



SALINE DISTRICT LIBRARY

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING PACKET
TUESDAY, JANUARY 20, 7:00 p.m.**

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**NOTICE OF LIBRARY BOARD MEETING
TUESDAY, JANUARY 20, 2026
7:00 p.m.**

**The Saline District Library Board will be holding its monthly meeting to
conduct regular business at this time.**

This meeting will be held in the Library's Youth Program Room.

555 N. Maple Road, Saline, MI 48176

Public comment will be allowed at specified times during the meeting according to Policy 512: Public Discussion at Board of Trustees Meetings.

In advance of the meeting, you may contact the Library Board here:
salinelibrary.org/about/board-of-trustees/

For special accommodations, please contact Library Director Karrie Waarala:
karrie@salinelibrary.org

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, JANUARY 20, 2026, 7:00 p.m.**

President TerHaar _____ Vice President Byron _____ Secretary Cummings _____
Treasurer Healy _____ Trustee Gray _____ Trustee Hundley _____ Trustee Sankaran _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

A. Call Meeting to Order at _____.

B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.

C. Approval of Past Minutes
Move _____ Second _____ to approve the November 25, 2025 meeting minutes as written.

D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

E. President's Report

F. Friends of the Library Report

G. Financial Reports
Move _____ Second _____ to approve the November 2025 financial reports.

Move _____ Second _____ to approve the November 2025 financial reports.

H. Committee Reports

1. Finance

2. Arts

3. Building & Grounds

4. Library Services

5. Staff Excellence

I. Library Director's Report

J. Unfinished Business

K. New Business

1. Schrandt Grant to fund SDL Adult Supported Social Club
Move _____ Second _____ to approve Schrandt Grant funding of _____ for SDL Adult Supported Social Club.
2. Schrandt Grant to fund SDL SeeDLibrary
Move _____ Second _____ to approve Schrandt Grant funding of _____ for SDL SeeDLibrary.
3. Schrandt Grant to fund Jazz in the Park
Move _____ Second _____ to approve Schrandt Grant funding of _____ for Jazz in the Park.

L. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

M. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on January 20, 2026

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the November 25, 2025 meeting minutes as written.

Move _____ Second _____ to approve the November 2025 financial reports.

Move _____ Second _____ to approve the December 2025 financial reports.

Move _____ Second _____ to approve Schrandt Grant funding of _____ for SDL Adult Supported Social Club.

Move _____ Second _____ to approve Schrandt Grant funding of _____ for SDL SeeDLibrary.

Move _____ Second _____ to approve Schrandt Grant funding of _____ for Jazz in the Park.

Move _____ Second _____ to adjourn the meeting at _____.

DRAFT
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING MINUTES
TUESDAY NOV 25, 2025, 7:00 p.m.

Present: President Byron, Vice President Gray, Treasurer Healy, Secretary Hundley, Trustee Cummings, Trustee TerHaar, Trustee Sankaran, Director Waarala, Administrative Assistant Pilarz, Friends of the Library representative Ceo.

A. Call Meeting to Order at 7:03 pm.

B. Approval of Agenda

Move Byron, Second Gray to approve the agenda as presented. Motion carried.

C. Approval of Past Minutes

Move Byron, Second Cummings to approve the October 21, 2025 meeting minutes as written. Motion carried.

D. Public Discussion

No public comment

E. President's Report

Nothing to report

F. Friends of the Library Report

Budget was presented, will be approved at next meeting. Elections for President will be upcoming. Working with nominating committee.

G. Financial Reports

Move Byron, Second Healy to approve the October 2025 financial reports. Motion carried.

H. Committee Reports

1. Finance

a. Amend FY2024/2025 Budget

Move Byron, Second Sankaran to amend the FY2024/2025 Budget as presented. Motion carried.

b. Approve FY2025/2026 Budget

Move Byron, Second Healy to approve the FY2025/2026 Budget in total as presented. Motion carried.

c. Transfer Funds for Schrandt Grants

Move Byron, Second Gray to transfer \$15,711 from the Schrandt Endowment Fund into the general operating fund to cover expenses from FY2024/2025 Schrandt grant projects. Motion carried.

d. Approve Depository Banks

Move Byron, Second Sankaran to approve the eligible depository banks as presented. Motion carried.

2. Arts- Did not meet

3. Building & Grounds- Did not meet. Discussed snow removal contract over email. Will continue with Kevin's Landscaping.

4. Library Services- Did not meet

5. Staff Excellence- Did not meet

I. Library Director's Report- Accepted as written. Staff reviews in progress. Plante Moran will be here January 12th for audit.

J. Unfinished Business- none

K. New Business-

1. Election of Board Officers for 2025/2026

Move Byron, Second Gray to accept the proposed slate of Board Officers for 2025/2026. Motion carried.

President: Linda TerHaar

Vice President: Lori Byron

Treasurer: Mike Healy

Secretary: Anne Cummings

L. Public Discussion

No public comment

M. Adjournment

Move Byron, Second Sankaran to adjourn the meeting at 7:58 pm. Motion carried.

CERTIFICATION OF MINUTES

I hereby certify that the foregoing is a true and complete copy of the minutes of a regular meeting of the Board of Trustees of Saline District Library, Washtenaw County, State of Michigan, held at 555 N. Maple Road, Saline, MI 48176 on November 25, 2025 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were approved by the Board of Trustees, were kept, and will be made available as required by said Act.

Secretary, SDL Board of Trustees

Date of Approval

Saline District Library
Statement of Financial Position
As of November 30, 2025

Assets

Current Assets		
000-001	Key Bank - General	\$ 38,205.16
000-003	Old National CD 1	219,940.55
000-008	Employee Advances	24,753.25
000-013	Agency Account (Schrandt)	2,821,664.35
000-013.1	Agency Account-Unrealized Gain	(169,423.57)
000-017	Agency Sub Account (Investment Account)	2,416,700.85
000-017.1	Agency Sub Account-Unrealized Gain	(202,048.92)
Total Current Assets		5,149,791.67
Property and Equipment		
Net Property and Equipment		0.00
Total Assets		\$ 5,149,791.67

Liabilities and Net Assets

Current Liabilities		
000-202	Accounts Payable	\$ 3,201.00
000-257	Accrued Payroll	44,466.98
000-275	MTT Liability	7,797.00
Total Current Liabilities		55,464.98
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		55,464.98
Net Assets		
000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(1,829,032.32)
000-399	Net Position	(795,628.99)
Total Net Assets		5,094,326.69
Total Liabilities and Net Assets		\$ 5,149,791.67

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended	12 Months	12 Months Ended	Year to Date	
	November 30,	Ended	November 30, 2025	Percentage	
	2025	November 30,	November 30, 2025	Budget	
	Actual	Actual	Budget	Budget	
Revenue					
000-402.1	Saline-Real Tax	\$ 0.00	\$ 637,711.63	\$ 665,908.00	95.77
000-402.2	Bridgewater-Real Tax	0.00	27,045.20	26,641.00	101.52
000-402.3	Freedom-Real Tax	0.00	7,427.74	7,318.00	101.50
000-402.4	Lodi-Real Tax	0.00	509,527.01	502,697.00	101.36
000-402.5	Pittsfield-Real Tax	0.00	931,664.43	910,241.00	102.35
000-402.6	Saline Township-Real Tax	0.00	174,251.34	171,798.00	101.43
000-402.7	York Township-Real Tax	0.00	417,310.43	411,590.00	101.39
000-413	PPT Reimbursement	0.00	103,674.46	102,258.00	101.39
000-540	State Aid	0.00	30,736.12	30,214.00	101.73
000-628	Printers-Revenue	1,283.17	6,313.68	4,000.00	157.84
000-628.1	Copy Machine-Revenue	428.25	1,335.85	1,100.00	121.44
000-629	Non-Resident Fee	65.00	2,925.00	4,000.00	73.13
000-656	Penal Fines	0.00	21,112.58	22,000.00	95.97
000-658	Fines-Overdue Materials	50.00	421.31	0.00	0.00
000-658.1	Materials Replacement	317.25	6,692.58	7,400.00	90.44
000-665.1	General Account Interest	30.20	1,077.56	1,200.00	89.80
000-665.2	CD Interest	0.00	10,635.80	0.00	0.00
000-665.3	Sub-Agency Account Interest	2,188.80	54,844.08	90,135.00	60.85
000-665.4	Agency Account Interest	7,978.51	68,089.36	0.00	0.00
000-674	Donations-Unrestricted	25.00	7,035.00	6,000.00	117.25
000-674.1	Donations-Restricted	1,000.00	1,500.00	1,500.00	100.00
000-674.2	Donations-Friends	1,168.56	14,925.86	14,500.00	102.94
000-699	Trans from Other Funds	0.00	0.00	869,500.00	0.00
	Total Revenue	<u>14,534.74</u>	<u>3,036,257.02</u>	<u>3,850,000.00</u>	<u>78.86</u>
	Gross Profit	<u>14,534.74</u>	<u>3,036,257.02</u>	<u>3,850,000.00</u>	<u>78.86</u>
Operating Expenses					
790-702	Salaries	102,689.08	1,381,143.27	1,450,000.00	95.25
790-716	Employee Insurance/Benefits	8,300.67	83,377.82	89,000.00	93.68
790-719	Health Reimbursement	1,776.24	21,182.83	21,500.00	98.52
790-722	Employer FICA	7,680.45	103,670.53	108,750.00	95.33
790-723	Retirement	3,305.68	45,040.10	44,000.00	102.36
790-727	Office Supplies	181.99	5,947.95	7,800.00	76.26
790-727.4	Cartridges	0.00	1,387.76	4,100.00	33.85
790-730	Postage	234.00	1,163.17	1,200.00	96.93
790-732	Cleaning Supplies	746.20	5,425.39	6,000.00	90.42
790-734	Processing Supplies	1,665.96	10,820.63	11,000.00	98.37
790-740	Equipment	18,777.09	27,523.96	35,000.00	78.64
790-750.1	Adult Programming	2,457.78	18,723.59	18,000.00	104.02
790-750.2	Teen Programming	2,698.82	12,743.71	11,000.00	115.85
790-750.3	Youth Programming	1,390.94	16,885.19	15,000.00	112.57
790-750.4	Programming funded by Friends	830.38	7,242.32	7,500.00	96.56
790-752.1	Summer Reading-Adult	0.00	2,237.40	3,000.00	74.58
790-752.2	Summer Reading-Teen	0.00	769.93	2,000.00	38.50
790-752.3	Summer Reading-Youth	0.00	4,333.91	5,000.00	86.68
790-760	Youth Toys/Realia	332.20	3,412.94	2,500.00	136.52
790-762.1	Adult ETC	261.95	1,749.50	3,500.00	49.99
790-762.3	Youth ETC	592.57	2,410.51	2,500.00	96.42
790-770	Periodicals	31.90	12,591.90	12,300.00	102.37
790-772.1	eLibrary-Adults	8,666.27	178,438.66	175,000.00	101.96
790-772.4	eLibrary Funded by Friends	0.00	5,000.00	5,000.00	100.00
790-780	Software	2,425.00	16,443.27	22,000.00	74.74

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended	12 Months	12 Months Ended	Year to Date	
	November 30,	Ended	November 30, 2025	Percentage	
	2025	November 30,	November 30, 2025	Budget	
	Actual	Actual	Budget	Budget	
790-785	Online Database	0.00	32,438.19	42,000.00	77.23
790-801	PS-Auditor	0.00	31,145.00	27,000.00	115.35
790-802	PS-Bookkeeping	1,097.49	15,914.73	13,800.00	115.32
790-803	PS-Attorney	178.50	484.50	1,200.00	40.38
790-804	PS-Consultants	652.70	8,049.20	5,000.00	160.98
790-805	PS--Computer Consultants	1,575.00	1,575.00	5,000.00	31.50
790-806	PS-Tax Collection	0.00	312.00	350.00	89.14
790-810	Cooperative Fees	3,495.00	3,495.00	3,500.00	99.86
790-820	Polaris	0.00	48,665.02	50,000.00	97.33
790-850	Internet	13,910.00	18,844.33	21,000.00	89.73
790-851	Telephone	452.57	5,044.85	5,400.00	93.42
790-860	Travel/Lodging	1,154.39	2,079.63	2,500.00	83.19
790-880	Marketing	622.54	17,772.76	20,000.00	88.86
790-885	Misc Funded by Friends	563.56	1,870.97	1,000.00	187.10
790-920	Electricity	5,273.70	55,068.05	52,000.00	105.90
790-921	Gas	1,249.49	16,863.67	20,000.00	84.32
790-922	Water	2,030.61	6,492.50	6,800.00	95.48
790-930	Building Maintenance	5,385.68	34,750.94	25,000.00	139.00
790-932	Grounds Maintenance	2,655.99	38,889.53	40,000.00	97.22
790-934	Equipment Maintenance	815.09	10,659.77	12,000.00	88.83
790-955	Grants	831.33	15,710.92	0.00	0.00
790-956	Miscellaneous	222.84	1,993.60	1,600.00	124.60
790-957	Continued Education	20.17	3,123.07	5,500.00	56.78
790-958	Dues	215.00	4,129.50	4,400.00	93.85
790-964	Tax Adjustment	27.14	1,953.37	4,500.00	43.41
790-964.4	MelCat Reimbursements	15.99	651.02	500.00	130.20
790-965	Bank Charges	234.57	3,325.72	4,500.00	73.90
790-969	Insurance	0.00	19,155.00	20,000.00	95.78
790-971	Capital Improvement	0.00	11,943.00	30,000.00	39.81
790-975	Furniture	5,710.15	14,926.36	20,000.00	74.63
790-981	Books Funded by Friends	0.00	205.99	1,000.00	20.60
790-982.1	Adult Fiction	1,668.05	34,267.54	35,000.00	97.91
790-982.15	Large Print	0.00	2,939.24	9,000.00	32.66
790-982.2	Teen Fiction	1,407.24	7,658.22	11,000.00	69.62
790-982.3	Youth Fiction	527.42	20,565.89	25,000.00	82.26
790-983.1	Adult Nonfiction	1,252.71	22,076.15	34,000.00	64.93
790-983.15	Reference	0.00	3,374.62	3,500.00	96.42
790-983.2	Teen Nonfiction	14.99	2,766.44	4,000.00	69.16
790-983.3	Youth Nonfiction	812.84	12,545.76	15,000.00	83.64
790-984.1	Audiobooks-Adult	543.88	3,504.20	4,000.00	87.61
790-984.2	Audiobooks-Teen	0.00	1,125.77	1,400.00	80.41
790-984.3	Audiobooks-Youth	94.98	5,111.38	6,200.00	82.44
790-985.1	DVD/Blu Rays-Adult	396.81	6,293.35	9,000.00	69.93
790-985.2	DVD/Blu Rays-Teen	0.00	342.14	500.00	68.43
790-985.3	DVD/Blu Rays-Youth	120.69	2,536.80	2,600.00	97.57
790-986.1	Music CDs-Adult	89.93	830.59	1,400.00	59.33
790-986.3	Music CDs-Youth	0.00	197.09	200.00	98.55
790-998	Special Projects	0.00	1,431,788.03	1,180,000.00	121.34
	Total Operating Expenses	<u>220,364.21</u>	<u>3,955,122.64</u>	<u>3,850,000.00</u>	<u>102.73</u>
	Operating Income (Loss)	<u>(205,829.47)</u>	<u>(918,865.62)</u>	<u>0.00</u>	<u>0.00</u>

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended	12 Months Ended	12 Months Ended	Year to Date
	November 30,	November 30,	November 30, 2025	Percentage
	2025	2025	Budget	Budget
	Actual	Actual		Budget
Other Income (Expenses)				
000-669.1	Sub-Agency Long Term Gain	530.27	(133,153.30)	0.00
000-670	Sub-Agency Change in Market Value	16,986.19	205,700.72	0.00
000-670.4	Agency Change in Market Value	7,905.26	63,031.70	0.00
000-965.4	Agency Admin Charges	(1,089.55)	(12,342.49)	0.00
	Total Other Income (Expenses)	<u>24,332.17</u>	<u>123,236.63</u>	<u>0.00</u>
	Net Income (Loss) Before Taxes	<u>(181,497.30)</u>	<u>(795,628.99)</u>	<u>0.00</u>
	Net Income (Loss)	<u>\$ (181,497.30)</u>	<u>\$ (795,628.99)</u>	<u>\$ 0.00</u>

Saline District Library Fund 101
Monthly Revenue
November 2025

12/03/25

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
628 · Printers-Revenue								
Deposit	11/03/2025			Deposit		001 · Key Bank...	1.50	1.50
Deposit	11/03/2025			Deposit		001 · Key Bank...	20.30	21.80
Deposit	11/05/2025			Deposit		001 · Key Bank...	9.90	31.70
Deposit	11/10/2025			Deposit		001 · Key Bank...	56.00	87.70
Deposit	11/10/2025			Deposit		001 · Key Bank...	11.50	99.20
Deposit	11/12/2025			Deposit		001 · Key Bank...	31.20	130.40
Deposit	11/12/2025			Deposit		001 · Key Bank...	21.00	151.40
Deposit	11/13/2025			Deposit		001 · Key Bank...	6.00	157.40
Deposit	11/14/2025			Deposit		001 · Key Bank...	732.30	889.70
Deposit	11/14/2025			Deposit		001 · Key Bank...	145.37	1,035.07
Deposit	11/17/2025			Deposit		001 · Key Bank...	2.50	1,037.57
Deposit	11/18/2025			Deposit		001 · Key Bank...	64.80	1,102.37
Deposit	11/20/2025			Deposit		001 · Key Bank...	3.20	1,105.57
Deposit	11/21/2025			Deposit		001 · Key Bank...	12.30	1,117.87
Deposit	11/24/2025			Deposit		001 · Key Bank...	2.00	1,119.87
Deposit	11/24/2025			Deposit		001 · Key Bank...	2.40	1,122.27
Deposit	11/26/2025			Deposit		001 · Key Bank...	28.90	1,151.17
Deposit	11/26/2025			Deposit		001 · Key Bank...	125.90	1,277.07
Deposit	11/26/2025			Deposit		001 · Key Bank...	6.10	1,283.17
Total 628 · Printers-Revenue							1,283.17	1,283.17
628.1 · Copy Machine-Revenue								
Deposit	11/14/2025			Deposit		001 · Key Bank...	428.25	428.25
Total 628.1 · Copy Machine-Revenue							428.25	428.25
629 · Non-Resident Fees								
Deposit	11/10/2025			Deposit		001 · Key Bank...	15.00	15.00
Deposit	11/26/2025			Deposit		001 · Key Bank...	50.00	65.00
Total 629 · Non-Resident Fees							65.00	65.00
658 · Fines-Overdue Materials								
Deposit	11/24/2025			Deposit		001 · Key Bank...	25.00	25.00
Deposit	11/26/2025			Deposit		001 · Key Bank...	25.00	50.00
Total 658 · Fines-Overdue Materials							50.00	50.00
658.1 · Materials Replacement Fees								
Deposit	11/03/2025			Deposit		001 · Key Bank...	17.99	17.99
Deposit	11/04/2025			Deposit		001 · Key Bank...	51.99	69.98
Deposit	11/06/2025			Deposit		001 · Key Bank...	24.99	94.97
Deposit	11/10/2025			Deposit		001 · Key Bank...	11.49	106.46
Deposit	11/10/2025			Deposit		001 · Key Bank...	26.98	133.44
Deposit	11/12/2025			Deposit		001 · Key Bank...	8.99	142.43
Deposit	11/12/2025			Deposit		001 · Key Bank...	5.00	147.43
Deposit	11/13/2025			Deposit		001 · Key Bank...	10.99	158.42
Deposit	11/14/2025			Deposit		001 · Key Bank...	51.97	210.39

Saline District Library Fund 101 Monthly Revenue November 2025

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	11/21/2025			Deposit		001 · Key Bank...	20.00	230.39
Deposit	11/24/2025			Deposit		001 · Key Bank...	7.99	238.38
Deposit	11/25/2025			Deposit		001 · Key Bank...	16.99	255.37
Deposit	11/26/2025			Deposit		001 · Key Bank...	14.99	270.36
Deposit	11/26/2025			Deposit		001 · Key Bank...	31.90	302.26
Deposit	11/26/2025			Deposit		001 · Key Bank...	14.99	317.25
Total 658.1 · Materials Replacement Fees							317.25	317.25
665.1 · General Account Interest								
Deposit	11/28/2025			Deposit		001 · Key Bank...	30.20	30.20
Total 665.1 · General Account Interest							30.20	30.20
674 · Donations-Unrestricted								
Deposit	11/14/2025			Deposit		001 · Key Bank...	25.00	25.00
Total 674 · Donations-Unrestricted							25.00	25.00
674.1 · Donations-Restricted								
Deposit	11/14/2025			Kathryn Spor...		001 · Key Bank...	1,000.00	1,000.00
Total 674.1 · Donations-Restricted							1,000.00	1,000.00
674.2 · Donations-Friends								
Deposit	11/26/2025			Deposit		001 · Key Bank...	564.69	564.69
Deposit	11/26/2025			Deposit		001 · Key Bank...	603.87	1,168.56
Total 674.2 · Donations-Friends							1,168.56	1,168.56
699 · Transfer from Other Funds								
Deposit	11/05/2025			Deposit		001 · Key Bank...	150,000.00	150,000.00
Deposit	11/25/2025			Deposit		001 · Key Bank...	50,000.00	200,000.00
Total 699 · Transfer from Other Funds							200,000.00	200,000.00
TOTAL							204,367.43	204,367.43

Saline District Library Fund 101

Bill List

November 2025

12/03/25

Accrual Basis

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	11/07/2025			pay period en...	37,007.18
Check	11/07/2025			MERS pay p...	1,771.27
Check	11/07/2025			MERS Staff L...	88.19
Check	11/07/2025			MERS Staff L...	149.81
Check	11/07/2025			MERS 457 pa...	1,756.40
Check	11/07/2025			flex prks	3.39
Check	11/19/2025			pay period en...	37,442.92
Check	11/19/2025			MERS pay p...	1,782.87
Check	11/19/2025			MERS Staff L...	88.19
Check	11/19/2025			MERS Staff L...	149.81
Check	11/19/2025			MERS 457 pa...	1,756.40
Check	11/19/2025			flex prks	3.40
Total 702 · Salaries					81,999.83
716 · Employee Insurances/Benefits					
Bill	11/25/2025	12/1-1...	BLUE CROSS BLU...		9,863.09
Bill	11/25/2025	97611...	SBIS		728.98
Total 716 · Employee Insurances/Benefits					10,592.07
719 · Health Reimbursement					
Bill	11/11/2025	ADM0...	EHIM		165.50
Bill	11/11/2025	FND0...	EHIM		1,610.74
Total 719 · Health Reimbursement					1,776.24
723 · Retirement					
Check	11/07/2025			MERS pay p...	1,771.27
Check	11/19/2025			MERS pay p...	1,639.21
Total 723 · Retirement					3,410.48
727 · Office Supplies					
Bill	11/11/2025	70074...	STAPLES		83.66
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		83.49
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		14.84
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		-4.26
Total 727 · Office Supplies					177.73
730 · Postage					
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		234.00
Total 730 · Postage					234.00
732 · Cleaning Supplies					
Bill	11/11/2025	70074...	STAPLES		718.74
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		27.46
Total 732 · Cleaning Supplies					746.20
734 · Processing Supplies					
Bill	11/11/2025	6/9-10...	PILARZ, CHRISTINA		19.46
Bill	11/11/2025	7713818	DEMCO INC		1,983.95
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		44.07
Total 734 · Processing Supplies					2,047.48
740 · Equipment					
Bill	11/11/2025	SO-U...	ENVISIONWARE, I...		5,072.98
Bill	11/11/2025	SO-U...	ENVISIONWARE, I...		9,961.00
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		28.03
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		3,333.56
Total 740 · Equipment					18,395.57
750.1 · Adult Programming					
Bill	11/11/2025	11/19/...	GREEN WITCH GA...	Bonsai Demo ...	300.00
Bill	11/11/2025	09262...	CARRIGAN CAFE	Refreshments	76.56

Saline District Library Fund 101

Bill List

November 2025

12/03/25

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Bill	11/11/2025	09202...	CARRIGAN CAFE	Refreshments	11.26
Bill	11/11/2025	10202...	CARRIGAN CAFE		11.26
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		829.61
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		386.78
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		514.48
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		153.14
Bill	11/25/2025	0164-...	GABRIELLE ESPO...		175.00
Total 750.1 · Adult Programming					2,458.09
750.2 · Teen Programming					
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		707.26
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		1,285.47
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		601.34
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		104.96
Total 750.2 · Teen Programming					2,699.03
750.3 · Youth Programming					
Bill	11/11/2025	8280	MEGGIE RAMM	Comics Work...	250.00
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		10.97
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		419.77
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		173.13
Bill	11/25/2025	73796...	OTC BRANDS, INC.		366.25
Bill	11/25/2025	73823...	OTC BRANDS, INC.		145.68
Bill	11/25/2025	73777...	OTC BRANDS, INC.		25.14
Total 750.3 · Youth Programming					1,390.94
750.4 · Programming Funded by Friends					
Bill	11/11/2025	11/19/...	MANCINO'S PIZZA ...	Pizza Cafe 11...	227.91
Bill	11/11/2025	11/20/...	COTTAGE INN PIZZA	Pizza Cafe 11...	148.88
Bill	11/11/2025	11/21/...	HUNGRY HOWIES	Pizza cafe 11/...	177.53
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		242.06
Bill	11/25/2025	11/21/...	LASH, JESSICA		34.00
Total 750.4 · Programming Funded by Friends					830.38
760 · Youth Toys/Realia					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		332.20
Total 760 · Youth Toys/Realia					332.20
762.1 · Adult ETC					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		156.97
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		104.98
Total 762.1 · Adult ETC					261.95
762.3 · Youth ETC					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		592.57
Total 762.3 · Youth ETC					592.57
770 · Periodicals					
Bill	11/25/2025	36100...	THE ANN ARBOR N...	THRU 1/7/2025	31.90
Total 770 · Periodicals					31.90
772.1 · Ebooks-Adult					
Bill	11/25/2025	50796...	MIDWEST TAPE	Hoopla	8,140.97
Bill	11/25/2025	47490...	KANOPY, INC.		525.30
Total 772.1 · Ebooks-Adult					8,666.27
780 · Software					
Bill	11/11/2025	SO-U...	ENVISIONWARE, I...		625.00
Bill	11/11/2025	SO-U...	ENVISIONWARE, I...		1,800.00
Total 780 · Software					2,425.00
802 · Professional Services-Bookkeep					

Saline District Library Fund 101

Bill List

November 2025

Type	Date	Num	Name	Memo	Amount
Check	11/07/2025			pay period en...	227.78
Check	11/14/2025			Monthly fee	645.00
Check	11/21/2025			pay period en...	224.71
Total 802 · Professional Services-Bookkeep					1,097.49
803 · Professional services-Attorney					
Bill	11/25/2025	927346	FOSTER, SWIFT, C...		178.50
Total 803 · Professional services-Attorney					178.50
804 · Professional services-Consult					
Check	11/14/2025			HR	652.70
Bill	11/25/2025	31832...	PAYCHEX	paychex HR	652.70
Total 804 · Professional services-Consult					1,305.40
805 · Professional service-Computer					
Bill	11/11/2025	SO-U...	ENVISIONWARE, I...		1,575.00
Total 805 · Professional service-Computer					1,575.00
810 · Copperaive Fees					
Bill	11/25/2025	77093	THE LIBRARY NET...		3,495.00
Total 810 · Copperaive Fees					3,495.00
850 · Internet					
Bill	11/11/2025	11/13/...	T-MOBILE	Hotspots	1,190.00
Bill	11/25/2025	102908	MERIT NETWORK, ...	7/1/2025-6/30...	12,720.00
Total 850 · Internet					13,910.00
851 · Telephone					
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		3.36
Bill	11/25/2025	INV11...	TELNET WORLDWI...		449.22
Total 851 · Telephone					452.58
860 · Travel/Lodging					
Bill	11/11/2025	1/31/2...	PILARZ, CHRISTINA	Mileage to cle...	49.56
Bill	11/11/2025	10/22/...	SIEGERT, MATT	Mileage	46.90
Bill	11/11/2025	10/20/...	LUPTON, JENNIFER	Mileage	7.28
Bill	11/11/2025	10/31/...	ANNA HINKLEY	Mileage	22.40
Bill	11/11/2025	10/29-...	WAARALA, KARRIE	Mileage	137.80
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		763.88
Bill	11/25/2025	11/6/2...	LASH, JESSICA		128.10
Total 860 · Travel/Lodging					1,155.92
880 · Marketing					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		132.95
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		23.79
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		257.00
Bill	11/25/2025	7718791	DEMCO INC		46.90
Bill	11/25/2025	11/25/...	LASH, JESSICA		162.42
Total 880 · Marketing					623.06
885 · Msc funded by Friends					
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		564.69
Total 885 · Msc funded by Friends					564.69
920 · Electricity					
Check	11/12/2025			DTE	5,273.70
Total 920 · Electricity					5,273.70
921 · Gas					
Check	11/12/2025			DTE	1,249.49

Saline District Library Fund 101

Bill List

November 2025

Type	Date	Num	Name	Memo	Amount
Total 921 · Gas					1,249.49
922 · Water					
Bill	11/11/2025	26146...	SALINE CITY HALL	Quarterly serv...	2,030.61
Total 922 · Water					2,030.61
930 · Building Maintenance					
Bill	11/11/2025	13720	ALTECH	Pipe replace...	1,457.62
Bill	11/11/2025	89040...	WASTE MANAGEM...		275.88
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		525.26
Bill	11/25/2025	SEI 19...	ASSA ABLOY ENT...	Door Diagnosi...	402.75
Bill	11/25/2025	3252	HOWLETT LOCK A...	Final lock wor...	2,724.17
Total 930 · Building Maintenance					5,385.68
932 · Ground Maintenance					
Bill	11/11/2025	INVR...	BARCO PRODUCT...	Trash cans	2,085.91
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		59.99
Bill	11/25/2025	22361...	CHELSEA LUMBE...		185.09
Bill	11/25/2025	17349	SALINE SPRINKLER		325.00
Total 932 · Ground Maintenance					2,655.99
934 · Equipment Maintenance					
Bill	11/25/2025	50365...	WELLS FARGO FIN...		476.79
Bill	11/25/2025	50722...	RICOH USA, INC		338.30
Total 934 · Equipment Maintenance					815.09
955 · Grants					
Bill	11/10/2025	8337	FIDDLE ENSEMBL...		300.00
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		190.68
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		65.95
Bill	11/24/2025	11/24/...	KEYBANK - NATIO...		275.25
Total 955 · Grants					831.88
956 · Miscellaneous					
Bill	11/11/2025	6/9-10...	PILARZ, CHRISTINA		25.90
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		50.00
Bill	11/25/2025	11/12/...	LASH, JESSICA		146.94
Total 956 · Miscellaneous					222.84
957 · Continuing Education					
Bill	11/11/2025	10/30/...	PILARZ, CHRISTINA	Notary Renewal	10.00
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		10.17
Total 957 · Continuing Education					20.17
958 · Dues					
Bill	11/14/2025	11/14/...	KEYBANK - NATIO...		215.00
Total 958 · Dues					215.00
964 · Tax Adjustment					
Bill	11/25/2025	20251...	WASHTENAW COU...		27.14
Total 964 · Tax Adjustment					27.14
964.4 · MeICat Reimbursements					
Bill	11/25/2025	35001...	MONROE COUNTY...	Children of rui...	15.99
Total 964.4 · MeICat Reimbursements					15.99
965 · Bank Charges					
Check	11/03/2025			KB merch fee	36.75
Check	11/03/2025			KB merch fee	25.46
Check	11/10/2025			Oct. Analysis ...	172.36

Saline District Library Fund 101

Bill List

November 2025

Type	Date	Num	Name	Memo	Amount
Total 965 · Bank Charges					234.57
975 · Furniture					
Bill	11/25/2025	68572	AMERICAN INTERI...	Final delivery ...	5,710.15
Total 975 · Furniture					5,710.15
982.1 · Adult Fiction					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		904.22
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		763.83
Total 982.1 · Adult Fiction					1,668.05
982.2 · Teen Fiction					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		1,118.90
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		258.56
Bill	11/25/2025	10/1-1...	BAKER & TAYLOR		29.78
Total 982.2 · Teen Fiction					1,407.24
982.3 · Youth Fiction					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		109.68
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		218.11
Bill	11/25/2025	10/1-1...	BAKER & TAYLOR		199.63
Total 982.3 · Youth Fiction					527.42
983.1 · Adult Nonfiction					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		1,013.27
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		212.48
Bill	11/25/2025	10/1-1...	BAKER & TAYLOR		26.96
Total 983.1 · Adult Nonfiction					1,252.71
983.2 · Teen Nonfiction					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		14.99
Total 983.2 · Teen Nonfiction					14.99
983.3 · Youth Nonfiction					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		89.90
Bill	11/20/2025	11/20/...	AMAZON CAPITAL ...		722.94
Total 983.3 · Youth Nonfiction					812.84
984.1 · Audiobooks-Adult					
Bill	11/25/2025	10/1-1...	MIDWEST TAPE		543.88
Total 984.1 · Audiobooks-Adult					543.88
984.3 · Audiobooks-Youth					
Bill	11/25/2025	10/1-1...	MIDWEST TAPE		94.98
Total 984.3 · Audiobooks-Youth					94.98
985.1 · DVDBlu Rays-Adult					
Bill	11/14/2025	10/1-1...	AMAZON CAPITAL ...		15.97
Bill	11/25/2025	10/1-1...	MIDWEST TAPE		380.84
Total 985.1 · DVDBlu Rays-Adult					396.81
985.3 · DVD/Blu Rays-Youth					
Bill	11/25/2025	10/1-1...	MIDWEST TAPE		120.69
Total 985.3 · DVD/Blu Rays-Youth					120.69
986.1 · Music CDs-Adult					
Bill	11/25/2025	10/1-1...	MIDWEST TAPE		89.93
Total 986.1 · Music CDs-Adult					89.93
TOTAL					195,043.41

Saline District Library
Statement of Financial Position
As of December 31, 2025

Assets

Current Assets		
000-001	Key Bank - General	\$ 66,604.95
000-003	Old National CD 1	219,940.55
000-008	Employee Advances	24,858.05
000-013	Agency Account (Schrandt)	2,826,628.75
000-013.1	Agency Account-Unrealized Gain	(176,254.96)
000-017	Agency Sub Account (Investment Account)	2,217,683.87
000-017.1	Agency Sub Account-Unrealized Gain	(206,107.93)
Total Current Assets		4,973,353.28
Property and Equipment		
Net Property and Equipment		0.00
Total Assets		\$ 4,973,353.28

Liabilities and Net Assets

Current Liabilities		
000-202	Accounts Payable	\$ 3,201.00
000-257	Accrued Payroll	44,466.98
000-275	MTT Liability	7,797.00
Total Current Liabilities		55,464.98
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		55,464.98
Net Assets		
000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(2,624,661.31)
000-399	Net Position	(176,438.39)
Total Net Assets		4,917,888.30
Total Liabilities and Net Assets		\$ 4,973,353.28

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended December 31, 2025 Actual	1 Month Ended December 31, 2025 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
Revenue				
000-402.1	\$ 0.00	\$ 0.00	\$ 705,995.00	0.00
000-402.2	0.00	0.00	28,583.00	0.00
000-402.3	711.02	711.02	8,575.00	8.29
000-402.4	35,232.96	35,232.96	531,641.00	6.63
000-402.5	0.00	0.00	966,100.00	0.00
000-402.6	0.00	0.00	182,931.00	0.00
000-402.7	37,360.00	37,360.00	437,318.00	8.54
000-413	0.00	0.00	103,385.00	0.00
000-540	0.00	0.00	30,736.00	0.00
000-628	549.95	549.95	5,000.00	11.00
000-628.1	0.00	0.00	1,200.00	0.00
000-629	175.00	175.00	2,800.00	6.25
000-656	0.00	0.00	20,300.00	0.00
000-658	50.00	50.00	0.00	0.00
000-658.1	369.92	369.92	6,500.00	5.69
000-665.1	26.09	26.09	1,200.00	2.17
000-665.3	3,240.23	3,240.23	52,736.00	6.14
000-665.4	6,076.90	6,076.90	0.00	0.00
000-674	39.00	39.00	6,000.00	0.65
000-674.1	0.00	0.00	1,500.00	0.00
000-674.2	0.00	0.00	14,500.00	0.00
	<u>83,831.07</u>	<u>83,831.07</u>	<u>3,107,000.00</u>	<u>2.70</u>
Total Revenue				
	<u>83,831.07</u>	<u>83,831.07</u>	<u>3,107,000.00</u>	<u>2.70</u>
Gross Profit				
	<u>83,831.07</u>	<u>83,831.07</u>	<u>3,107,000.00</u>	<u>2.70</u>
Operating Expenses				
790-702	103,302.64	103,302.64	1,580,000.00	6.54
790-716	9,553.86	9,553.86	128,000.00	7.46
790-719	2,442.21	2,442.21	24,500.00	9.97
790-722	7,713.36	7,713.36	118,500.00	6.51
790-723	3,444.58	3,444.58	59,000.00	5.84
790-727	382.19	382.19	9,200.00	4.15
790-727.4	486.23	486.23	4,100.00	11.86
790-730	0.00	0.00	1,600.00	0.00
790-732	0.00	0.00	7,000.00	0.00
790-734	0.00	0.00	12,000.00	0.00
790-740	0.00	0.00	40,000.00	0.00
790-750.1	822.52	822.52	21,000.00	3.92
790-750.2	0.00	0.00	13,000.00	0.00
790-750.3	882.00	882.00	19,000.00	4.64
790-750.4	0.00	0.00	8,000.00	0.00
790-752.1	0.00	0.00	3,000.00	0.00
790-752.2	0.00	0.00	2,000.00	0.00
790-752.3	0.00	0.00	5,000.00	0.00
790-760	0.00	0.00	3,300.00	0.00
790-762.1	0.00	0.00	3,500.00	0.00
790-762.3	0.00	0.00	2,500.00	0.00
790-770	6,470.20	6,470.20	13,000.00	49.77
790-772.1	23,911.66	23,911.66	220,000.00	10.87
790-772.4	0.00	0.00	5,000.00	0.00
790-780	1,035.00	1,035.00	25,000.00	4.14
790-785	14,625.15	14,625.15	52,000.00	28.13
790-801	0.00	0.00	37,000.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended December 31, 2025 Actual	1 Month Ended December 31, 2025 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
790-802	PS-Bookkeeping	1,094.42	1,094.42	17,000.00	6.44
790-803	PS-Attorney	0.00	0.00	1,200.00	0.00
790-804	PS-Consultants	642.00	642.00	8,000.00	8.03
790-805	PS--Computer Consultants	0.00	0.00	5,000.00	0.00
790-806	PS-Tax Collection	0.00	0.00	400.00	0.00
790-810	Cooperative Fees	0.00	0.00	3,500.00	0.00
790-820	Polaris	3,200.00	3,200.00	50,000.00	6.40
790-850	Internet	1,190.00	1,190.00	21,000.00	5.67
790-851	Telephone	455.91	455.91	5,500.00	8.29
790-860	Travel/Lodging	7.70	7.70	6,000.00	0.13
790-880	Marketing	6,210.00	6,210.00	26,000.00	23.88
790-885	Misc Funded by Friends	0.00	0.00	2,000.00	0.00
790-920	Electricity	4,259.08	4,259.08	57,000.00	7.47
790-921	Gas	1,451.89	1,451.89	21,000.00	6.91
790-922	Water	0.00	0.00	8,000.00	0.00
790-930	Building Maintenance	8,795.92	8,795.92	35,000.00	25.13
790-932	Grounds Maintenance	18,568.99	18,568.99	44,000.00	42.20
790-934	Equipment Maintenance	837.90	837.90	20,000.00	4.19
790-956	Miscellaneous	0.00	0.00	3,000.00	0.00
790-957	Continued Education	0.00	0.00	8,000.00	0.00
790-958	Dues	0.00	0.00	4,400.00	0.00
790-964	Tax Adjustment	0.00	0.00	2,500.00	0.00
790-964.4	MelCat Reimbursements	0.00	0.00	1,200.00	0.00
790-965	Bank Charges	224.72	224.72	4,500.00	4.99
790-969	Insurance	20,675.00	20,675.00	25,000.00	82.70
790-971	Capital Improvement	0.00	0.00	30,000.00	0.00
790-975	Furniture	0.00	0.00	20,000.00	0.00
790-981	Books Funded by Friends	0.00	0.00	1,000.00	0.00
790-982.1	Adult Fiction	0.00	0.00	36,000.00	0.00
790-982.15	Large Print	0.00	0.00	9,000.00	0.00
790-982.2	Teen Fiction	0.00	0.00	11,000.00	0.00
790-982.3	Youth Fiction	0.00	0.00	26,000.00	0.00
790-983.1	Adult Nonfiction	0.00	0.00	34,000.00	0.00
790-983.15	Reference	0.00	0.00	3,500.00	0.00
790-983.2	Teen Nonfiction	0.00	0.00	4,000.00	0.00
790-983.3	Youth Nonfiction	2,908.10	2,908.10	16,000.00	18.18
790-984.1	Audiobooks-Adult	161.96	161.96	4,000.00	4.05
790-984.2	Audiobooks-Teen	0.00	0.00	1,400.00	0.00
790-984.3	Audiobooks-Youth	0.00	0.00	7,000.00	0.00
790-985.1	DVD/Blu Rays-Adult	206.20	206.20	9,000.00	2.29
790-985.2	DVD/Blu Rays-Teen	0.00	0.00	500.00	0.00
790-985.3	DVD/Blu Rays-Youth	0.00	0.00	2,600.00	0.00
790-986.1	Music CDs-Adult	47.96	47.96	1,400.00	3.43
790-986.2	Music CDs-Teen	0.00	0.00	200.00	0.00
790-998	Special Projects	0.00	0.00	95,000.00	0.00
Total Operating Expenses		<u>246,009.35</u>	<u>246,009.35</u>	<u>3,107,000.00</u>	<u>7.92</u>
Operating Income (Loss)		<u>(162,178.28)</u>	<u>(162,178.28)</u>	<u>0.00</u>	<u>0.00</u>
Other Income (Expenses)					
000-669.1	Sub-Agency Long Term Gain	(2,257.21)	(2,257.21)	0.00	0.00
000-670	Sub-Agency Change in Market Value	(4,059.01)	(4,059.01)	0.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended December 31, 2025 Actual	1 Month Ended December 31, 2025 Actual	12 Months Ended November 30, 2026 Budget	Year to Date Percentage Budget
000-670.4 Agency Change in Market Value	(6,838.65)	(6,838.65)	0.00	0.00
000-965.4 Agency Admin Charges	<u>(1,105.24)</u>	<u>(1,105.24)</u>	<u>0.00</u>	<u>0.00</u>
Total Other Income (Expenses)	<u>(14,260.11)</u>	<u>(14,260.11)</u>	<u>0.00</u>	<u>0.00</u>
Net Income (Loss) Before Taxes	<u>(176,438.39)</u>	<u>(176,438.39)</u>	<u>0.00</u>	<u>0.00</u>
Net Income (Loss)	<u>\$ (176,438.39)</u>	<u>\$ (176,438.39)</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101
Monthly Revenue
December 2025

01/06/26

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.3 · Freedom Township-Real Tax								
Deposit	12/29/2025			Deposit		001 · Key Bank...	711.02	711.02
Total 402.3 · Freedom Township-Real Tax							711.02	711.02
402.4 · Lodi Township-Real Tax								
Deposit	12/29/2025			Deposit		001 · Key Bank...	35,232.96	35,232.96
Total 402.4 · Lodi Township-Real Tax							35,232.96	35,232.96
402.7 · York Township-Real Tax								
Deposit	12/29/2025			Deposit		001 · Key Bank...	37,360.00	37,360.00
Total 402.7 · York Township-Real Tax							37,360.00	37,360.00
Total 402 · Property Taxes Control Account							73,303.98	73,303.98
628 · Printers-Revenue								
Deposit	12/01/2025			Deposit		001 · Key Bank...	4.60	4.60
Deposit	12/01/2025			Deposit		001 · Key Bank...	9.20	13.80
Deposit	12/02/2025			Deposit		001 · Key Bank...	5.20	19.00
Deposit	12/03/2025			Deposit		001 · Key Bank...	1.40	20.40
Deposit	12/04/2025			Deposit		001 · Key Bank...	84.60	105.00
Deposit	12/05/2025			Deposit		001 · Key Bank...	68.15	173.15
Deposit	12/05/2025			Deposit		001 · Key Bank...	7.50	180.65
Deposit	12/08/2025			Deposit		001 · Key Bank...	1.00	181.65
Deposit	12/09/2025			Deposit		001 · Key Bank...	20.10	201.75
Deposit	12/10/2025			Deposit		001 · Key Bank...	3.50	205.25
Deposit	12/11/2025			Deposit		001 · Key Bank...	3.20	208.45
Deposit	12/12/2025			Deposit		001 · Key Bank...	21.40	229.85
Bill	12/15/2025		ERIN RE...	Over charge 2...		20000 · *Accou...	-52.00	177.85
Deposit	12/15/2025			Deposit		001 · Key Bank...	30.00	207.85
Deposit	12/16/2025			Deposit		001 · Key Bank...	15.40	223.25
Deposit	12/17/2025			Deposit		001 · Key Bank...	24.70	247.95
Deposit	12/18/2025			Deposit		001 · Key Bank...	12.00	259.95
Deposit	12/19/2025			Deposit		001 · Key Bank...	166.70	426.65
Deposit	12/22/2025			Deposit		001 · Key Bank...	3.50	430.15
Deposit	12/23/2025			Deposit		001 · Key Bank...	2.50	432.65
Deposit	12/24/2025			Deposit		001 · Key Bank...	2.00	434.65
Deposit	12/29/2025			Deposit		001 · Key Bank...	61.40	496.05
Deposit	12/29/2025			Deposit		001 · Key Bank...	10.70	506.75
Deposit	12/29/2025			Deposit		001 · Key Bank...	0.30	507.05
Deposit	12/30/2025			Deposit		001 · Key Bank...	13.00	520.05
Deposit	12/31/2025			Deposit		001 · Key Bank...	29.90	549.95
Total 628 · Printers-Revenue							549.95	549.95
629 · Non-Resident Fees								
Deposit	12/03/2025			Deposit		001 · Key Bank...	25.00	25.00

Saline District Library Fund 101
Monthly Revenue
December 2025

01/06/26

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	12/24/2025			Deposit		001 · Key Bank...	150.00	175.00
Total 629 · Non-Resident Fees							175.00	175.00
658 · Fines-Overdue Materials								
Deposit	12/08/2025			Deposit		001 · Key Bank...	50.00	50.00
Total 658 · Fines-Overdue Materials							50.00	50.00
658.1 · Materials Replacement Fees								
Deposit	12/02/2025			Deposit		001 · Key Bank...	29.90	29.90
Deposit	12/04/2025			Deposit		001 · Key Bank...	14.99	44.89
Deposit	12/05/2025			Deposit		001 · Key Bank...	36.98	81.87
Deposit	12/08/2025			Deposit		001 · Key Bank...	31.98	113.85
Deposit	12/08/2025			Deposit		001 · Key Bank...	5.00	118.85
Deposit	12/10/2025			Deposit		001 · Key Bank...	5.00	123.85
Deposit	12/12/2025			Deposit		001 · Key Bank...	149.93	273.78
Bill	12/15/2025	12/...	MEGAN ...	The Road of ...		20000 · *Accou...	-30.00	243.78
Deposit	12/18/2025			Deposit		001 · Key Bank...	9.33	253.11
Deposit	12/19/2025			Deposit		001 · Key Bank...	30.00	283.11
Deposit	12/19/2025			Deposit		001 · Key Bank...	6.99	290.10
Deposit	12/22/2025			Deposit		001 · Key Bank...	7.99	298.09
Deposit	12/24/2025			Deposit		001 · Key Bank...	19.95	318.04
Deposit	12/29/2025			Deposit		001 · Key Bank...	14.99	333.03
Deposit	12/31/2025			Deposit		001 · Key Bank...	36.89	369.92
Total 658.1 · Materials Replacement Fees							369.92	369.92
665.1 · General Account Interest								
Deposit	12/31/2025			Deposit		001 · Key Bank...	26.09	26.09
Total 665.1 · General Account Interest							26.09	26.09
674 · Donations-Unrestricted								
Deposit	12/19/2025			Deposit		001 · Key Bank...	20.00	20.00
Deposit	12/29/2025			Deposit		001 · Key Bank...	19.00	39.00
Total 674 · Donations-Unrestricted							39.00	39.00
699 · Transfer from Other Funds								
Deposit	12/02/2025			Deposit		001 · Key Bank...	150,000.00	150,000.00
Deposit	12/16/2025			Deposit		001 · Key Bank...	50,000.00	200,000.00
Total 699 · Transfer from Other Funds							200,000.00	200,000.00
TOTAL							274,513.94	274,513.94

Saline District Library Fund 101
Bill List
December 2025

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	12/05/2025			pay period en...	35,528.08
Check	12/05/2025			flexperks	3.39
Check	12/05/2025			MERS pay p...	1,746.57
Check	12/05/2025			MERS Staff L...	88.19
Check	12/05/2025			MERS Staff L...	149.81
Check	12/05/2025			MERS 457 pa...	1,756.40
Check	12/19/2025			pay period en...	38,522.82
Check	12/19/2025			flexperks	3.40
Check	12/19/2025			MERS pay p...	1,802.31
Check	12/19/2025			MERS Staff L...	88.19
Check	12/19/2025			MERS Staff L...	149.81
Check	12/19/2025			MERS 457 pa...	1,956.40
Check	12/31/2025			flexperks	252.70
Total 702 · Salaries					82,048.07
716 · Employee Insurances/Benefits					
Bill	12/17/2025	CID97...	SBIS		1,319.62
Bill	12/23/2025	1/1-1/...	BLUE CROSS BLU...		10,708.68
Total 716 · Employee Insurances/Benefits					12,028.30
719 · Health Reimbursement					
Bill	12/18/2025	ADM0...	EHIM		165.50
Bill	12/18/2025	FND0...	EHIM		2,276.71
Total 719 · Health Reimbursement					2,442.21
723 · Retirement					
Check	12/05/2025			MERS pay p...	1,746.57
Check	12/19/2025			MERS pay p...	1,802.31
Total 723 · Retirement					3,548.88
727 · Office Supplies					
Bill	12/10/2025	12/10/...	INTUIT	checks	382.19
Total 727 · Office Supplies					382.19
727.4 · Cartridges					
Bill	12/08/2025	70077...	STAPLES		229.38
Total 727.4 · Cartridges					229.38
732 · Cleaning Supplies					
Bill	12/08/2025	70077...	STAPLES		256.85
Total 732 · Cleaning Supplies					256.85
750.1 · Adult Programming					

Saline District Library Fund 101
Bill List
December 2025

Type	Date	Num	Name	Memo	Amount
Bill	12/08/2025	10/2-1...	JO ANN YATES	October yoga ...	450.00
Bill	12/08/2025	8302-1	JO ANN YATES	November yo...	350.00
Bill	12/17/2025	11202...	CARRIGAN CAFE	Refreshments...	11.26
Bill	12/17/2025	12/20/...	CARRIGAN CAFE	Refreshments...	11.26
Total 750.1 · Adult Programming					822.52
750.3 · Youth Programming					
Bill	12/08/2025	5654	MAD SCIENCE OF ...		434.00
Bill	12/17/2025	8348	MICHIGAN SCIENC...	Deposit on Pr...	185.00
Bill	12/17/2025	8282	SLOAN MUSEUM O...	Big Friends W...	263.00
Total 750.3 · Youth Programming					882.00
770 · Periodicals					
Bill	12/08/2025	169930	WASHTENAW NE...		1,350.26
Bill	12/17/2025	3157017	WT.COX INFORMA...		5,053.11
Bill	12/17/2025	36100...	THE ANN ARBOR N...	12 weeks	66.83
Total 770 · Periodicals					6,470.20
772.1 · Ebooks-Adult					
Bill	12/08/2025	CD01...	OVERDRIVE, INC		15,000.00
Bill	12/08/2025	PPU 4...	KANOPY, INC.		592.45
Bill	12/08/2025	50810...	MIDWEST TAPE		8,319.21
Total 772.1 · Ebooks-Adult					23,911.66
780 · Software					
Bill	12/08/2025	25-R7...	SPRINGSHARE, LLC		1,035.00
Total 780 · Software					1,035.00
785 · Online Database					
Bill	12/08/2025	70922...	PROQUEST LLC		2,523.76
Bill	12/08/2025	99910...	CENGAGE LEARNI...	CHILTON LIB...	2,110.65
Bill	12/08/2025	99157...	GREY HOUSE PUB...		2,595.00
Bill	12/08/2025	AR-13...	MIDWEST COLLAB...	Library Elite 2...	4,976.96
Bill	12/17/2025	11272...	THE NEW YORK TI...	12/8/2025-12/...	2,418.78
Total 785 · Online Database					14,625.15
802 · Professional Services-Bookkeep					
Bill	12/05/2025	EIB	PAYCHEX		224.71
Bill	12/12/2025		STROM ACCOUNTI...		645.00
Bill	12/19/2025	EIB	PAYCHEX		224.71
Total 802 · Professional Services-Bookkeep					1,094.42
804 · Professioanl services-Consult					
Bill	12/19/2025	HR	PAYCHEX		642.00

Saline District Library Fund 101
Bill List
December 2025

Type	Date	Num	Name	Memo	Amount
Total 804 · Professioanl services-Consult					642.00
820 · Polaris					
Bill	12/17/2025	INV-IN...	INNOVATIVE INTE...		3,200.00
Total 820 · Polaris					3,200.00
850 · Internet					
Bill	12/17/2025	12/13/...	T-MOBILE	Hotspots	1,190.00
Total 850 · Internet					1,190.00
851 · Telephone					
Bill	12/08/2025	IN123...	TELNET WORLDWI...		455.91
Total 851 · Telephone					455.91
860 · Travel/Lodging					
Bill	12/17/2025	11/20-...	LUPTON, JENNIFER	Mileage	7.70
Total 860 · Travel/Lodging					7.70
880 · Marketing					
Bill	12/08/2025	25-R7...	SPRINGSHARE, LLC		6,210.00
Total 880 · Marketing					6,210.00
920 · Electricity					
Bill	12/10/2025	12/10/...	DTE ENERGY - EL...		4,259.08
Total 920 · Electricity					4,259.08
921 · Gas					
Bill	12/10/2025		DTE ENERGY - GAS		1,451.89
Total 921 · Gas					1,451.89
930 · Building Maintenance					
Bill	12/05/2025	3252-1	HOWLETT LOCK A...	Final lock inst...	1,574.78
Bill	12/08/2025	89121...	WASTE MANAGEM...		461.28
Bill	12/08/2025	76976	MCW PARTNERS, ...		255.00
Bill	12/08/2025	266767	WYANDOTTE ALA...		135.00
Bill	12/17/2025	351546	MICHIGAN POWER...		310.00
Bill	12/17/2025	41231	CHEM-DRY	Carpet cleani...	6,000.00
Bill	12/17/2025	97328...	GRAINGER		36.14
Bill	12/17/2025	97328...	GRAINGER		7.43
Bill	12/17/2025	97328...	GRAINGER		16.29
Total 930 · Building Maintenance					8,795.92
932 · Ground Maintenance					
Bill	12/08/2025	31607	KEVIN'S LANDSCA...	Snow removal	18,560.00

Saline District Library Fund 101
Bill List
December 2025

Type	Date	Num	Name	Memo	Amount
Bill	12/17/2025	467623	CHELSEA LUMBE...	Salt for parkin...	8.99
Total 932 · Ground Maintenance					18,568.99
934 · Equipment Maintenance					
Bill	12/08/2025	50723...	RICOH USA, INC	Last meter read	205.08
Bill	12/08/2025	50366...	WELLS FARGO FIN...		386.79
Bill	12/08/2025	IN329...	ELITE IMAGING SY...		246.03
Total 934 · Equipment Maintenance					837.90
965 · Bank Charges					
Check	12/03/2025			KeyBank mer...	36.50
Check	12/03/2025			KeyBank mer...	22.90
Check	12/08/2025			Nov. Analysis ...	165.32
Total 965 · Bank Charges					224.72
969 · Insurance					
Bill	12/08/2025		CITIZENS INSURA...	Annual renew...	14,236.00
Bill	12/19/2025	1/1/20...	TRAVELERS		6,439.00
Total 969 · Insurance					20,675.00
983.3 · Youth Nonfiction					
Bill	12/17/2025	ARI00...	WORLD BOOK SC...		1,579.00
Bill	12/17/2025	286144	CHERRY LAKE PU...		1,329.10
Total 983.3 · Youth Nonfiction					2,908.10
984.1 · Audiobooks-Adult					
Bill	12/08/2025	11/1-1...	MIDWEST TAPE		161.96
Total 984.1 · Audiobooks-Adult					161.96
985.1 · DVDBlu Rays-Adult					
Bill	12/08/2025	11/1-1...	MIDWEST TAPE		206.20
Total 985.1 · DVDBlu Rays-Adult					206.20
986.1 · Music CDs-Adult					
Bill	12/08/2025	11/1-1...	MIDWEST TAPE		47.96
Total 986.1 · Music CDs-Adult					47.96
TOTAL					219,620.16

**Saline District Library
Quarterly Investment Report
4th Quarter Ending 11/30/25**

Activity Summary	SubAgency Fund	Agency Fund	Total
9/1/2025 Beginning Balance	\$2,785,768.59	\$2,617,766.82	\$5,403,535.41
Cash/Securities Tranferred In	\$0.00		\$0.00
Dividends/Interest	\$24,427.74	\$17,333.34	\$41,761.08
Cash/Securities Transferred Out	(\$610,000.00)		(\$610,000.00)
Investment Fees	(\$3,170.16)	(\$3,215.91)	(\$6,386.07)
Net Change in Market Value	\$17,625.76	\$20,356.53	\$37,982.29
11/30/2025 Ending Balance	\$2,214,651.93	\$2,652,240.78	\$4,866,892.71

Holdings Summary	SubAgency Fund	Agency Fund	Total
9/1/2025 Principal Holdings			
U.S. Treasury Notes	\$1,696,773.90	\$2,351,708.95	\$4,048,482.85
Money Market Funds	\$1,066,269.63	\$242,986.56	\$1,309,256.19
Total Principal Holdings	\$2,763,043.53	\$2,594,695.51	\$5,357,739.04
Income Holdings			
Money Market Funds	\$22,725.06	\$23,071.31	\$45,796.37
Total Holdings	\$2,785,768.59	\$2,617,766.82	\$5,403,535.41
11/30/2025 Principal Holdings			
U.S. Treasury Notes	\$1,125,233.65	\$2,372,077.20	\$3,497,310.85
Money Market Funds	\$1,053,067.19	\$242,199.51	\$1,295,266.70
Total Principal Holdings	\$2,178,300.84	\$2,614,276.71	\$4,792,577.55
Income Holdings			
Money Market Funds	\$36,351.09	\$37,964.07	\$74,315.16
Total Holdings	\$2,214,651.93	\$2,652,240.78	\$4,866,892.71

Certificates of Deposit

Institution / Term	Maturity	Interest Rate	Amount
Old National / 5 months	2/26/2026	3.93%	\$223,681.17
Total			\$223,681.17

**Saline District Library
Annual Investment Report
FY2024-2025**

Activity Summary	SubAgency Fund	Agency Fund	Total
12/1/2024 Beginning Balance	\$3,096,579.39	\$2,534,143.25	\$5,630,722.64
Cash/Securities Tranferred In	\$1,144,612.29	\$174,605.45	\$1,319,217.74
Dividends/Interest	\$92,909.38	\$68,089.36	\$160,998.74
Cash/Securities Transferred Out	(\$2,154,612.29)	(\$174,605.45)	(\$2,329,217.74)
Investment Fees	(\$14,347.68)	(\$12,342.49)	(\$26,690.17)
Net Change in Market Value	\$49,510.84	\$62,350.66	\$111,861.50
11/30/2025 Ending Balance	\$2,214,651.93	\$2,652,240.78	\$4,866,892.71

Holdings Summary	SubAgency Fund	Agency Fund	Total
12/1/2024 Principal Holdings			
U.S. Treasury Notes	\$2,882,879.15	\$2,382,373.20	\$5,265,252.35
Money Market Funds	\$190,381.03	\$118,268.59	\$308,649.62
Total Principal Holdings	\$3,073,260.18	\$2,500,641.79	\$5,573,901.97
Income Holdings			
Money Market Funds	\$23,319.21	\$33,501.46	\$56,820.67
Total Holdings	\$3,096,579.39	\$2,534,143.25	\$5,630,722.64
11/30/2025 Principal Holdings			
U.S. Treasury Notes	\$1,125,233.65	\$2,372,077.20	\$3,497,310.85
Money Market Funds	\$1,053,067.19	\$242,199.51	\$1,295,266.70
Total Principal Holdings	\$2,178,300.84	\$2,614,276.71	\$4,792,577.55
Income Holdings			
Money Market Funds	\$36,351.09	\$37,964.07	\$74,315.16
Total Holdings	\$2,214,651.93	\$2,652,240.78	\$4,866,892.71

Certificates of Deposit

Institution / Term	Maturity	Interest Rate	Amount
Old National / 12 months	2/26/2026	3.93%	\$223,681.17
Total			\$223,681.17



**Library Director's Report
Submitted by Karrie Waarala
January 20, 2026**

- 2025 was a big year for SDL, as the annual statistics package (included in the meeting packet) shows. Library cardholders, library visits, eLibrary usage, and reference questions all showed significant increases, and Summer Reading was the biggest in SDL's history.
- Plante Moran was at SDL the week of January 12 to conduct the annual financial audit. Kudos to Chris, who prepared the majority of the information for the auditors, both before their arrival and during their week onsite. This year was particularly time-consuming for her with the addition of the capital improvements and fixed assets acquired during the renovation project.
- Saturday, February 7 is [Take Your Child to the Library Day](#). SDL will have a special [storytime](#), [open play time](#), and an opportunity to meet [certified therapy dog Cash](#). Cash will be returning to SDL when Read to a Dog starts once more in March.
- Other upcoming programs of note include the [Puzzle Swap](#) for adults, [Broken Heart Cookie Decorating](#) for teens, a [Pajama Party](#) for kids, and [Hot Cocoa Day](#) for all ages.
- A light pole near the library's drive-through was hit by a truck and needs to be repaired. Matt is securing a second quoted for the fix. Fortunately, the cement base will not need to be replaced; while the pole is leaning rather dramatically at the moment, it is secure and does not pose a danger to anyone.
- We have a new part-time Library Assistant on staff; Hilary Gray's first day at SDL was December 11.
- Youth Services Assistant Jasmine Riehl's last day at SDL will be January 30. Jasmine recently completed her MLIS and has secured a full-time librarian job elsewhere. We will miss Jasmine, but we wish her all the best. The part-time assistant position will be posted shortly.

- The annual DSLRT (Detroit Suburban Libraries RoundTable) survey has been completed, and work is underway on the annual State Aid Report, which is due February 1.
- State Librarian Randy Riley [passed away suddenly](#) on January 3. The Michigan library community is reeling; Randy was universally well-liked and respected. I had the pleasure of working with Randy during my tenure as Continuing Education Specialist at the Library of Michigan. I attended his memorial service at the Library of Michigan on January 16 along with approximately 300 others. There is no word yet from the Library of Michigan as to how or when a new State Librarian will be chosen.
- We continue to receive positive comments from library users at the main desk. Some recent comments have been on topics such as:
 - Public meeting room use: An HOA held their meeting in the program room and let us know they were very happy with the new space.
 - Auto-renewals: A patron called because she was concerned about driving in the bad winter weather to return her books. She was glad to learn that the books auto-renewed because no one else was waiting for them, so she had more time.
 - Customer service: We've received many positive comments about the care that patrons have received at all three of our service desks.

Saline District Library

Carl F. Schrandt Endowment Fund

Application Cover Sheet

Project Title: Adult Supported Social Club

Name of Applicant: Katie Mitchell

Address: 555 North Maple, Saline, MI 48176

Phone: 734-429-5450

Is the applicant a resident or employee in the Saline library district? Yes

Katie Mitchell

Contact Person

Authorized Signature

Date Application Submitted: 12-13-25

Is the organization located in the Saline library district? Yes

Saline District Library

Carl F. Schrandt Endowment Fund

Application Outline and Instruction Form

This outline should be followed when applying for a grant. Please supply the required information for all 11 areas. Be specific and provide details where required.

1. **Project Name:** Adult Supported Social Club

2. **Proposal Description**

The Adult Supported Social Club is a safe space for adapted learning community members (and their caregivers) to make friends and have fun. We are meeting the 1st Tuesday of each month. We have a variety of activities and educational experiences planned, including dance parties, arts and crafts, cooking with the club, musical guests, and much more.

3. **Goals of the Project**

The project is a perfect match for all of the stated values of SDL and the Mission Statement. We are providing a welcoming and safe environment for members of the community who are often underserved, particularly in social, learning, and discovery situations, once they have aged out of school. Members of this community can often feel isolated from social opportunities or unwelcome to participate in activities that may not match their chronological age vs. interests. Parents and caregivers of adults with disabilities often do not have a place where they can also socialize, while still attending to the needs of their children. Prioritizing accessibility is an important component of the program, as we want to limit any barriers to participation. This includes making note of, and changing, anything that appears to limit a patron's ability to participate.

This is the first organized program like this in Saline. It is a true example of DEI in action. Having the library host the program shows that our Mission and Values are living statements and that we strive to reach as many community members as possible. I am planning to partner with other community organizations, such as Nu2UAgain and Brewed Awakenings for upcoming events. In the future I plan to work with local performance organizations or artists for special events, including an adaptive physical education event.

4. Audience

The target audience is those with adaptive learning needs and their caregivers. The patrons may have cognitive or physical limitations or learning styles that are neurodivergent. Caregivers are also being served as they have a place to relax and let their children have fun in a safe and welcoming environment. Everyone is welcome to participate in the activities or to work in partnership, if the adapted learner needs assistance.

5. Timeline for Implementation

I first started Social Club in 2023. After many successful events, the program went on hiatus for the duration of our renovation as we did not have an available program room.

6. Equipment and Space Needed

Use of the Adult Program Room has been secured through 2026, per our programming schedule. I will need to purchase supplies for arts and crafts, cooking, and other events. Our musical guests are bringing their own equipment and will be able to set up in the Program Room.

7. Budget

As each individual Social Club is different and the numbers are rapidly changing, I have worked hard to create what would be a potential budget through the end of the year. I believe that \$3560 could provide for a well appointed program, the food items we will need, and cover the costs of the paid performers, as well as a sensory box for participants who need those supports. Budget is attached

8. Number of staff and / or volunteers needed to implement project

I am the sole staff member needed to implement the program, however Evan has covered staffing the club and has offered to do so in the future when needed. Further, several of the caregiver participants have offered their assistance. I envision putting together a call-list of trusted volunteers from within this adaptive learner community to assist on an as needed basis for the program.

9. Publicity

Currently I am utilizing publicity from our in-house social media team. I have also physically taken fliers out in the community to places where the target audience is likely to see them.

10. Criteria to evaluate the project

Attendance, patron satisfaction, and continual monitoring of accessibility, studying trends in ability sessions, and soliciting feedback from the community will all be used to evaluate the program.

11. Resume and / or Qualifications

I have been a librarian at Saline District Library since 2006. I run all of the Teen Services programs, including ones that can easily be replicated for the Adult Supported Social Club. Furthermore, I am also a caregiving member of this community. For twenty six years I have

worked as a Special Needs Advocate. I have presented about serving Special Needs patrons in the library at Spring Institute (twice) and Bloomfield Township Public Library's Adaptive Umbrella Workshop (twice). I have presented at the Library of Michigan Beginner's Workshop (four times) as the Teen Services expert. Working with new adults, the adaptive learning community, and library services for all are my three greatest work passions. I look forward to continuing this work within SDL.

Jan: Olympic Games \$300
Feb: Mardi Gras Party \$300
March: Creature Conservancy \$400
April: Kam Komics \$165 +\$45
May: Jazz Quartet \$300
June: Dinosaur Discovery \$200+ \$150
July: All American Cook-out \$300
August: Drummunity \$500
September 1: No Social Club
October: Yoga for All \$300
November: Comedy Show \$300
December: Gingerbread House Party \$300

\$3560



CARL F. SCHRANDT ENDOWMENT FUND Program Guidelines & Application Information

In 1994 the Library received a bequest from the Estate of Carl F. Schrandt. Both Carl and his wife Joan Rodman Schrandt had a strong sense of community and believed that each person had an individual responsibility to make it a better place for all citizens. It is in this spirit that the Saline District Library Board of Trustees has established the ***Carl F. Schrandt Endowment Fund***.

Earnings on this fund will be used to support special projects that can originate from a variety of sources within the Saline community. The Library is looking for projects and special events that are not a part of the regular operating budget. These programs will be selected annually by the Board of Trustees from proposals submitted by interested persons or organizations.

WHO MAY APPLY

Applications can originate from individuals or groups (such as service groups, businesses, government, schools, and churches), library staff and library board members.

To qualify for funding consideration, an applicant must meet the following criteria:

Be a resident or an employee within the Saline library district and be at least 18 years old.

GUIDELINES

All programs or projects must be in accordance with the Mission Statement and stated roles of the Library (Lifelong Learning, Resource Center, Building Community, and Gathering Place).

The project will, first and foremost, promote and benefit the Library and/or its patrons, with promoting and benefiting other segments of the Saline community as a secondary goal. Preference will be given to programs/projects held on Library grounds, although other venues may be considered by the Library Services Committee and the Board.

All programs must be free and accessible to all.

HOW TO APPLY

The application must be in writing and must include the content listed below. Electronic submission is preferred.

1. Application Cover Sheet

Submit one original

2. Project Description Sheet

Submit one original

3. Applicant Description

Submit one copy of each of the following:

- a brief summary of your qualifications or resume
- if part of an organization, a list of current board members and their professional or business affiliation
- evidence of official organizational approval of your application (a copy of your board minutes or a signed letter of endorsement from board chairperson)

Applications are to be completed as instructed and mailed to:

**Carl F. Schrandt Endowment Fund
Saline District Library
Attn: Karrie Waarala, Director
555 N Maple Road
Saline, MI 48176**

karrie@salinelibrary.org

APPLICATION REVIEW PROCESS

The proposal will be reviewed by the Library Services Committee which meets as necessary. The Committee will make recommendations to the Board of Trustees, and a decision should be made within eight weeks of application. Applicants will be notified as soon as possible after a decision has been made.

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Cover Sheet**

Project Title SDL Seed Library

Jessica Lash, Assistant Director
name of applicant

555 N. Maple Rd
address

Saline, MI 48176 734.401.1262
city/state/zip phone

Is applicant a resident or employee in the Saline library district? Yes x No _____

Jessica Lash
contact person

authorized signature

Name of collaborating organization (if applicable)

address and phone

date organization founded

Date application submitted _____

Is the organization located in the Saline library district? Yes x No _____

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Outline and Instruction Form**

This outline should be followed when applying for a grant. Please supply the required information for all 11 areas. Be specific and provide details where required.

1. Project Name

SDL SeeDLibrary

2. Proposal Description

Describe what the project is and any special features of the project

This grant will fund the continuation of a seed library to provide our community with free vegetable, herb and flower seeds in order to encourage gardening and a healthy lifestyle.

3. Goals of the Project

Our Mission:

Saline District Library ignites a joy of discovery and builds community through resources, opportunities, and new ideas.

The SDL SeeDLibrary has been very successful since it launched in 2022. It ignited the joy of gardening, encouraged the discovery of new skills, and helped build a greener community for Saline. We had several excited visitors to the SeeDLibrary, and have had many inquiries about when the seeds will be replenished for the 2026 growing season.

Our Values:

WELCOMING

Offering an inclusive and respectful environment where everyone feels welcome

The SDL SeeDLibrary will continue to be open and free to all in our community, and provide equal access to quality seeds for beginning and experienced gardeners, and everyone in between.

ACCESSIBILITY

Ensuring spaces, resources, and services for all within and beyond the walls of the library

A main focus of our 2022-2026 Strategic Plan is to take library services outside of the library, and this seed library is an excellent way to get a resource out to every part of our service area.

COMMUNITY

Creating meaningful, customer-focused experiences that engage, reflect, and enhance the community

The SDL SeeDLibrary will continue to encourage our community to discover the joy of having a home garden, build a connection to other gardeners living in Saline, and give the community an opportunity to explore new hobbies and skills.

LEARNING

Encouraging enrichment and lifelong learning through diverse resources and programs

This resource provides our community the opportunity to grow their own food, teach self-reliant gardening skills, and promote healthy living. We will continue to encourage our community to learn how to save seeds to create a sustainable collection for next year and cultivate varieties of plants that can be successfully grown in this environment.

DISCOVERY

Sparking imagination and a sense of wonder that enriches lives

Gardeners of all skill levels will continue to benefit from the variety of seeds we will provide, and this resource will continue to benefit the community and world at large. Gardens not only provide food for those tending them, they also provide a food source for the pollinators that are crucial to our food supply.

Applicant Benefits

Saline District Library will continue to benefit by providing another exciting collection to our community, building a connection with community members, and providing access to an environmentally important resource.

4. Audience

Who will benefit from this project?

Estimate the number of people who would benefit and / or participate in the project

Anyone interested in growing a garden, learning about the plant lifecycle, or teaching others the joy of growing their own food. This will be available to all in our service area.

5. Timeline for Implementation

We plan on replenishing our SeeDLibrary by late February or early March to get a start on the 2026 growing season.

6. Equipment and Space Needed

Equipment: Seeds, envelopes, and labels. We do have some leftover stock from 2025, but we will need more seeds, envelopes, and labels for 2026.

Space: The SeeDLibrary has moved to the new ETC Collection space! New casework and an old card catalog will house the library. Dividers have taken from the Local History Room and have been added to the new drawers to accommodate seed packets.

7. Budget

The budget should be itemized and detailed – round off to the nearest dollar

The percent of budget to be provided by the applicant (money and/or services)

Budget:

To maintain this project, a total of \$6000.00 will be needed for seeds, supplies, and promotional materials.

Seeds:

SDL has placed requests for seed donations from Ferry-Morse, Fedco, and Seed Savers Exchange, but will also purchase seeds from Seed Savers Exchange in order to get a good variety to offer our community. In order to refill the collection, we will need \$3000 for seeds. Our SeeDLibrary is in a space that has more traffic now, and I believe that it will get more attention than it has in the past.

Seeds: \$4500.00

Donations: FREE (unknown amount of seeds and variety)

Supplies:

Envelopes and labels will cost \$1000.

Promotions:

Promoting the SeeDLibrary at Emagine Saline for four weeks will cost \$500. I would run a SeeDLibrary ad to be played on all screens at the movie theater to help promote this amazing community resource.

8. Number of staff and / or volunteers needed to implement project

Jessica Lash will be the primary lead for this project and is responsible for purchasing and repackaging seeds, labels, and promotional materials. She will also be responsible for promoting the SDL SeeDLibrary at library programs, on social media, and community events.

Karrie Waarala, Library Director, will promote this project to the Coalition for a Quality Community (CQC) and other community organizations.

SDL staff that wishes to assist package seeds will be welcome to do so.

9. Publicity

Methods to be used to generate publicity for the project

The SDL SeeDLibrary will be advertised on Social Media, in the eNews, local publications, and on our website. Information about the SDL Seed Library will also be sent to Saline Stone & Thistle Club, Saline CQC, and Saline Main Street. An ad will be run through Emagine Saline to advertise the SeeDLibrary.

10. Criteria to evaluate the project

List specific criteria which will be used to evaluate the project's goals

We will evaluate the success of this project by tracking the number of seed packets that have been taken by our community members.

11. Resume and / or Qualifications

A brief summary of qualifications of project participants

Jessica Lash was the Head of Adult Services at Saline District Library from June 2017-June

2022. She is currently the Assistant Director. She has a Masters of Library Information Science and a certificate in Archival Administration from Wayne State University.

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Cover Sheet**

Project Title Jazz in the Park

Diana Morning
Name of Applicant

9068 York Crest Dr
Address

Saline MI 48176
City/State/Zip

734-7147-3872
Phone

Is applicant a resident or employee in the Saline library district? Yes No

Diana Morning
Contact Person

Diana Morning
Authorized Signature

dotloop verified
12/08/25 3:39 PM EST
XR6X-WUOP-3QDY-HLLI

Saline Arts and Culture Committee
Name of Collaborating Organization (if applicable)

100 N Harris St Saline MI 48176
Address

Date Organization Founded

734-429-4907
Phone

Date Application Submitted 12/08/2025

Is the organization located in the Saline library district? Yes No

Project Name:

Jazz in the Park

Project Description

Jazz in the Park is a free community event held at Mill Pond Park the 3rd Saturday in July from 4:00pm-8:00pm. This event celebrates the vibrant art of jazz, fostering community engagement and cultural appreciation through live performances by local and regional musicians. The event is attended by Saline residents and residents from the surrounding and outlying areas. The musicians who participated in the past have won numerous prestigious awards and one group was Grammy nominated. We will have food trucks, vendors and face painting for the children. This year will feature an Art Walk along the river, consisting of local artists displaying their work.

Goals of the Project

- **Welcoming:** Jazz in the Park has welcomed not only residents of the city of Saline, but also residents from outside the immediate area. Many people travelled 20+ miles to attend. This event promotes cultural enrichment, appreciation of a true American art form and community connection in a welcoming environment.
- **Accessible and Inclusive Programming:** Jazz in the Park will prioritize accessibility by ensuring that all spaces are accessible to individuals with disabilities. Additionally, the event will be family-friendly, providing opportunities for people of all ages and backgrounds to enjoy the music. Parents are able to bring their children and watch them play on the playscape which is adjacent to the pavilion where the musicians perform, while they relax and enjoy the music.
- **Learning and Discovery:** Many attendees of the previous events were neighbors who came because they heard the music. They were not necessarily jazz listeners but it gave them the opportunity to discover it. The musicians speak between sets and tell the audience about themselves, their bandmates and a story about the music they are going to play, encouraging deeper engagement and appreciation of the genre.
- **Community Involvement:** The event will highlight Saline's commitment to arts and culture, featuring performances that showcase local Saline talent while inviting regional jazz artists to participate. The Arts and Culture Committee will collaborate with community organizations, local businesses, and volunteers to ensure the event is a true reflection of Saline's diverse and vibrant community.
- **Applicant Benefits:** This event aligns with Saline Arts and Culture mission to encourage the growth and expansion of culture and arts in the community in the areas of visual arts, drama,

music, dance, historical heritage and humanities. We promote, publicize and advocate for activities that support creativity in the community.

Audience

Residents of Saline and surrounding areas, and residents of areas outside Saline will benefit as they are entertained for free by world class performers. The city will benefit as this event aligns with Saline initiative #5, goal 4: Leverage unique and advantageous characteristics that have drawn and will continue to draw people to Saline. This will be the 3rd annual Jazz in the Park. The previous 2 events drew approximately 300-400 people. We anticipate that number will increase to 600-800 based on publicity, word of mouth, and the popularity of the musicians that will participate and their following on social media platforms.

Timeline for Implementation:

Food Trucks-	November 1, 2025
Secure Artists-	January 31, 2026
Secure MC-	November 1,2025
Secure Sound Man-	December 1, 2025
Begin soliciting donations	January 3, 2026
Artists for Art Walk-	March 31, 2026
Vendors-	June 30, 2026
City Application/Permit-	November 30, 2025
Printing-	June 1, 2026
Insurance-	July 1, 2026
Tent Rental and stage-	July 1,2026
Port a John rental	July 1, 2026

Equipment and Space Needed

- Mill pond Park
- Tents
- Stage
- Port-a-johns
- Sound System

Budget

Musicians (3 acts) and MC and DJ-	\$9000
Port-a-johns (3)	\$360
Sound Man and Stage	\$3400
Printing-United Image Group	\$2000
Application/Permit	\$100
Michigan Tent Rental	\$1000
Insurance	<u>\$400</u>

Total **\$16,260**

Number of Staff and/or volunteers

12

Publicity

We will utilize the Saline Post, Sun Times News, Ann Arbor News, The Ann Arbor Observer on the public event sections of channels 2,4, and 7. We post in the following jazz Facebook groups: Lifting Up A2 Jazz; Greater Detroit Jazz Society; Metro Detroit Live Music Scene; SE Michigan Music; Detroit Jazz Heads; Kiss My Jazz! Detroit. These groups have a combined total of over 50,000 members.

Criteria to evaluate the project

Article from The Sun Times 2025

<https://thesuntimesnews.com/salines-third-annual-jazz-in-the-park/>

Photos from Inaugural Event 2023

<https://jeffdunncom.smugmug.com/Jazz/Year-2023/Inaugural-Saline-Jazz-in-the-Park-7-22-2023>

Photos from 2024 Event

<https://jeffdunncom.smugmug.com/Jazz/Year-2024/Saline-Jazz-in-the-Park-Mill-Pond-Park-7-20-2024>

Resume and/or Qualifications

The Saline Arts and Culture Committee has demonstrated strong qualifications to host *Jazz in the Park* for a third year, building on the success of the previous events. Our proven track record of organizing community-focused cultural events has drawn widespread local participation and positive feedback. The committee has established strong partnerships with local artists, musicians, and businesses, ensuring both high-quality performances and a vibrant cultural atmosphere. Additionally, our expertise in logistics, event promotion, and engagement with diverse audiences has allowed us to create an accessible and enjoyable experience for all attendees. This combination of experience, community support, and artistic passion positions the Saline Arts and Culture Committee as the ideal host for continuing the tradition of *Jazz in the Park*.



BOARD OF TRUSTEES 2025-2026 MEETINGS

Regular Library Board meetings are held on the third Tuesday of each month at 7:00 p.m. in the Library's Program Room. All meetings are open to the public.

~~December 16, 2025~~ CANCELED

January 20, 2026

February 17, 2026

March 17, 2026

April 21, 2026

May 19, 2026

June 16, 2026

July 21, 2026

August 18, 2026

September 15, 2026

October 20, 2026

November 17, 2026

The Board encourages citizens to address their concerns and comments at regularly scheduled meetings during the two times indicated on the agenda for public discussion. Trustees will not respond to public comments at meetings but will take comments under advisement and respond as needed or appropriate at a later time.

Saline District Library will provide reasonable auxiliary aids and services at meetings to individuals with special needs when given prior notice of at least three days. To request such assistance, please contact the Library Director at 734-429-5450.



BOARD OF TRUSTEES
December 2025 – November 2026

President:	Linda TerHaar	lterhaar@salinelibrary.org
	City appointment	12/1/24 – 11/30/26
Vice President:	Lori Byron	lbyron@salinelibrary.org
	Schools appointment	12/1/25 – 11/30/27
Treasurer:	Mike Healy	mhealy@salinelibrary.org
	City appointment	12/1/24 – 11/30/26
Trustee:	Anne Cummings	acummings@salinelibrary.org
	City appointment	12/1/25 – 11/30/27
Trustee:	Stephanie Gray	sgray@salinelibrary.org
	Schools appointment	12/1/25 – 11/30/27
Trustee:	Lesley Hundley	lhundley@salinelibrary.org
	Schools appointment	12/1/24 – 11/30/26
Trustee:	Amy Sankaran	asankaran@salinelibrary.org
	City appointment	12/1/25 – 11/30/27



LIBRARY BOARD COMMITTEES FOR 2026

All meetings are open to the public. Check with Library staff for location of meetings.
Committees meet as needed according to the following schedule. Dates are subject to change.

Staff Excellence

Meets on the first Monday of the month at 3:00 p.m.

Jan. 5, Feb. 2, March 2, April 6, May 4, June 1, July 6, Aug. 3, Sept. 7, Oct. 5, Nov. 2

Members: Lori Byron, Stephanie Gray, Amy Sankaran, Karrie Waarala, Jessica Lash

Library Services, Outreach, Partnerships, Community Information & Technology / Endowment

Meets on the first Tuesday of the month at 4:00 p.m.

Jan. 6, Feb. 3, March 3, April 7, May 5, June 2, July 7, Aug. 4, Sept. 1, Oct. 6, Nov. 3

Members: Stephanie Gray, Mike Healy, Lesley Hundley, Karrie Waarala, Jessica Lash

Finance

Meets on the second Tuesday of the month at 3:15 p.m.

Jan. 13, Feb. 10, March 10, April 14, May 12, June 9, July 14, Aug. 11, Sept. 8, Oct. 13, Nov. 10

Members: Anne Cummings, Mike Healy, Lesley Hundley, Karrie Waarala, Jessica Lash, Chris Pilarz

Building & Grounds

Meets on the second Wednesday of the month at 5:00 p.m.

Jan. 14, Feb. 11, March 11, April 15, May 13, June 10, July 8, Aug. 12, Sept. 9, Oct. 14, Nov. 11

Members: Lori Byron, Anne Cummings, Amy Sankaran, Karrie Waarala, Jessica Lash

Arts

Meets infrequently as needed

Members: Linda TerHaar, Karrie Waarala, Jessica Lash, and other community members

Committees will add December 2026 meetings if needed.

Circulation FY2025-2026

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	14,971												14,971
% of Total Circ.	81.64%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	81.64%
AV Materials													
DVD/BLU-RAY	2,177												2,177
Music CDs	198												198
Audio Books	284												284
J Kits	190												190
Total AV	2,849	0	0	0	0	0	0	0	0	0	0	0	2,849
% of Total Circ.	15.54%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	15.54%
Interlibrary Loans													
SDL Patron Filled Requests	591												591
% of Total Circ.	3.22%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.22%
Lends Out to Libs	722												722
Equipment	244												244
Periodicals	273												273
% of Total Circ.	1.49%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.49%
TOTAL 2025 CIRC	18,337	0	0	0	0	0	0	0	0	0	0	0	18,337
Prior Year Circ.	13,116	17,878	20,738	23,201	20,447	19,889	24,600	26,789	22,843	21,217	21,326	19,882	251,926
% Difference	39.81%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-92.72%
Downloads													
Ebooks	4,254												4,254
AudioBooks	5,118												5,118
Music	144												144
Video	971												971
Magazines	1,336												1,336
Tumble books	3												3
Total Downloads	11,826	0	0	0	0	0	0	0	0	0	0	0	11,826
Prior Year	10,121	12,844	10,188	11,002	10,378	11,030	10,975	11,197	10,877	10,659	10,792	10,798	130,861
% Difference	16.85%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-90.96%
GRAND TOTAL CIRC	30,163	0	0	0	0	0	0	0	0	0	0	0	30,163
Prior Year Grand Total	23,237	30,722	30,926	34,203	30,825	30,919	35,575	37,986	33,720	31,876	32,118	30,680	382,787
% Difference	29.81%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-92.12%
Cards Issued	106												106
Prior Year	87	131	118	155	133	113	243	201	139	153	121	101	1,695
% Difference	21.84%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-93.75%
3 M Gate Count	11,053												11,053
prior year	7,033	9,042	15,787	20,269	13,188	11,055	14,046	13,806	11,587	14,119	15,210	13,041	158,183
% Difference	57.16%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-93.01%
Average Per Day	356	0	0	0	0	0	0	0	0	0	0	0	89

*Total Gate Count Estimated 12/1/2024 through 2/28/2025 due to construction

*Total Gate Count Estimated 3/1/2025 through 3/31/2025 based on one out of four gates working 3/19/2025 through 3/31/2025

Programs and Services FY2025-2026

COMPUTER USAGE													
PC usage onsite	529												529
Prior Year	460	438	594	649	675	661	720	674	594	578	609	546	7,198
% difference	15.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-92.65%
WiFi usage onsite	2,011												2,011
Prior Year	2,214	2,563	3,072	3,373	3,548	3,870	3,577	3,594	3,120	4,794	4,449	4,413	42,587
% difference	-9.17%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-95.28%
Youth AWE computers	414												414
Prior Year	410	0	345	398	230	243	419	469	352	266	316	345	3,793
% difference	0.98%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-89.09%
Ref. Questions:													
Youth	595												595
Adult	520												520
Circ Desk	259												259
Total Reference	1,374	0	1,374										
Prior Year	1,231	2,133	2,358	2,315	1,813	1,829	3,437	3,199	2,344	1,923	2,050	1,651	26,283
% difference	11.62%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-94.77%
Program Rm: #Groups	4												4
Prior Year #Groups	0	0	0	0	0	0	1	4	1	2	6	5	19
# of individuals	90												90
Study Rms: #Groups	240												240
Prior Year #Groups	0	72	132	166	177	184	243	345	233	328	369	246	2,495
# of individuals	394												394

Online Access FY2025-2026

ONLINE SERVICES	Dec.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	TOTAL
Website access	12,107												12,107
Prior Year	11,125	18,361	13,883	13,777	13,235	18,986	16,181	14,929	13,713	14,704	14,162	14,041	177,097
% difference	8.83%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-93.16%
Databases	2,649												2,649
Prior Year	3,024	2,410	2,227	3,009	4,513	2,730	2,873	2,600	2,710	3,064	3,381	2,947	35,488
% difference	-12.40%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-92.54%
SDL App													
New Downloads	41												41
Prior Year	38	69	53	55	57	68	82	83	51	49	43	38	686
% difference	8%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-94%
Sessions													0
Prior Year	1,978	2,864	2,695	3,108	2,999	3,396	4,084	4,333	3,866	3,702	3,668	3,503	40,196
% difference	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%
MI Activity Pass	8												8
Prior Year	4	5	9	25	19	17	15	33	50	18	19	4	218
% difference	100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-96%
New eNews subscribers	122												122
Total subscribers	13,324												13,324
Prior Year	11,866	11,964	11,998	12,087	12,840	12,878	12,964	13,114	13,131	13,199	13,207	13,286	13,286
% difference	12.29%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	0.29%

* Bot emails started subscribing to eNews in 5/24, purged 8/24

SDL Annual Statistics Package FY2024-2025

Order for Annual Statistics Package:

- 5-year comparison of major statistics

CIRCULATION

- Circulation for fiscal year on monthly basis
- Detailed circulation statistics – 4 years

COLLECTIONS

- Detailed collection statistics – 4 years
- ELibrary statistics for OverDrive – 5 years (Hoopla, Freegal, and Kanopy are not considered part of individual library collections according to State Aid statistics because staff have no control over content offered)
- Collection information provided to the auditors each year

PROGRAMS and SERVICES

- Program offerings & attendance for fiscal year

PATRON STATISTICS

- Annual patron counts by residence – 6 years

**Saline District Library
5 Year Comparison**

Annual Totals	2024-2025	% Growth	2023-2024	% Growth	2022-23	% Growth	2021-22	% Growth	2020-21
Circulation	251,518	1.26%	248,387	-10.00%	275,986	2.44%	269,415	16.83%	230,613
Collection	129,574	2.15%	126,849	-1.15%	128,325	-3.65%	133,185	0.54%	132,473
Cardholders	13,971	11.23%	12,561	2.21%	12,289	-4.57%	12,877	-3.00%	13,275
Visits	158,183	22.89%	128,722	-12.45%	147,023	22.18%	120,332	60.87%	74,803
Program Attendance	22,587	17.03%	19,300	-31.42%	28,143	60.04%	17,585	45.85%	12,057
Summer Reading	2,282	35.67%	1,682	-7.28%	1,814	5.96%	1,712	55.50%	1,101
Reference Questions	26,283	19.47%	22,000	18.26%	18,603	26.16%	14,746	22.56%	12,032
Meeting Room Usage	3,863	56.21%	2,473	-49.77%	4,923	56.19%	3,152	227.99%	961
eLibrary Downloads	130,861	13.40%	115,402	22.93%	93,876	17.12%	80,153	5.65%	75,866
Computer Usage	7,198	48.84%	4,836	-32.35%	7,149	1.12%	7,070	168.01%	2,638
Wifi Usage	42,587	18.46%	35,950	-4.14%	37,502	-8.40%	40,940	47.56%	27,745
eNews Subscriptions	13,286	10.35%	12,040	3.68%	11,613	9.48%	10,607	-0.68%	10,680
Website Visits	177,097	-5.03%	186,482	57.76%	118,207	-11.59%	133,697	-4.70%	140,290
Catalog Visits	no data	no data	no data	no data	79,312	-24.65%	105,255	-7.29%	113,536
* 2023/2024 stats are skewed due to renovations; 2020/2021 stats are skewed due to pandemic									
** Website analytics changed in 2023, skewing numbers									

Circulation FY2024-2025

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	10,227	14,238	16,794	19,054	16,827	16,250	20,210	22,401	18,817	17,528	17,427	16,275	206,048
% of Total Circ.	77.97%	79.64%	80.98%	82.13%	82.30%	81.70%	82.15%	83.62%	82.38%	82.61%	81.72%	81.86%	81.79%
AV Materials													
DVD/BLU-RAY	2,013	2,424	2,637	2,679	2,391	2,247	2,823	2,829	2,527	2,142	2,373	2,304	29,389
Music CDs	147	155	213	288	244	217	227	203	251	252	250	197	2,644
Audio Books	233	301	352	331	341	309	338	373	328	337	275	302	3,820
J Kits	164	240	259	261	214	288	372	343	351	288	292	247	3,319
Total AV	2,557	3,120	3,461	3,559	3,190	3,061	3,760	3,748	3,457	3,019	3,190	3,050	39,172
% of Total Circ.	19.50%	17.45%	16.69%	15.34%	15.60%	15.39%	15.28%	13.99%	15.13%	14.23%	14.96%	15.34%	15.55%
Interlibrary Loans													
SDL Patron Filled Requests	695	900	826	940	758	750	824	738	775	768	746	744	9,464
% of Total Circ.	5.30%	5.03%	3.98%	4.05%	3.71%	3.77%	3.35%	2.75%	3.39%	3.62%	3.50%	3.74%	3.76%
Lends Out to Libs	647	942	885	986	849	726	848	1,006	930	948	904	715	10,386
Equipment	190	248	212	250	257	287	288	279	235	232	283	254	3,015
Periodicals	142	272	271	338	173	291	342	361	334	438	426	303	3,691
% of Total Circ.	1.08%	1.52%	1.31%	1.46%	0.85%	1.46%	1.39%	1.35%	1.46%	2.06%	2.00%	1.52%	1.47%
TOTAL 2025 CIRC	13,116	17,878	20,738	23,201	20,447	19,889	24,600	26,789	22,843	21,217	21,326	19,882	251,926
Prior Year Circ.	19,492	22,949	21,845	22,784	21,019	21,904	23,031	21,594	18,770	19,278	19,511	14,993	247,170
% Difference	-32.71%	-22.10%	-5.07%	1.83%	-2.72%	-9.20%	6.81%	24.06%	21.70%	10.06%	9.30%	32.61%	1.92%
Downloads													
Ebooks	3,933	5,628	4,029	4,370	3,858	4,174	4,014	3,961	3,902	3,573	3,874	3,823	49,139
AudioBooks	4,226	4,870	4,485	4,888	4,851	5,111	5,181	5,449	5,134	4,931	5,022	5,106	59,254
Music	182	149	140	171	109	148	190	187	173	171	191	180	1,991
Video	743	883	380	435	330	409	379	438	417	764	366	364	5,908
Magazines	961	1,198	1,126	1,125	1,096	1,158	1,159	1,124	1,251	1,218	1,335	1,324	14,075
Tumble books	76	116	28	13	134	30	52	38	0	2	4	1	494
Total Downloads	10,121	12,844	10,188	11,002	10,378	11,030	10,975	11,197	10,877	10,659	10,792	10,798	130,861
Prior Year	9,293	10,519	8,878	9,579	8,939	9,654	9,574	10,059	9,990	9,849	9,529	9,539	115,402
% Difference	8.91%	22.10%	14.76%	14.86%	16.10%	14.25%	14.63%	11.31%	8.88%	8.22%	13.25%	13.20%	13.40%
GRAND TOTAL CIRC	23,237	30,722	30,926	34,203	30,825	30,919	35,575	37,986	33,720	31,876	32,118	30,680	382,787
Prior Year Grand Total	28,785	33,468	30,723	32,363	29,958	31,558	32,605	31,653	28,760	29,127	29,040	24,532	362,572
% Difference	-19.27%	-8.20%	0.66%	5.69%	2.89%	-2.02%	9.11%	20.01%	17.25%	9.44%	10.60%	25.06%	5.58%
Cards Issued	87	131	118	155	133	113	243	201	139	153	121	101	1,695
Prior Year	126	157	119	166	129	98	177	137	141	125	120	89	1,584
% Difference	-30.95%	-16.56%	-0.84%	-6.63%	3.10%	15.31%	37.29%	46.72%	-1.42%	22.40%	0.83%	13.48%	7.01%
3 M Gate Count	7,033	9,042	15,787	20,269	13,188	11,055	14,046	13,806	11,587	14,119	15,210	13,041	158,183
prior year	10,452	11,607	12,696	14,060	13,788	12,863	11,830	9,880	9,186	11,483	6,233	4,644	128,722
% Difference	-32.71%	-22.10%	24.35%	44.16%	-4.35%	-14.06%	18.73%	39.74%	26.14%	22.96%	144.02%	180.81%	22.89%
Average Per Day	226	291	544	653	439	356	468	445	373	470	490	434	429

*Total Gate Count Estimated 12/1/2024 through 2/28/2025 due to construction

*Total Gate Count Estimated 3/1/2025 through 3/31/2025 based on one out of four gates working 3/19/2025 through 3/31/2025

**Saline District Library
Circulation Statistics 2025**

	2025								2024							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	change
BOOKS																
Fiction	41,035	3.2%	6,468	8.4%	17,738	0.5%	65,241	2.9%	39,758	-3.0%	5,968	-9.8%	17,658	1.7%	63,384	-2.4%
Nonfiction	23,258	9.8%	1,126	31.5%	16,687	-6.2%	41,071	3.1%	21,185	-14.8%	856	-24.2%	17,789	-9.1%	39,830	-12.6%
Graphic Novels	1,386	4.4%	6,395	13.1%	17,540	31.9%	25,321	24.9%	1,328	-6.3%	5,655	-2.8%	13,296	12.6%	20,279	6.5%
Large Print	4,851	26.5%					4,851	26.5%	3,835	-24.9%					3,835	-24.9%
Picture Books					31,282	-19.2%	31,282	-19.2%					38,708	-16.4%	38,708	-16.4%
JE Readers					20,599	11.4%	20,599	11.4%					18,485	-7.6%	18,485	-7.6%
Board Books					8,023	51.2%	8,023	51.2%					5,307	-3.8%	5,307	-3.8%
Kits					3,311	0.9%	3,311	0.9%					3,281	0.0%	3,281	0.0%
TOTAL BOOKS	70,530	6.7%	13,989	12.1%	115,180	0.6%	199,699	3.4%	66,106	-8.7%	12,479	-8.0%	114,524	-7.5%	193,109	-7.9%
Magazines							3,680	8.5%							3,391	0.7%
TOTAL PRINT	70,530	6.7%	13,989	12.1%	115,180	0.6%	203,379	3.5%	66,106	-8.7%	12,479	-8.0%	114,524	-7.5%	196,500	-7.8%
% of total	34.7%		6.9%		56.6%		84.8%		33.6%		6.4%		58.3%		83.5%	
MEDIA																
DVDs	16,458	0.4%	570	43.6%	8,581	-19.3%	25,609	-6.6%	16,390	-36.1%	397	-35.7%	10,627	-1.3%	27,414	-26.0%
Blu-Rays	1,368	-15.5%	86	19.4%	906	55.7%	2,360	3.9%	1,618	-32.8%	72	-22.6%	582	14.6%	2,272	-24.5%
Books on CD	1,769	-24.3%	77	4.1%	1,058	-0.8%	2,904	-16.5%	2,337	-35.2%	74	-55.2%	1,067	41.7%	3,478	-23.1%
Playaways							0	0.0%	0		0		0		0	0.0%
Music CDs	2,056	-9.3%			588	-17.2%	2,644	-11.2%	2,266	-9.0%			710	-15.7%	2,976	-10.7%
TOTAL MEDIA	21,651	-4.2%	733	35.0%	11,133	-14.3%	33,517	-7.3%	22,611	-33.9%	543	-38.4%	12,986	0.9%	36,140	-24.6%
% of total	64.6%		2.2%		33.2%		14.0%		62.6%		1.5%		35.9%		15.4%	
ETC Collection	1,653	-4.2%			1,328	24.0%	2,981	6.6%	1,726	8.0%			1,071	119.0%	2,797	34.0%
TOTAL SDL MATERIAL	93,834	3.7%	14,722	13.1%	127,641	-0.7%	239,877	1.9%	90,443	-16.4%	13,022	-9.8%	128,581	-6.3%	235,437	-10.5%
% of total	39.1%		6.1%		53.2%				38.4%		5.5%		54.6%			
MELCAT ILL							11,641	-10.1%							12,950	1.0%
TOTAL CIRCULATION	93,834	3.7%	14,722	13.1%	127,642	-0.7%	251,518	1.3%	90,443	-16.4%	13,022	-9.8%	128,582	-6.3%	248,387	-10.0%
ELIBRARY DOWNLOADS								13.4%							115,402	22.9%
TOTAL CIRCULATION + DOWNLOADS							382,379	5.1%							363,789	-1.6%

* 2020 statistics skewed greatly by the pandemic

**Saline District Library
Circulation Statistics 2025**

	2023								2022							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	
BOOKS																
Fiction	40,990	3.7%	6,615	-8.3%	17,363	-8.5%	64,968	-1.2%	39,542	16.4%	7,216	-3.3%	18,972	-1.9%	65,730	
Nonfiction	24,862	2.9%	1,130	-0.2%	19,567	11.2%	45,559	6.2%	24,171	22.7%	1,132	14.8%	17,592	10.6%	42,895	
Graphic Novels	1,417	36.9%	5,817	-12.2%	11,812	35.6%	19,046	16.4%	1,035	43.2%	6,622	40.6%	8,711	69.0%	16,368	
Large Print	5,104	9.1%					5,104	9.1%	4,679	3.6%					4,679	
Picture Books					46,286	5.3%	46,286	5.3%					43,974	14.7%	43,974	
JE Readers					20,011	-8.7%	20,011	-8.7%					21,906	13.7%	21,906	
Board Books					5,518	-8.2%	5,518	-8.2%					6,013	56.7%	6,013	
Kits					3,282	39.2%	3,282	39.2%					2,358	47.6%	2,358	
TOTAL BOOKS	72,373	4.2%	13,562	-9.4%	123,839	3.6%	209,774	2.9%	69,427	17.8%	14,970	13.8%	119,526	15.6%	203,923	
Magazines							3,366	5.9%							3,177	
TOTAL PRINT	72,373	4.2%	13,562	-9.4%	123,839	3.6%	213,140	2.9%	69,427	17.8%	14,970	13.8%	119,526	15.6%	207,100	
% of total	34.0%		6.4%		58.1%		81.0%		33.5%		7.2%		57.7%		80.7%	
MEDIA																
DVDs	25,664	6.4%	617	27.5%	10,763	-6.5%	37,044	2.6%	24,129	31.9%	484	9.3%	11,507	19.8%	36,120	
Blu-Rays	2,409	-10.7%	93	50.0%	508	3.3%	3,010	-7.5%	2,699	50.5%	62	51.2%	492	59.7%	3,253	
Books on CD	3,604	-10.7%	165	-11.3%	753	-28.9%	4,522	-14.4%	4,038	8.1%	186	-20.9%	1,059	6.6%	5,283	
Playaways	27	-52.6%	7	133.3%			34	-43.3%	57	3.6%	3	50.0%			60	
Music CDs	2,490	-12.4%			842	33.7%	3,332	-4.0%	2,842	29.7%			630	24.0%	3,472	
TOTAL MEDIA	34,194	1.3%	882	20.0%	12,866	-6.0%	47,942	-0.5%	33,765	29.5%	735	1.9%	13,688	19.9%	48,188	
% of total	71.3%		1.8%		26.8%		18.2%		70.1%		1.5%		28.4%		18.8%	
ETC Collection	1,598	42.7%			489	160.1%	2,087	59.6%	1,120	64.7%			188	#DIV/0!	1,308	
TOTAL SDL MATERIAL	108,165	3.7%	14,444	-8.0%	137,194	2.8%	263,169	2.6%	104,312	21.8%	15,705	13.2%	133,402	16.2%	256,596	
% of total	41.1%		5.5%		52.1%				40.7%		6.1%		52.0%			
MELCAT ILL							12,817	0.0%							12,819	
TOTAL CIRCULATION	108,165	3.7%	14,444	-8.0%	137,195	2.8%	275,986	2.4%	104,312	21.8%	15,705	13.2%	133,403	16.2%	269,415	
ELIBRARY DOWNLOADS							93,876	17.1%							80,153	
TOTAL CIRCULATION + DOWNLOADS							369,862	5.8%							349,568	

**Saline District Library
Collection Statistics 2025**

	2025								2024							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	change
BOOKS																
Fiction	25,803	-0.5%	4,606	4.8%	8,949	5.5%	39,358	1.4%	25,930	3.7%	4,397	2.4%	8,483	-8.0%	38,810	0.8%
Nonfiction	23,177	2.2%			13,659	-2.9%	36,836	0.2%	22,674	-4.4%			14,071	0.6%	36,745	-2.6%
Graphic Novels	1,204	20.4%	3,270	8.4%	2,611	18.9%	7,085	14.1%	1,000	1.1%	3,016	13.1%	2,196	22.8%	6,212	14.1%
Large Print	2,412	4.1%					2,412	4.1%	2,318	-2.5%					2,318	-2.5%
Picture Books					14,461	0.6%	14,461	0.6%					14,371	-1.6%	14,371	-1.6%
JE Readers					6,672	17.0%	6,672	17.0%					5,702	0.6%	5,702	0.6%
Board Books					1,127	4.9%	1,127	4.9%					1,074	0.5%	1,074	0.5%
Kits					964	4.3%	964	4.3%					924	6.7%	924	6.7%
TOTAL BOOKS	52,596	1.3%	7,876	6.2%	48,443	3.5%	108,915	2.6%	51,922	-0.3%	7,413	6.5%	46,821	-0.8%	106,156	-0.1%
Storage							75	-12.8%							86	-31.2%
Magazines/Newspapers							120	-14.3%							140	-0.7%
TOTAL PRINT	52,596	1.3%	7,876	6.2%	48,443	3.5%	109,110	2.6%	51,922	-0.3%	7,413	6.5%	46,821	-0.8%	106,382	-0.2%
% of total	48.2%		7.2%		44.4%				48.8%		7.0%		44.0%			
MEDIA																
DVDs	7,834	2.7%	439	0.9%	3,597	0.9%	11,870	2.1%	7,629	-0.2%	435	-2.5%	3,566	-0.8%	11,630	-0.5%
Blu-Rays	509	5.8%	73	14.1%	161	29.8%	743	11.1%	481	7.1%	64	6.7%	124	20.4%	669	9.3%
Books on CD	2,838	-14.0%			1,051	7.7%	3,889	-9.1%	3,300	-23.8%			976	11.0%	4,276	-17.9%
Playaways		#DIV/0!		-100.0%			0	#DIV/0!		-100.0%		-100.0%			0	-100.0%
Music CDs	2,794	1.9%			853	-1.2%	3,647	1.1%	2,743	-14.6%			863	1.2%	3,606	-11.3%
TOTAL MEDIA	13,975	-1.3%	512	2.6%	5,662	2.4%	20,149	-0.2%	14,153	-9.5%	499	-1.4%	5,529	1.8%	20,181	-6.5%
% of total	69.4%		2.5%		28.1%				70.1%		2.5%		27.4%			
ETC Collection	182	-1.6%			133	31.7%	315	10.1%	185	14.9%			101	119.6%	286	38.2%
TOTAL COLLECTION	66,753	0.7%	8,388	6.0%	54,238	3.4%	129,574	2.1%	66,260	-2.4%	7,912	5.9%	52,451	-0.5%	126,849	-1.2%
% of total	51.5%		6.5%		41.9%				52.2%		6.2%		41.3%			
ELIBRARY							182,427	9.1%							167,170	5.1%
TOTAL COLLECTION + ELIBRARY							312,001	6.1%							294,019	2.3%

* 2020 statistics skewed greatly by the pandemic

**Saline District Library
Collection Statistics 2025**

	2023								2022							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	
BOOKS																
Fiction	25,002	-11.3%	4,296	0.1%	9,222	-3.6%	38,520	-8.4%	28,191	5.7%	4,293	-2.7%	9,570	-5.3%	42,054	
Nonfiction	23,725	-4.9%			13,992	-6.7%	37,717	-5.6%	24,949	2.5%			14,989	-6.9%	39,938	
Graphic Novels	989	15.9%	2,667	12.6%	1,788	27.6%	5,444	17.8%	853	8.0%	2,369	11.4%	1,401	38.9%	4,623	
Large Print	2,378	2.1%					2,378	2.1%	2,328	-4.0%					2,328	
Picture Books					14,612	2.1%	14,612	2.1%					14,316	1.2%	14,316	
JE Readers					5,670	0.3%	5,670	0.3%					5,653	5.1%	5,653	
Board Books					1,069	5.8%	1,069	5.8%					1,010	-4.6%	1,010	
Kits					866	-3.1%	866	-3.1%					894	4.8%	894	
TOTAL BOOKS	52,094	-7.5%	6,963	4.5%	47,219	-1.3%	106,276	-4.1%	56,321	3.9%	6,662	1.9%	47,833	-1.7%	110,816	
Storage							125	-3.8%							130	
Magazines/Newspapers							141	-13.5%							163	
TOTAL PRINT	52,094	-7.5%	6,963	4.5%	47,219	-1.3%	106,542	-4.1%	56,321	3.9%	6,662	1.9%	47,833	-1.7%	111,109	
% of total	48.9%		6.5%		44.3%				50.7%		6.0%		43.1%			
MEDIA																
DVDs	7,646	-2.3%	446	0.2%	3,594	-0.8%	11,686	-1.8%	7,830	-2.1%	445	-3.5%	3,623	-0.9%	11,898	
Blu-Rays	449	9.2%	60	3.4%	103	8.4%	612	8.5%	411	7.9%	58	26.1%	95	21.8%	564	
Books on CD	4,332	-4.2%			879	3.3%	5,211	-3.0%	4,521	-1.5%			851	5.8%	5,372	
Playaways	3	-95.5%	0	-100.0%			3	-95.8%	66	-2.9%	6	0.0%			72	
Music CDs	3,211	1.8%			853	-0.1%	4,064	1.4%	3,153	-13.8%			854	1.3%	4,007	
TOTAL MEDIA	15,641	-2.1%	506	-0.6%	5,429	0.1%	21,576	-1.5%	15,981	-4.3%	509	-0.8%	5,423	0.8%	21,913	
% of total	72.5%		2.3%		25.2%				72.9%		2.3%		24.7%			
ETC Collection	161	16.7%			46	84.0%	207	27.0%	138	-4.2%			25	-3.8%	163	
TOTAL COLLECTION	67,896	-6.3%	7,469	4.2%	52,694	-1.1%	128,325	-3.6%	72,440	1.9%	7,171	1.7%	53,281	-1.4%	133,185	
% of total	52.9%		5.8%		41.1%				54.4%		5.4%		40.0%			
ELIBRARY							159,058	39.2%							114,306	
TOTAL COLLECTION + ELIBRARY							287,383	16.1%							247,491	

eLibrary Annual Collection Totals

	2025	% change	2024	% change	2023	% change	2022	% change	2021	% change	2020
OverDrive eBooks											
1 Copy/1 Use Metered											
Total Shared	115,316	3.77%	111,127	2.82%	108,084	45.93%	74,064	16.87%	63,374	20.92%	52,411
Advantage (SDL only)	2,467	15.50%	2,136	7.18%	1,993	22.19%	1,631	10.35%	1,478	12.22%	1,317
TOTAL EBOOKS	117,783	3.99%	113,263	2.89%	110,077	45.42%	75,695	16.72%	64,852	20.70%	53,728
OverDrive Audio											
1 Copy/1 Use Metered											
Total Shared	56,119	20.63%	46,521	10.05%	42,273	27.24%	33,222	26.96%	26,167	32.34%	19,772
Advantage (SDL only)	2,074	24.94%	1,660	17.90%	1,408	37.23%	1,026	37.90%	744	77.99%	418
TOTAL AUDIOBOOKS	58,193	20.78%	48,181	10.30%	43,681	27.54%	34,248	27.26%	26,911	33.29%	20,190
OverDrive Videos	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	-100.00%	823	0.00%	823
OverDrive Magazines	6,451	12.66%	5,726	8.04%	5,300	21.48%	4,363	10.82%	3,937		
TOTAL ELIBRARY	182,427	9.13%	167,170	5.10%	159,058	39.15%	114,306	18.42%	96,523	29.14%	74,741

* New OverDrive reporting doesn't allow for differentiation between lending types

** RBDigital switched to the "full-access" model like Hoopla and Kanopy in 2020

***OverDrive acquired RBDigital in 2021 for magazines & discontinued videos in 2022

Collection Information for the Annual Audit

ADULT BOOKS	Code	11/30/25	Added	% add	Deleted	% w/d	12/1/24
Adult Fiction	1	15,821	2,558	16.12%	3,076	19.39%	15,865
Mystery	2	7,262	978	13.16%	1,355	18.23%	7,434
SF/Fantasy	3	2,720	354	13.45%	172	6.54%	2,631
Large Print	5	2,412	270	11.65%	129	5.57%	2,318
Teen Fiction	6	4,606	804	18.29%	491	11.17%	4,397
Professional	15	36	0	0.00%	0	0.00%	36
Local History	16	517	6	1.17%	0	0.00%	514
Adult NonFic 000	100	353	34	10.33%	19	5.78%	329
ANF 100	101	1,121	98	8.92%	189	17.20%	1,099
ANF 200	102	755	31	3.85%	92	11.43%	805
ANF 300	103	4,535	304	6.98%	267	6.13%	4,358
ANF 400	104	116	6	5.45%	2	1.82%	110
ANF 500	105	1,151	110	9.84%	159	14.22%	1,118
ANF 600	106	4,352	243	5.48%	696	15.71%	4,431
ANF 700	107	2,763	118	4.47%	26	0.98%	2,640
ANF 800	108	1,314	26	2.00%	30	2.31%	1,298
ANF 900	109	5,856	273	4.83%	237	4.19%	5,658
Teen GN	317	3,270	285	9.45%	82	2.72%	3,016
Adult GN	321	1,204	206	20.60%	41	4.10%	1,000
Storage	21	75	0	0.00%	4	4.65%	86
Book Clubs	19	0	0	#DIV/0!	2	#DIV/0!	0
TOTAL		60,239	6,704	11.34%	7,069	11.95%	59,143

REFERENCE

Reference	11	246	38	16.59%	4	1.75%	229
Youth Reference	12	9	0	0.00%	2	20.00%	10
TOTAL		255	38	15.90%	6	2.51%	239

MISC.

Magazines	18	112	0	0.00%	18	13.85%	130
Newspapers	312	8	0	0.00%	0	0.00%	10
Serials	313	0	0	#DIV/0!	0	#DIV/0!	0
TOTAL		120	0	0.00%	18	12.86%	140

ETC

ETC Collection	322	168	33	19.30%	72	42.11%	171
Youth ETC	323	133	33	32.67%	2	1.98%	101
All Abilities	324	14	0	0.00%	1	7.14%	14
TOTAL		315	66	23.08%	75	26.22%	286

YOUTH BOOKS	Code	11/30/25	Added	% add	Deleted	% w/d	12/1/24
Easy Books	7	14,461	1,130	8.06%	303	2.16%	14,024
Beginning Readers	8	6,672	580	10.17%	140	2.46%	5,702
Youth Fiction	9	8,949	1,132	13.34%	223	2.63%	8,483
Board Books	10	1,127	192	17.88%	87	8.10%	1,074
Parent Teacher	13	62	24	48.98%	4	8.16%	49
Storytime	14	347	4	1.15%	4	1.15%	347
J Non-Fiction 000	200	196	17	7.94%	38	17.76%	214
JNF 100	201	241	11	4.70%	5	2.14%	234
JNF 200	202	327	4	1.17%	26	7.60%	342
JNF 300	203	1,716	56	3.06%	164	8.97%	1,829
JNF 400	204	339	24	7.41%	4	1.23%	324
JNF 500	205	2,839	247	8.28%	238	7.98%	2,984
JNF 600	206	1,690	115	6.46%	132	7.42%	1,779
JNF 700	207	1,796	103	5.76%	128	7.16%	1,788
JNF 800	208	585	16	2.68%	43	7.21%	596
JNF 900	209	3,574	136	3.42%	477	12.01%	3,971
Oversize Youth Fic	315	0	0	#DIV/0!	0	#DIV/0!	0
Youth GN	320	2,611	485	22.09%	169	7.70%	2,196
TOTAL		47,532	4,276	9.31%	2,185	4.76%	45,936

AV

Videos	300	4	0	0.00%	0	0.00%	4
DVD	301	7,830	224	2.94%	84	1.10%	7,625
Youth DVD	303	3,597	114	3.20%	174	4.88%	3,566
Kits	306	964	64	6.93%	47	5.09%	924
Books on CD	307	2,838	88	2.67%	1,080	32.73%	3,300
Youth Books on CD	308	1,051	70	7.17%	12	1.23%	976
Music CDs	309	2,710	65	2.45%	35	1.32%	2,656
Youth Music CDs	310	853	15	1.74%	52	6.03%	863
Oversize Music CDs	314	84	0	0.00%	4	4.60%	87
Anime	316	439	4	0.92%	0	0.00%	435
Playaway	318	0	0	#DIV/0!	0	#DIV/0!	0
T Playaway	319	0	0	#DIV/0!	0	#DIV/0!	0
Blu-ray	325	509	31	6.44%	7	1.46%	481
Blu-ray Anime	326	73	9	14.06%	0	0.00%	64
Youth Blu-ray	327	161	40	32.26%	7	5.65%	124
TOTAL		21,113	724	3.43%	1,502	7.12%	21,105

12-1-24 Total	126,849
Addition Total	11,808
Withdrawal Total	10,855
11-30-25 Total	129,574
(variance: 1,772 1.37%)	
Less Serials for compilation:	129,574

Programs and Services FY2024-2025

	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
YOUTH													
Youth Storytimes	6	0	26	18	28	9	13	16	7	22	22	20	187
# attending	77	0	540	414	598	165	357	436	178	453	519	396	4,133
Staff Programs	2	1	14	20	12	6	16	20	8	8	9	9	125
# attending	9	20	273	355	199	107	245	225	159	109	117	134	1,952
Guest Performers	0	1	1	4	0	4	5	6	0	2	0	1	24
# attending	0	60	17	164	0	130	337	188	0	71	0	23	990
Visits & Tours	0	0	3	4	4	13	6	0	0	6	6	4	46
# attending	0	0	36	80	47	343	305	0	0	64	91	45	1,011
Off Site Presentations	2	2	2	5	1	6	3	1	5	4	7	4	42
# attending	44	36	88	332	12	709	396	50	655	137	2274	167	4,900
Total events/month	10	4	46	51	45	38	43	43	20	42	44	38	424
Prior Year	39	46	39	40	49	26	49	40	14	36	28	17	423
% difference	-74.36%	-91.30%	17.95%	27.50%	-8.16%	46.15%	-12.24%	7.50%	42.86%	16.67%	57.14%	123.53%	0.24%
Total attendance	130	116	954	1,345	856	1,454	1,640	899	992	834	3,001	765	12,986
Prior Year	881	1069	767	887	1331	1211	1586	825	248	660	1579	407	11,451
% difference	-85.24%	-89.15%	24.38%	51.63%	-35.69%	20.07%	3.40%	8.97%	300.00%	26.36%	90.06%	87.96%	13.40%
1KBBK	2	5	5	2	2	10	15	4	3	5	2	4	59
New Baby Packets	3	7	5	8	3	7	6	3	5	5	8	5	65
ADULT/TEEN													
Teen Programs	4	5	12	14	16	12	11	5	3	12	14	12	120
# attending	99	127	284	383	348	230	451	137	85	283	501	538	3,466
Teen Book Discussion	0	0	0	0	0	0	0	0	0	0	0	0	0
# attending	0	0	0	0	0	0	0	0	0	0	0	0	0
Visits & Tours	0	0	0	0	4	0	0	0	0	6	0	0	10
# attending	0	0	0	0	80	0	0	0	0	880	0	0	960
Off Site Presentations	0	0	0	0	0	0	0	0	0	0	0	0	0
# attending	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Programs	20	15	19	18	18	21	20	24	22	19	31	20	247
# attending	794	219	320	373	220	288	345	248	277	405	560	299	4,348
Adult Book Discussion	3	3	3	3	3	3	3	3	3	4	4	4	39
# attending	14	16	16	13	15	14	30	29	30	30	27	42	276
Family Programs	0	0	0	0	0	0	0	0	0	0	0	0	0
# attending	0	0	0	0	0	0	0	0	0	0	0	0	0
Internet Classes	0	0	0	0	0	0	0	0	0	0	0	0	0
# attending	0	0	0	0	0	0	0	0	0	0	0	0	0
Outreach/Bk Deliveries	2	2	2	2	2	2	2	2	1	7	7	4	35
# of items	25	29	36	46	51	75	61	40	21	52	67	48	551
Total events/month	27	23	34	35	41	36	34	32	28	41	49	36	416
Prior Year	36	39	44	38	41	36	33	30	27	35	35	27	421
% difference	-25.00%	-41.03%	-22.73%	-7.89%	0.00%	0.00%	3.03%	6.67%	3.70%	17.14%	40.00%	33.33%	-1.19%
Total attendance	932	391	656	815	714	607	887	454	413	1650	1155	927	9,601
Prior Year	535	702	768	685	795	578	706	592	452	997	679	360	7,849
% difference ⁶³	74.21%	-44.30%	-14.58%	18.98%	-10.19%	5.02%	25.64%	-23.31%	-8.63%	65.50%	70.10%	157.50%	22.32%

Programs and Services FY2024-2025

COMPUTER USAGE													
PC usage onsite	460	438	594	649	675	661	720	674	594	578	609	546	7,198
Prior Year	523	567	660	616	597	568	56	62	38	309	424	416	4,836
% difference	-12.05%	-22.75%	-10.00%	5.36%	13.07%	16.37%	1185.71%	987.10%	1463.16%	87.06%	43.63%	31.25%	48.84%
WiFi usage onsite	2,214	2,563	3,072	3,373	3,548	3,870	3,577	3,594	3,120	4,794	4,449	4,413	42,587
Prior Year	2,942	2,884	3,786	3,509	3,768	3,800	2,071	2,066	2,240	3,292	3,286	2,306	35,950
% difference	-24.75%	-11.13%	-18.86%	-3.88%	-5.84%	1.84%	72.72%	73.96%	39.29%	45.63%	35.39%	91.37%	18.46%
Youth AWE computers	0	0	345	398	230	243	419	469	352	266	316	345	3,383
Prior Year	410	322	551	535	502	249	572	574	429	220	210	0	4,574
% difference	-100.00%	-100.00%	-37.39%	-25.61%	-54.18%	-2.41%	-26.75%	-18.29%	-17.95%	20.91%	50.48%	#DIV/0!	-26.04%
Ref. Questions:													
Youth	441	1,085	1,270	1,230	805	894	2,359	1,964	1,217	797	885	726	13,673
Adult	532	646	714	713	642	562	760	681	568	587	680	527	7,612
Circ Desk	258	402	374	372	366	373	318	554	559	539	485	398	4,998
Total Reference	1,231	2,133	2,358	2,315	1,813	1,829	3,437	3,199	2,344	1,923	2,050	1,651	26,283
Prior Year	1,102	1,308	1,600	1,807	1,752	1,492	3,479	2,535	2,152	1,857	1,546	1,370	22,000
% difference	11.71%	63.07%	47.38%	28.11%	3.48%	22.59%	-1.21%	26.19%	8.92%	3.55%	32.60%	20.51%	19.47%
Program Rm: #Groups	0	0	0	0	0	0	1	4	1	2	6	5	19
Prior Year #Groups	5	7	10	11	13	7	2	0	0	0	0	0	55
# of individuals	0	0	0	0	0	0	20	33	30	35	90	90	298
Study Rms: #Groups	0	72	132	166	177	184	243	345	233	328	369	246	2,495
Prior Year #Groups	150	192	212	197	202	189	0	0	0	0	0	0	1,142
# of individuals	0	83	214	235	274	281	354	456	301	451	563	353	3,565

**Saline District Library
Cardholder Statistics 2025**

Patron Database by Residence

	2025	%	2024	%	2023	%	2022	%	2021	%	2020
City of Saline	4924	35.24%	4437	35.32%	4414	35.92%	4907	38.11%	4988	37.57%	5413
Non-Resident	263	1.88%	205	1.63%	192	1.56%	181	1.41%	185	1.39%	185
Bridgewater	88	0.63%	80	0.64%	81	0.66%	97	0.75%	116	0.87%	127
Freedom	21	0.15%	21	0.17%	21	0.17%	19	0.15%	24	0.18%	21
Lodi	1924	13.77%	1775	14.13%	1746	14.21%	1770	13.75%	1859	14.00%	1977
Pittsfield	3461	24.77%	3140	25.00%	3098	25.21%	3121	24.24%	3200	24.11%	3360
Saline Township	1175	8.41%	937	7.46%	846	6.88%	773	6.00%	817	6.15%	910
York	2110	15.10%	1908	15.19%	1891	15.39%	2007	15.59%	2083	15.69%	2231
Michicard		0.00%		0.00%		0.00%		0.00%		0.00%	
Other**	5	0.04%	58	0.46%		0.00%	2	0.02%	3	0.02%	8
Total Cards	13,971	100.00%	12,561	100.00%	12,289	100.00%	12,877	100.00%	13,275	100.00%	14,232
Gender											
Men											
Women											
Not classified	*		*		*		*		*		*
Total Cards	13,971	100.00%	12,561	100.00%	12,289	100.00%	12,877	100.00%	13,275	100.00%	14,232

***Note: Each January, expired cards are deleted two years back.

** "Other" category includes Reciprocal Borrowers, Educator, Business and Null cards. Null means a place of residence was not given.

* Mgmt Team determined no longer a need to collect & report gender.