



**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING PACKET
TUESDAY, SEPTEMBER 16, 2025, 7:00 p.m.**

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**NOTICE OF LIBRARY BOARD MEETING
TUESDAY, SEPTEMBER 16, 2025
7:00 p.m.**

**The Saline District Library Board will be holding its monthly meeting to
conduct regular business at this time.**

This meeting will be held in the Library's Program Room.

555 N. Maple Road, Saline, MI 48176

Public comment will be allowed at specified times during the meeting according to Policy 512: Public Discussion at Board of Trustees Meetings.

In advance of the meeting, you may contact the Library Board here:
salinelibrary.org/about/board-of-trustees/

For special accommodations, please contact Library Director Karrie Waarala:
karrie@salinelibrary.org



PUBLIC NOTICE

A budget hearing will be held on Tuesday, September 16, 2025 at 7:00 p.m. at Saline District Library, 555 N. Maple Road, Saline, MI 48176.

The purpose of the budget hearing is to review and receive comments on the FY 2025/2026 operating budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. Draft copies of the budget will be available for public inspection during regular hours at Saline District Library.

The Library will provide necessary aids and services to individuals with disabilities at the budget hearing upon two (2) business days' notice to Saline District Library. Individuals should contact:

**Karrie Waarala, Director
Saline District Library
555 N. Maple Road
Saline, MI 48176
or call 734-429-5450**

**Saline District Library
Lesley Hundley, Secretary**

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, SEPTEMBER 16, 2025, 7:00 p.m.**

President Byron _____ Vice President Gray _____ Secretary Hundley _____
Treasurer Healy _____ Trustee Cummings _____ Trustee Sankaran _____ Trustee TerHaar _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

A. Call Meeting to Order at _____.

B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.

C. Approval of Past Minutes
Move _____ Second _____ to approve the August 19, 2025 meeting minutes as written.

D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

E. President's Report

F. Friends of the Library Report

G. Financial Reports
Move _____ Second _____ to approve the August 2025 financial reports.

H. Budget Hearing for FY2025/2026 Operating Millages
Move _____ Second _____ to open the Public Hearing for comments on the FY2025/26 operating millages.

1. Draft Budget Summary Discussion

Move _____ Second _____ to set the FY2025/26 operating millages at .8058 and .33 for a total of 1.1358 to be assessed in December 2025.

Move _____ Second _____ to close the Public Hearing on the FY2025/26 operating millages.

I. Committee Reports

1. Finance

2. Arts

3. Building & Grounds

4. Library Services

5. Staff Excellence

J. Library Director's Report

K. Unfinished Business

L. New Business

M. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

N. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on September 16, 2025

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the August 19, 2025 meeting minutes as written.

Move _____ Second _____ to approve the August 2025 financial reports.

Move _____ Second _____ to open the Public Hearing for comments on the FY2025/26 operating millages.

Move _____ Second _____ to set the FY2025/26 operating millages at .8058 and .33 for a total of 1.1358 to be assessed in December 2025.

Move _____ Second _____ to close the Public Hearing on the FY2025/26 operating millages.

Move _____ Second _____ to adjourn the meeting at _____.

DRAFT
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING MINUTES
TUESDAY AUGUST 19, 2025, 7:00 p.m.

Present: President Byron, Vice President Gray, Treasurer Healy, Secretary Hundley, Trustee Cummings, Trustee TerHaar, Trustee Sankaran, Director Waarala, Friends of the Library Board member, Ceo.

A. Call Meeting to Order at 7:07 pm.

B. Approval of Agenda

Move Byron, Second Cummings to approve the agenda as presented. Motion carried.

C. Approval of Past Minutes

Move Byron, Second Gray to approve the June 17, 2025 meeting minutes as written. Motion carried.

D. Public Discussion

No public comment

E. President's Report

Nothing to report

F. Friends of the Library Report

New signs are up.

G. Financial Reports

Move Byron, Second Healy to approve the June 2025 financial reports. Motion carried.

Move Byron, Second TerHaar to approve the July 2025 financial reports. Motion carried.

H. Committee Reports

1. Finance- Talked about the millage rates for 25-26 and the investment policy. Policy will be reviewed by our attorney and shared with KeyBank stakeholders once finalized.

2. Arts- Did not meet

3. Building & Grounds- Did not meet

4. Library Services- Met to discuss policies 510 and 513

5. Staff Excellence- Did not meet

I. Library Director's Report- Accepted as written. Summer reading program had largest participation rate ever. Applications for State Librarian's Excellence Award due August 29th, Saline will be applying and is gathering letters of support from constituency, patrons, community leaders and partners.

J. Unfinished Business- none

K. New Business

1. Policy Review

a. Policy 510: Patron Feedback / Reconsideration of Library Materials

Move Byron, Second Gray to approve revised Policy 510: Patron Feedback / Reconsideration of Library Materials, with minor revisions made to Reconsideration of Library Materials Form- update to the 5th question and adding a question to designate if the patron is an SDL library card holder. Motion carried.

b. Policy 513: Health Emergencies

Move Byron, Second Sankaran to approve revised Policy 513: Health Emergencies. Motion carried.

2. Discussion of FY2025/2026 Millage Rates- Recommendation to keep millage rates the same as FY2024/2025.

L. Public Discussion

No public comment

M. Adjournment

Move Byron, Second TerHaar to adjourn the meeting at 8:11 pm. Motion carried.

CERTIFICATION OF MINUTES

I hereby certify that the foregoing is a true and complete copy of the minutes of a regular meeting of the Board of Trustees of Saline District Library, Washtenaw County, State of Michigan, held at 555 N. Maple Road, Saline, MI 48176 on August 25, 2025 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were approved by the Board of Trustees, were kept, and will be made available as required by said Act.

Secretary, SDL Board of Trustees

Date of Approval

Saline District Library
Bank Reconciliation
Key Bank - General
August 1, 2025 - August 31, 2025

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	108,572.93
			+ Cleared Deposits & Other Additions	175,385.43
			- Cleared Checks & Other Payments	190,944.00
			Ending Bank Balance	93,014.36
 Open Deposits & Additions				
			Total	0.00
Open Checks & Payments				
	08/27/25		PAYCHEX CHECK	95.14
25665	07/15/25	790-958	INNOVATIVE USER	137.50
25723	08/27/25	790-716	BC/BS	2,811.20
25724	08/27/25	790-716	SBIS	1,220.20
			Total	4,264.04
			Reconciled Bank Balance	88,750.32
 Bank Transactions				
		000-258	EFTPS/EMPLEE	(23,802.93)
		790-723	ALERUS RETIRE XFERS	(13,549.36)
		790-722	EFTPS/EMPLER	(12,081.23)
		000-008	ALERUS RETIRE XFERS	(6,277.20)
		790-920	DTE - ELECTRICITY	(6,051.53)
		000-258.1	5080 MI TAX PYMT	(5,896.90)
		790-921	DTE - GAS	(835.71)
		790-802	PAYCHEX EIB	(687.44)
		790-804	PAYCHEX HRS	(652.70)
		790-802	STROM CPA	(645.00)
		790-965	BK SERVICE CHRGS	(176.59)
		790-965	MERCH FEE & DISC	(74.20)
		790-702	PAYCHEX FLEXPERKS	(11.64)
		790-722	PR FRACTION OF CENTS ADJ	(0.01)
		000-665.1	INTEREST	53.91
		000-017	TRANSFER FROM AGENCY SUB	150,000.00
			Total	79,311.47
			Adjusted General Ledger Balance	88,750.32

Saline District Library
Statement of Financial Position
As of August 31, 2025

Assets

Current Assets

000-001	Key Bank - General	\$ 88,750.32
000-003	Old National CD 1	219,940.55
000-008	Employee Advances	23,494.85
000-013	Agency Account (Schrandt)	2,808,459.41
000-013.1	Agency Account-Unrealized Gain	(190,692.59)
000-017	Agency Sub Account (Investment Account)	3,030,323.48
000-017.1	Agency Sub Account-Unrealized Gain	(244,554.89)

Total Current Assets	5,735,721.13
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Property and Equipment

Net Property and Equipment	0.00
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Total Assets	\$ 5,735,721.13
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Liabilities and Net Assets

Current Liabilities

000-202	Accounts Payable	\$ 3,201.00
000-257	Accrued Payroll	44,466.98
000-275	MTT Liability	7,797.00

Total Current Liabilities	55,464.98
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Long-Term Liabilities

Total Long-Term Liabilities	0.00
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Total Liabilities	55,464.98
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Net Assets

000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(1,829,032.32)
000-399	Net Position	(209,699.53)

Total Net Assets	5,680,256.15
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Total Liabilities and Net Assets	\$ 5,735,721.13
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See Accountants' Compilation Report

Saline District Library

Income Statement

Actual vs. Budget

		1 Month Ended August 31, 2025 Actual	9 Months Ended August 31, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
Revenue					
000-402.1	Saline-Real Tax	\$ 2,570.80	\$ 637,711.63	\$ 665,908.00	95.77
000-402.2	Bridgewater-Real Tax	0.00	27,045.20	26,641.00	101.52
000-402.3	Freedom-Real Tax	0.00	7,427.74	7,318.00	101.50
000-402.4	Lodi-Real Tax	0.00	509,527.01	502,697.00	101.36
000-402.5	Pittsfield-Real Tax	0.00	931,627.64	910,241.00	102.35
000-402.6	Saline Township-Real Tax	0.00	174,251.34	171,798.00	101.43
000-402.7	York Township-Real Tax	2.98	417,310.43	411,590.00	101.39
000-413	PPT Reimbursement	0.00	102,257.54	102,258.00	100.00
000-540	State Aid	0.00	30,736.12	30,214.00	101.73
000-628	Printers-Revenue	446.90	4,320.60	4,000.00	108.02
000-628.1	Copy Machine-Revenue	0.00	907.60	1,100.00	82.51
000-629	Non-Resident Fee	435.00	2,000.00	4,000.00	50.00
000-656	Penal Fines	21,112.58	21,112.58	22,000.00	95.97
000-658	Fines-Overdue Materials	47.20	254.70	0.00	0.00
000-658.1	Materials Replacement	476.06	5,466.24	7,400.00	73.87
000-665.1	General Account Interest	53.91	959.76	1,200.00	79.98
000-665.2	CD Interest	0.00	10,635.80	0.00	0.00
000-665.3	Sub-Agency Account Interest	7,447.97	45,107.38	90,135.00	50.04
000-665.4	Agency Account Interest	7,818.44	50,756.02	0.00	0.00
000-674	Donations-Unrestricted	0.00	3,880.00	6,000.00	64.67
000-674.1	Donations-Restricted	0.00	0.00	1,500.00	0.00
000-674.2	Donations-Friends	240.00	13,456.61	14,500.00	92.80
000-699	Trans from Other Funds	0.00	0.00	869,500.00	0.00
	Total Revenue	<u>40,651.84</u>	<u>2,996,751.94</u>	<u>3,850,000.00</u>	<u>77.84</u>
	Gross Profit	<u>40,651.84</u>	<u>2,996,751.94</u>	<u>3,850,000.00</u>	<u>77.84</u>
Operating Expenses					
790-702	Salaries	161,091.59	1,065,035.95	1,450,000.00	73.45
790-716	Employee Insurance/Benefits	864.45	60,446.71	89,000.00	67.92
790-719	Health Reimbursement	2,587.61	17,630.35	21,500.00	82.00
790-722	Employer FICA	12,081.24	79,996.54	108,750.00	73.56
790-723	Retirement	5,552.48	36,687.86	44,000.00	83.38
790-727	Office Supplies	272.29	4,778.92	7,800.00	61.27
790-727.4	Cartridges	0.00	1,184.38	4,100.00	28.89
790-730	Postage	0.00	695.17	1,200.00	57.93
790-732	Cleaning Supplies	568.29	3,484.41	6,000.00	58.07
790-734	Processing Supplies	0.00	6,083.21	11,000.00	55.30
790-740	Equipment	234.87	6,595.89	35,000.00	18.85
790-750.1	Adult Programming	1,970.55	13,385.06	18,000.00	74.36
790-750.2	Teen Programming	761.82	8,655.93	11,000.00	78.69
790-750.3	Youth Programming	688.52	12,690.63	15,000.00	84.60
790-750.4	Programming funded by Friends	0.00	5,811.74	7,500.00	77.49
790-752.1	Summer Reading-Adult	201.59	1,887.40	3,000.00	62.91
790-752.2	Summer Reading-Teen	210.32	769.93	2,000.00	38.50
790-752.3	Summer Reading-Youth	0.00	4,184.66	5,000.00	83.69
790-760	Youth Toys/Realia	489.17	2,497.04	2,500.00	99.88
790-762.1	Adult ETC	0.00	1,226.63	3,500.00	35.05
790-762.3	Youth ETC	33.18	471.61	2,500.00	18.86
790-770	Periodicals	515.93	10,968.97	12,300.00	89.18
790-772.1	eLibrary-Adults	16,740.00	134,527.03	175,000.00	76.87
790-772.4	eLibrary Funded by Friends	0.00	5,000.00	5,000.00	100.00
790-780	Software	3,268.60	11,554.19	22,000.00	52.52
790-785	Online Database	0.00	23,237.93	42,000.00	55.33

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended August 31, 2025 Actual	9 Months Ended August 31, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
790-801	PS-Auditor	0.00	31,145.00	27,000.00	115.35
790-802	PS-Bookkeeping	1,332.44	12,472.26	13,800.00	90.38
790-803	PS-Attorney	0.00	306.00	1,200.00	25.50
790-804	PS-Consultants	652.70	3,916.20	5,000.00	78.32
790-805	PS--Computer Consultants	0.00	0.00	5,000.00	0.00
790-806	PS-Tax Collection	0.00	0.00	350.00	0.00
790-810	Cooperative Fees	0.00	0.00	3,500.00	0.00
790-820	Polaris	0.00	2,500.00	50,000.00	5.00
790-850	Internet	0.00	2,377.30	21,000.00	11.32
790-851	Telephone	0.00	3,169.91	5,400.00	58.70
790-860	Travel/Lodging	78.33	501.74	2,500.00	20.07
790-880	Marketing	188.16	16,702.73	20,000.00	83.51
790-885	Misc Funded by Friends	0.00	1,249.13	1,000.00	124.91
790-920	Electricity	6,051.53	38,497.40	52,000.00	74.03
790-921	Gas	835.71	13,337.99	20,000.00	66.69
790-922	Water	1,590.85	4,461.89	6,800.00	65.62
790-930	Building Maintenance	676.64	17,436.04	25,000.00	69.74
790-932	Grounds Maintenance	51.99	36,221.46	40,000.00	90.55
790-934	Equipment Maintenance	316.25	8,084.74	12,000.00	67.37
790-955	Grants	559.98	12,293.33	0.00	0.00
790-956	Miscellaneous	0.00	1,660.37	1,600.00	103.77
790-957	Continued Education	863.00	2,677.90	5,500.00	48.69
790-958	Dues	95.00	3,614.50	4,400.00	82.15
790-964	Tax Adjustment	0.00	1,520.32	4,500.00	33.78
790-964.4	MelCat Reimbursements	27.99	612.03	500.00	122.41
790-965	Bank Charges	250.79	2,545.29	4,500.00	56.56
790-969	Insurance	0.00	19,055.00	20,000.00	95.28
790-971	Capital Improvement	0.00	0.00	30,000.00	0.00
790-975	Furniture	0.00	7,909.25	20,000.00	39.55
790-981	Books Funded by Friends	0.00	155.78	1,000.00	15.58
790-982.1	Adult Fiction	384.19	24,163.66	35,000.00	69.04
790-982.15	Large Print	0.00	2,321.20	9,000.00	25.79
790-982.2	Teen Fiction	43.19	3,796.13	11,000.00	34.51
790-982.3	Youth Fiction	0.00	14,624.52	25,000.00	58.50
790-983.1	Adult Nonfiction	0.00	15,392.36	34,000.00	45.27
790-983.15	Reference	2,872.00	3,374.62	3,500.00	96.42
790-983.2	Teen Nonfiction	0.00	2,001.85	4,000.00	50.05
790-983.3	Youth Nonfiction	0.00	7,556.17	15,000.00	50.37
790-984.1	Audiobooks-Adult	364.92	2,253.49	4,000.00	56.34
790-984.2	Audiobooks-Teen	0.00	716.84	1,400.00	51.20
790-984.3	Audiobooks-Youth	448.85	3,686.38	6,200.00	59.46
790-985.1	DVD/Blu Rays-Adult	269.14	4,753.96	9,000.00	52.82
790-985.2	DVD/Blu Rays-Teen	0.00	314.74	500.00	62.95
790-985.3	DVD/Blu Rays-Youth	18.74	1,904.85	2,600.00	73.26
790-986.1	Music CDs-Adult	173.36	683.71	1,400.00	48.84
790-986.3	Music CDs-Youth	15.74	156.63	200.00	78.32
790-998	Special Projects	0.00	1,431,788.03	1,180,000.00	121.34
Total Operating Expenses		<u>226,293.99</u>	<u>3,283,400.84</u>	<u>3,850,000.00</u>	<u>85.28</u>
Operating Income (Loss)		<u>(185,642.15)</u>	<u>(286,648.90)</u>	<u>0.00</u>	<u>0.00</u>
Other Income (Expenses)					
000-669.1	Sub-Agency Long Term Gain	(83,456.99)	(120,324.24)	0.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended August 31, 2025 Actual	9 Months Ended August 31, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
000-670	Sub-Agency Change in Market Value	100,538.72	163,194.75	0.00	0.00
000-670.4	Agency Change in Market Value	19,310.20	43,205.44	0.00	0.00
000-965.4	Agency Admin Charges	<u>(1,037.46)</u>	<u>(9,126.58)</u>	<u>0.00</u>	<u>0.00</u>
	Total Other Income (Expenses)	<u>35,354.47</u>	<u>76,949.37</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss) Before Taxes	<u>(150,287.68)</u>	<u>(209,699.53)</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss)	<u>\$ (150,287.68)</u>	<u>\$ (209,699.53)</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101

Monthly Revenue

August 2025

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.1 · City of Saline-Real Tax								
Deposit	08/13/2025			Deposit		001 · Key Bank...	518.02	518.02
Deposit	08/29/2025			Deposit		001 · Key Bank...	2,052.78	2,570.80
Total 402.1 · City of Saline-Real Tax							2,570.80	2,570.80
402.7 · York Township-Real Tax								
Deposit	08/29/2025			Deposit		001 · Key Bank...	2.98	2.98
Total 402.7 · York Township-Real Tax							2.98	2.98
Total 402 · Property Taxes Control Account							2,573.78	2,573.78
628 · Printers-Revenue								
Deposit	08/01/2025			Deposit		001 · Key Bank...	3.25	3.25
Deposit	08/01/2025			Deposit		001 · Key Bank...	25.30	28.55
Deposit	08/02/2025			Deposit		001 · Key Bank...	3.10	31.65
Deposit	08/02/2025			Deposit		001 · Key Bank...	14.80	46.45
Deposit	08/05/2025			Deposit		001 · Key Bank...	6.00	52.45
Deposit	08/06/2025			Deposit		001 · Key Bank...	3.20	55.65
Deposit	08/07/2025			Deposit		001 · Key Bank...	10.40	66.05
Deposit	08/08/2025			Deposit		001 · Key Bank...	5.70	71.75
Deposit	08/12/2025			Deposit		001 · Key Bank...	57.70	129.45
Deposit	08/13/2025			Deposit		001 · Key Bank...	67.15	196.60
Deposit	08/13/2025			Deposit		001 · Key Bank...	28.10	224.70
Deposit	08/14/2025			Deposit		001 · Key Bank...	5.70	230.40
Deposit	08/15/2025			Deposit		001 · Key Bank...	4.60	235.00
Deposit	08/18/2025			Deposit		001 · Key Bank...	8.80	243.80
Deposit	08/18/2025			Deposit		001 · Key Bank...	12.80	256.60
Deposit	08/18/2025			Deposit		001 · Key Bank...	15.40	272.00
Deposit	08/20/2025			Deposit		001 · Key Bank...	0.60	272.60
Deposit	08/21/2025			Deposit		001 · Key Bank...	2.80	275.40
Deposit	08/22/2025			Deposit		001 · Key Bank...	2.60	278.00
Deposit	08/25/2025			Deposit		001 · Key Bank...	14.50	292.50
Deposit	08/25/2025			Deposit		001 · Key Bank...	5.90	298.40
Deposit	08/25/2025			Deposit		001 · Key Bank...	18.20	316.60
Deposit	08/27/2025			Deposit		001 · Key Bank...	3.80	320.40
Deposit	08/28/2025			Deposit		001 · Key Bank...	10.00	330.40
Deposit	08/29/2025			Deposit		001 · Key Bank...	54.00	384.40
Deposit	08/29/2025			Deposit		001 · Key Bank...	49.60	434.00
Deposit	08/29/2025			Deposit		001 · Key Bank...	12.90	446.90
Total 628 · Printers-Revenue							446.90	446.90
629 · Non-Resident Fees								
Deposit	08/01/2025			Deposit		001 · Key Bank...	165.00	165.00
Deposit	08/08/2025			Deposit		001 · Key Bank...	25.00	190.00
Deposit	08/13/2025			Deposit		001 · Key Bank...	15.00	205.00
Deposit	08/13/2025			Deposit		001 · Key Bank...	15.00	220.00

Saline District Library Fund 101
Monthly Revenue
August 2025

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	08/15/2025			Deposit		001 · Key Bank...	25.00	245.00
Deposit	08/19/2025			Deposit		001 · Key Bank...	15.00	260.00
Deposit	08/26/2025			Deposit		001 · Key Bank...	25.00	285.00
Deposit	08/28/2025			Deposit		001 · Key Bank...	150.00	435.00
Total 629 · Non-Resident Fees							435.00	435.00
656 · Penal Fines								
Deposit	08/29/2025			Deposit		001 · Key Bank...	21,112.58	21,112.58
Total 656 · Penal Fines							21,112.58	21,112.58
658 · Fines-Overdue Materials								
Deposit	08/11/2025			Deposit		001 · Key Bank...	8.20	8.20
Deposit	08/11/2025			Deposit		001 · Key Bank...	37.00	45.20
Deposit	08/11/2025			Deposit		001 · Key Bank...	2.00	47.20
Total 658 · Fines-Overdue Materials							47.20	47.20
658.1 · Materials Replacement Fees								
Deposit	08/01/2025			Deposit		001 · Key Bank...	15.99	15.99
Deposit	08/05/2025			Deposit		001 · Key Bank...	44.98	60.97
Deposit	08/07/2025			Deposit		001 · Key Bank...	32.00	92.97
Deposit	08/08/2025			Deposit		001 · Key Bank...	25.00	117.97
Deposit	08/11/2025			Deposit		001 · Key Bank...	56.99	174.96
Deposit	08/11/2025			Deposit		001 · Key Bank...	9.99	184.95
Deposit	08/13/2025			Deposit		001 · Key Bank...	22.38	207.33
Deposit	08/13/2025			Deposit		001 · Key Bank...	40.99	248.32
Deposit	08/14/2025			Deposit		001 · Key Bank...	84.96	333.28
Deposit	08/15/2025			Deposit		001 · Key Bank...	6.99	340.27
Deposit	08/18/2025			Deposit		001 · Key Bank...	17.99	358.26
Deposit	08/19/2025			Deposit		001 · Key Bank...	16.95	375.21
Deposit	08/25/2025			Deposit		001 · Key Bank...	5.99	381.20
Deposit	08/25/2025			Deposit		001 · Key Bank...	17.99	399.19
Deposit	08/28/2025			Deposit		001 · Key Bank...	18.95	418.14
Deposit	08/29/2025			Deposit		001 · Key Bank...	4.99	423.13
Deposit	08/29/2025			Deposit		001 · Key Bank...	16.99	440.12
Deposit	08/29/2025			Deposit		001 · Key Bank...	35.94	476.06
Total 658.1 · Materials Replacement Fees							476.06	476.06
665.1 · General Account Interest								
Deposit	08/29/2025			Deposit		001 · Key Bank...	53.91	53.91
Total 665.1 · General Account Interest							53.91	53.91
674.2 · Donations-Friends								
Deposit	08/01/2025			Deposit		001 · Key Bank...	240.00	240.00
Total 674.2 · Donations-Friends							240.00	240.00

09/04/25

Saline District Library Fund 101
Monthly Revenue
August 2025

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
699 · Transfer from Other Funds								
Deposit	08/05/2025			Deposit		001 · Key Bank...	150,000.00	150,000.00
Total 699 · Transfer from Other Funds							150,000.00	150,000.00
TOTAL							175,385.43	175,385.43

Saline District Library Fund 101
Bill List
August 2025

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	08/01/2025			pay period en...	38,165.59
Check	08/01/2025			MERS pay p...	2,146.63
Check	08/01/2025			MERS Staff L...	88.19
Check	08/01/2025			MERS Staff L...	149.81
Check	08/01/2025			MERS 457 pa...	2,092.40
Check	08/01/2025			paychex perks	3.88
Check	08/15/2025			pay period en...	37,820.92
Check	08/15/2025			MERS pay p...	2,122.73
Check	08/15/2025			MERS Staff L...	88.19
Check	08/15/2025			MERS Staff L...	149.81
Check	08/15/2025			MERS 457 pa...	2,092.40
Check	08/15/2025			paychex perks	3.88
Check	08/28/2025			pay period en...	38,722.64
Check	08/28/2025			MERS pay p...	2,148.32
Check	08/28/2025			MERS Staff L...	88.19
Check	08/28/2025			MERS Staff L...	149.81
Check	08/28/2025			MERS 457 pa...	2,092.40
Check	08/28/2025			paychex perks	3.88
Total 702 · Salaries					128,129.67
716 · Employee Insurances/Benefits					
Bill	08/27/2025	97611...	SBIS		1,220.20
Bill	08/27/2025	9/1-9/...	BLUE CROSS BLU...		2,811.20
Total 716 · Employee Insurances/Benefits					4,031.40
719 · Health Reimbursement					
Bill	08/12/2025	adm0...	EHIM		171.50
Bill	08/12/2025	FND0...	EHIM		2,416.11
Total 719 · Health Reimbursement					2,587.61
723 · Retirement					
Check	08/01/2025			MERS pay p...	2,146.63
Check	08/15/2025			MERS pay p...	2,122.73
Check	08/28/2025			MERS pay p...	2,148.32
Total 723 · Retirement					6,417.68
727 · Office Supplies					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		144.37
Bill	08/12/2025	70061...	STAPLES		127.92
Total 727 · Office Supplies					272.29
732 · Cleaning Supplies					
Bill	08/12/2025	70061...	STAPLES		568.29

Saline District Library Fund 101
Bill List
August 2025

Type	Date	Num	Name	Memo	Amount
Total 732 · Cleaning Supplies					568.29
740 · Equipment					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		234.87
Total 740 · Equipment					234.87
750.1 · Adult Programming					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		726.29
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		283.86
Bill	08/12/2025	8/13/2...	ANDREA MOON		225.00
Bill	08/12/2025	8/14/2...	GERALD DECAIRE		425.00
Total 750.1 · Adult Programming					1,660.15
750.2 · Teen Programming					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		318.47
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		443.35
Total 750.2 · Teen Programming					761.82
750.3 · Youth Programming					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		111.12
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		577.40
Bill	08/12/2025	8106	ANN ARBOR HAND...	Wildlife Drawing	310.40
Total 750.3 · Youth Programming					998.92
752.1 · Summer Reading-Adult					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		201.59
Total 752.1 · Summer Reading-Adult					201.59
752.2 · Summer Reading-Teen					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		210.32
Total 752.2 · Summer Reading-Teen					210.32
760 · Youth Toys/Realia					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		39.94
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		449.23
Total 760 · Youth Toys/Realia					489.17
762.3 · Youth ETC					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		33.18
Total 762.3 · Youth ETC					33.18
770 · Periodicals					
Bill	08/12/2025	UT617...	USA TODAY		515.93

Saline District Library Fund 101
Bill List
August 2025

Type	Date	Num	Name	Memo	Amount
Total 770 · Periodicals					515.93
772.1 · Ebooks-Adult					
Bill	08/12/2025	50753...	MIDWEST TAPE	Hoopla	9,172.20
Bill	08/12/2025	46091...	KANOPY, INC.		567.80
Bill	08/12/2025	CD01...	OVERDRIVE, INC		7,000.00
Total 772.1 · Ebooks-Adult					16,740.00
780 · Software					
Bill	08/12/2025	INV-U...	ENVISIONWARE, I...	ANNUAL MAI...	3,268.60
Total 780 · Software					3,268.60
802 · Professional Services-Bookkeep					
Check	08/01/2025			pay peirod en...	218.58
Bill	08/12/2025	8/12/2...	STROM ACCOUNTI...		645.00
Check	08/15/2025			pay period en...	218.58
Check	08/28/2025			Paychex Eib	250.28
Total 802 · Professional Services-Bookkeep					1,332.44
804 · Professioanl services-Consult					
Check	08/15/2025			PayChex HR	652.70
Total 804 · Professioanl services-Consult					652.70
860 · Travel/Lodging					
Bill	08/12/2025	8/11/2...	JASMINE RIEHL	Mileage	78.33
Total 860 · Travel/Lodging					78.33
880 · Marketing					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		108.00
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		80.16
Total 880 · Marketing					188.16
920 · Electricity					
Bill	08/13/2025	8/13/2...	DTE ENERGY - EL...		6,051.53
Total 920 · Electricity					6,051.53
921 · Gas					
Bill	08/13/2025	8/13/2...	DTE ENERGY - GAS		835.71
Total 921 · Gas					835.71
922 · Water					
Bill	08/12/2025	4/1-6/...	SALINE CITY HALL	Quarterly char...	1,590.85

Saline District Library Fund 101
Bill List
August 2025

Type	Date	Num	Name	Memo	Amount
Total 922 · Water					1,590.85
930 · Building Maintenance					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		203.08
Bill	08/12/2025	88786...	WASTE MANAGEM...		275.86
Bill	08/12/2025	259464	WYANDOTTE ALA...		197.70
Total 930 · Building Maintenance					676.64
932 · Ground Maintenance					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		51.99
Total 932 · Ground Maintenance					51.99
934 · Equipment Maintenance					
Bill	08/12/2025	50717...	RICOH USA, INC		316.25
Total 934 · Equipment Maintenance					316.25
955 · Grants					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		58.13
Bill	08/12/2025	7/29/2...	HARMON, CATHER...	Windchime re...	181.85
Bill	08/12/2025	7/29/2...	LUPTON, JENNIFER	Windchime re...	320.00
Total 955 · Grants					559.98
957 · Continuing Education					
Bill	08/06/2025	July 2...	KEYBANK - NATIO...		863.00
Total 957 · Continuing Education					863.00
958 · Dues					
Bill	08/12/2025	2025/...	GENEALOGICAL S...		10.00
Bill	08/12/2025	22537	MICHIGAN LIBRAR...	Arlene Wall	85.00
Total 958 · Dues					95.00
964.4 · MelCat Reimbursements					
Bill	08/12/2025	33353...	DICKINSON COUN...	Preserving wit...	27.99
Total 964.4 · MelCat Reimbursements					27.99
965 · Bank Charges					
Check	08/04/2025			KeyBank mer...	50.69
Check	08/04/2025			KeyBank mer...	23.51
Check	08/08/2025			July Analysis ...	176.59
Total 965 · Bank Charges					250.79
982.1 · Adult Fiction					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		384.19

Saline District Library Fund 101
Bill List
August 2025

Type	Date	Num	Name	Memo	Amount
Total 982.1 · Adult Fiction					384.19
982.2 · Teen Fiction					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		43.19
Total 982.2 · Teen Fiction					43.19
983.15 · Reference					
Bill	08/12/2025	14640...	VALUE LINE	The Value Lin...	1,128.00
Bill	08/12/2025	14640...	VALUE LINE	Small & Mid-...	581.00
Bill	08/12/2025	14640...	VALUE LINE	Advisor Plus ...	561.00
Bill	08/12/2025	ORDU...	J. D. POWER	Used Car Gui...	602.00
Total 983.15 · Reference					2,872.00
984.1 · Audiobooks-Adult					
Bill	08/12/2025	7/1-7/...	MIDWEST TAPE		364.92
Total 984.1 · Audiobooks-Adult					364.92
984.3 · Audiobooks-Youth					
Bill	08/12/2025	7/1-7/...	MIDWEST TAPE		448.85
Total 984.3 · Audiobooks-Youth					448.85
985.1 · DVDBlu Rays-Adult					
Bill	08/12/2025	7/1-7/...	MIDWEST TAPE		269.14
Total 985.1 · DVDBlu Rays-Adult					269.14
985.3 · DVD/Blu Rays-Youth					
Bill	08/12/2025	7/1-7/...	MIDWEST TAPE		18.74
Total 985.3 · DVD/Blu Rays-Youth					18.74
986.1 · Music CDs-Adult					
Bill	08/07/2025	7/1-7/...	AMAZON CAPITAL ...		20.96
Bill	08/12/2025	7/1-7/...	MIDWEST TAPE		152.40
Total 986.1 · Music CDs-Adult					173.36
986.3 · Music CDs-Youth					
Bill	08/12/2025	7/1-7/...	MIDWEST TAPE		15.74
Total 986.3 · Music CDs-Youth					15.74
TOTAL					185,282.98

Saline District Library
Quarterly Investment Report
3rd Quarter Ending 8/31/25

Activity Summary	SubAgency Fund	Agency Fund	Total
6/1/2025 Beginning Balance	\$3,294,571.46	\$2,577,025.93	\$5,871,597.39
Cash/Securities Tranferred In	\$0.00	\$0.00	\$0.00
Dividends/Interest	\$19,661.70	\$16,834.67	\$36,496.37
Cash/Securities Transferred Out	(\$550,000.00)	\$0.00	(\$550,000.00)
Investment Fees	(\$3,671.30)	(\$3,076.50)	(\$6,747.80)
Net Change in Market Value	\$25,206.73	\$26,982.72	\$52,189.45
8/31/2025 Ending Balance	\$2,785,768.59	\$2,617,766.82	\$5,403,535.41

Holdings Summary	SubAgency Fund	Agency Fund	Total
6/1/2025 Principal Holdings			
U.S. Treasury Notes	\$2,136,876.05	\$2,274,646.15	\$4,411,522.20
Money Market Funds	\$1,142,932.73	\$293,691.41	\$1,436,624.14
Total Principal Holdings	\$3,279,808.78	\$2,568,337.56	\$5,848,146.34
Income Holdings			
Money Market Funds	\$14,762.68	\$8,688.37	\$23,451.05
Total Holdings	\$3,294,571.46	\$2,577,025.93	\$5,871,597.39
8/31/2025 Principal Holdings			
U.S. Treasury Notes	\$1,696,773.90	\$2,351,708.95	\$4,048,482.85
Money Market Funds	\$1,066,269.63	\$242,986.56	\$1,309,256.19
Total Principal Holdings	\$2,763,043.53	\$2,594,695.51	\$5,357,739.04
Income Holdings			
Money Market Funds	\$22,725.06	\$23,071.31	\$45,796.37
Total Holdings	\$2,785,768.59	\$2,617,766.82	\$5,403,535.41

Certificates of Deposit

Institution / Term	Maturity	Interest Rate	Amount
Old National / 5 months	9/24/2025	4.11%	\$219,940.55
Total			\$219,940.55

**SALINE DISTRICT LIBRARY
FY2025/2026 MILLAGE PROJECTIONS**

FY 2024/2025				Assumed
Total Taxable Values (final)	Tax Levy	Full Revenue Collection	With Delinquency Allowance	Delinquency
\$2,401,586,260	0.0008092	\$1,943,364	\$1,914,213	-1.50%
\$2,401,586,260	0.00033	\$792,523	\$780,636	-1.50%
		\$2,735,887	\$2,694,849	
Actual Revenue Collected:			\$2,702,327	-1.23%
		6.4%	Projected increased revenue over 2023/2024	
FY 2025/2026				
Total Taxable Values	maximum allowable levy	Full Revenue Collection	With Delinquency Allowance	
\$2,557,416,766	0.0008058	\$2,060,766	\$2,029,855	-1.50%
\$2,557,416,766	0.0005321	\$1,360,801	\$1,340,389	-1.50%
Total Revenue:		\$3,421,568	\$3,370,244	
		24.7%	increased revenue over 2024/2025	
FY 2025/2026				
Total Taxable Values	proposed levy	Full Revenue Collection	With Delinquency Allowance	
\$2,557,416,766	0.0008058	\$2,060,766	\$2,029,855	-1.50%
\$2,557,416,766	0.00033	\$843,948	\$831,288	-1.50%
Total Revenue:		\$2,904,714	\$2,861,143	
		5.9%	increased revenue over 2024/2025	
taxable value increase=	6.49%			

Saline District Library FY2025/2026 Budget
1st DRAFT 9/16/25

SUMMARY

Saline District Library Operating Revenue	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024		Approved 2024/2025	Current as of 8/31/25		Proposed 2025/2026	
Property Taxes										
Primary Millage						\$1,944,333			\$2,060,766	
Provision: Tax Delinquency						(29,165)			(30,911)	
2006 millage						792,919			843,948	
Provision: Tax Delinquency						(11,894)			(12,659)	
Total Property Taxes	\$2,256,208	\$2,402,366	\$2,540,725	\$2,540,724	84.3%	\$2,696,193	\$2,704,901	90.5%	\$2,861,143	92.1%
State & County Funding										
PPT Reimbursement	95,517	96,906	134,371	134,371	4.5%	102,258	102,258	3.4%	100,000	3.2%
State Aid	27,805	28,689	28,873	28,873	1.0%	30,214	30,736	1.0%	30,700	1.0%
Penal Fines	26,703	22,360	25,568	25,568	0.8%	22,000	21,112	0.7%	20,300	0.7%
Total State & County Funding	\$150,025	\$147,955	\$188,812	\$188,812	6.3%	\$154,472	\$154,106	5.2%	\$151,000	4.9%
Fines and Fees	20,116	22,525	11,825	11,273	0.4%	11,400	7,721	0.4%	9,500	0.3%
Library Services	4,772	5,640	4,541	3,909	0.1%	5,100	5,228	0.2%	5,700	0.2%
Donations	28,052	22,130	120,140	122,866	4.1%	22,000	17,337	0.7%	24,000	0.8%
Interest Income	84,182	131,233	142,011	145,685	4.8%	91,335	56,703	3.1%	56,657	1.8%
Miscellaneous/Other	13,453	548	1,028	1,313	0.0%	0	0	0.0%	0	0.0%
Total Operating Revenue	\$2,556,808	\$2,732,397	\$3,009,082	\$3,014,582	100.0%	\$2,980,500	\$2,945,996	100.0%	\$3,108,000	100.0%
Transfers			\$2,007,867	\$0		\$869,500	\$0		\$0	
Total General Fund Revenue	\$2,556,808	\$2,732,397	\$5,016,949	\$3,014,582		\$3,850,000	\$2,945,996		\$3,108,000	

Saline District Library FY2025/2026 Budget
1st DRAFT 9/16/25

SUMMARY

Saline District Library Operating Expenditures	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024		Approved 2024/2025	Current as of 8/31/25		Proposed 2024/2025	
Personnel	\$1,285,465	\$1,468,861	\$1,527,000	\$1,530,939	66.0%	\$1,713,250	\$1,259,797	64.2%	\$1,894,500	61.0%
Staff Development	13,486	8,830	6,600	6,450	0.3%	12,400	6,795	0.5%	16,900	0.5%
Supplies	26,376	28,226	24,450	24,237	1.0%	30,100	16,225	1.1%	33,500	1.1%
Programming	46,237	57,938	55,800	55,575	2.4%	61,500	47,385	2.3%	69,500	2.2%
Technology	54,982	62,492	68,200	67,816	2.9%	69,000	26,235	2.6%	83,000	2.7%
Professional Services	72,480	85,103	46,103	45,762	2.0%	56,850	50,384	2.1%	73,100	2.4%
Library Systems	38,583	39,602	58,499	54,914	2.4%	54,000	3,112	2.0%	57,700	1.9%
Online Access	64,400	55,715	55,963	45,204	1.9%	63,000	25,615	2.4%	73,000	2.3%
Marketing	11,491	13,910	14,000	13,775	0.6%	20,000	16,703	0.7%	26,000	0.8%
Insurance	16,074	16,736	18,256	18,256	0.8%	20,000	19,055	0.7%	25,000	0.8%
Utilities	72,530	76,242	82,182	82,182	3.5%	84,200	59,467	3.2%	88,500	2.8%
Building & Grounds	68,178	72,964	54,150	54,007	2.3%	115,000	61,567	4.3%	119,000	3.8%
Collections	263,817	307,626	304,600	309,209	13.3%	363,600	242,551	13.6%	414,100	13.3%
Miscellaneous	6,128	7,134	2,707	2,575	0.1%	7,100	4,429	0.3%	9,200	0.3%
Special Projects	12,424	7,852	7,867	7,867	0.3%	0	12,293	0.0%	125,000	4.0%
Total Operating Expenditures	<u>\$2,052,651</u>	<u>\$2,309,231</u>	<u>\$2,326,377</u>	<u>\$2,318,768</u>	100.0%	<u>\$2,670,000</u>	<u>\$1,851,613</u>	100.0%	<u>\$3,108,000</u>	100.0%
Special Projects: Renovation		<u>\$136,878</u>	<u>\$2,720,000</u>	<u>\$2,555,029</u>		<u>\$1,180,000</u>	<u>\$1,431,788</u>		<u>\$0</u>	
Total General Fund Expenditures		<u>\$2,446,109</u>	<u>\$5,046,377</u>	<u>\$4,873,797</u>		<u>\$3,850,000</u>	<u>\$3,283,401</u>		<u>\$3,108,000</u>	
Total Operating Revenue	\$2,556,808	\$2,732,397		\$3,014,582						
Investment Earnings/(Loss)	<u>(\$952,999)</u>	<u>(\$1,836)</u>		<u>\$292,167</u>						
Total Revenue	<u>\$1,603,809</u>	<u>\$2,730,561</u>		<u>\$3,306,749</u>						
Total Operating Expenses	\$2,052,651	\$2,446,109		\$4,873,797						
Endowment Admin Charges	<u>\$10,804</u>	<u>\$10,381</u>		<u>\$10,713</u>						
Total Expenditures	<u>\$2,063,455</u>	<u>\$2,456,490</u>		<u>\$4,884,510</u>						
Net Change in Fund Balance	<u>(\$459,646)</u>	<u>\$274,071</u>		<u>(\$1,577,761)</u>						
	<u>\$1,603,809</u>	<u>\$2,730,561</u>		<u>\$3,306,749</u>						

Saline District Library FY2025/2026 Budget
1st DRAFT 9/16/25

Saline District Library Operating Revenue	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024	Approved 2024/2025	Current as of 8/31/25	% to date	Proposed 2025/2026
Property Taxes								
Primary Millage	\$2,256,208	\$2,402,366	\$2,540,725	\$2,540,724	\$1,944,333			\$2,060,766
Provision: Tax Delinquency					(29,165)			(30,911)
2006 millage					792,919			843,948
Provision: Tax Delinquency					(11,894)			(12,659)
Total Property Taxes	<u>\$2,256,208</u>	<u>\$2,402,366</u>	<u>\$2,540,725</u>	<u>\$2,540,724</u>	<u>\$2,696,193</u>	\$2,704,901	100.3%	\$2,861,143
State & County Funding								
PPT Reimbursement	95,517	96,906	134,371	134,371	102,258	102,258	100.0%	100,000
State Aid	27,805	28,689	28,873	28,873	30,214	30,736	101.7%	30,700
Penal Fines	<u>26,703</u>	<u>22,360</u>	<u>25,568</u>	<u>25,568</u>	<u>22,000</u>	21,112	96.0%	20,300
Total State & County Funding	<u>\$150,025</u>	<u>\$147,955</u>	<u>\$188,812</u>	<u>\$188,812</u>	<u>\$154,472</u>	\$154,106	99.8%	\$151,000
Fines and Fees								
Overdue Fines	11,113	12,866	875	852	0	255		0
Non-Resident Cards	3,195	3,389	3,600	3,527	4,000	2,000	50.0%	2,300
Card Replacement Fees	129	10	0	0	0	0		0
Materials Replacement Fees	<u>5,679</u>	<u>6,260</u>	<u>7,350</u>	<u>6,894</u>	<u>7,400</u>	5,466	73.9%	7,200
Total Fines and Fees	<u>\$20,116</u>	<u>\$22,525</u>	<u>\$11,825</u>	<u>\$11,273</u>	<u>\$11,400</u>	\$7,721	67.7%	\$9,500
Library Services								
Copiers	922	1,216	1,436	1,080	1,100	908	82.5%	1,100
Printers	3,850	4,424	3,105	2,829	4,000	4,320	108.0%	4,600
Fax	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0		0
Total Library Services	<u>\$4,772</u>	<u>\$5,640</u>	<u>\$4,541</u>	<u>\$3,909</u>	<u>\$5,100</u>	\$5,228	102.5%	\$5,700

Saline District Library FY2025/2026 Budget
1st DRAFT 9/16/25

Saline District Library Operating Revenue	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024	Approved 2024/2025	Current as of 8/31/25	% to date	Proposed 2025/2026
Donations								
Designated	1,028	150	1,950	2,450	1,500	0		1,500
Undesignated	7,576	7,333	5,000	7,290	6,000	3,880	64.7%	6,000
Friends of the Library	17,848	14,647	113,190	113,126	14,500	13,457	92.8%	16,500
Grants	1,600	0	0	0	0	0		0
Total Donations	\$28,052	\$22,130	\$120,140	\$122,866	\$22,000	\$17,337	78.8%	\$24,000
Interest Income								
General Account	127	1,242	1,200	1,215	1,200	960	80.0%	1,200
CDs/Investments	0	1,012	21,811	21,811	0	10,636		0
Subagency Account	84,055	128,979	119,000	122,659	90,135	45,107	50.0%	55,457
Total Interest	\$84,182	\$131,233	\$142,011	\$145,685	\$91,335	\$56,703	62.1%	\$56,657
Miscellaneous/Other	\$13,453	\$548	\$1,028	\$1,313	\$0	\$0		\$0
Total Operating Revenue	\$2,556,808	\$2,732,397	\$3,009,082	\$3,014,582	\$2,980,500	\$2,945,996	98.8%	\$3,108,000
Operating Transfers In			2,000,000		869,500			
Transfers from Endowment			7,867					
Total Transfers			2,007,867	0	869,500	0		0
Total General Fund Revenue	\$2,556,808	\$2,732,397	\$5,016,949	\$3,014,582	\$3,850,000	\$2,945,996	76.5%	\$3,108,000

Saline District Library FY2025/2026 Budget
1st DRAFT 9/16/25

Saline District Library Operating Expenditures	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024	Approved 2024/2025	Current as of 8/31/25	% to date	Proposed 2025/2026
Personnel Expenses								
Salaries/Wages	\$1,101,540	\$1,252,932	\$1,290,000	\$1,294,085	\$1,450,000	\$1,065,036	73.5%	\$1,600,000
FICA	82,895	93,860	97,000	97,237	108,750	79,996	73.6%	120,000
Heath Insurance	49,430	68,871	75,500	75,738	89,000	60,447	67.9%	100,000
Health Reimbursement	19,712	20,068	21,000	20,844	21,500	17,630	82.0%	23,500
Retirement	31,888	33,130	43,500	43,035	44,000	36,688	83.4%	51,000
Total Fringe Costs	<u>\$183,925</u>	<u>\$215,929</u>	<u>\$237,000</u>	<u>\$236,854</u>	<u>\$263,250</u>	<u>\$194,761</u>	<u>74.0%</u>	<u>\$294,500</u>
Total Personnel Costs	\$1,285,465	\$1,468,861	\$1,527,000	\$1,530,939	\$1,713,250	\$1,259,797	73.5%	\$1,894,500
Staff Development								
Professional Dues	4,385	3,098	4,300	4,271	4,400	3,615	82.2%	4,400
Travel	3,564	1,530	1,200	1,125	2,500	502	20.1%	6,000
Continuing Education	5,537	4,202	1,100	1,054	5,500	2,678	48.7%	6,500
Total Staff Development	<u>\$13,486</u>	<u>\$8,830</u>	<u>\$6,600</u>	<u>\$6,450</u>	<u>\$12,400</u>	<u>\$6,795</u>	<u>54.8%</u>	<u>\$16,900</u>
Supplies								
Office	5,465	4,828	4,300	4,244	7,800	4,779	61.3%	8,800
Youth Supplies	1,251	1,247	1,600	1,509	0	0		0
Cartridges	3,381	3,974	3,050	3,001	4,100	1,184	28.9%	4,100
Cleaning	4,715	6,949	4,900	4,965	6,000	3,484	58.1%	7,000
Postage	499	717	900	897	1,200	695	57.9%	1,600
Processing Supplies	10,915	10,511	9,700	9,621	11,000	6,083	55.3%	12,000
Petty Cash	150	0	0	0	0	0		0
Total Supplies	<u>\$26,376</u>	<u>\$28,226</u>	<u>\$24,450</u>	<u>\$24,237</u>	<u>\$30,100</u>	<u>\$16,225</u>	<u>53.9%</u>	<u>\$33,500</u>
Programming								
Youth Programs	12,514	17,590	17,900	17,879	20,000	16,875	84.4%	24,000
Adult Programs	17,523	20,872	20,100	20,224	21,000	15,272	72.7%	23,000
Teen Programs	12,114	12,021	12,700	12,508	13,000	9,426	72.5%	14,000
Programs Funded by Friends	4,086	7,455	5,100	4,964	7,500	5,812	77.5%	8,500
Total Programming	<u>\$46,237</u>	<u>\$57,938</u>	<u>\$55,800</u>	<u>\$55,575</u>	<u>\$61,500</u>	<u>\$47,385</u>	<u>77.0%</u>	<u>\$69,500</u>

Saline District Library FY2025/2026 Budget
1st DRAFT 9/16/25

Saline District Library Operating Expenditures	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024	Approved 2024/2025	Current as of 8/31/25	% to date	Proposed 2025/2026
Technology								
Equipment	12,243	34,294	39,500	36,093	35,000	6,596	18.8%	40,000
Equipment Maintenance	10,026	13,795	8,700	11,944	12,000	8,085	67.4%	20,000
Technology Support	32,713	14,403	20,000	19,779	22,000	11,554	52.5%	23,000
Total Technology	\$54,982	\$62,492	\$68,200	\$67,816	\$69,000	\$26,235	38.0%	\$83,000
Professional Services								
Legal	887	2,186	172	172	1,200	306	25.5%	1,200
Bookkeeping	7,740	7,740	8,015	7,740	13,800	12,472	90.4%	17,000
Audit	22,310	23,980	26,080	26,080	27,000	31,145	115.4%	37,000
Consultants	33,724	43,125	4,425	4,425	5,000	3,916	78.3%	8,000
Computer Consultants	3,742	3,400	2,900	2,900	5,000	0	0.0%	5,000
Bank Charges	3,767	4,360	4,200	4,134	4,500	2,545	56.6%	4,500
Tax Collection	310	312	311	311	350	0	0.0%	400
Total Professional Services	\$72,480	\$85,103	\$46,103	\$45,762	\$56,850	\$50,384	88.6%	\$73,100
Library Systems								
Cooperative Fees	3,494	3,496	3,495	6,407	3,500	0	0.0%	6,500
Polaris	34,891	35,936	54,504	48,048	50,000	2,500	5.0%	50,000
MeLCat Reimbursements	198	170	500	459	500	612	122.4%	1,200
Total Library Systems Fees	\$38,583	\$39,602	\$58,499	\$54,914	\$54,000	\$3,112	5.8%	\$57,700
Online Access								
Internet Access	20,703	20,884	20,963	20,963	21,000	2,377	11.3%	21,000
Online Resources	43,697	34,831	35,000	24,241	42,000	23,238	55.3%	52,000
Total Online Access	\$64,400	\$55,715	\$55,963	\$45,204	\$63,000	\$25,615	40.7%	\$73,000
Marketing	\$11,491	\$13,910	\$14,000	\$13,775	\$20,000	\$16,703	83.5%	\$26,000
Insurance	\$16,074	\$16,736	\$18,256	\$18,256	\$20,000	\$19,055	95.3%	\$25,000

Saline District Library FY2025/2026 Budget
1st DRAFT 9/16/25

Saline District Library Operating Expenditures	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024	Approved 2024/2025	Current as of 8/31/25	% to date	Proposed 2025/2026
Utilities								
Telephone	5,184	5,427	5,631	5,631	5,400	3,170	58.7%	5,500
Electricity	47,500	48,602	51,131	51,131	52,000	38,497	74.0%	54,000
Gas	15,466	15,827	19,539	19,539	20,000	13,338	66.7%	21,000
Water	4,380	6,386	5,881	5,881	6,800	4,462	65.6%	8,000
Total Utilities	<u>\$72,530</u>	<u>\$76,242</u>	<u>\$82,182</u>	<u>\$82,182</u>	<u>\$84,200</u>	<u>\$59,467</u>	70.6%	<u>\$88,500</u>
Building & Grounds								
Capital Improvement	0	13,316	0	0	30,000	0	0.0%	30,000
Furniture	4,245	6,736	0	0	20,000	7,909	39.5%	20,000
Building Maintenance	30,182	15,080	18,600	18,503	25,000	17,436	69.7%	27,000
Grounds Maintenance	33,751	37,832	35,550	35,504	40,000	36,222	90.6%	42,000
Total Building & Grounds	<u>\$68,178</u>	<u>\$72,964</u>	<u>\$54,150</u>	<u>\$54,007</u>	<u>\$115,000</u>	<u>\$61,567</u>	53.5%	<u>\$119,000</u>
Collections: Print Materials								
Adult Fiction	30,487	32,298	33,400	33,471	35,000	24,164	69.0%	36,000
Adult Nonfiction	29,896	31,989	24,800	24,471	34,000	15,392	45.3%	34,000
Large Print	7,890	8,734	5,300	5,281	9,000	2,321	25.8%	9,000
Reference	3,249	4,270	3,100	1,348	3,500	3,375	96.4%	3,500
Total Adult Books	<u>\$71,522</u>	<u>\$77,291</u>	<u>\$66,600</u>	<u>\$64,571</u>	<u>\$81,500</u>	<u>\$45,252</u>	55.5%	<u>\$82,500</u>
Teen Fiction	8,496	9,877	8,400	8,465	11,000	3,796	34.5%	11,000
Teen Nonfiction	3,244	2,892	3,200	3,343	4,000	2,002	50.1%	4,000
Total Teen Books	<u>\$11,740</u>	<u>\$12,769</u>	<u>\$11,600</u>	<u>\$11,808</u>	<u>\$15,000</u>	<u>\$5,798</u>	38.7%	<u>\$15,000</u>
Youth Fiction	21,504	21,826	24,400	24,413	25,000	14,625	58.5%	26,000
Youth Nonfiction	12,849	14,362	14,700	14,586	15,000	7,556	50.4%	16,000
Total Youth Books	<u>\$34,353</u>	<u>\$36,188</u>	<u>\$39,100</u>	<u>\$38,999</u>	<u>\$40,000</u>	<u>\$22,181</u>	55.5%	<u>\$42,000</u>
Books Funded by Friends	1,730	435	950	917	1,000	156	15.6%	1,500
Total Books	<u>\$119,345</u>	<u>\$126,683</u>	<u>\$118,250</u>	<u>\$116,295</u>	<u>\$137,500</u>	<u>\$73,387</u>	53.4%	<u>\$141,000</u>

Saline District Library FY2025/2026 Budget
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Saline District Library Operating Expenditures	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024	Approved 2024/2025	Current as of 8/31/25	% to date	Proposed 2024/2025
Periodicals	\$16,771	\$12,286	\$7,800	\$7,647	\$12,300	\$10,969	89.2%	\$13,000
Collections: Multimedia								
Adult Audiobooks	5,259	6,409	2,900	2,785	4,000	2,254	56.4%	4,000
Adult DVDs	8,780	8,296	6,400	6,200	9,000	4,754	52.8%	9,000
Adult CDs	2,006	1,151	1,150	936	1,400	684	48.9%	1,400
Total Adult Multimedia	\$16,045	\$15,856	\$10,450	\$9,921	\$14,400	\$7,692	53.4%	\$14,400
Teen Audiobooks	4,604	2,022	1,400	1,375	1,400	717	51.2%	1,400
Teen DVDs	708	357	200	154	500	315	63.0%	500
Total Teen Multimedia	\$5,312	\$2,379	\$1,600	\$1,529	\$1,900	\$1,032	54.3%	\$1,900
Youth Audiobooks	3,594	6,141	6,100	6,114	6,200	3,686	59.5%	7,000
Youth DVDs	1,619	2,177	2,700	2,655	2,600	1,905	73.3%	2,600
Youth CDs	315	175	200	202	200	157	78.5%	200
Total Youth Multimedia	\$5,528	\$8,493	\$9,000	\$8,971	\$9,000	\$5,748	63.9%	\$9,800
Total Multimedia	\$26,885	\$26,728	\$21,050	\$20,421	\$25,300	\$14,472	57.2%	\$26,100
ETC Collections								
Realia	294	2,023	2,100	2,082	2,500	2,497	99.9%	3,000
ETC - Adult	648	2,789	2,400	2,391	3,500	1,227	35.1%	3,500
ETC - Youth	898	1,796	2,000	1,972	2,500	472	18.9%	2,500
Total ETC Collections	\$1,840	\$6,608	\$6,500	\$6,445	\$8,500	\$4,196	49.4%	\$9,000
Total Print Materials	\$136,116	\$138,969	\$126,050	\$123,942	\$149,800	\$84,356	56.3%	\$154,000
Total Physical Collections	\$164,841	\$172,305	\$153,600	\$150,808	\$183,600	\$103,024	56.1%	\$189,100
eLibrary/Downloadables	\$98,976	\$135,321	\$151,000	\$158,401	\$180,000	\$139,527	77.5%	\$225,000
Total Collections	\$263,817	\$307,626	\$304,600	\$309,209	\$363,600	\$242,551	66.7%	\$414,100

Saline District Library FY2025/2026 Budget

1st DRAFT 9/16/25

Saline District Library Operating Expenditures	Audited 2021/2022	Audited 2022/2023	Amended 2023/2024	Audited 2023/2024	Approved 2024/2025	Current as of 8/31/25	% to date	Proposed 2025/2026
Miscellaneous	1,056	1,841	1,050	940	1,600	1,660	103.8%	3,000
Misc. Funded by Friends	477	927	1,500	1,478	1,000	1,249	124.9%	1,700
Tax Adjustments	4,595	4,366	157	157	4,500	1,520	33.8%	4,500
Total Miscellaneous	\$6,128	\$7,134	\$2,707	\$2,575	\$7,100	\$4,429	62.4%	\$9,200
Special Projects	8,250		0	0	0			125,000
Endowment Projects	4,174	7,852	7,867	7,867	0	12,293		0
Total Special Projects	\$12,424	\$7,852	\$7,867	\$7,867	\$0	\$12,293		\$125,000
Total Operating Expenditures	<u>\$2,052,651</u>	<u>\$2,309,231</u>	<u>\$2,326,377</u>	<u>\$2,318,768</u>	<u>\$2,670,000</u>	\$1,851,613	69.3%	\$3,108,000
Special Projects: Renovations		\$136,878	\$2,720,000	\$2,555,029	\$1,180,000	\$1,431,788	121.3%	
Total General Fund Expenditures		<u>\$2,446,109</u>	<u>\$5,046,377</u>	<u>\$4,873,797</u>	<u>\$3,850,000</u>	\$3,283,401	85.3%	\$3,108,000

REVENUE

Overall revenue is expected to be higher (approximately 5.9%) for next fiscal year, which is a bit lower than the overall taxable value increase of 6.5%.

- Tax revenue is based on millage rates of .8058 and .33, which is down slightly from the last three years due to Headlee rollbacks. Reducing the projected delinquency percentage from 3% to 1.5% has more accurately reflected collected tax revenues.
- PPT Reimbursement figures have not yet been finalized by the State of Michigan. We should receive these figures in October.
- State Aid to libraries should hopefully hold steady at \$0.543214 per capita.
- Penal fines continue to be unpredictable, so the estimate for next year is still conservative.
- Fines and fees are higher as materials replacement fees have increased since doing away with overdue fines.
- Library services revenues are expected to continue to increase back to pre-construction levels.
- Donations continue to be consistent from the Friends of the Library and other individuals.
- Interest income on investment accounts is expected to be lower due to the use of designated fund balances for long-term projects.

EXPENDITURES

- Salaries do not yet take into account the Pay Structure Review and Recommendations from ElementOne, as this has not yet been received. They will be updated once we have those projections.
- Health insurance costs are based on the potential for more eligible staff to take advantage of this benefit, though only about half of them currently do. A rate increase is expected.
- All other personnel expenditures will be updated in the next budget draft once salaries are updated.
- We have not used all budgeted staff development funds in recent years because several staff members have been awarded continuing education stipends from the Library of Michigan, but there is a good chance that those stipends will need to be paused due to IMLS funding issues. Increased travel would allow for some staff members to attend the PLA annual conference in Minneapolis.
- Prices are going up on just about everything, so supplies budget lines are increased for next year. Postage costs in particular have been increasing.
- SDL staff produce a lot of quality programming for the community, and budgets are increasing to reflect that. The new Programs Funded by the Friends line item will grow more accurate each year it is used.
- Professional services are increasing as they are no longer included in renovation expenditures.
- Technology, library systems, and online access are expected to remain steady or increase slightly. SDL may need to purchase more online resources directly if IMLS funding issues impact MeL.org.
- Marketing and outreach are significant parts of the 2022-2026 Strategic Plan, so funds remain dedicated to these areas at a higher level than in past years.
- Insurance costs are sure to increase to accommodate the new, higher value of the building and furnishings. Utilities costs may be increasing.
- Capital improvement and furniture costs are back to standard operating expenditures now that the renovations are complete. We should have enough to purchase outdoor benches that were value-engineered out of the site improvements project.
- Collection budgets have been adjusted based on the current year's expenditures and collection plans and requests from department heads. There has been a sharp increase in the need for eLibrary resources.
- Now that renovations are complete, special projects can return to the standard operating budget. The SDL Board and Management Team will establish priorities for this budget line. It is currently on the high side to ensure the balanced budget required of a public library.



**Library Director's Report
Submitted by Karrie Waarala
September 16, 2025**

- SDL has once again been nominated for Favorite Library Branch in the [Ann Arbor Family Press 2025 Family Favorites](#). Voting is open until October 15, and individuals can vote once per day. This would be our 7th year in a row if SDL is selected.
- SDL's application for the [State Librarian's Excellence Award](#) was successfully submitted by the August 29th deadline with letters of support from Mary Dettling, Executive Director of Saline Main Street; Mayor Brian Marl; Aaron Phillips of McCarthy & Smith; former Library Director Mary Ellen Mulcrone; and former Library Board member David Rhoads (see Appendix). The winning library and two honorable mentions will be announced at the [Michigan Library Association Annual Conference](#), October 29-31 in Lansing. Jessica Lash and I will both be attending the conference this year.
- SDL's annual penal fines payment from Washtenaw County arrived in August. This year's disbursement was \$21,112.58.
- At the September Michigan Library Directors meeting, State Librarian Randy Riley reported that much is still unknown about upcoming funding for Michigan libraries. The FY2025/2026 State budget has not been passed, with a great deal of differences between the Senate and House versions. They caution that there could very well be a State government shutdown at the start of the new fiscal year on October 1. At the Federal level, both the Senate and House Appropriation Committees have budgets that maintain IMLS funding and even increase pass-through funding to states. These still have a way to go through the full chambers of Congress, however.
- Shirley Bruursema, "The Millage Queen" of Michigan Libraries, said that she would be honored to assist SDL with our 2026 millage renewal and will attend the October Library Board meeting. After her initial presentation, she will be able to continue to assist via Zoom.
- The [Manhattan Short Film Festival](#) will be held at Emagine Saline on 2 dates this year: [Sunday, September 28](#) and [Sunday, October 5](#), both at 12-3pm. The first date is almost full, and the second is two-thirds there, so I recommend registering for this popular event soon!

- This year's [Great Fall Read](#) for teens and adults is *Ghost Stories of an Antiquary* by M.R. James. There will be [weekly online questions](#) based on the book starting Saturday, October 4, and a series of weekly [Creepy Crafts to Go](#) take-home craft kits. The [Spooky Literature Walk](#) will begin Sunday, October 5.
- A TV and X-box have been installed in the Teen Room and is almost ready for use. Wireless controllers will be available to check out at the reference desk for 30-minute time blocks. The X-box is pre-loaded with several age-appropriate games and is self-contained so that users cannot download new games or access any online functions.
- We had several applicants for the Part-Time Library Assistant position, and a conditional offer of employment has been made pending a successful background check. This person will start before the end of September.
- Interviews for the Technology Manager position will be held September 17 and 18. Ron Andrews' last day at SDL will be October 11, and we would like to have some overlap between him and his replacement to ease the transition.
- We continue to receive positive comments and thanks from the public. Some of the library services that have been appreciated lately include:
 - Public computers: A patron was laid off in April and has been coming to the library to use the computers to look for a job. He informed staff members the day that he was offered a great job and was very thankful that our resources were available to him.
 - Displays: A patron complimented the Disability Awareness display. She works in the disability advocacy field and was pleased to see the display and check out one of the books.
 - Book Discussion collection: A patron was thrilled to learn that we keep multiple copies of books we have used for SDL book discussions, so that she can use them for her own book group.

Quarterly Report

Q32025

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Outreach

Farmers Markets

- SDL attended the Pittsfield Farmer's Market in June, July, August, and September.
- SDL attended the Saline Farmer's Market in June, July, August, and September, and will attend in October.
- Several library cards were issued at both markets, and several people were registered for Summer Reading.

Saline Community Fair

- Evan Smale and Evie Moorer attended Children's Day at the Saline Community Fair and had a craft project for kids.

School Open Houses

- Staff attended the Saline Area Schools Open Houses this year promoting services and events, and passing out swag.

ETC Collection

- Jessica started training Evan Smale on taking over responsibility for the ETC Collection.
- The goal is to complete training by the end of the fiscal year, so Evan can take full responsibility for it by 2026. Jessica will be available for questions and assistance once Evan takes it over.
- This will allow Jessica more time to dedicate to creating and implementing a more structured and formal marketing plan, the SeeDLibrary, Outreach, and new special projects.

Respectfully submitted,
Jessica Lash
Assistant Director

Youth Service Department
June-August 2025 Quarterly Report

Summer Reading:

- Summer Reading was very successful this year. Reading was tracked through the program ReadSquared which also provided additional activities such as missions, reading lists, and book reviews for participants. A paper log was offered upon request as well.
 - 1,112 youth registrations, reading 614,965 minutes
 - 402 finishers (completion was 750 points, which is approximately 12 hours of reading)
 - 849 participants picked up their sign-up book prize
 - 4,238 brag tags were earned this summer. Children could earn 12 brag tags for SRP registration, 1 hour of reading, 5 hours of reading, 10 hours of reading, 15 hours of reading, 20 hours of reading, completing a mission, completing a Bingo, playing a digital game, submitting a book review, completing the summer reading program, and new this year the Super Reader tag for 50 hours of reading. There were 34 children to earn the Super Reader tag.
 - 74 random drawing prizes (10 weekly gift cards, 44 end of summer gift cards, 20 pairs of Detroit Tigers tickets)
 - 835 youth missions were completed were completed and 452 youth book reviews were submitted
- The youth department held 86 programs with a total of 2,121 participants. Programs included storytime, art programs, science programs, special performers, a Pokemon Party, Sensory Hour, movie nights, and a wizard-themed escape room. There were an additional 16 weekly craft kits, 2,245 were given out this quarter.
- The guessing jar returned this summer, a new jar each week, the child with the closest guess won the whole box of trinkets, toys, and candy. There were 9 jars with a total of 1,216 guesses.
- Each season we provide a writing prompt for children to participate in. This summer's asked to create a new color name and their favorite summer activity was, 375 shared an answer.

Partnerships & Outreach:

- Summer Reading school visits/library tours were concluded in June. Staff met with an additional 563 students.
- Youth staff picked out approximately twenty books each week to provide for the Summer Camp at the Recreation Center.
- Youth staff visited the Farmer's Markets, provided a crafts for each visit.
- The youth department partnered with Saline Parks & Recreation to provide Storytime at the Park. Evie Moorer and Anna Hinkley conducted storytimes at Mill Pond Park and Brecon Park, however the Curtiss Park storytime was moved to the Library due to weather.
- Jennifer Lupton attended the Moon Road Kindercare on July 31st to provide a Career Day Storytime talking with children about what a career at the Library entails.
- Members of the SDL staff (from all departments) attended Saline Area Schools Open House visiting with families at all four elementary schools on August 20.
- Evie Moorer attended the Saline Fair Children's Day on August 28 with Evan Smale providing a craft for fair goers.

Collections & Services:

- 20 kits were added to the J ETC collection including a Reading/Writing Adaptive Materials kit, Learning about Money, Road Trip Activities, crochet, another Toniebox and 16 new Tonies.

Professional Development:

- Members of the youth department attended the following committee meetings, conferences and webinars.
 - Youth Services Advisory Council planning meeting
 - TLN Youth Services meeting
 - EDI Conference
 - Adaptive Umbrella Roundtable

Submitted by: Kelly Soerens, Head of Youth Services

**Quarterly Report
Adult Department
Q3 2025**

9/12/2025

Programming

The Adult Department had the following programs of note:

- Our Summer Reading Program was a great success with over 1,000 participants from the Adult and Teen departments.
- We also had some good responses to our Great Summer Read Book, “My Friends” by Fredrik Backman, and weekly trivia related to the title.
- We had some popular one-off programs, such as Illustrating Science courtesy of the Hands on Museum, and our live drawing demonstration from Marvel Artist Jerry Decaire

Displays

The following displays generated a lot of interest in the Adult and Teen Department:

- Sultry Reads, Summer Reading, Peace Day, Pride, Science, and Grief were all subjects featured on our monthly displays.

Staff Development

- Staff attended continuing education opportunities such as the Safety Training Meeting from Aaron Witt.
- Staff also attended various webinars relating to collection development, Large Print materials, and Readers Advisory.
- Trish has been taking a Master Gardener course to supplement her knowledge for her “Loose Leaves” program.

Outreach

- Monthly book deliveries continue to Brecon Village and Story Point.
- Staff went to School Open Houses and the Chelsea Fair to represent the library.

Respectfully submitted,

Evan Smale
Head of Adult Services

3rd Quarter Technology Report (June-July-August-2025)

Submitted by Ron Andrews, Technology Manager

Technology Support

- Updated and replaced credit card readers at the Main Desk and on the Print Release station. Removed the reader from the Self Check at the Main Desk.
- Resolved issues with Envisionware. Resolved Word saving issues.
- Ran Windows updates and created new images for all Staff and public workstations.
- Exit security gates reinstalled and updated
- Replacing all current library hotspots with new 5G Hotspots provided by T-Mobile
- Working with Envisionware and Ricoh to resolve issue of slow printing – one page every 15 seconds. Found that the age of the copiers cannot handle the data flow.
- Submitted and RFP for new copiers and printer maintenance and we are reviewing submitted proposals
- Attended two webinars on new Envisionware equipment for Self Check, Print Release and handling money/CC
- Met with sales rep for Envisionware to discuss new equipment and for prospective quote
- Renewed Envisionware maintenance and software services
- Attended a webinar for PDQ software to manage computer deployment and upgrades

Network

- Upgraded STS cash register software at the Main Desk in combination with replacing credit card readers
- Working with Envisionware and Verifone to restore acceptance for AMEX cards
- Restoring wireless and Wake on Lan for Youth computers
- Installed Digital Fax units to Public and Staff copiers
- Updated system software for SDL-POL
- Working on issues with Karrie's VPN connection
- Restored and fixed some staff permissions for file access
- Worked with TLN to resolve issue of catalog outages and other network issues. Resolved that power failure somehow was able to change the static ip for SDL-POL
- Reset reference desk printer for issues
- Reset file structure for Serials computer and made backup
- Reviewed and updated phone extensions for the building

Polaris Support

- Payment.salinelibrary.org certificate upgraded
- Attended webinar on using Support effectively with tips and trick for faster resolution of issues
- Submitted order for added a branch location so that it can be included in the library app
- Resolved issue with authentication after power outage on August 6
- Removed "holdable" as an option in the Serials item record template
- Attended a webinar and reviewing newer version – Polaris 7.8 for another possible upgrade
- Resolved INNReach issues with MelCat yet again
- Researched issue with placing holds on materials without item records
- Added cataloging permissions for Adult Reference desk for staff use

Library

- Attended security and building emergency plan meeting
- Set retirement date and working on Job description with Karrie

I would like to offer thanks for the opportunity to work here at Saline District Library the past five years. It has truly been enjoyable, educational and tiring. I had not expected to go through yet another building project, but we made it and everything worked out fine. Thanks also for Board approval of a part-time position to assist the Technology Manager, they will need it. I finally must thank Karrie Waarala for all of her dedicated and tireless work. I wish only the best for the next years!

Support Services Quarterly Report
2025 3rd Quarter
Submitted by: Arlene Wall

SUPPORT SERVICES MANAGER

- Quarter Stats –
 - Total Circulation of physical items – 74,232 (63,395 in 3rd Quarter 2024)
 - Total Patron Visits – 39,439 (30,896 in 3rd Quarter 2024)
 - New Patrons Registered – 583 (455 in 3rd Quarter 2024)
 - Total number of patrons – 15,052 (13,288 in 3rd Quarter 2024)
- Since going fine free, Request Time to Fill Holds
 - 3rd Quarter Average time to fill hold requests 9.66 Days (7.16 Days in 3rd Quarter 2023 before fine free)

PAGES

- Three New Pages began working in August.

Circulation FY2024-2025

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	10,227	14,238	16,794	19,054	16,827	16,250	20,210	22,401	18,817				154,818
% of Total Circ.	77.97%	79.64%	80.98%	82.13%	82.30%	81.70%	82.15%	83.62%	82.38%	#DIV/0!	#DIV/0!	#DIV/0!	81.70%
AV Materials													
DVD/BLU-RAY	2,013	2,424	2,637	2,679	2,391	2,247	2,823	2,829	2,527				22,570
Music CDs	147	155	213	288	244	217	227	203	251				1,945
Audio Books	233	301	352	331	341	309	338	373	328				2,906
J Kits	164	240	259	261	214	288	372	343	351				2,492
Total AV	2,557	3,120	3,461	3,559	3,190	3,061	3,760	3,748	3,457	0	0	0	29,913
% of Total Circ.	19.50%	17.45%	16.69%	15.34%	15.60%	15.39%	15.28%	13.99%	15.13%	#DIV/0!	#DIV/0!	#DIV/0!	15.79%
Interlibrary Loans													
SDL Patron Filled Requests	695	900	826	940	758	750	824	738	775				7,206
% of Total Circ.	5.30%	5.03%	3.98%	4.05%	3.71%	3.77%	3.35%	2.75%	3.39%	#DIV/0!	#DIV/0!	#DIV/0!	3.80%
Lends Out to Libs	647	942	885	986	849	726	848	1,006	930				7,819
Equipment	190	248	212	250	257	287	288	279	235				2,246
Periodicals	142	272	271	338	173	291	342	361	334				2,524
% of Total Circ.	1.08%	1.52%	1.31%	1.46%	0.85%	1.46%	1.39%	1.35%	1.46%	#DIV/0!	#DIV/0!	#DIV/0!	1.33%
TOTAL 2025 CIRC	13,116	17,878	20,738	23,201	20,447	19,889	24,600	26,789	22,843	0	0	0	189,501
Prior Year Circ.	19,492	22,949	21,845	22,784	21,019	21,904	23,031	21,594	18,770	19,278	19,511	14,993	247,170
% Difference	-32.71%	-22.10%	-5.07%	1.83%	-2.72%	-9.20%	6.81%	24.06%	21.70%	-100.00%	-100.00%	-100.00%	-23.33%
Downloads													
Ebooks	3,933	5,628	4,029	4,370	3,858	4,174	4,014	3,961	3,902				37,869
AudioBooks	4,226	4,870	4,485	4,888	4,851	5,111	5,181	5,449	5,134				44,195
Music	182	149	140	171	109	148	190	187	173				1,449
Video	743	883	380	435	330	409	379	438	417				4,414
Magazines	961	1,198	1,126	1,125	1,096	1,158	1,159	1,124	1,251				10,198
Tumble books	76	116	28	13	134	30	52	38	0				487
Total Downloads	10,121	12,844	10,188	11,002	10,378	11,030	10,975	11,197	10,877	0	0	0	98,612
Prior Year	9,293	10,519	8,878	9,579	8,939	9,654	9,574	10,059	9,990	9,849	9,529	9,539	115,402
% Difference	8.91%	22.10%	14.76%	14.86%	16.10%	14.25%	14.63%	11.31%	8.88%	-100.00%	-100.00%	-100.00%	-14.55%
GRAND TOTAL CIRC	23,237	30,722	30,926	34,203	30,825	30,919	35,575	37,986	33,720	0	0	0	288,113
Prior Year Grand Total	28,785	33,468	30,723	32,363	29,958	31,558	32,605	31,653	28,760	29,127	29,040	24,532	362,572
% Difference	-19.27%	-8.20%	0.66%	5.69%	2.89%	-2.02%	9.11%	20.01%	17.25%	-100.00%	-100.00%	-100.00%	-20.54%
Cards Issued	87	131	118	155	133	113	243	201	139				1,320
Prior Year	126	157	119	166	129	98	177	137	141	125	120	89	1,584
% Difference	-30.95%	-16.56%	-0.84%	-6.63%	3.10%	15.31%	37.29%	46.72%	-1.42%	-100.00%	-100.00%	-100.00%	-16.67%
3 M Gate Count	7,033	9,042	15,787	20,269	13,188	11,055	14,046	13,806	11,587				115,813
prior year	10,452	11,607	12,696	14,060	13,788	12,863	11,830	9,880	9,186	11,483	6,233	4,644	128,722
% Difference	-32.71%	-22.10%	24.35%	44.16%	-4.35%	-14.06%	18.73%	39.74%	26.14%	-100.00%	-100.00%	-100.00%	-10.03%
Average Per Day	226	291	544	653	439	356	468	445	373	0	0	0	429

*Total Gate Count Estimated 12/1/2024 through 2/28/2025 due to construction

*Total Gate Count Estimated 3/1/2025 through 3/31/2025 based on one out of four gates working 3/19/2025 through 3/31/2025

Programs and Services FY2024-2025

	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
YOUTH													
Youth Storytimes	6	0	26	18	28	9	13	16	7				123
# attending	77	0	540	414	598	165	357	436	178				2,765
Staff Programs	2	1	14	20	12	6	16	20	8				99
# attending	9	20	273	355	199	107	245	225	159				1,592
Guest Performers	0	1	1	4	0	4	5	6	0				21
# attending	0	60	17	164	0	130	337	188	0				896
Visits & Tours	0	0	3	4	4	13	6	0	0				30
# attending	0	0	36	80	47	343	305	0	0				811
Off Site Presentations	2	2	2	5	1	6	3	1	5				27
# attending	44	36	88	332	12	709	396	50	655				2,322
Total events/month	10	4	46	51	45	38	3	43	20	0	0	0	260
Prior Year	39	46	39	40	49	26	557	40	14	36	28	17	931
% difference	-74.36%	-91.30%	17.95%	27.50%	-8.16%	46.15%	-99.46%	7.50%	42.86%	-100.00%	-100.00%	-100.00%	-72.07%
Total attendance	130	116	954	1,345	856	1,454	1,640	899	992	0	0	0	8,386
Prior Year	881	1069	767	887	1331	1211	1586	825	248	660	1579	407	11,451
% difference													-26.77%
1KBBK	2	5	5	2	2	10	15	4	3				48
New Baby Packets	3	7	5	8	3	7	6	3	5				47
ADULT/TEEN													
Teen Programs	4	5	12	14	16	12	11	5	3				82
# attending	99	127	284	383	348	230	451	137	85				2,144
Teen Book Discussion	0	0	0	0	0	0	0	0	0				0
# attending	0	0	0	0	0	0	0	0	0				0
Visits & Tours	0	0	0	0	4	0	0	0	0				4
# attending	0	0	0	0	80	0	0	0	0				80
Off Site Presentations	0	0	0	0	0	0	0	0	0				0
# attending	0	0	0	0	0	0	0	0	0				0
Adult Programs	20	15	19	18	18	21	20	24	22				177
# attending	794	219	320	373	220	288	345	248	277				3,084
Adult Book Discussion	3	3	3	3	3	3	3	3	3				27
# attending	14	16	16	13	15	14	30	29	30				177
Family Programs	0	0	0	0	0	0	0	0	0				0
# attending	0	0	0	0	0	0	0	0	0				0
Internet Classes	0	0	0	0	0	0	0	0	0				0
# attending	0	0	0	0	0	0	0	0	0				0
Outreach/Bk Deliveries	2	2	2	2	2	2	2	2	1				17
# of items	25	29	36	46	51	75	61	40	21				384
Total events/month	27	23	34	35	41	36	34	32	28	0	0	0	290
Prior Year	36	39	44	38	41	36	33	30	27	35	35	27	421
% difference	-25.00%	-41.03%	-22.73%	-7.89%	0.00%	0.00%	3.03%	6.67%	3.70%	-100.00%	-100.00%	-100.00%	-31.12%
Total attendance	932	391	656	815	714	607	887	454	413	0	0	0	5,869
Prior Year	535	702	768	685	795	578	706	592	452	997	679	360	7,849
% difference	74.21%	-44.30%	-14.58%	18.98%	-10.19%	5.02%	25.64%	-23.31%	-8.63%	-100.00%	-100.00%	-100.00%	-25.23%

Programs and Services FY2024-2025

COMPUTER USAGE													
PC usage onsite	460	438	594	649	675	661	720	674	594				5,465
Prior Year	523	567	660	616	597	568	56	62	38	309	424	416	4,836
% difference	-12.05%	-22.75%	-10.00%	5.36%	13.07%	16.37%	1185.71%	987.10%	1463.16%	-100.00%	-100.00%	-100.00%	13.01%
WiFi usage onsite	2,214	2,563	3,072	3,373	3,548	3,870	3,577	3,594	3,120				28,931
Prior Year	2,942	2,884	3,786	3,509	3,768	3,800	2,071	2,066	2,240	3,292	3,286	2,306	35,950
% difference	-24.75%	-11.13%	-18.86%	-3.88%	-5.84%	1.84%	72.72%	73.96%	39.29%	-100.00%	-100.00%	-100.00%	-19.52%
Youth AWE computers	0	0	345	398	230	243	419	469	352				2,456
Prior Year	410	322	551	535	502	249	572	574	429	220	210	0	4,574
% difference	-100.00%	-100.00%	-37.39%	-25.61%	-54.18%	-2.41%	-26.75%	-18.29%	-17.95%	-100.00%	-100.00%	#DIV/0!	-46.31%
Ref. Questions:													
Youth	441	1,085	1,270	1,230	805	894	2,359	1,964	1,217				11,265
Adult	532	646	714	713	642	562	760	681	568				5,818
Circ Desk	258	402	374	372	366	373	318	554	559				3,576
Total Reference	1,231	2,133	2,358	2,315	1,813	1,829	3,437	3,199	2,344	0	0	0	20,659
Prior Year	1,102	1,308	1,600	1,807	1,752	1,492	3,479	2,535	2,152	1,857	1,546	1,370	22,000
% difference	11.71%	63.07%	47.38%	28.11%	3.48%	22.59%	-1.21%	26.19%	8.92%	-100.00%	-100.00%	-100.00%	-6.10%
Program Rm: #Groups	0	0	0	0	0	0	1	4	1				6
Prior Year #Groups	5	7	10	11	13	7	2	0	0	0	0	0	55
# of individuals	0	0	0	0	0	0	20	33	30				83
Study Rms: #Groups	0	72	132	166	177	184	243	345	233				1,552
Prior Year #Groups	150	192	212	197	202	189	0	0	0	0	0	0	1,142
# of individuals	0	83	214	235	274	281	354	456	301				2,198

Online Access FY2024-2025

ONLINE SERVICES	Dec.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	TOTAL
Website access	11,125	18,361	13,883	13,777	13,235	18,986	16,181	14,929	13,713				134,190
Prior Year	14,116	16,876	14,655	19,027	14,929	15,551	19,620	16,526	14,026	13,274	13,464	14,418	186,482
% difference	-21.19%	8.80%	-5.27%	-27.59%	-11.35%	22.09%	-17.53%	-9.66%	-2.23%	-100.00%	-100.00%	-100.00%	-28.04%
Databases	3,024	2,410	2,227	3,009	4,513	2,730	2,873	2,600	2,710				26,096
Prior Year	2,580	2,620	2,515	2,604	2,893	3,073	2,387	2,522	2,185	2,232	2,597	2,301	30,509
% difference	17.21%	-8.02%	-11.45%	15.55%	56.00%	-11.16%	20.36%	3.09%	24.03%	-100.00%	-100.00%	-100.00%	-14.46%
SDL App													
New Downloads	38	69	53	55	57	68	82	83	51				556
Prior Year	129	190	95	81	27	65	63	62	59	45	38	41	895
% difference	-71%	-64%	-44%	-32%	111%	5%	30%	34%	-14%	-100%	-100%	-100%	-38%
Sessions	1,978	2,864	2,695	3,108	2,999	3,396	4,084	4,333	3,866				29,323
Prior Year	463	1,096	1,220	1,637	1,621	1,881	1,835	2,214	2,222	1,889	1,963	2,002	20,043
% difference	327%	161%	121%	90%	85%	81%	123%	96%	74%	-100%	-100%	-100%	46%
MI Activity Pass	4	5	9	25	19	17	15	33	50				177
Prior Year	7	6	11	30	13	18	22	31	39	16	28	6	227
% difference	-43%	-17%	-18%	-17%	46%	-6%	-32%	6%	28%	-100%	-100%	-100%	-22%
New eNews subscribers	140	142	119	149	130	148	265	238	172				1,503
Total subscribers	11,866	11,964	11,998	12,087	12,840	12,878	12,964	13,114	13,131				13,131
Prior Year	11,702	11,816	11,870	10,988	11,060	12,057	12,872	15,592	11,834	11,901	11,990	12,040	12,040
% difference	1.40%	1.25%	1.08%	10.00%	16.09%	6.81%	0.71%	-15.89%	10.96%	-100.00%	-100.00%	-100.00%	9.06%

* Bot emails started subscribing to eNews in 5/24, purged 8/24



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Mary Dettling



August 29, 2025

State Librarian's Excellence Award Selection Committee
Library of Michigan

Dear Members of the Selection Committee,

As Executive Director of Saline Main Street, I am honored to offer my **highest** recommendation for the **Saline District Library (SDL)** for the Library of Michigan's **State Librarian's Excellence Award**. This award recognizes exemplary customer service and community impact—an exact description of SDL's daily work and long-term vision.

SDL is a true anchor institution for our city and surrounding townships, serving approximately **28,000** residents in the Saline Area Schools district with a deep, diverse collection of more than **120,000 items**, programs for all ages, and seamless access tools like MeLCat. Their public-facing services—from study and meeting rooms to notary services and the popular MI Activity Pass—meet real-world needs and keep people connected to opportunity, culture, and each other.

What sets SDL apart is a relentless focus on **access and convenience**. The library's innovative **ETC Collection** (including technology and preservation tools that help families digitize and protect memories) removes financial and technical barriers for everyday patrons. A new **drive-through Holds Pickup Window** and the official **SDL mobile app** extend service beyond the building, making it easier for busy families, seniors, and residents with mobility challenges to use the library on their terms. SDL also participates in TLN's **walk-in sharing** program—another example of customer-first collaboration. These are not shiny extras; they are practical, high-impact services that meet people where they are.

Over the last year, SDL completed a thoughtful, **three-phase renovation** that kept the library open while transforming spaces for how people actually learn and gather today. Upgrades include a dedicated **Teen Room**, more **study rooms**, improved **public computers**, an expanded **front desk**, and an enhanced home for the ETC Collection. Just as importantly, SDL invested in the outdoors with a new **pavilion, plaza, and paved story trail**—welcoming, accessible spaces that support inclusive programming and year-round community use. The care shown during construction—maintaining service while modernizing—speaks volumes about SDL's customer-service ethos.

From my vantage point leading downtown revitalization, I see the ripple effects every week. SDL's programs bring families and lifelong learners downtown; their outreach and partnerships strengthen our small-business ecosystem; and their staff model the kind of neighborly, solutions-oriented service that keeps people proud to call Saline home. When we think about institutions that **build community capacity**, SDL consistently shows up with creativity, care, and follow-through.

For these reasons—and many more—I respectfully and enthusiastically urge you to recognize the Saline District Library with the State Librarian's Excellence Award. They exemplify what Michigan libraries do best: **remove barriers, expand horizons, and knit a community together**.

If I can provide any further information, I would be happy to do so.

With appreciation for your consideration,

Mary Dettling
Executive Director, **Saline Main Street**
Saline, Michigan



The City of *Saline*

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August 29, 2025

Library of Michigan
702 W. Kalamazoo St.
Lansing, MI 48915

Dear Randy Riley –

I am pleased to support the Saline District Library's application for the State of Michigan's Librarian Excellence Award.

Our local library is a staple in the Saline community and is one of our most valued public institutions. In addition to their excellent library circulation and customer services, they offer a wide array of special projects and events, which undoubtedly enhance the experience for library patrons.

The staff of the Saline District Library provides exceptional customer services to everyone who enters their doors. They have created a warm and inviting atmosphere where all feel welcome and safe.

Further, the Saline District Library leadership is forward-thinking and progressive, always exploring new amenities and programs to better meet the needs of the community they serve.

Again, I am delighted to provide this letter of recommendation. Should you have any questions or concerns, please do not hesitate to call or email my office.

Regards,

Brian D. Marl
Mayor
City of Saline
734-272-3654



Thursday, August 21, 2025

Library of Michigan
State Librarian's Excellence Award Committee

Dear Committee Members,

I'm delighted to write in wholehearted support of the Saline District Library's nomination for the State Librarian's Excellence Award. In our role at McCarthy & Smith as a Construction Manager, we partnered closely with the Library during its recent remodel, and in every moment of that journey, we saw a servant's heart guiding every decision.

From the very beginning, the Library approached this extensive remodel with a quiet promise to their community. No matter the changes happening around them, every patron would still feel the same care, welcome, and attention they had always experienced. As walls shifted and spaces were transformed, the Library never lost sight of what mattered most—the lasting bond they share with the people they serve.

Even amid that dedication to the present, the Library remained steadfast in thinking decades ahead. Today, their vision has taken shape in several new features that go beyond bricks and mortar:

- The drive-up window, a simple yet powerful addition that allows seniors, busy parents, or anyone with mobility limitations to seamlessly connect with Library services—even from their car.
- The exterior pavilion, a gentle invitation to gather outdoors, breathe in fresh air, and engage in programming, quiet conversation, or creative activities under the sky.
- And the individual study rooms, serene little pockets of calm that give students, remote workers, and lifelong learners a place to focus, reflect, and succeed.

These were not simply design choices. They are human-centered solutions shaped by listening, empathy, and foresight. What truly sets the Library apart is the way they balanced exceptional customer service with thoughtful, cost-effective implementation. They did more than respond to community needs; they anticipated them, and they delivered every promise to patrons and staff with a steady, can-do spirit.

Every phase of the project carried a quiet confidence of "we've got this," completed on time and never losing sight of what mattered most: people.

Few institutions can carry a complex remodel while keeping the human side of service at the very center. The Saline District Library did just that. They turned the process, itself, into an extension of their mission, nurturing community through every change, every new feature, and every warm interaction.



For all these reasons, McCarthy & Smith is proud to recommend the Saline District Library for the State Librarian's Excellence Award. Through each choice, conversation, and completed detail, they have embodied the very best of excellent, compassionate customer service that this award seeks to honor.

With deep admiration and gratitude,

A handwritten signature in blue ink, appearing to read "A. Phillips", with a long horizontal flourish extending to the right.

Aaron A. Phillips
Project Director
McCarthy & Smith, Inc.

In Support of Saline District Library

As a former Director of Saline District Library (SDL), I have first-hand knowledge of how this library focuses on providing excellent customer service. SDL is fortunate to have a very caring and dedicated staff, several of whom have served there for many years. Their priority is in making sure that the customers are always well served, whether they are looking for a book recommendation, needing assistance with using a computer, seeking new resources, or simply wanting to chat with someone friendly. The SDL staff always aim to please, and they often go out of their way to find solutions and make things easier for the customer.

The recent renovations at SDL are a good example of how the Library connects with the community. The project stemmed from strategic planning that was carried out a few years ago, including a wide variety of stakeholders. The result has provided the SDL community with many improvements in and around the building, such as more gathering space and meeting rooms, a fully accessible gender neutral restroom, an outdoor pavilion, and a drive-through pickup window. Also as a result of the renovations, SDL became a reciprocal lending/borrowing library within The Library Network. This may not be such a unique service, but it is something new for the SDL patrons that provides them with easier access to more materials.

In all my years as a librarian, my time at SDL was the highlight of my career, working with wonderful colleagues. It was such a pleasure to work in a library that is very community focused and supported by the community. Saline District Library is an amazing library that is very well deserving of the State Librarian's Excellence Award.

Mary Ellen Mulcrone

Retired Director, Saline District Library

To Whom It May Concern:

August 20, 2025

I am writing this document to express my support for the Saline District Library to receive the [State Librarian's Excellence Award](#) for customer service.

The Saline Library, under the leadership of Director Karrie Waarala, has not only continued to address the current needs of the community, but has also improved the services provided by the previous Directors.

In addition to meeting the current needs, the library has recently completed a significant construction project to address future needs as expressed by the community at large. Director Waarala orchestrated keeping the library open during construction and helped the staff to maintain a positive attitude.

I meet with many individuals, in the course of conducting my City responsibilities and my involvement in several non-profits, and have only heard good things about the library's staff and services. They are deserving of recognition at the State level.

David Rhoads

Lifetime Achievement Awardee