderson](#) and [Adult Supported Social Club with The Phil Hale Jazz Quartet](#) for adults; [Poetry Exploration Workshop](#), [Ann Arbor Symphony Kinderconcert](#), and [Youth Craft Night](#) for kids; and a [screening of *The Wild Robot* co-sponsored by the Saline Environmental Earth Day Committee](#) for all ages.
- The Stone & Thistle Garden Club will hold their annual plant sale in SDL's northwest parking lot on Saturday, May 16, 8-11am.
- The [Community Shredding Event](#) was held Saturday, April 11. It was not as highly attended as in previous years, but it was a very nice Saturday morning after several days of rain. Our Social Media Team has also been experiencing some difficulties with the Meta business platform deleting posts, so the social media push for the event was lower than intended. Jessica Lash is looking into this issue with Meta.

- Jess and I attended the [Public Library Association national conference](#) April 1-3 in Minneapolis and found it a very worthwhile conference. Sessions we attended included: Serious Leaders Play: How Fun Fuels Performance and Productivity; Engage, Empower, Evolve: Using Staff Input to Strengthen Culture; Legal Issues in Public Libraries; Fostering an Inspiring Environment for Neurodivergent Employees; and Responding to ICE at the Library: Real World Approaches. We did find that most of the sessions were presented by and skewed toward very large library systems; while some information was scalable for a smaller organization, some were not.
- Technology Manager Andrew Sutherland recently attended the Innovative Users Group Conference in Chicago, and Head of Youth Services Dena Moscheck recently attended Michigan Library Association's Spring Institute in Grand Rapids. Both said that these were informative and useful professional development experiences.
- Staff continue to receive positive comments and helpful recommendations from the public at the main desk. Recent comments include:
 - A library user said that she likes our displays and face-out in the stacks as it gives her something new to try.
 - We received a suggestion for written instructions for the public printer/copier. An ad hoc committee has been formed to improve instructional signage.
 - A library user wearing an "I ♥ My Library" button said that she likes to advertise SDL and loves this library more than we know.

**BOARD OF TRUSTEES OF
SALINE DISTRICT LIBRARY**

RESOLUTION SUBMITTING MILLAGE RENEWAL PROPOSAL

At a meeting of the Board of the Saline District Library, County of Washtenaw, State of Michigan, held at the Library on _____, 2026, at _____ p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and supported by _____:

WHEREAS, the Saline District Library (“District Library”) is a district library subject to the provisions of the District Library Establishment Act, 1989 PA 24, MCL 397.171 *et seq.* (“DLEA”); and

WHEREAS, the Board of the District Library determines that it is in the best interests and welfare of the District Library District and its residents that revenue be authorized for all District Library purposes authorized by law; therefore, the District Library has determined to request from voters of the District Library District a renewal of the millage that was approved by voters in 2006; and

WHEREAS, a millage rate of .55 mill was originally approved by voters in 2006 and has been reduced to .5321 mill by the required Headlee rollback; and

WHEREAS, the District Library will request a renewal of a lower rate of .33 mill; and

WHEREAS, the Board determines that it is in the best interests of the District Library District that such millage be voted on at an election to be held in the District Library District on August 4, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Library Board of the Saline District Library that:

1. The Saline District Library certifies the proposition shown on attached Exhibit A shall be submitted to a vote of the qualified electors of the District Library District of the Saline District Library, County of Washtenaw, State of Michigan, at an election to be held on August 4, 2026.

2. The Secretary of the Board of Trustees of the District Library (“Secretary”) is directed to file a certified copy of this Resolution with Washtenaw County Clerk (“County Clerk”), on or before May 12, 2026 at 4:00 p.m.

3. The Secretary is directed to request that the County Clerk (or whoever is authorized by law) publish notice of the close of registration in the manner required by law. ***The District Library Establishment Act requires that the notice of close of registration contain the ballot language of the proposal attached as Exhibit A to this Resolution.***

4. The Secretary is directed to request the County Clerk (or whoever is authorized by law) publish notice of the election in the manner required by law.

5. The Secretary shall work with the County Clerk (or whoever is authorized by law) to have prepared and printed, as provided by law, separate ballots for submitting said proposition, which ballots shall be in substantially the same form shown on Exhibit A, or said proposition shall be stated as separate propositions on the voting machines.

6. The President of the Library Board is authorized to make any non-substantive changes to the proposed ballot language or notices authorized by this Resolution if changes are requested by the County Clerk or other person or entity authorized by law and said changes comply with the Michigan Election law and are consistent with the law governing district libraries.

7. The Treasurer of the Library Board of the District Library is directed to pay, to the extent required by law, the costs of conducting the election required by this Resolution and by law.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF WASHTENAW)

I, the Secretary of the Board of the Saline District Library, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of the Saline District Library, County of Washtenaw, State of Michigan, at a meeting held on _____, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

_____, Secretary
Saline District Library

DRAFT

EXHIBIT A

Saline District Library

Library Millage Renewal Proposal

Shall the Saline District Library, Washtenaw County, Michigan, be authorized to levy annually a renewal of the previously voted increase in the tax limitation that expired in 2025, in an amount not to exceed .33 mill (\$0.33 per \$1,000 of taxable value) against all taxable property within the Saline District Library district for a period of ten (10) years, 2026 through 2035, inclusive, for the purpose of providing funds for all district library purposes authorized by law? The estimate of the revenue the Saline District Library will collect if the millage is approved and levied by the Saline District Library in the first year (2026) is approximately \$887,000.

Yes

No

6491082-1
84072:00001:202415179-1

DRAFT

**SALINE DISTRICT LIBRARY
FY2026/2027 MILLAGE PROJECTIONS**

FY 2025/2026					Assumed	Change
Total Taxable Values (final)	Tax Levy	Full Revenue Collection	With Delinquency Allowance	Delinquency		from
\$2,557,416,766	0.0008058	\$2,060,766	\$2,029,855	-1.50%		FY25/26
\$2,557,416,766	0.00033	\$843,948	\$831,288	-1.50%		
		\$2,904,714	\$2,861,143			
FY 2026/2027						
Total Taxable Values	Scenario A: .5 mil	Full Revenue Collection	With Delinquency Allowance			
\$2,708,980,098	0.0007995	\$2,165,830	\$2,133,342	-1.50%		
\$2,708,980,098	0.00052795	\$1,430,205	\$1,408,752	-1.50%		
Total Revenue:		\$3,596,035	\$3,542,094			23.80%
FY 2026/2027						
Total Taxable Values	Scenario B: .4 mil	Full Revenue Collection	With Delinquency Allowance			
\$2,708,980,098	0.0007995	\$2,165,830	\$2,133,342	-1.50%		
\$2,708,980,098	0.00039688	\$1,075,140	\$1,059,013	-1.50%		
Total Revenue:		\$3,240,970	\$3,192,355			11.58%
FY 2026/2027						
Total Taxable Values	Scenario C: .33 mil	Full Revenue Collection	With Delinquency Allowance			
\$2,708,980,098	0.0007995	\$2,165,830	\$2,133,342	-1.50%		
\$2,708,980,098	0.000327426	\$886,991	\$873,686	-1.50%		
Total Revenue:		\$3,052,820	\$3,007,028			5.10%
FY 2026/2027						
Total Taxable Values	Scenario D: Renewal Fails	Full Revenue Collection	With Delinquency Allowance			
\$2,708,980,098	0.0007995	\$2,165,830	\$2,133,342	-1.50%		
Total Revenue:		\$2,165,830	\$2,133,342			-25.44%

SALINE DISTRICT LIBRARY
POLICY BULLETIN

POLICY NO: 708

SUBJECT: QUARTERLY INVESTMENT REPORT

1. Chapter 129.96, Section 6 of [Michigan Public Act 20 of 1943](#) as Amended requires the Saline District Library Board Treasurer to submit a quarterly report concerning the investment of public funds to the Library Board.
2. The quarterly investment report will cover balance changes, earnings, and all gains or losses, both realized and unrealized, to fund balances.
3. The quarterly investment report will be available for public review on the Library's website.

SALINE DISTRICT LIBRARY
POLICY BULLETIN

POLICY NO. 710

SUBJECT: RECORD RETENTION SCHEDULE

1. The Board of Trustees will institute a record retention schedule for Saline District Library that follows the [State of Michigan Records Retention and Disposal Schedule for Public Libraries](#), which will be administered by the Director ~~or their designee~~.
2. Disposal of library records will uphold the protection of individual privacy.
- ~~3. Department Heads are responsible for maintaining departmental records. The Technology Manager is responsible for computer technologies.~~
- ~~4. An annual file review will begin in January. The schedule for record disposal must be implemented and completed by March 31st of each year. Those responsible for carrying out the process must report to the Director upon completion. The Director will then report to the Board of Trustees when all aspects of the process have been successfully implemented.~~
3. Library Administration and Department Heads are responsible for the maintenance, retention, and periodic or annual disposal of library records as appropriate.
4. Changes in the established retention schedule must have Board approval and any other approval required by law.

Circulation FY2025-2026

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	14,971	17,330	16,390	17,491									66,182
% of Total Circ.	81.64%	82.83%	84.79%	82.77%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	83.02%
AV Materials													
DVD/BLU-RAY	2,177	2,286	1,886	2,361									8,710
Music CDs	198	209	185	229									821
Audio Books	284	243	210	263									1,000
J Kits	190	260	215	231									896
Total AV	2,849	2,998	2,496	3,084	0	0	0	0	0	0	0	0	11,427
% of Total Circ.	15.54%	14.33%	12.91%	14.59%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	14.33%
Interlibrary Loans													
SDL Patron Filled Requests	591	859	673	799									2,922
% of Total Circ.	3.22%	4.11%	3.48%	3.78%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.67%
Lends Out to Libs	722	882	906	694									3,204
Equipment	244	264	225	249									982
Periodicals	273	331	218	307									1,129
% of Total Circ.	1.49%	1.58%	1.13%	1.45%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.42%
TOTAL 2025 CIRC	18,337	20,923	19,329	21,131	0	0	0	0	0	0	0	0	79,720
Prior Year Circ.	13,116	17,878	20,738	23,201	20,447	19,889	24,600	26,789	22,843	21,217	21,326	19,882	251,926
% Difference	39.81%	17.03%	-6.79%	-8.92%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-68.36%
Downloads													
Ebooks	4,254	5,933	3,745	4,258									18,190
AudioBooks	5,118	5,886	5,214	5,743									21,961
Music	144	201	162	131									638
Video	407	356	372	324									1,459
Magazines	1,336	1,331	1,194	1,437									5,298
Tumble books	3	4	26	8									41
Total Downloads	11,262	13,711	10,713	11,901	0	0	0	0	0	0	0	0	47,587
Prior Year	10,121	12,844	10,188	11,002	10,378	11,030	10,975	11,197	10,877	10,659	10,792	10,798	130,861
% Difference	11.27%	6.75%	5.15%	8.17%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-63.64%
GRAND TOTAL CIRC	29,599	34,634	30,042	33,032	0	0	0	0	0	0	0	0	127,307
Prior Year Grand Total	23,237	30,722	30,926	34,203	30,825	30,919	35,575	37,986	33,720	31,876	32,118	30,680	382,787
% Difference	27.38%	12.73%	-2.86%	-3.42%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-66.74%
Cards Issued	106	127	116	182									531
Prior Year	87	131	118	155	133	113	243	201	139	153	121	101	1,695
% Difference	21.84%	-3.05%	-1.69%	17.42%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-68.67%
3 M Gate Count	11,053	13,073	11,957	14,993									51,076
prior year	7,033	9,042	15,787	20,269	13,188	11,055	14,046	13,806	11,587	14,119	15,210	13,041	158,183
% Difference	57.16%	44.58%	-24.26%	-26.03%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-67.71%
Average Per Day	356	421	412	483	0	0	0	0	0	0	0	0	418

*Total Gate Count Estimated in February due to gates down on 2/17/2026

*Total Gate Count Estimated in March due to gates down on 3/14/2026

Programs and Services FY2025-2026

	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
YOUTH													
Youth Storytimes	21	26	20	13									80
# attending	368	515	417	556									1,856
Staff Programs	10	10	14	26									60
# attending	123	96	207	193									619
Guest Performers	1	2	1	4									8
# attending	12	92	10	84									198
Visits & Tours	3	4	4	5									16
# attending	37	44	42	116									239
Off Site Presentations	6	1	4	8									19
# attending	279	14	109	284									686
Total events/month	41	43	43	56	0	0	0	0	0	0	0	0	183
Prior Year	10	4	46	51	45	38	43	43	20	42	44	38	424
% difference	310.00%	975.00%	-6.52%	9.80%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-56.84%
Total attendance	819	761	785	1,233	0	0	0	0	0	0	0	0	3,598
Prior Year	130	116	954	1345	856	1454	1640	899	992	834	3001	765	12,986
% difference	530.00%	556.03%	-17.71%	-8.33%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-72.29%
1KBBK	7	4	9										20
New Baby Packets	3	17	7	1									28
ADULT/TEEN													
Teen Programs	9	12	13	14									48
# attending	208	429	401	651									1,689
Teen Book Discussion	0	0	0	0									0
# attending	0	0	0	0									0
Visits & Tours	0	0	0	0									0
# attending	0	0	0	0									0
Off Site Presentations	0	0	0	0									0
# attending	0	0	0	0									0
Adult Programs	21	22	22	22									87
# attending	285	326	322	490									1,423
Adult Book Discussion	3	4	4	4									15
# attending	14	30	28	33									105
Family Programs	0	1	0	0									1
# attending	0	81	0	0									81
Internet Classes	0	0	0	0									0
# attending	0	0	0	0									0
Outreach/Bk Deliveries	6	6	5	6									23
# of items	65	74	67	65									271
Total events/month	33	39	39	40	0	0	0	0	0	0	0	0	151
Prior Year	27	23	34	35	41	36	34	32	28	41	49	36	416
% difference	22.22%	69.57%	14.71%	14.29%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-63.70%
Total attendance	572	940	818	1239	0	0	0	0	0	0	0	0	3,569
Prior Year ³²	932	391	656	815	714	607	887	454	413	1650	1155	927	9,601

Programs and Services FY2025-2026

% difference	-38.63%	140.41%	24.70%	52.02%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-62.83%
COMPUTER USAGE													
PC usage onsite	529	497	531										1,557
Prior Year	460	438	594	649	675	661	720	674	594	578	609	546	7,198
% difference	15.00%	13.47%	-10.61%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-78.37%
WiFi usage onsite	2,011	2,654	2,553										7,218
Prior Year	2,214	2,563	3,072	3,373	3,548	3,870	3,577	3,594	3,120	4,794	4,449	4,413	42,587
% difference	-9.17%	3.55%	-16.89%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-83.05%
Youth AWE computers	414	409	248	315									1,386
Prior Year	410	0	345	398	230	243	419	469	352	266	316	345	3,793
% difference	0.98%	#DIV/0!	-28.12%	-20.85%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-63.46%
Ref. Questions:													
Youth	595	813	708	849									2,965
Adult	520	634	491	629									2,274
Main Desk	259	494	545	506									1,804
Total Reference	1,374	1,941	1,744	1,984	0	0	0	0	0	0	0	0	7,043
Prior Year	1,231	2,133	2,358	2,315	1,813	1,829	3,437	3,199	2,344	1,923	2,050	1,651	26,283
% difference	11.62%	-9.00%	-26.04%	-14.30%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-73.20%
Program Rm: #Groups	4	5	3	4									16
Prior Year #Groups	0	0	0	0	0	0	1	4	1	2	6	5	19
# of individuals	90	131	63	87									371
Study Rms: #Groups	240	279	206	239									964
Prior Year #Groups	0	72	132	166	177	184	243	345	233	328	369	246	2,495
# of individuals	394	446	305	345									1,490

Online Access FY2025-2026

ONLINE SERVICES	Dec.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	TOTAL
Website access	12,107	15,089	14,811	14,260									56,267
Prior Year	11,125	18,361	13,883	13,777	13,235	18,986	16,181	14,929	13,713	14,704	14,162	14,041	177,097
% difference	8.83%	-17.82%	6.68%	3.51%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-68.23%
Databases	2,649	2,993	5,094	3,630									14,366
Prior Year	3,024	2,410	2,227	3,009	4,513	2,730	2,873	2,600	2,710	3,064	3,381	2,947	35,488
% difference	-12.40%	24.19%	128.74%	20.64%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-59.52%
SDL App													
New Downloads	41	49	58	53									201
Prior Year	38	69	53	55	57	68	82	83	51	49	43	38	686
% difference	8%	-29%	9%	-4%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-71%
Sessions	3,089	3,985	3,411	4,066									14,551
Prior Year	1,978	2,864	2,695	3,108	2,999	3,396	4,084	4,333	3,866	3,702	3,668	3,503	40,196
% difference	56%	39%	27%	31%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-64%
MI Activity Pass	8	13	5	19									45
Prior Year	4	5	9	25	19	17	15	33	50	18	19	4	218
% difference	100%	160%	-44%	-24%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-79%
New eNews subscribers	122	147	121	198									588
Total subscribers	13,324	13,354	13,314	13,429									13,429
Prior Year	11,866	11,964	11,998	12,087	12,840	12,878	12,964	13,114	13,131	13,199	13,207	13,286	13,286
% difference	12.29%	11.62%	10.97%	11.10%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	1.08%

* Bot emails started subscribing to eNews in 5/24, purged 8/24

CITY OF SALINE
(Washtenaw County, Michigan)
RESOLUTION NO. 2026-60
NATIONAL LIBRARY WEEK

Minutes of a regular meeting of the City Council of the City of Saline, Washtenaw County, Michigan, held on April 6, 2026, at 7:00 p.m., local time.

PRESENT: Dell'Orco, Dillon, Girbach, Halsch, Harmount, Rice, Marl

The following resolution was offered by Member Rice and supported by Member Dillon.

WHEREAS, libraries are not just about what they have for people, but what they do for and with people;

WHEREAS, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities;

WHEREAS, librarians are leaders in their institutions and organizations, in their communities, in the nation, and in the world;

WHEREAS, librarians continue to lead the way in leveling the playing field for all who seek information and access to technologies;

WHEREAS, libraries and librarians look beyond their traditional roles and provide transformative opportunities for education, employment, entrepreneurship, empowerment and engagement, as well as new services that connect closely with patrons' needs;

WHEREAS, libraries and librarians lead their communities in innovation, providing STEAM programing and resources, as well as access and training for new technologies;

WHEREAS, libraries are pioneers supporting democracy and effecting social change with a commitment to providing equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status;


WHEREAS, libraries lead in working with diverse communities, including people of color, immigrants, and people with disabilities, offering services and educational resources that transform communities, open minds, and promote inclusion and diversity;

WHEREAS, libraries, librarians, library workers, and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I, Brian D. Marl, Mayor of Saline, proclaim National Library Week, April 19-25, 2026. I encourage all residents to visit the library that week or any time and explore what's new at your library and engage with your librarian. Because of you and our library leaders, Libraries Transform.

AYES: Dell'Orco, Dillon, Girbach, Halsch, Harmount, Rice, Marl

Resolution declared adopted at a regular meeting of the Saline City Council held on April 6, 2026.



Terri Royal, Saline City Clerk



THE SUN TIMES NEWS
MARCH 19, 2026

Sue Kelch

From Packets to Produce: The Seed Library Taking Root in Saline

“The Seed Library is an important resource, and I am very proud to help bring it to our community.” – Jessica Lash, Saline District Library Assistant Director

Back in 2022, the Saline District Library (SDL) first began offering its Seed Library – literally, catalogs with packets of seeds. The original idea of a seed library bloomed when Laura Foess-Wood suggested the program to then Saline Library Director Mary Ellen Mulcrone and Assistant Library Director Jessica Lash. Lash recalls, “I had been looking to start this, and Foess-Wood was the catalyst to get it going.”

Growing the Seed Library



Various Flowers Seeds. Photo by Sue Kelch.

Lash recalls it first “started small, with donations and purchases from seed companies.” Now Lash says the Seed Library has grown to “about 150 types of vegetables, 30 types of herbs, and 85 types of flowers. That means more than 15,000 packets of seeds were filled by volunteers from staff and members of the Friends of the Saline Library.”

To give you an idea of the wide variety of seed offerings, there are no less than 5 types of watermelon seeds – Blacktail Mountain, Criss Cross, Moon & Stars, Picnic, and Small Shining Light. And if you’re unsure of which variety to choose, well just ask your reference librarian.

The Seed Library is an Important Community Resource



Jessica Lash Organizes Seeds at the Saline Library. Photo by Sue Kelch.

Lash explains what makes the Seed Library an important program. “It provides community members with free packets of seeds to start growing their own food or flowers and introduces gardeners to unique varieties they may not find elsewhere. Most seeds purchased are organic, and many are heirloom varieties; meaning they are open-pollinated, not genetically modified, and have been passed down for generations and cultivated for 50+ years.”

So come visit the Saline Library. Browse the seed catalog, pick out your 5 packets of seeds, and cultivate your passion.

Contact Assistant Library Director Jessica Lash at jess@salinelibrary.org for more information, or if you would like to post photos of your garden from the Seed Library.



*5 Types of Watermelon Seeds. Photo by Sue Kelch.
Featured photo: Various Vegetables Seeds. Photo by Sue Kelch*



THE SUN TIME NEWS
MARCH 20, 2026

Heather Finch

Saline Library's 'Pizza Café' Draws Students on Half Days

By midday on school half days, the line inside the Saline District Library begins to stretch.

Students in sixth through 12th grades file in, one after another, as staff quickly plate slices of pizza and breadsticks. The program, known as "Pizza Café," now serves between 135 and 150 students at a time.

What began as a small idea has grown into a key part of the library's role in the community.

"It's a way of reaching out to a population that is sometimes overlooked," said Katie Mitchell, the library's teen librarian, who launched the program around 2015. "We want teens to feel like they have a space in the community."

A Simple Idea That Quickly Grew

The idea came after staff noticed how many students came to the library on half days, when school does not provide lunch.

"The kids are coming over anyway," Mitchell said. "We would rather have 135 happy, satisfied kids than 135 hangry kids."

At the time, Leslee Niethammer was director. Mitchell proposed the idea, and the Friends of the Library agreed to fund it. The program has been supported ever since.

What started with about 60 students has more than doubled in size.

Now, students come from Saline Alternative High School, Saline Middle School and Saline High School. Some walk, some drive and others arrive by bus.



Slices of pizza and breadsticks are prepared for students during the Saline District Library's "Pizza Café" program. Photo by Heather Finch

How It Works

The setup is simple but structured.

Each student receives one slice of pizza and two breadsticks. If food remains, seconds are offered. Students are also expected to clean up after themselves.

"We maintain a very strict no-bullying policy," Mitchell said. "We want teens to feel comfortable here."

Mitchell and colleague Evan Smale, the library's head of adult services, work quickly to plate and distribute food as students arrive.

The program moves fast. On a recent half day, staff were already working through a second tray of breadsticks as the line extended into the teen room and beyond.

Despite the volume, the atmosphere remains calm. Students chat, eat and spend time in the library, often using computers, books and other resources before heading home.

More Than Just a Meal

For some students, the program fills a real need.

"We do see a lot of kids who wouldn't eat lunch if it wasn't for this program on those days," Mitchell said.

But the impact goes beyond food.

"The kids open up," she said. "We create relationships. Word of mouth passes around, and it becomes something they look forward to."

For many, it's also a first step toward independence, a place to go, meet friends and spend time outside of school and home.

“It’s seen as something cool,” Mitchell said.



Katie Mitchell prepares pizzas for the Saline

District Library’s “Pizza Café” program. Photo by Heather Finch

Built On Community Support

The program is funded by the Friends of the Library, a volunteer group that raises money to support library programs and services.

Local pizza providers also support the effort and often provide coupons to the library. On a recent half day, the library ordered 15 pizzas and four catering trays of breadsticks from Hungry Howie’s in Saline to serve students.

“Nobody ever says no,” Mitchell said.

A Long-Term Impact

For Mitchell, the program reflects a broader philosophy about working with teens.

“Teen librarianship is a long game,” she said. “You believe in them until they can believe in themselves.”

Over the years, she has seen that impact firsthand. Former teens return to the library as adults, sometimes sharing how much the space meant to them.

“Kids come back and tell me this was their safe place,” she said.

Her guiding principle is simple.

“Be the adult you needed as a teenager,” Mitchell said. “Make them feel seen.”

Featured image: Evan Smale, head of adult services, and Katie Mitchell, teen librarian, prepare and serve pizza to students during the “Pizza Café” program at the Saline District Library. Photo by Heather Finch