



JOB POSTING

TITLE: Youth Assistant

WAGE: Starting at \$21.25/hour depending on experience; pro-rated vacation, sick, and holiday time; pro-rated flexible spending account

STATUS: Part-time (24 hours per week, includes evenings and weekends)

REPORTS TO: Head of Youth Services

ESSENTIAL DUTIES and RESPONSIBILITIES:

- Staff the Youth Reference Desk
- Prepare and present youth programs
- Assist library users with finding materials and information, using both print and online sources
- Maintain order throughout the Youth Department
- Provide assistance in the use of library computer equipment and assist with troubleshooting
- Some additional tasks in support of Youth Department may be assigned

REQUIRED QUALIFICATIONS:

- B.A. degree or equivalent
- Strong public service outlook with a love of children and a desire to work with them
- Experience working with children and families
- Knowledge of children's literature and other media types
- Knowledge of public libraries and their collections
- Comfortable using everyday technology (computers, smartphones, apps, shared documents, and basic troubleshooting)
- Demonstrated ability to work independently and take initiative
- Demonstrated ability to be dynamic, energetic and resourceful
- Flexibility necessary with scheduling; evening and weekend hours required

DESIRED QUALIFICATIONS:

- Experience working at a public library
- Experience with storytelling and/or other programming for children
- Knowledge of Dewey Decimal classification
- B.A. degree or equivalent in a related field (child development, education, children's literature, etc.)

TO APPLY: Submit in a *single* document: completed Saline District Library employment application (available at salinelibrary.org/about/employment), letter of application, and resume to:

Dena Moscheck, Head of Youth Services at dena@salinelibrary.org.

Please contact Dena via email or phone at 734-429-5450 with any questions.

Applications received by Saturday, January 31, 2026 will receive first consideration.