



**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING PACKET
TUESDAY, AUGUST 19, 2025, 7:00 p.m.**

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**NOTICE OF LIBRARY BOARD MEETING
TUESDAY, AUGUST 19, 2025
7:00 p.m.**

**The Saline District Library Board will be holding its monthly meeting to
conduct regular business at this time.**

This meeting will be held in the Library's Program Room.

555 N. Maple Road, Saline, MI 48176

Public comment will be allowed at specified times during the meeting according to Policy 512: Public Discussion at Board of Trustees Meetings.

In advance of the meeting, you may contact the Library Board here:
salinelibrary.org/about/board-of-trustees/

For special accommodations, please contact Library Director Karrie Waarala:
karrie@salinelibrary.org

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, AUGUST 19, 2025, 7:00 p.m.**

President Byron _____ Vice President Gray _____ Secretary Hundley _____
Treasurer Healy _____ Trustee Cummings _____ Trustee Sankaran _____ Trustee TerHaar _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

- A. Call Meeting to Order at _____.
- B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.
- C. Approval of Past Minutes
Move _____ Second _____ to approve the June 17, 2025 meeting minutes as written.
- D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.
- E. President's Report
- F. Friends of the Library Report
- G. Financial Reports
Move _____ Second _____ to approve the June 2025 financial reports.

Move _____ Second _____ to approve the July 2025 financial reports.
- H. Committee Reports
 - 1. Finance
 - 2. Arts
 - 3. Building & Grounds
 - 4. Library Services
 - 5. Staff Excellence
- I. Library Director's Report

J. Unfinished Business

K. New Business

1. Policy Review

a. Policy 510: Patron Feedback / Reconsideration of Library Materials
Move _____ Second _____ to approve revised Policy 510: Patron Feedback / Reconsideration of Library Materials.

b. Policy 513: Health Emergencies
Move _____ Second _____ to approve revised Policy 513: Health Emergencies.

2. Discussion of FY2025/2026 Millage Rates

L. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

M. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on August 19, 2025

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the June 17, 2025 meeting minutes as written.

Move _____ Second _____ to approve the June 2025 financial reports.

Move _____ Second _____ to approve the July 2025 financial reports.

Move _____ Second _____ to approve revised Policy 510: Patron Feedback / Reconsideration of Library Materials.

Move _____ Second _____ to approve revised 513: Health Emergencies.

Move _____ Second _____ to adjourn the meeting at _____.

DRAFT
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING MINUTES
TUESDAY JUNE 17, 2025, 7:00 p.m.

Present: President Byron, Vice President Gray, Treasurer Healy, Secretary Hundley, Trustee Cummings, Trustee TerHaar, Trustee Sankaran, Director Waarala, Assistant Director Lash, Administrative Assistant Pilarz, Friends of the Library Board member Ceo.

A. Call Meeting to Order at 7:01 pm.

B. Approval of Agenda

Move Byron, Second Sankaran to approve the agenda as presented. Motion carried.

C. Approval of Past Minutes

Move Byron, Second Gray to approve the May 20, 2025 meeting minutes as written. Motion carried.

D. Public Discussion

No public comment

E. President's Report

Spent Saturday morning at farmers market with Jessica Lash. Signed up 6 new patrons with library cards, some renewals and registered a couple dozen to the summer library program.

F. Friends of the Library Report

\$3854 of revenue in May. Will do small gift cards for volunteers later in the year. Will meet again in September.

G. Financial Reports

Move Byron, Second Hundley to approve the May 2025 financial reports. Motion carried.

H. Committee Reports

1. Finance- Pamela Rue from KeyBank provided investment update. Discussed Element One compensation benchmarking and how often this should be done. Committee decided to continue yearly contract with Element One for now.

2. Arts- Did not meet

3. Building & Grounds- Reviewed proposal for parking lot which will be discussed in new business

4. Library Services- Reviewed policy 505, 508 and 512.

5. Staff Excellence- Met over email to revise meeting dates and discuss contracting with Element One

I. Library Director's Report: Accepted as written. Summer reading update: 1,672 registrations to date— ten shy of total number from last year. David Zinn workshop was great. Highlighted information from Public Library Meeting of Michigan regarding IMLS funding from federal government.

J. Unfinished Business

1. SDL Interior Renovations & Site Improvements Project Updates

Move Byron, Second Gray to approve payment to McCarthy & Smith for \$57,601.21 as presented in Cost Control Book Report #12.

K. New Business

1. Policy Review

a. Policy 505: Reference Services

Move Byron, Second Cummings to approve Policy 505: Reference Services as presented. Motion carried.

b. Policy 508: Public Bulletins, Brochures & Notices

Move Byron, Second Gray to approve revised Policy 508: Public Bulletins, Brochures & Notices as amended. (Updating 2g to add: No personal or private fundraising campaigns.). Motion carried.

c. Policy 512: Public Discussion at Board Meetings

Move Byron, Second Sankaran to approve Policy 512: Public Discussion at Board Meetings as presented.

Parking Lot Resealing & Striping

Move Byron, Second Hundley to contract with K&B Asphalt Sealcoating, Inc. to reseal and stripe the library parking lots this summer.

L. Public Discussion

No public comment

M. Adjournment

Move Byron, Second Sankaran to adjourn the meeting at 7:42 pm. Motion carried.

CERTIFICATION OF MINUTES

I hereby certify that the foregoing is a true and complete copy of the minutes of a regular meeting of the Board of Trustees of Saline District Library, Washtenaw County, State of Michigan, held at 555 N. Maple Road, Saline, MI 48176 on June 17, 2025 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were approved by the Board of Trustees, were kept, and will be made available as required by said Act.

Secretary, SDL Board of Trustees

Date of Approval

Saline District Library
Bank Reconciliation
Key Bank - General
June 1, 2025 - June 30, 2025

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	124,725.06
			+ Cleared Deposits & Other Additions	255,029.27
			- Cleared Checks & Other Payments	256,997.54
			Ending Bank Balance	122,756.79
 Open Deposits & Additions				
			Total	0.00
Open Checks & Payments				
	06/30/25		STROM DELAYED	645.00
25615	06/17/25	790-716	BC/BS	10,472.40
25631	06/17/25	790-958	MIDWEST COLLABORATIVE	125.00
25636	06/17/25	790-975	LIBRARY DESIGN	3,360.00
25651	06/24/25	790-750.1	BEVERLY WILLIS	250.00
25655	06/24/25	790-955	A2 FITNESS	250.00
25656	06/24/25	790-752.3	AMY NIELANDER	200.00
			Total	15,302.40
			Reconciled Bank Balance	107,454.39
 Bank Transactions				
		000-258	EFTPS/EMPLEE	(15,641.95)
		790-723	ALERUS RETIRE XFERS	(13,470.20)
		790-722	EFTPS/EMPLER	(7,885.69)
		000-008	ALERUS RETIRE XFERS	(6,277.20)
		790-920	DTE - ELECTRICITY	(4,568.82)
		000-258.1	5080 MI TAX PYMT	(3,862.84)
		790-921	DTE - GAS	(1,017.79)
		790-804	PAYCHEX HRS	(652.70)
		790-802	STROM CPA	(645.00)
		790-802	PAYCHEX EIB	(449.79)
		790-965	BK SERVICE CHRGS	(234.91)
		790-965	MERCH FEE & DISC	(72.90)
		790-702	PAYCHEX FLEXPERKS	(7.76)
		790-722	PR FRACTION OF CENTS ADJ	(0.04)
		000-665.1	INTEREST	61.58
		000-017	TRANSFER FROM AGENCY SUB	100,000.00
		000-017	TRANSFER FROM AGENCY SUB	150,000.00
			Total	195,273.99
			Adjusted General Ledger Balance	107,454.39

Saline District Library
Statement of Financial Position
As of June 30, 2025

Assets

Current Assets

000-001	Key Bank - General	\$ 107,454.39
000-003	Old National CD 1	219,940.55
000-008	Employee Advances	22,052.85
000-013	Agency Account (Schrandt)	2,799,029.15
000-013.1	Agency Account-Unrealized Gain	(201,141.45)
000-017	Agency Sub Account (Investment Account)	3,409,511.23
000-017.1	Agency Sub Account-Unrealized Gain	(342,694.03)

Total Current Assets	6,014,152.69
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Property and Equipment

Net Property and Equipment	0.00
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Total Assets	\$ 6,014,152.69
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Liabilities and Net Assets

Current Liabilities

000-202	Accounts Payable	\$ 3,201.00
000-257	Accrued Payroll	44,466.98
000-275	MTT Liability	7,797.00

Total Current Liabilities	55,464.98
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Long-Term Liabilities

Total Long-Term Liabilities	0.00
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Total Liabilities	55,464.98
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Net Assets

000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(1,829,032.32)
000-399	Net Position	68,732.03

Total Net Assets	5,958,687.71
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Total Liabilities and Net Assets	\$ 6,014,152.69
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See Accountants' Compilation Report

Saline District Library

Income Statement

Actual vs. Budget

		1 Month Ended June 30, 2025 Actual	7 Months Ended June 30, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
Revenue					
000-402.1	Saline-Real Tax	\$ 0.00	\$ 618,159.83	\$ 665,908.00	92.83
000-402.2	Bridgewater-Real Tax	0.00	24,307.66	26,641.00	91.24
000-402.3	Freedom-Real Tax	0.00	7,427.74	7,318.00	101.50
000-402.4	Lodi-Real Tax	0.00	495,654.19	502,697.00	98.60
000-402.5	Pittsfield-Real Tax	0.00	915,633.68	910,241.00	100.59
000-402.6	Saline Township-Real Tax	0.00	169,590.34	171,798.00	98.71
000-402.7	York Township-Real Tax	2,816.81	410,983.52	411,590.00	99.85
000-413	PPT Reimbursement	0.00	102,257.54	102,258.00	100.00
000-540	State Aid	0.00	15,172.06	30,214.00	50.22
000-628	Printers-Revenue	756.80	3,549.55	4,000.00	88.74
000-628.1	Copy Machine-Revenue	296.05	907.60	1,100.00	82.51
000-629	Non-Resident Fee	220.00	1,075.00	4,000.00	26.88
000-656	Penal Fines	0.00	0.00	22,000.00	0.00
000-658	Fines-Overdue Materials	37.00	157.50	0.00	0.00
000-658.1	Materials Replacement	791.03	4,355.86	7,400.00	58.86
000-665.1	General Account Interest	61.58	858.02	1,200.00	71.50
000-665.2	CD Interest	0.00	10,635.80	0.00	0.00
000-665.3	Sub-Agency Account Interest	2,607.68	34,117.74	90,135.00	37.85
000-665.4	Agency Account Interest	4,606.86	38,528.21	0.00	0.00
000-674	Donations-Unrestricted	50.00	3,880.00	6,000.00	64.67
000-674.1	Donations-Restricted	0.00	0.00	1,500.00	0.00
000-674.2	Donations-Friends	0.00	11,267.28	14,500.00	77.71
000-699	Trans from Other Funds	0.00	0.00	869,500.00	0.00
Total Revenue		<u>12,243.81</u>	<u>2,868,519.12</u>	<u>3,850,000.00</u>	<u>74.51</u>
Gross Profit		<u>12,243.81</u>	<u>2,868,519.12</u>	<u>3,850,000.00</u>	<u>74.51</u>
Operating Expenses					
790-702	Salaries	104,969.97	800,172.99	1,450,000.00	55.18
790-716	Employee Insurance/Benefits	9,803.66	49,056.82	89,000.00	55.12
790-719	Health Reimbursement	1,765.98	12,945.76	21,500.00	60.21
790-722	Employer FICA	7,885.73	60,129.82	108,750.00	55.29
790-723	Retirement	8,158.28	27,456.45	44,000.00	62.40
790-727	Office Supplies	585.55	4,117.86	7,800.00	52.79
790-727.4	Cartridges	0.00	921.71	4,100.00	22.48
790-730	Postage	159.77	695.17	1,200.00	57.93
790-732	Cleaning Supplies	367.68	2,250.24	6,000.00	37.50
790-734	Processing Supplies	637.26	5,935.12	11,000.00	53.96
790-740	Equipment	1,951.63	6,228.42	35,000.00	17.80
790-750.1	Adult Programming	1,344.11	10,169.52	18,000.00	56.50
790-750.2	Teen Programming	1,532.46	7,527.10	11,000.00	68.43
790-750.3	Youth Programming	2,108.60	10,057.96	15,000.00	67.05
790-750.4	Programming funded by Friends	1,637.72	5,247.84	7,500.00	69.97
790-752.1	Summer Reading-Adult	0.00	1,426.16	3,000.00	47.54
790-752.2	Summer Reading-Teen	0.00	257.76	2,000.00	12.89
790-752.3	Summer Reading-Youth	1,828.00	3,446.66	5,000.00	68.93
790-760	Youth Toys/Realia	418.78	1,896.91	2,500.00	75.88
790-762.1	Adult ETC	408.34	779.86	3,500.00	22.28
790-762.3	Youth ETC	171.93	438.43	2,500.00	17.54
790-770	Periodicals	1,806.02	10,274.99	12,300.00	83.54
790-772.1	eLibrary-Adults	13,892.86	103,108.35	175,000.00	58.92
790-772.4	eLibrary Funded by Friends	0.00	5,000.00	5,000.00	100.00
790-780	Software	0.00	8,285.59	22,000.00	37.66
790-785	Online Database	1,000.00	21,662.93	42,000.00	51.58

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended June 30, 2025 Actual	7 Months Ended June 30, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
790-801	PS-Auditor	0.00	31,145.00	27,000.00	115.35
790-802	PS-Bookkeeping	1,094.79	10,058.02	13,800.00	72.88
790-803	PS-Attorney	0.00	306.00	1,200.00	25.50
790-804	PS-Consultants	652.70	2,610.80	5,000.00	52.22
790-805	PS--Computer Consultants	0.00	0.00	5,000.00	0.00
790-806	PS-Tax Collection	0.00	0.00	350.00	0.00
790-810	Cooperative Fees	0.00	0.00	3,500.00	0.00
790-820	Polaris	0.00	2,500.00	50,000.00	5.00
790-850	Internet	297.50	2,079.80	21,000.00	9.90
790-851	Telephone	368.41	2,801.80	5,400.00	51.89
790-860	Travel/Lodging	28.70	391.21	2,500.00	15.65
790-880	Marketing	801.60	15,938.74	20,000.00	79.69
790-885	Misc Funded by Friends	0.00	1,249.13	1,000.00	124.91
790-920	Electricity	4,568.82	27,615.68	52,000.00	53.11
790-921	Gas	1,017.79	11,695.25	20,000.00	58.48
790-922	Water	0.00	2,871.04	6,800.00	42.22
790-930	Building Maintenance	2,357.56	13,204.23	25,000.00	52.82
790-932	Grounds Maintenance	0.00	35,815.56	40,000.00	89.54
790-934	Equipment Maintenance	122.72	6,381.14	12,000.00	53.18
790-955	Grants	554.78	6,039.81	0.00	0.00
790-956	Miscellaneous	318.78	1,575.56	1,600.00	98.47
790-957	Continued Education	1,116.90	1,325.90	5,500.00	24.11
790-958	Dues	479.00	3,297.00	4,400.00	74.93
790-964	Tax Adjustment	0.00	665.37	4,500.00	14.79
790-964.4	MelCat Reimbursements	0.00	549.04	500.00	109.81
790-965	Bank Charges	307.81	2,031.47	4,500.00	45.14
790-969	Insurance	0.00	19,055.00	20,000.00	95.28
790-971	Capital Improvement	0.00	0.00	30,000.00	0.00
790-975	Furniture	3,831.97	7,909.25	20,000.00	39.55
790-981	Books Funded by Friends	0.00	155.78	1,000.00	15.58
790-982.1	Adult Fiction	2,126.47	20,019.74	35,000.00	57.20
790-982.15	Large Print	576.97	2,202.62	9,000.00	24.47
790-982.2	Teen Fiction	828.83	3,705.19	11,000.00	33.68
790-982.3	Youth Fiction	1,170.03	12,031.63	25,000.00	48.13
790-983.1	Adult Nonfiction	1,642.84	15,344.33	34,000.00	45.13
790-983.15	Reference	0.00	337.62	3,500.00	9.65
790-983.2	Teen Nonfiction	310.23	1,801.83	4,000.00	45.05
790-983.3	Youth Nonfiction	1,317.45	7,055.73	15,000.00	47.04
790-984.1	Audiobooks-Adult	316.93	1,344.68	4,000.00	33.62
790-984.2	Audiobooks-Teen	58.99	585.87	1,400.00	41.85
790-984.3	Audiobooks-Youth	0.00	1,868.93	6,200.00	30.14
790-985.1	DVD/Blu Rays-Adult	639.50	4,220.16	9,000.00	46.89
790-985.2	DVD/Blu Rays-Teen	0.00	117.75	500.00	23.55
790-985.3	DVD/Blu Rays-Youth	289.37	1,712.18	2,600.00	65.85
790-986.1	Music CDs-Adult	52.46	439.16	1,400.00	31.37
790-986.3	Music CDs-Youth	49.46	86.19	200.00	43.10
790-998	Special Projects	65,926.21	1,419,491.79	1,180,000.00	120.30
Total Operating Expenses		<u>255,659.90</u>	<u>2,861,123.40</u>	<u>3,850,000.00</u>	<u>74.31</u>
Operating Income (Loss)		<u>(243,416.09)</u>	<u>7,395.72</u>	<u>0.00</u>	<u>0.00</u>
Other Income (Expenses)					
000-669.1	Sub-Agency Long Term Gain	0.00	(30,146.85)	0.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended June 30, 2025 Actual	7 Months Ended June 30, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
000-670	Sub-Agency Change in Market Value	19,638.06	65,055.61	0.00	0.00
000-670.4	Agency Change in Market Value	17,264.22	33,486.94	0.00	0.00
000-965.4	Agency Admin Charges	<u>(1,009.31)</u>	<u>(7,059.39)</u>	<u>0.00</u>	<u>0.00</u>
	Total Other Income (Expenses)	<u>35,892.97</u>	<u>61,336.31</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss) Before Taxes	<u>(207,523.12)</u>	<u>68,732.03</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss)	<u>\$ (207,523.12)</u>	<u>\$ 68,732.03</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101
Monthly Revenue
June 2025

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.7 · York Township-Real Tax								
Deposit	06/06/2025			Deposit		001 · Key Bank...	2,816.81	2,816.81
Total 402.7 · York Township-Real Tax							2,816.81	2,816.81
Total 402 · Property Taxes Control Account							2,816.81	2,816.81
628 · Printers-Revenue								
Deposit	06/02/2025			Deposit		001 · Key Bank...	11.70	11.70
Deposit	06/03/2025			Deposit		001 · Key Bank...	4.00	15.70
Deposit	06/04/2025			Deposit		001 · Key Bank...	53.00	68.70
Deposit	06/05/2025			Deposit		001 · Key Bank...	21.20	89.90
Deposit	06/06/2025			Deposit		001 · Key Bank...	17.30	107.20
Deposit	06/09/2025			Deposit		001 · Key Bank...	34.10	141.30
Deposit	06/09/2025			Deposit		001 · Key Bank...	2.90	144.20
Deposit	06/09/2025			Deposit		001 · Key Bank...	2.00	146.20
Deposit	06/10/2025			Deposit		001 · Key Bank...	12.70	158.90
Deposit	06/11/2025			Deposit		001 · Key Bank...	3.00	161.90
Deposit	06/12/2025			Deposit		001 · Key Bank...	2.70	164.60
Deposit	06/13/2025			Deposit		001 · Key Bank...	8.00	172.60
Deposit	06/16/2025			Deposit		001 · Key Bank...	4.50	177.10
Deposit	06/17/2025			Deposit		001 · Key Bank...	5.60	182.70
Deposit	06/18/2025			Deposit		001 · Key Bank...	2.50	185.20
Deposit	06/20/2025			Deposit		001 · Key Bank...	20.10	205.30
Deposit	06/20/2025			Deposit		001 · Key Bank...	7.90	213.20
Deposit	06/20/2025			Deposit		001 · Key Bank...	457.50	670.70
Deposit	06/20/2025			Deposit		001 · Key Bank...	2.30	673.00
Deposit	06/20/2025			Deposit		001 · Key Bank...	14.50	687.50
Deposit	06/23/2025			Deposit		001 · Key Bank...	18.90	706.40
Deposit	06/23/2025			Deposit		001 · Key Bank...	2.00	708.40
Deposit	06/24/2025			Deposit		001 · Key Bank...	6.00	714.40
Deposit	06/25/2025			Deposit		001 · Key Bank...	2.10	716.50
Deposit	06/27/2025			Deposit		001 · Key Bank...	19.00	735.50
Deposit	06/30/2025			Deposit		001 · Key Bank...	16.20	751.70
Deposit	06/30/2025			Deposit		001 · Key Bank...	5.10	756.80
Total 628 · Printers-Revenue							756.80	756.80
628.1 · Copy Machine-Revenue								
Deposit	06/20/2025			Deposit		001 · Key Bank...	296.05	296.05
Total 628.1 · Copy Machine-Revenue							296.05	296.05
629 · Non-Resident Fees								
Deposit	06/10/2025			Deposit		001 · Key Bank...	25.00	25.00
Deposit	06/11/2025			Deposit		001 · Key Bank...	15.00	40.00
Deposit	06/12/2025			Deposit		001 · Key Bank...	50.00	90.00
Deposit	06/16/2025			Deposit		001 · Key Bank...	25.00	115.00
Deposit	06/18/2025			Deposit		001 · Key Bank...	50.00	165.00

Saline District Library Fund 101
Monthly Revenue
June 2025

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	06/20/2025			Deposit		001 · Key Bank...	15.00	180.00
Deposit	06/20/2025			Deposit		001 · Key Bank...	15.00	195.00
Deposit	06/23/2025			Deposit		001 · Key Bank...	25.00	220.00
Total 629 · Non-Resident Fees							220.00	220.00
658 · Fines-Overdue Materials								
Deposit	06/06/2025			Deposit		001 · Key Bank...	29.00	29.00
Deposit	06/09/2025			Deposit		001 · Key Bank...	8.00	37.00
Total 658 · Fines-Overdue Materials							37.00	37.00
658.1 · Materials Replacement Fees								
Deposit	06/02/2025			Deposit		001 · Key Bank...	17.99	17.99
Deposit	06/02/2025			Deposit		001 · Key Bank...	6.95	24.94
Deposit	06/03/2025			Deposit		001 · Key Bank...	5.99	30.93
Deposit	06/06/2025			Deposit		001 · Key Bank...	38.98	69.91
Deposit	06/09/2025			Deposit		001 · Key Bank...	16.99	86.90
Deposit	06/09/2025			Deposit		001 · Key Bank...	44.97	131.87
Deposit	06/10/2025			Deposit		001 · Key Bank...	36.97	168.84
Deposit	06/11/2025			Deposit		001 · Key Bank...	17.95	186.79
Deposit	06/12/2025			Deposit		001 · Key Bank...	37.98	224.77
Deposit	06/13/2025			Deposit		001 · Key Bank...	14.95	239.72
Deposit	06/16/2025			Deposit		001 · Key Bank...	30.48	270.20
Deposit	06/16/2025			Deposit		001 · Key Bank...	21.98	292.18
Deposit	06/17/2025			Deposit		001 · Key Bank...	146.95	439.13
Deposit	06/18/2025			Deposit		001 · Key Bank...	13.00	452.13
Deposit	06/20/2025			Deposit		001 · Key Bank...	28.99	481.12
Deposit	06/20/2025			Deposit		001 · Key Bank...	7.99	489.11
Deposit	06/20/2025			Deposit		001 · Key Bank...	25.98	515.09
Deposit	06/23/2025			Deposit		001 · Key Bank...	37.99	553.08
Deposit	06/24/2025			Deposit		001 · Key Bank...	47.98	601.06
Deposit	06/25/2025			Deposit		001 · Key Bank...	35.12	636.18
Deposit	06/25/2025			Deposit		001 · Key Bank...	49.90	686.08
Deposit	06/27/2025			Deposit		001 · Key Bank...	73.97	760.05
Deposit	06/30/2025			Deposit		001 · Key Bank...	30.98	791.03
Total 658.1 · Materials Replacement Fees							791.03	791.03
665.1 · General Account Interest								
Deposit	06/30/2025			Deposit		001 · Key Bank...	61.58	61.58
Total 665.1 · General Account Interest							61.58	61.58
674 · Donations-Unrestricted								
Deposit	06/06/2025			Deposit		001 · Key Bank...	50.00	50.00
Total 674 · Donations-Unrestricted							50.00	50.00
699 · Transfer from Other Funds								
Deposit	06/05/2025			Deposit		001 · Key Bank...	150,000.00	150,000.00

Saline District Library Fund 101
Monthly Revenue
June 2025

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	06/16/2025			Deposit		001 · Key Bank...	100,000.00	250,000.00
Total 699 · Transfer from Other Funds							250,000.00	250,000.00
TOTAL							255,029.27	255,029.27

Saline District Library Fund 101
Bill List
June 2025

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	06/06/2025			pay period en...	36,655.68
Check	06/06/2025			MERS pay p...	2,105.99
Check	06/06/2025			MERS Staff L...	88.19
Check	06/06/2025			MERS Staff L...	149.81
Check	06/06/2025			MERS 457	2,092.40
Check	06/06/2025			paychex flex p...	3.88
Check	06/11/2025			MERS pay p...	2,118.98
Check	06/11/2025			MERS Staff L...	88.19
Check	06/11/2025			MERS Staff L...	149.81
Check	06/11/2025			MERS 457 pa...	2,092.40
Check	06/16/2025			pay period en...	37,992.88
Check	06/16/2025			MERS pay p...	2,153.13
Check	06/16/2025			MERS Staff L...	88.19
Check	06/16/2025			MERS Staff L...	149.81
Check	06/16/2025			MERS 457 pa...	2,092.40
Check	06/18/2025			paychex flx pe...	3.88
Total 702 · Salaries					88,025.62
716 · Employee Insurances/Benefits					
Bill	06/17/2025	7/1-7/...	BLUE CROSS BLU...	7/1/2025-7/31...	10,472.40
Bill	06/17/2025	CID97...	SBIS		1,220.20
Total 716 · Employee Insurances/Benefits					11,692.60
719 · Health Reimbursement					
Bill	06/17/2025	ADM0...	EHIM		165.50
Bill	06/17/2025	FND0...	EHIM		1,600.48
Total 719 · Health Reimbursement					1,765.98
723 · Retirement					
Check	06/06/2025			MERS pay pe...	2,105.99
Check	06/11/2025			MERS pay p...	2,118.98
Check	06/16/2025			MERS pay p...	2,153.13
Total 723 · Retirement					6,378.10
727 · Office Supplies					
Bill	06/10/2025		AMAZON CAPITAL ...		110.80
Bill	06/24/2025	70054...	STAPLES		474.75
Total 727 · Office Supplies					585.55
730 · Postage					
Bill	06/11/2025		KEYBANK - NATIO...		159.77
Total 730 · Postage					159.77
732 · Cleaning Supplies					

Saline District Library Fund 101
Bill List
June 2025

Type	Date	Num	Name	Memo	Amount
Bill	06/24/2025	70054...	STAPLES		367.68
Total 732 · Cleaning Supplies					367.68
734 · Processing Supplies					
Bill	06/10/2025		AMAZON CAPITAL ...		25.50
Bill	06/17/2025	129031	PRINT-O-TAPE		611.76
Total 734 · Processing Supplies					637.26
740 · Equipment					
Bill	06/10/2025		AMAZON CAPITAL ...		919.56
Bill	06/11/2025		KEYBANK - NATIO...		935.89
Bill	06/17/2025	76022	THE LIBRARY NET...		96.18
Total 740 · Equipment					1,951.63
750.1 · Adult Programming					
Bill	06/10/2025		AMAZON CAPITAL ...		160.71
Bill	06/17/2025	6/24/25	WILSON, VALERIE	Cooking with ...	300.00
Bill	06/17/2025	75988	THE LIBRARY NET...		490.00
Bill	06/24/2025	6/25/25	JOJO FARMS LLC	Vermiculture	143.40
Bill	06/24/2025	6/20/2...	BEVERLY WILLIS	Juneteenth Pr...	250.00
Total 750.1 · Adult Programming					1,344.11
750.2 · Teen Programming					
Bill	06/10/2025		AMAZON CAPITAL ...		933.51
Bill	06/11/2025		KEYBANK - NATIO...		598.95
Total 750.2 · Teen Programming					1,532.46
750.3 · Youth Programming					
Bill	06/10/2025		AMAZON CAPITAL ...		933.78
Bill	06/11/2025		KEYBANK - NATIO...		733.58
Bill	06/11/2025		KEYBANK - NATIO...		15.00
Bill	06/24/2025	6/9/20...	SCHOLASTIC INC.		204.59
Bill	06/24/2025	6/9/20...	SCHOLASTIC INC.		81.81
Bill	06/24/2025	73757...	OTC BRANDS, INC.		139.84
Total 750.3 · Youth Programming					2,108.60
750.4 · Programming Funded by Friends					
Bill	06/11/2025		KEYBANK - NATIO...		240.00
Bill	06/17/2025	13773...	4IMPRINT, INC.	Summer Rea...	508.89
Bill	06/24/2025	6/9/20...	SCHOLASTIC INC.		888.83
Total 750.4 · Programming Funded by Friends					1,637.72
752.3 · Summer Reading-Youth					
Bill	06/17/2025	7835	WAWRZASZEK, JE...	Majic Show	450.00

Saline District Library Fund 101

Bill List

June 2025

Type	Date	Num	Name	Memo	Amount
Bill	06/17/2025	7836	SLOAN MUSEUM O...	Worm Motels ...	333.00
Bill	06/17/2025	06368...	KEVIN S. DEVINE	Concert	350.00
Bill	06/17/2025	14728	DYNAMIC SCHOOL...	Cotton Candy...	495.00
Bill	06/24/2025	8015	AMY NIELANDER		200.00
Total 752.3 · Summer Reading-Youth					1,828.00
760 · Youth Toys/Realia					
Bill	06/10/2025		AMAZON CAPITAL ...		328.84
Bill	06/11/2025		KEYBANK - NATIO...		89.94
Total 760 · Youth Toys/Realia					418.78
762.1 · Adult ETC					
Bill	06/10/2025		AMAZON CAPITAL ...		408.34
Total 762.1 · Adult ETC					408.34
762.3 · Youth ETC					
Bill	06/10/2025		AMAZON CAPITAL ...		171.93
Total 762.3 · Youth ETC					171.93
770 · Periodicals					
Bill	06/17/2025	1758140	EBSCO INFORMAT...	Atlantic and E...	428.99
Bill	06/17/2025	7/1-9/...	WASHTENAW NE...	7/1-9/31/2025	1,377.03
Total 770 · Periodicals					1,806.02
772.1 · Ebooks-Adult					
Bill	06/17/2025	45332...	KANOPY, INC.		565.25
Bill	06/17/2025	CD01...	OVERDRIVE, INC		5,000.00
Bill	06/17/2025	50725...	MIDWEST TAPE		
Bill	06/17/2025	50725...	MIDWEST TAPE		8,327.61
Total 772.1 · Ebooks-Adult					13,892.86
785 · Online Database					
Bill	06/17/2025	51078...	CREATIVEBUG		1,000.00
Total 785 · Online Database					1,000.00
802 · Professional Services-Bookkeep					
Check	06/06/2025			paychex Eib	228.14
Bill	06/12/2025	06/12/...	STROM ACCOUNTI...		645.00
Check	06/20/2025			pay period en...	221.65
Total 802 · Professional Services-Bookkeep					1,094.79
804 · Professioanl services-Consult					
Check	06/13/2025			paychex HR	652.70

Saline District Library Fund 101
Bill List
June 2025

Type	Date	Num	Name	Memo	Amount
Total 804 · Professioanl services-Consult					652.70
850 · Internet					
Bill	06/17/2025	6/13/2...	T-MOBILE		297.50
Total 850 · Internet					297.50
851 · Telephone					
Bill	06/17/2025	107586	TELNET WORLDWI...		368.41
Total 851 · Telephone					368.41
860 · Travel/Lodging					
Bill	06/17/2025	3/11-6...	ANNA HINKLEY	Mileage	13.16
Bill	06/17/2025	5/21-5...	LUPTON, JENNIFER	Mileage	15.54
Total 860 · Travel/Lodging					28.70
880 · Marketing					
Bill	06/11/2025		KEYBANK - NATIO...		801.60
Total 880 · Marketing					801.60
920 · Electricity					
Bill	06/12/2025	6/12/2...	DTE ENERGY - EL...		4,568.82
Total 920 · Electricity					4,568.82
921 · Gas					
Bill	06/12/2025	6/12/2...	DTE ENERGY - GAS		1,017.79
Total 921 · Gas					1,017.79
930 · Building Maintenance					
Bill	06/10/2025		AMAZON CAPITAL ...		93.90
Bill	06/17/2025	13079	ALTECH		1,175.80
Bill	06/17/2025	13081	ALTECH		422.00
Bill	06/17/2025	74878	MCW PARTNERS, ...		255.00
Bill	06/17/2025	256487	WYANDOTTE ALA...		135.00
Bill	06/17/2025	56122...	WASTE MANAGEM...		275.86
Total 930 · Building Maintenance					2,357.56
934 · Equipment Maintenance					
Bill	06/17/2025	50714...	RICOH USA, INC		122.72
Total 934 · Equipment Maintenance					122.72
955 · Grants					
Bill	06/10/2025		AMAZON CAPITAL ...		22.48
Bill	06/11/2025		KEYBANK - NATIO...		282.30

Saline District Library Fund 101
Bill List
June 2025

Type	Date	Num	Name	Memo	Amount
Bill	06/24/2025	8017	A2 FITNESS PROF...		250.00
Total 955 · Grants					554.78
956 · Miscellaneous					
Bill	06/06/2025	6/6/20...	WALL, ARLENE	Refreshments	54.35
Bill	06/10/2025		AMAZON CAPITAL ...		105.33
Bill	06/11/2025		KEYBANK - NATIO...		59.10
Bill	06/16/2025	6/15/2...	ROLAND, DANA	10 years of se...	100.00
Total 956 · Miscellaneous					318.78
957 · Continuing Education					
Bill	06/17/2025	2025-...	LIBRARY JOURNAL...	Managing Wo...	1,116.90
Total 957 · Continuing Education					1,116.90
958 · Dues					
Bill	06/17/2025	97611	SBAM		269.00
Bill	06/17/2025	AR-13...	MIDWEST COLLAB...		125.00
Bill	06/17/2025	22531	MICHIGAN LIBRAR...	Evan Smale	85.00
Total 958 · Dues					479.00
965 · Bank Charges					
Check	06/03/2025			KB merch fee	44.26
Check	06/03/2025			KB merch fee	28.64
Check	06/09/2025			May Analysis ...	234.91
Total 965 · Bank Charges					307.81
975 · Furniture					
Bill	06/10/2025		AMAZON CAPITAL ...		471.97
Bill	06/17/2025	25-12...	LIBRARY DESIGN ...	Book browsin...	3,360.00
Total 975 · Furniture					3,831.97
982.1 · Adult Fiction					
Bill	06/10/2025		AMAZON CAPITAL ...		63.70
Bill	06/24/2025	5/1-5/...	BAKER & TAYLOR		2,062.77
Total 982.1 · Adult Fiction					2,126.47
982.15 · Large Print					
Bill	06/24/2025	5/1-5/...	BAKER & TAYLOR		576.97
Total 982.15 · Large Print					576.97
982.2 · Teen Fiction					
Bill	06/10/2025		AMAZON CAPITAL ...		236.32
Bill	06/24/2025	5/1-5/...	BAKER & TAYLOR		592.51

Saline District Library Fund 101
Bill List
June 2025

Type	Date	Num	Name	Memo	Amount
Total 982.2 · Teen Fiction					828.83
982.3 · Youth Fiction					
Bill	06/24/2025	5/1-5/...	BAKER & TAYLOR		1,170.03
Total 982.3 · Youth Fiction					1,170.03
983.1 · Adult Nonfiction					
Bill	06/10/2025		AMAZON CAPITAL ...		34.16
Bill	06/24/2025	5/1-5/...	BAKER & TAYLOR		1,608.68
Total 983.1 · Adult Nonfiction					1,642.84
983.2 · Teen Nonfiction					
Bill	06/10/2025		AMAZON CAPITAL ...		22.34
Bill	06/24/2025	5/1-5/...	BAKER & TAYLOR		287.89
Total 983.2 · Teen Nonfiction					310.23
983.3 · Youth Nonfiction					
Bill	06/24/2025	5/1-5/...	BAKER & TAYLOR		113.70
Bill	06/24/2025	INV11...	FLUTTERBEE EDU...		1,203.75
Total 983.3 · Youth Nonfiction					1,317.45
984.1 · Audiobooks-Adult					
Bill	06/17/2025	5/1-5/...	MIDWEST TAPE		316.93
Total 984.1 · Audiobooks-Adult					316.93
984.2 · Audiobooks-Teen					
Bill	06/17/2025	5/1-5/...	MIDWEST TAPE		58.99
Total 984.2 · Audiobooks-Teen					58.99
985.1 · DVDBlu Rays-Adult					
Bill	06/10/2025		AMAZON CAPITAL ...		27.77
Bill	06/17/2025	5/1-5/...	MIDWEST TAPE		611.73
Total 985.1 · DVDBlu Rays-Adult					639.50
985.3 · DVD/Blu Rays-Youth					
Bill	06/17/2025	5/1-5/...	MIDWEST TAPE		289.37
Total 985.3 · DVD/Blu Rays-Youth					289.37
986.1 · Music CDs-Adult					
Bill	06/17/2025	5/1-5/...	MIDWEST TAPE		52.46
Total 986.1 · Music CDs-Adult					52.46
986.3 · Music CDs-Youth					

Saline District Library Fund 101
Bill List
June 2025

Type	Date	Num	Name	Memo	Amount
Bill	06/17/2025	5/1-5/...	MIDWEST TAPE		49.46
Total 986.3 · Music CDs-Youth					49.46
998 · Special Projects					
Bill	06/17/2025	44659	QUINN EVANS		8,325.00
Bill	06/17/2025	CCB12	MCCARTHY & SMI...		57,601.21
Total 998 · Special Projects					65,926.21
TOTAL					230,938.58

Saline District Library
Bank Reconciliation
Key Bank - General
July 1, 2025 - July 31, 2025

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	122,756.79
			+ Cleared Deposits & Other Additions	229,941.83
			- Cleared Checks & Other Payments	244,125.69
			Ending Bank Balance	108,572.93
 Open Deposits & Additions				
	07/31/25		AUGUST PAYCHEX	52,074.47
			Total	52,074.47
 Open Checks & Payments				
25665	07/15/25	790-958	INNOVATIVE USER	137.50
25667	07/15/25	790-930	COMMERCIAL CO	741.63
25672	07/15/25	790-964.4	VAN WYLEN LIBR	35.00
25681	07/15/25	790-750.3	ANN ARBOR HAND..	310.40
25688	07/31/25	Multiple	GRAINGER	307.32
25689	07/31/25	Multiple	MI LIBRARY ASSOC	495.00
25690	07/31/25	Multiple	BAKER & TAYLOR	8,208.47
25691	07/31/25	790-785	DOW JONES	1,575.00
25692	07/31/25	790-955	SALINE CITY HALL	5,000.00
25693	07/31/25	790-716	SBIS	1,220.20
25694	07/31/25	Multiple	CHELSEA LUMBER	137.20
25695	07/31/25	790-750.1	JO ANN YATES McFRY	450.00
25696	07/31/25	790-930	MI POWER	310.00
25697	07/31/25	790-750.3	OTC BRANDS	39.96
25698	07/31/25	790-750.4	SCHOLASTIC INC	300.69
25699	07/31/25	790-964	WASHT CNTY TREAS	854.95
			Total	20,123.32
			Reconciled Bank Balance	140,524.08
 Bank Transactions				
		000-258	EFTPS/EMPLEE	(15,495.85)
		790-723	ALERUS RETIRE XFERS	(8,987.46)
		790-722	EFTPS/EMPLER	(7,785.54)
		790-920	DTE - ELECTRICITY	(4,830.19)
		000-008	ALERUS RETIRE XFERS	(4,184.80)
		000-258.1	5080 MI TAX PYMT	(3,806.19)
		790-921	DTE - GAS	(807.03)
		790-804	PAYCHEX HRS	(652.70)
		790-802	STROM CPA	(645.00)
		790-802	PAYCHEX EIB	(436.80)
		790-965	BK SERVICE CHRGS	(186.73)
		790-965	MERCH FEE & DISC	(76.30)
		790-702	PAYCHEX FLEXPERKS	(7.76)
		790-722	PR FRACTION OF CENTS ADJ	0.06
		000-665.1	INTEREST	47.83
		000-017	TRANSFER FROM AGENCY SUB	150,000.00
			Total	102,145.54
			Adjusted General Ledger Balance	140,524.08

Saline District Library
Statement of Financial Position
As of July 31, 2025

Assets

Current Assets

000-001	Key Bank - General	\$ 140,524.08
000-003	Old National CD 1	219,940.55
000-008	Employee Advances	22,629.65
000-013	Agency Account (Schrandt)	2,802,222.26
000-013.1	Agency Account-Unrealized Gain	(210,546.62)
000-017	Agency Sub Account (Investment Account)	3,256,332.50
000-017.1	Agency Sub Account-Unrealized Gain	(345,093.61)

Total Current Assets	5,886,008.81
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Property and Equipment

Net Property and Equipment	0.00
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Total Assets	\$ 5,886,008.81
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Liabilities and Net Assets

Current Liabilities

000-202	Accounts Payable	\$ 3,201.00
000-257	Accrued Payroll	44,466.98
000-275	MTT Liability	7,797.00

Total Current Liabilities	55,464.98
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Long-Term Liabilities

Total Long-Term Liabilities	0.00
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Total Liabilities	55,464.98
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Net Assets

000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(1,829,032.32)
000-399	Net Position	(59,411.85)

Total Net Assets	5,830,543.83
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Total Liabilities and Net Assets	\$ 5,886,008.81
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Saline District Library

Income Statement

Actual vs. Budget

		1 Month Ended July 31, 2025 Actual	8 Months Ended July 31, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
Revenue					
000-402.1	Saline-Real Tax	\$ 16,981.00	\$ 635,140.83	\$ 665,908.00	95.38
000-402.2	Bridgewater-Real Tax	2,737.54	27,045.20	26,641.00	101.52
000-402.3	Freedom-Real Tax	0.00	7,427.74	7,318.00	101.50
000-402.4	Lodi-Real Tax	13,872.82	509,527.01	502,697.00	101.36
000-402.5	Pittsfield-Real Tax	15,993.96	931,627.64	910,241.00	102.35
000-402.6	Saline Township-Real Tax	4,661.00	174,251.34	171,798.00	101.43
000-402.7	York Township-Real Tax	6,323.93	417,307.45	411,590.00	101.39
000-413	PPT Reimbursement	0.00	102,257.54	102,258.00	100.00
000-540	State Aid	15,564.06	30,736.12	30,214.00	101.73
000-628	Printers-Revenue	324.15	3,873.70	4,000.00	96.84
000-628.1	Copy Machine-Revenue	0.00	907.60	1,100.00	82.51
000-629	Non-Resident Fee	490.00	1,565.00	4,000.00	39.13
000-656	Penal Fines	0.00	0.00	22,000.00	0.00
000-658	Fines-Overdue Materials	50.00	207.50	0.00	0.00
000-658.1	Materials Replacement	634.32	4,990.18	7,400.00	67.43
000-665.1	General Account Interest	47.83	905.85	1,200.00	75.49
000-665.2	CD Interest	0.00	10,635.80	0.00	0.00
000-665.3	Sub-Agency Account Interest	3,541.67	37,659.41	90,135.00	41.78
000-665.4	Agency Account Interest	4,409.37	42,937.58	0.00	0.00
000-674	Donations-Unrestricted	0.00	3,880.00	6,000.00	64.67
000-674.1	Donations-Restricted	0.00	0.00	1,500.00	0.00
000-674.2	Donations-Friends	1,949.33	13,216.61	14,500.00	91.15
000-699	Trans from Other Funds	0.00	0.00	869,500.00	0.00
	Total Revenue	<u>87,580.98</u>	<u>2,956,100.10</u>	<u>3,850,000.00</u>	<u>76.78</u>
	Gross Profit	<u>87,580.98</u>	<u>2,956,100.10</u>	<u>3,850,000.00</u>	<u>76.78</u>
Operating Expenses					
790-702	Salaries	103,771.37	903,944.36	1,450,000.00	62.34
790-716	Employee Insurance/Benefits	10,525.44	59,582.26	89,000.00	66.95
790-719	Health Reimbursement	2,096.98	15,042.74	21,500.00	69.97
790-722	Employer FICA	7,785.48	67,915.30	108,750.00	62.45
790-723	Retirement	3,678.93	31,135.38	44,000.00	70.76
790-727	Office Supplies	388.77	4,506.63	7,800.00	57.78
790-727.4	Cartridges	262.67	1,184.38	4,100.00	28.89
790-730	Postage	0.00	695.17	1,200.00	57.93
790-732	Cleaning Supplies	665.88	2,916.12	6,000.00	48.60
790-734	Processing Supplies	148.09	6,083.21	11,000.00	55.30
790-740	Equipment	132.60	6,361.02	35,000.00	18.17
790-750.1	Adult Programming	1,244.99	11,414.51	18,000.00	63.41
790-750.2	Teen Programming	367.01	7,894.11	11,000.00	71.76
790-750.3	Youth Programming	1,944.15	12,002.11	15,000.00	80.01
790-750.4	Programming funded by Friends	563.90	5,811.74	7,500.00	77.49
790-752.1	Summer Reading-Adult	259.65	1,685.81	3,000.00	56.19
790-752.2	Summer Reading-Teen	301.85	559.61	2,000.00	27.98
790-752.3	Summer Reading-Youth	738.00	4,184.66	5,000.00	83.69
790-760	Youth Toys/Realia	110.96	2,007.87	2,500.00	80.31
790-762.1	Adult ETC	446.77	1,226.63	3,500.00	35.05
790-762.3	Youth ETC	0.00	438.43	2,500.00	17.54
790-770	Periodicals	178.05	10,453.04	12,300.00	84.98
790-772.1	eLibrary-Adults	14,678.68	117,787.03	175,000.00	67.31
790-772.4	eLibrary Funded by Friends	0.00	5,000.00	5,000.00	100.00
790-780	Software	0.00	8,285.59	22,000.00	37.66
790-785	Online Database	1,575.00	23,237.93	42,000.00	55.33

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended July 31, 2025 Actual	8 Months Ended July 31, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
790-801	PS-Auditor	0.00	31,145.00	27,000.00	115.35
790-802	PS-Bookkeeping	1,081.80	11,139.82	13,800.00	80.72
790-803	PS-Attorney	0.00	306.00	1,200.00	25.50
790-804	PS-Consultants	652.70	3,263.50	5,000.00	65.27
790-805	PS--Computer Consultants	0.00	0.00	5,000.00	0.00
790-806	PS-Tax Collection	0.00	0.00	350.00	0.00
790-810	Cooperative Fees	0.00	0.00	3,500.00	0.00
790-820	Polaris	0.00	2,500.00	50,000.00	5.00
790-850	Internet	297.50	2,377.30	21,000.00	11.32
790-851	Telephone	368.11	3,169.91	5,400.00	58.70
790-860	Travel/Lodging	32.20	423.41	2,500.00	16.94
790-880	Marketing	575.83	16,514.57	20,000.00	82.57
790-885	Misc Funded by Friends	0.00	1,249.13	1,000.00	124.91
790-920	Electricity	4,830.19	32,445.87	52,000.00	62.40
790-921	Gas	807.03	12,502.28	20,000.00	62.51
790-922	Water	0.00	2,871.04	6,800.00	42.22
790-930	Building Maintenance	3,555.17	16,759.40	25,000.00	67.04
790-932	Grounds Maintenance	353.91	36,169.47	40,000.00	90.42
790-934	Equipment Maintenance	1,387.35	7,768.49	12,000.00	64.74
790-955	Grants	5,693.54	11,733.35	0.00	0.00
790-956	Miscellaneous	84.81	1,660.37	1,600.00	103.77
790-957	Continued Education	489.00	1,814.90	5,500.00	33.00
790-958	Dues	222.50	3,519.50	4,400.00	79.99
790-964	Tax Adjustment	854.95	1,520.32	4,500.00	33.78
790-964.4	MelCat Reimbursements	35.00	584.04	500.00	116.81
790-965	Bank Charges	263.03	2,294.50	4,500.00	50.99
790-969	Insurance	0.00	19,055.00	20,000.00	95.28
790-971	Capital Improvement	0.00	0.00	30,000.00	0.00
790-975	Furniture	0.00	7,909.25	20,000.00	39.55
790-981	Books Funded by Friends	0.00	155.78	1,000.00	15.58
790-982.1	Adult Fiction	3,759.73	23,779.47	35,000.00	67.94
790-982.15	Large Print	118.58	2,321.20	9,000.00	25.79
790-982.2	Teen Fiction	47.75	3,752.94	11,000.00	34.12
790-982.3	Youth Fiction	2,592.89	14,624.52	25,000.00	58.50
790-983.1	Adult Nonfiction	48.03	15,392.36	34,000.00	45.27
790-983.15	Reference	165.00	502.62	3,500.00	14.36
790-983.2	Teen Nonfiction	200.02	2,001.85	4,000.00	50.05
790-983.3	Youth Nonfiction	500.44	7,556.17	15,000.00	50.37
790-984.1	Audiobooks-Adult	543.89	1,888.57	4,000.00	47.21
790-984.2	Audiobooks-Teen	130.97	716.84	1,400.00	51.20
790-984.3	Audiobooks-Youth	1,368.60	3,237.53	6,200.00	52.22
790-985.1	DVD/Blu Rays-Adult	264.66	4,484.82	9,000.00	49.83
790-985.2	DVD/Blu Rays-Teen	196.99	314.74	500.00	62.95
790-985.3	DVD/Blu Rays-Youth	173.93	1,886.11	2,600.00	72.54
790-986.1	Music CDs-Adult	71.19	510.35	1,400.00	36.45
790-986.3	Music CDs-Youth	54.70	140.89	200.00	70.45
790-998	Special Projects	12,296.24	1,431,788.03	1,180,000.00	121.34
Total Operating Expenses		<u>195,983.45</u>	<u>3,057,106.85</u>	<u>3,850,000.00</u>	<u>79.41</u>
Operating Income (Loss)		<u>(108,402.47)</u>	<u>(101,006.75)</u>	<u>0.00</u>	<u>0.00</u>
Other Income (Expenses)					
000-669.1	Sub-Agency Long Term Gain	(6,720.40)	(36,867.25)	0.00	0.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended July 31, 2025 Actual	8 Months Ended July 31, 2025 Actual	12 Months Ended November 30, 2025 Budget	Year to Date Percentage Budget
000-670	Sub-Agency Change in Market Value	(2,399.58)	62,656.03	0.00	0.00
000-670.4	Agency Change in Market Value	(9,591.70)	23,895.24	0.00	0.00
000-965.4	Agency Admin Charges	<u>(1,029.73)</u>	<u>(8,089.12)</u>	<u>0.00</u>	<u>0.00</u>
	Total Other Income (Expenses)	<u>(19,741.41)</u>	<u>41,594.90</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss) Before Taxes	<u>(128,143.88)</u>	<u>(59,411.85)</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss)	<u>\$ (128,143.88)</u>	<u>\$ (59,411.85)</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101
Monthly Revenue
July 2025

Type	Date	Num	Na	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.1 · City of Saline-Real Tax								
Deposit	07/25/2025			Deposit		001 · Key Bank...	16,981.00	16,981.00
Total 402.1 · City of Saline-Real Tax							16,981.00	16,981.00
402.2 · Bridgewater Township-Real Tax								
Deposit	07/11/2025			Deposit		001 · Key Bank...	1,977.28	1,977.28
Deposit	07/25/2025			Deposit		001 · Key Bank...	760.26	2,737.54
Total 402.2 · Bridgewater Township-Real Tax							2,737.54	2,737.54
402.4 · Lodi Township-Real Tax								
Deposit	07/25/2025			Deposit		001 · Key Bank...	13,872.82	13,872.82
Total 402.4 · Lodi Township-Real Tax							13,872.82	13,872.82
402.5 · Pittsfield Township-Real Tax								
Deposit	07/25/2025			Deposit		001 · Key Bank...	15,993.96	15,993.96
Total 402.5 · Pittsfield Township-Real Tax							15,993.96	15,993.96
402.6 · Saline Township-Real Tax								
Deposit	07/25/2025			Deposit		001 · Key Bank...	525.30	525.30
Deposit	07/25/2025			Deposit		001 · Key Bank...	4,135.70	4,661.00
Total 402.6 · Saline Township-Real Tax							4,661.00	4,661.00
402.7 · York Township-Real Tax								
Deposit	07/25/2025			Deposit		001 · Key Bank...	6,323.93	6,323.93
Total 402.7 · York Township-Real Tax							6,323.93	6,323.93
Total 402 · Property Taxes Control Account							60,570.25	60,570.25
540 · State Aid								
Deposit	07/18/2025			Deposit		001 · Key Bank...	15,564.06	15,564.06
Total 540 · State Aid							15,564.06	15,564.06
628 · Printers-Revenue								
Deposit	07/01/2025			Deposit		001 · Key Bank...	31.70	31.70
Deposit	07/02/2025			Deposit		001 · Key Bank...	7.80	39.50
Deposit	07/03/2025			Deposit		001 · Key Bank...	18.00	57.50
Deposit	07/03/2025			Deposit		001 · Key Bank...	18.70	76.20
Deposit	07/03/2025			Deposit		001 · Key Bank...	8.40	84.60
Deposit	07/07/2025			Deposit		001 · Key Bank...	2.40	87.00
Deposit	07/07/2025			Deposit		001 · Key Bank...	4.00	91.00
Deposit	07/08/2025			Deposit		001 · Key Bank...	12.00	103.00
Deposit	07/08/2025			Deposit		001 · Key Bank...	0.10	103.10
Deposit	07/09/2025			Deposit		001 · Key Bank...	22.00	125.10

Saline District Library Fund 101
Monthly Revenue
July 2025

Type	Date	Num	Na	Memo	Clr	Split	Amount	Balance
Deposit	07/10/2025			Deposit		001 · Key Bank...	2.00	127.10
Deposit	07/11/2025			Deposit		001 · Key Bank...	9.60	136.70
Deposit	07/11/2025			Deposit		001 · Key Bank...	3.70	140.40
Deposit	07/12/2025			Deposit		001 · Key Bank...	22.50	162.90
Deposit	07/16/2025			Deposit		001 · Key Bank...	6.00	168.90
Deposit	07/17/2025			Deposit		001 · Key Bank...	40.60	209.50
Deposit	07/18/2025			Deposit		001 · Key Bank...	1.60	211.10
Deposit	07/18/2025			Deposit		001 · Key Bank...	2.00	213.10
Deposit	07/21/2025			Deposit		001 · Key Bank...	12.00	225.10
Deposit	07/22/2025			Deposit		001 · Key Bank...	14.70	239.80
Deposit	07/23/2025			Deposit		001 · Key Bank...	4.00	243.80
Deposit	07/24/2025			Deposit		001 · Key Bank...	44.30	288.10
Deposit	07/25/2025			Deposit		001 · Key Bank...	1.85	289.95
Deposit	07/25/2025			Deposit		001 · Key Bank...	16.80	306.75
Deposit	07/26/2025			Deposit		001 · Key Bank...	2.00	308.75
Deposit	07/29/2025			Deposit		001 · Key Bank...	8.80	317.55
Deposit	07/30/2025			Deposit		001 · Key Bank...	2.00	319.55
Deposit	07/31/2025			Deposit		001 · Key Bank...	4.60	324.15
Total 628 · Printers-Revenue							324.15	324.15
629 · Non-Resident Fees								
Deposit	07/01/2025			Deposit		001 · Key Bank...	15.00	15.00
Deposit	07/03/2025			Deposit		001 · Key Bank...	300.00	315.00
Deposit	07/16/2025			Deposit		001 · Key Bank...	150.00	465.00
Deposit	07/24/2025			Deposit		001 · Key Bank...	25.00	490.00
Total 629 · Non-Resident Fees							490.00	490.00
658 · Fines-Overdue Materials								
Deposit	07/15/2025			Deposit		001 · Key Bank...	25.00	25.00
Deposit	07/26/2025			Deposit		001 · Key Bank...	25.00	50.00
Total 658 · Fines-Overdue Materials							50.00	50.00
658.1 · Materials Replacement Fees								
Deposit	07/01/2025			Deposit		001 · Key Bank...	62.50	62.50
Deposit	07/03/2025			Deposit		001 · Key Bank...	46.98	109.48
Deposit	07/03/2025			Deposit		001 · Key Bank...	52.80	162.28
Deposit	07/09/2025			Deposit		001 · Key Bank...	35.00	197.28
Deposit	07/10/2025			Deposit		001 · Key Bank...	35.90	233.18
Deposit	07/11/2025			Deposit		001 · Key Bank...	22.00	255.18
Deposit	07/12/2025			Deposit		001 · Key Bank...	16.99	272.17
Deposit	07/12/2025			Deposit		001 · Key Bank...	5.75	277.92
Deposit	07/16/2025			Deposit		001 · Key Bank...	36.98	314.90
Deposit	07/18/2025			Deposit		001 · Key Bank...	91.46	406.36
Deposit	07/21/2025			Deposit		001 · Key Bank...	12.98	419.34
Deposit	07/22/2025			Deposit		001 · Key Bank...	8.99	428.33
Deposit	07/23/2025			Deposit		001 · Key Bank...	28.99	457.32
Deposit	07/24/2025			Deposit		001 · Key Bank...	14.95	472.27

08/06/25

Saline District Library Fund 101
Monthly Revenue
July 2025

Type	Date	Num	Na	Memo	Clr	Split	Amount	Balance
Deposit	07/25/2025			Deposit		001 · Key Bank...	30.00	502.27
Deposit	07/25/2025			Deposit		001 · Key Bank...	68.95	571.22
Deposit	07/26/2025			Deposit		001 · Key Bank...	27.12	598.34
Deposit	07/29/2025			Deposit		001 · Key Bank...	19.99	618.33
Deposit	07/31/2025			Deposit		001 · Key Bank...	15.99	634.32
Total 658.1 · Materials Replacement Fees							634.32	634.32
665.1 · General Account Interest								
Deposit	07/31/2025			Deposit		001 · Key Bank...	47.83	47.83
Total 665.1 · General Account Interest							47.83	47.83
674.2 · Donations-Friends								
Deposit	07/03/2025			Deposit		001 · Key Bank...	508.89	508.89
Deposit	07/18/2025			Deposit		001 · Key Bank...	1,175.23	1,684.12
Deposit	07/25/2025			Deposit		001 · Key Bank...	80.97	1,765.09
Deposit	07/25/2025			Deposit		001 · Key Bank...	184.24	1,949.33
Total 674.2 · Donations-Friends							1,949.33	1,949.33
699 · Transfer from Other Funds								
Deposit	07/07/2025			Deposit		001 · Key Bank...	150,000.00	150,000.00
Total 699 · Transfer from Other Funds							150,000.00	150,000.00
TOTAL							229,629.94	229,629.94

Saline District Library Fund 101
Bill List
July 2025

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	07/02/2025			Flexperks	3.88
Check	07/03/2025			pay period en...	37,032.09
Check	07/03/2025			MERS pay p...	2,123.49
Check	07/03/2025			MERS Staff L...	88.19
Check	07/03/2025			MERS Staff L...	149.81
Check	07/03/2025			MERS 457 pa...	2,092.40
Check	07/15/2025			pay period en...	36,512.83
Check	07/15/2025			MERS pay p...	2,132.24
Check	07/15/2025			MERS Staff L...	88.19
Check	07/15/2025			MERS Staff L...	149.81
Check	07/15/2025			MERS 457 pa...	2,092.40
Check	07/17/2025			paychex perks	3.88
Total 702 · Salaries					82,469.21
716 · Employee Insurances/Benefits					
Bill	07/18/2025	8/1-8/...	BLUE CROSS BLU...		11,305.36
Bill	07/31/2025	CID97...	SBIS		1,220.20
Total 716 · Employee Insurances/Benefits					12,525.56
719 · Health Reimbursement					
Bill	07/15/2025	ADM0...	EHIM	Renewal fee	496.50
Bill	07/15/2025	FND0...	EHIM		1,600.48
Total 719 · Health Reimbursement					2,096.98
723 · Retirement					
Check	07/03/2025			MERS pay p...	2,123.49
Check	07/15/2025			MERS pay p...	2,132.24
Total 723 · Retirement					4,255.73
727 · Office Supplies					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		143.21
Bill	07/15/2025	7/15/2...	STAPLES		257.45
Deposit	07/18/2025			Deposit	-11.89
Total 727 · Office Supplies					388.77
727.4 · Cartridges					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		115.08
Bill	07/15/2025	7/15/2...	STAPLES		147.59
Total 727.4 · Cartridges					262.67
732 · Cleaning Supplies					
Bill	07/15/2025	7/15/2...	STAPLES		650.05
Bill	07/31/2025	95526...	GRAINGER		15.83

Saline District Library Fund 101

Bill List

July 2025

Type	Date	Num	Name	Memo	Amount
Total 732 · Cleaning Supplies					665.88
734 · Processing Supplies					
Bill	07/15/2025	7/15/2...	STAPLES		148.09
Total 734 · Processing Supplies					148.09
740 · Equipment					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		44.60
Bill	07/31/2025	95892...	GRAINGER	Air mover 3 s...	88.00
Total 740 · Equipment					132.60
750.1 · Adult Programming					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		213.71
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		266.28
Bill	07/15/2025	7/10/2...	SHAHRIN AZIM	7/10/2025 He...	225.00
Bill	07/15/2025	7/2,7/...	CINDY HOLLIDAY	3 yoga sessions	90.00
Bill	07/31/2025	9 Ses...	MCFRY, JO ANN Y...	9 yoga sessions	450.00
Total 750.1 · Adult Programming					1,244.99
750.2 · Teen Programming					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		367.01
Total 750.2 · Teen Programming					367.01
750.3 · Youth Programming					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		542.08
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		41.14
Bill	07/15/2025	7/9/20...	JASMINE RIEHL	supplies	10.57
Bill	07/15/2025	7/30/2...	ANN ARBOR HAND...	Wildlife Progr...	310.40
Bill	07/15/2025	25007	MIKE BALL	Songwriting w...	100.00
Bill	07/15/2025	7/17/2...	JOSEPH KCHODL	Dino Day	450.00
Bill	07/15/2025	7/15/2...	LEONARDO MUSIC	Rockin and re...	450.00
Bill	07/31/2025	73788...	OTC BRANDS, INC.		39.96
Total 750.3 · Youth Programming					1,944.15
750.4 · Programming Funded by Friends					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		80.97
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		182.24
Bill	07/31/2025	73451...	SCHOLASTIC INC.		300.69
Total 750.4 · Programming Funded by Friends					563.90
752.1 · Summer Reading-Adult					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		74.61
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		185.04
Total 752.1 · Summer Reading-Adult					259.65

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08/06/25

Accrual Basis

Saline District Library Fund 101
Bill List
July 2025

Type	Date	Num	Name	Memo	Amount
752.2 · Summer Reading-Teen					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		171.85
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		130.00
Total 752.2 · Summer Reading-Teen					301.85
752.3 · Summer Reading-Youth					
Deposit	07/11/2025			Deposit	-300.00
Bill	07/15/2025	19896	TALEWISE	Science Hero...	400.00
Bill	07/15/2025	7/16/2...	SLOAN MUSEUM O...	Electric Art	263.00
Bill	07/15/2025	8063	TWO OF A KIND, L...	Case of the M...	375.00
Total 752.3 · Summer Reading-Youth					738.00
760 · Youth Toys/Realia					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		45.98
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		64.98
Total 760 · Youth Toys/Realia					110.96
762.1 · Adult ETC					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		446.77
Total 762.1 · Adult ETC					446.77
770 · Periodicals					
Bill	07/15/2025	20928...	WT.COX INFORMA...	6/1/2025 - 5/3...	111.22
Bill	07/15/2025	36100...	THE ANN ARBOR N...	12 WEEKS E...	66.83
Total 770 · Periodicals					178.05
772.1 · Ebooks-Adult					
Bill	07/15/2025	50739...	MIDWEST TAPE	Hoopla	8,114.28
Bill	07/15/2025	CD01...	OVERDRIVE, INC		6,000.00
Bill	07/15/2025	45708...	KANOPY, INC.		564.40
Total 772.1 · Ebooks-Adult					14,678.68
785 · Online Database					
Bill	07/31/2025	97059...	DOW JONES & CO...	Wall Street Jo...	1,575.00
Total 785 · Online Database					1,575.00
802 · Professional Services-Bookkeep					
Check	07/03/2025			Paychex eib	215.15
Bill	07/11/2025		STROM ACCOUNTI...		645.00
Check	07/23/2025			Paychex EIB	221.65
Bill	07/23/2025		STROM ACCOUNTI...		645.00
Total 802 · Professional Services-Bookkeep					1,726.80
804 · Professioanl services-Consult					

Saline District Library Fund 101

Bill List

July 2025

Type	Date	Num	Name	Memo	Amount
Check	07/11/2025	ACH		Paychex HR	652.70
Total 804 · Professionl services-Consult					652.70
850 · Internet					
Bill	07/15/2025	7/13/2...	T-MOBILE	Hotspots	297.50
Total 850 · Internet					297.50
851 · Telephone					
Bill	07/15/2025	111180	TELNET WORLDWI...		368.11
Total 851 · Telephone					368.11
860 · Travel/Lodging					
Bill	07/15/2025	7/1/20...	EVELYN MOORER	Mileage	32.20
Total 860 · Travel/Lodging					32.20
880 · Marketing					
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		576.83
Total 880 · Marketing					576.83
920 · Electricity					
Bill	07/11/2025		DTE ENERGY - EL...		4,830.19
Total 920 · Electricity					4,830.19
921 · Gas					
Bill	07/11/2025		DTE ENERGY - GAS		807.03
Total 921 · Gas					807.03
930 · Building Maintenance					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		19.93
Bill	07/15/2025	88700...	WASTE MANAGEM...		275.86
Bill	07/15/2025	25025	TEMPCO MECHANI...		2,162.01
Bill	07/15/2025	3389A	COMMERCIAL CO...		741.63
Bill	07/31/2025	95853...	GRAINGER	Safety Sign x 2	19.98
Bill	07/31/2025	5 invoi...	CHELSEA LUMBE...		25.76
Bill	07/31/2025	349231	MICHIGAN POWER...		310.00
Total 930 · Building Maintenance					3,555.17
932 · Ground Maintenance					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		58.96
Bill	07/31/2025	95853...	GRAINGER	Crack filler re...	148.82
Bill	07/31/2025	95526...	GRAINGER		34.69
Bill	07/31/2025	5 invoi...	CHELSEA LUMBE...		111.44

Saline District Library Fund 101
Bill List
July 2025

Type	Date	Num	Name	Memo	Amount
Total 932 · Ground Maintenance					353.91
934 · Equipment Maintenance					
Bill	07/15/2025	50716...	RICOH USA, INC		1,123.40
Bill	07/15/2025	50716...	RICOH USA, INC		263.95
Total 934 · Equipment Maintenance					1,387.35
955 · Grants					
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		693.54
Bill	07/31/2025	00000...	SALINE CITY HALL	Jazz in the Park	5,000.00
Total 955 · Grants					5,693.54
956 · Miscellaneous					
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		84.81
Total 956 · Miscellaneous					84.81
957 · Continuing Education					
Bill	07/12/2025	7/12/2...	KEYBANK - NATIO...		79.00
Bill	07/31/2025	22970	MICHIGAN LIBRAR...	Jessica Lash	410.00
Total 957 · Continuing Education					489.00
958 · Dues					
Bill	07/15/2025	2395	INNOVATIVE USER...	IUG Members...	137.50
Bill	07/31/2025	22532	MICHIGAN LIBRAR...	Katie Mitchell	85.00
Total 958 · Dues					222.50
964 · Tax Adjustment					
Bill	07/31/2025	20251...	WASHTENAW COU...		854.95
Total 964 · Tax Adjustment					854.95
964.4 · MelCat Reimbursements					
Bill	07/15/2025	31129...	VAN WYLEN LIBRA...	Incidents in th...	35.00
Total 964.4 · MelCat Reimbursements					35.00
965 · Bank Charges					
Check	07/03/2025			KeyBank mer...	49.34
Check	07/03/2025			KeyBank mer...	26.96
Check	07/09/2025			June analysis ...	186.73
Total 965 · Bank Charges					263.03
982.1 · Adult Fiction					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		27.60
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		3,732.13

Saline District Library Fund 101
Bill List
July 2025

Type	Date	Num	Name	Memo	Amount
Total 982.1 · Adult Fiction					3,759.73
982.15 · Large Print					
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		118.58
Total 982.15 · Large Print					118.58
982.2 · Teen Fiction					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		47.75
Total 982.2 · Teen Fiction					47.75
982.3 · Youth Fiction					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		16.59
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		2,576.30
Total 982.3 · Youth Fiction					2,592.89
983.1 · Adult Nonfiction					
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		48.03
Total 983.1 · Adult Nonfiction					48.03
983.15 · Reference					
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		165.00
Total 983.15 · Reference					165.00
983.2 · Teen Nonfiction					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		89.77
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		110.25
Total 983.2 · Teen Nonfiction					200.02
983.3 · Youth Nonfiction					
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		500.44
Total 983.3 · Youth Nonfiction					500.44
984.1 · Audiobooks-Adult					
Bill	07/15/2025	6/1-6/...	MIDWEST TAPE		543.89
Total 984.1 · Audiobooks-Adult					543.89
984.2 · Audiobooks-Teen					
Bill	07/15/2025	6/1-6/...	MIDWEST TAPE		130.97
Total 984.2 · Audiobooks-Teen					130.97
984.3 · Audiobooks-Youth					
Bill	07/15/2025	6/1-6/...	MIDWEST TAPE		410.86

Saline District Library Fund 101
Bill List
July 2025

Type	Date	Num	Name	Memo	Amount
Bill	07/31/2025	6/1-6/...	BAKER & TAYLOR		957.74
Total 984.3 · Audiobooks-Youth					1,368.60
985.1 · DVDBlu Rays-Adult					
Bill	07/15/2025	6/1-6/...	MIDWEST TAPE		264.66
Total 985.1 · DVDBlu Rays-Adult					264.66
985.2 · DVD Blu Rays-Teen					
Bill	07/11/2025	7/11/2...	AMAZON CAPITAL ...		196.99
Total 985.2 · DVD Blu Rays-Teen					196.99
985.3 · DVD/Blu Rays-Youth					
Bill	07/15/2025	6/1-6/...	MIDWEST TAPE		173.93
Total 985.3 · DVD/Blu Rays-Youth					173.93
986.1 · Music CDs-Adult					
Bill	07/15/2025	6/1-6/...	MIDWEST TAPE		71.19
Total 986.1 · Music CDs-Adult					71.19
986.3 · Music CDs-Youth					
Bill	07/15/2025	6/1-6/...	MIDWEST TAPE		54.70
Total 986.3 · Music CDs-Youth					54.70
998 · Special Projects					
Bill	07/15/2025	405631	DMP SIGN CO.	Library Signage	1,130.81
Bill	07/15/2025	405669	DMP SIGN CO.	Library Signage	250.50
Bill	07/15/2025	405670	DMP SIGN CO.	Library Signage	295.00
Bill	07/15/2025	63780	AMERICAN INTERI...		10,619.93
Total 998 · Special Projects					12,296.24
TOTAL					170,118.73



**Library Director's Report
Submitted by Karrie Waarala
August 19, 2025**

- Summer Reading was another success, with a total of 2,282 people registered for Summer Reading this year – up 36% from 2024! Our Youth program had 1,112 participants who read almost 616,000 minutes (equivalent to about 10,265 hours or 427 days of reading). 174 teens participated and read 662 books, and 996 adult readers read 5,967 books. We are grateful to the Friends of the Library for their sponsorship of Summer Reading at SDL. The Friends provide the funding for most of the prizes and many of the programs held at the library all summer long.
- Saline Area Schools' school year starts on August 25, and the new traffic light on Maple Road will become operational the week before school starts. We are hopeful that the new traffic configuration will help with congestion around the library and that we will not see an increase in cars cutting through the library parking lots.
- There are a number of facilities updates to report:
 - The library's parking lots will be resurfaced and striped over Labor Day weekend.
 - Matt is currently working on getting quotes for snow removal. This time we will be asking companies to include a "per plow" option instead of just for the entire season since snowfall has been lighter the last few winters.
 - A tree fell on the bridge out in our woods, damaging the railings. Matt has cleared the tree, and the bridge is currently closed with caution tape. We're looking into our best options for repair.
 - Midwest Consulting is still working on getting final renovation drawings filed with the city. There has been some discrepancy between Midwest and Contek Concrete regarding the grade of the story trail; a spot was found that was not ADA compliant and needed to be raised, but now it is not turning up on other measurements. McCarthy & Smith is working on getting Midwest and Contek out here at the same time to solve the issue.

- Some additional furniture has been ordered for the Adult area: a table and 4 chairs for the area by the windows, and 2 chairs for the lower laptop counter. This will allow us to move the old table by the windows into study room #1, making it usable for meetings of up to 10 people. That room will then be added to the online reservation system (but can still be used as a first come, first served study room). The furniture is being delivered on August 26.
 - Quinn Evans is bringing a professional photographer to SDL on August 28 for renovation photos. They will be using these to submit SDL to Library Journal's 2026 architecture issue.
- SDL will once again be collaborating with the [League of Women Voters of Washtenaw County](#) to host a forum for Saline City Council candidates. We're pleased to be able to host this year's forum in person, and we are currently finalizing a date near the end of September.
- We have received our second State Aid check, but have not yet received our annual penal fines payment from the county. That should arrive by the end of August.
- The library will be closed Saturday, August 30 through Monday, September 1 for the Labor Day weekend.
- We held a safety and active threat training for staff on August 15 with Aaron Witt of A-Train Tactical. Two members of the Friends of the Library Book Shop Committee joined us so that they can share information with their volunteers. Aaron has been working on a new Emergency Action Plan for the library, which should be completed soon.
- I have completed two courses from University of Georgia's Institute of Government: "Unwrapping the Audited Financial Statements" and "Importance of Budget Monitoring." These courses will count toward the renewal of my Library Financial Management Certification.
- We have a number of personnel changes to announce:
 - Technology Manager Ron Andrews will be retiring on October 10, and the Technology Manager position [has been posted](#). We appreciate all of the IT advances that Ron has made during his five years here.
 - Long-time Library Assistant Betsy DiMaggio will be retiring on September 11. Joy Bleitz will be moving up to a 20+ hour position and assuming magazine duties, and we will post a 13-15 hour/week Library Assistant soon.
 - Three of our pages have graduated from high school and are on to future endeavors, so we have hired three new pages.

SALINE DISTRICT LIBRARY

POLICY BULLETIN

POLICY NO: 510

**SUBJECT: PATRON FEEDBACK / RECONSIDERATION OF
LIBRARY MATERIALS**

1. The Saline District Library Board of Trustees is responsible for the overall operation of the Library in a way that best meets the needs of citizens in the library district. To this end, the Board welcomes and solicits citizen requests, suggestions, and complaints.
2. Citizens who wish to submit a general request, suggestion, or complaint will be asked to complete a Patron Feedback form. Library staff or members of the Board of Trustees who receive a verbal complaint will ask the complainant to complete the form, [which is available on the Library's website](#), and return it to the Board or the Director for action.
3. Library patrons who are concerned about the appropriateness of library materials may complete a Reconsideration of Library Materials form, which **is available at the Library's main desk. The completed form** will be forwarded to the Library Board Library Services Committee, **which will use [Policy 300: Collection Development](#) to guide their decision.** Completing this form does not guarantee that the materials will be removed or reclassified.
4. Under general supervision of the Library Services Committee, the Library Director will process and handle the appropriate response to all written concerns.



PATRON FEEDBACK

Date: _____

The Saline District Library Board of Trustees is responsible for the overall operation of the Library in a way that best meets the needs of citizens in the library district. To this end, the Board welcomes and solicits citizen requests, suggestions, and complaints.

Briefly, what is your suggestion? _____

Do you have a proposed solution or course of action to recommend?

Your name: _____ Phone: _____

Address: _____

Email: _____

DIRECTOR'S RESPONSE

Date: _____

Would you like a written response? _____ yes _____ no



RECONSIDERATION OF LIBRARY MATERIALS

Title: _____

Author: _____

Format (type of material): _____

Name: _____

Address: _____

Preferred contact:

Telephone _____ e-mail _____

The following questions are to be answered after the complainant has read, viewed, or listened to the library material in its entirety. If sufficient space is not provided, attach additional sheets. (Please sign your name to each additional attachment.)

1. To what in the material do you object? (Please be specific; cite pages, footage in a video, etc.)

2. What do you believe is the theme or purpose of this material?

3. What do you feel might be the result of a person using this material?

4. Is there anything good in this material? Please comment.

5. Would you care to recommend other library materials on the same subject and in the same format?

Date

Signature

*Please return completed form to Library Director

SALINE DISTRICT LIBRARY
POLICY BULLETIN

POLICY NO: 513

SUBJECT: HEALTH EMERGENCIES

1. In the event of a serious injury or medical emergency, a library staff member will call 911 immediately.
2. An Automated External Defibrillator (AED) is located near the ~~Circulation~~ Main Desk and may be used by staff or public.
3. No medications, prescription or over-the-counter, will be dispensed to the public by library personnel.
4. First aid kits are located at public service desks and in staff areas.

(Re-order items #3 and #4)

**SALINE DISTRICT LIBRARY
FY2025/2026 MILLAGE PROJECTIONS**

FY 2024/2025				Assumed
Total Taxable Values (final)	Tax Levy	Full Revenue Collection	With Delinquency Allowance	Delinquency
\$2,401,586,260	0.0008092	\$1,943,364	\$1,914,213	-1.50%
\$2,401,586,260	0.00033	\$792,523	\$780,636	-1.50%
		\$2,735,887	\$2,694,849	
Actual Revenue Collected:			\$2,702,327	-1.23%
		6.4%	Projected increased revenue over 2023/2024	
FY 2025/2026				
Total Taxable Values	maximum allowable levy	Full Revenue Collection	With Delinquency Allowance	
\$2,557,416,766	0.0008058	\$2,060,766	\$2,029,855	-1.50%
\$2,557,416,766	0.0005321	\$1,360,801	\$1,340,389	-1.50%
Total Revenue:		\$3,421,568	\$3,370,244	
		24.7%	increased revenue over 2024/2025	
FY 2025/2026				
Total Taxable Values	proposed levy	Full Revenue Collection	With Delinquency Allowance	
\$2,557,416,766	0.0008058	\$2,060,766	\$2,029,855	-1.50%
\$2,557,416,766	0.00033	\$843,948	\$831,288	-1.50%
Total Revenue:		\$2,904,714	\$2,861,143	
		5.9%	increased revenue over 2024/2025	
taxable value increase=	6.49%			

Circulation FY2024-2025

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	10,227	14,238	16,794	19,054	16,827	16,250	20,210	22,401					136,001
% of Total Circ.	77.97%	79.64%	80.98%	82.13%	82.30%	81.70%	82.15%	83.62%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	81.60%
AV Materials													
DVD/BLU-RAY	2,013	2,424	2,637	2,679	2,391	2,247	2,823	2,829					20,043
Music CDs	147	155	213	288	244	217	227	203					1,694
Audio Books	233	301	352	331	341	309	338	373					2,578
J Kits	164	240	259	261	214	288	372	343					2,141
Total AV	2,557	3,120	3,461	3,559	3,190	3,061	3,760	3,748	0	0	0	0	26,456
% of Total Circ.	19.50%	17.45%	16.69%	15.34%	15.60%	15.39%	15.28%	13.99%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	15.87%
Interlibrary Loans													
SDL Patron Filled Requests	695	900	826	940	758	750	824	738					6,431
% of Total Circ.	5.30%	5.03%	3.98%	4.05%	3.71%	3.77%	3.35%	2.75%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.86%
Lends Out to Libs	647	942	885	986	849	726	848	1,006					6,889
Equipment	190	248	212	250	257	287	288	279					2,011
Periodicals	142	272	271	338	173	291	342	361					2,190
% of Total Circ.	1.08%	1.52%	1.31%	1.46%	0.85%	1.46%	1.39%	1.35%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.31%
TOTAL 2025 CIRC	13,116	17,878	20,738	23,201	20,447	19,889	24,600	26,789	0	0	0	0	166,658
Prior Year Circ.	19,492	22,949	21,845	22,784	21,019	21,904	23,031	21,594	18,770	19,278	19,511	14,993	247,170
% Difference	-32.71%	-22.10%	-5.07%	1.83%	-2.72%	-9.20%	6.81%	24.06%	-100.00%	-100.00%	-100.00%	-100.00%	-32.57%
Downloads													
Ebooks	3,933	5,628	4,029	4,370	3,858	4,174	4,014	3,961					33,967
AudioBooks	4,226	4,870	4,485	4,888	4,851	5,111	5,181	5,449					39,061
Music	182	149	140	171	109	148	190	187					1,276
Video	743	883	380	435	330	409	379	438					3,997
Magazines	961	1,198	1,126	1,125	1,096	1,158	1,159	1,124					8,947
Tumble books	76	116	28	13	134	30	52	38					487
Total Downloads	10,121	12,844	10,188	11,002	10,378	11,030	10,975	11,197	0	0	0	0	87,735
Prior Year	9,293	10,519	8,878	9,579	8,939	9,654	9,574	10,059	9,990	9,849	9,529	9,539	115,402
% Difference	8.91%	22.10%	14.76%	14.86%	16.10%	14.25%	14.63%	11.31%	-100.00%	-100.00%	-100.00%	-100.00%	-23.97%
GRAND TOTAL CIRC	23,237	30,722	30,926	34,203	30,825	30,919	35,575	37,986	0	0	0	0	254,393
Prior Year Grand Total	28,785	33,468	30,723	32,363	29,958	31,558	32,605	31,653	28,760	29,127	29,040	24,532	362,572
% Difference	-19.27%	-8.20%	0.66%	5.69%	2.89%	-2.02%	9.11%	20.01%	-100.00%	-100.00%	-100.00%	-100.00%	-29.84%
Cards Issued	87	131	118	155	133	113	243	201					1,181
Prior Year	126	157	119	166	129	98	177	137	141	125	120	89	1,584
% Difference	-30.95%	-16.56%	-0.84%	-6.63%	3.10%	15.31%	37.29%	46.72%	-100.00%	-100.00%	-100.00%	-100.00%	-25.44%
3 M Gate Count	7,033	9,042	15,787	20,269	13,188	11,055	14,046	13,806					104,226
prior year	10,452	11,607	12,696	14,060	13,788	12,863	11,830	9,880	9,186	11,483	6,233	4,644	128,722
% Difference	-32.71%	-22.10%	24.35%	44.16%	-4.35%	-14.06%	18.73%	39.74%	-100.00%	-100.00%	-100.00%	-100.00%	-19.03%
Average Per Day	226	291	544	653	439	356	468	445	0	0	0	0	429

*Total Gate Count Estimated 12/1/2024 through 2/28/2025 due to construction

*Total Gate Count Estimated 3/1/2025 through 3/31/2025 based on one out of four gates working 3/19/2025 through 3/31/2025

Programs and Services FY2024-2025

	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
YOUTH													
Youth Storytimes	6	0	26	18	28	9	13	16					116
# attending	77	0	540	414	598	165	357	436					2,587
Staff Programs	2	1	14	20	12	6	16	20					91
# attending	9	20	273	355	199	107	245	225					1,433
Guest Performers	0	1	1	4	0	4	5	6					21
# attending	0	60	17	164	0	130	337	188					896
Visits & Tours	0	0	3	4	4	13	6	0					30
# attending	0	0	36	80	47	343	305	0					811
Off Site Presentations	2	2	2	5	1	6	3	1					22
# attending	44	36	88	332	12	709	396	50					1,667
Total events/month	10	4	46	51	45	38	3	43	0	0	0	0	240
Prior Year	39	46	39	40	49	26	557	40	14	36	28	17	931
% difference	-74.36%	-91.30%	17.95%	27.50%	-8.16%	46.15%	-99.46%	7.50%	-100.00%	-100.00%	-100.00%	-100.00%	-74.22%
Total attendance	130	116	954	1,345	856	1,454	1,640	899	0	0	0	0	7,394
Prior Year	881	1069	767	887	1331	1211	1586	825	248	660	1579	407	11,451
% difference													-35.43%
1KBBK	2	5	5	2	2	10	15	4					45
New Baby Packets	3	7	5	8	3	7	6	3					42
ADULT/TEEN													
Teen Programs	4	5	12	14	16	12	11	5					79
# attending	99	127	284	383	348	230	451	137					2,059
Teen Book Discussion	0	0	0	0	0	0	0	0					0
# attending	0	0	0	0	0	0	0	0					0
Visits & Tours	0	0	0	0	4	0	0	0					4
# attending	0	0	0	0	80	0	0	0					80
Off Site Presentations	0	0	0	0	0	0	0	0					0
# attending	0	0	0	0	0	0	0	0					0
Adult Programs	20	15	19	18	18	21	20	24					155
# attending	794	219	320	373	220	288	345	248					2,807
Adult Book Discussion	3	3	3	3	3	3	3	3					24
# attending	14	16	16	13	15	14	30	29					147
Family Programs	0	0	0	0	0	0	0	0					0
# attending	0	0	0	0	0	0	0	0					0
Internet Classes	0	0	0	0	0	0	0	0					0
# attending	0	0	0	0	0	0	0	0					0
Outreach/Bk Deliveries	2	2	2	2	2	2	2	2					16
# of items	25	29	36	46	51	75	61	40					363
Total events/month	27	23	34	35	41	36	34	32	0	0	0	0	262
Prior Year	36	39	44	38	41	36	33	30	27	35	35	27	421
% difference	-25.00%	-41.03%	-22.73%	-7.89%	0.00%	0.00%	3.03%	6.67%	-100.00%	-100.00%	-100.00%	-100.00%	-37.77%
Total attendance	932	391	656	815	714	607	887	454	0	0	0	0	5,456
Prior Year	535	702	768	685	795	578	706	592	452	997	679	360	7,849
% difference	74.21%	-44.30%	-14.58%	18.98%	-10.19%	5.02%	25.64%	-23.31%	-100.00%	-100.00%	-100.00%	-100.00%	-30.49%

Programs and Services FY2024-2025

COMPUTER USAGE													
PC usage onsite	460	438	594	649	675	661	720	674					4,871
Prior Year	523	567	660	616	597	568	56	62	38	309	424	416	4,836
% difference	-12.05%	-22.75%	-10.00%	5.36%	13.07%	16.37%	1185.71%	987.10%	-100.00%	-100.00%	-100.00%	-100.00%	0.72%
WiFi usage onsite	2,214	2,563	3,072	3,373	3,548	3,870	3,577	3,594					25,811
Prior Year	2,942	2,884	3,786	3,509	3,768	3,800	2,071	2,066	2,240	3,292	3,286	2,306	35,950
% difference	-24.75%	-11.13%	-18.86%	-3.88%	-5.84%	1.84%	72.72%	73.96%	-100.00%	-100.00%	-100.00%	-100.00%	-28.20%
Youth AWE computers	0	0	345	398	230	243	419	469					2,104
Prior Year	410	322	551	535	502	249	572	574	429	220	210	0	4,574
% difference	-100.00%	-100.00%	-37.39%	-25.61%	-54.18%	-2.41%	-26.75%	-18.29%	-100.00%	-100.00%	-100.00%	#DIV/0!	-54.00%
Ref. Questions:													
Youth	441	1,085	1,270	1,230	805	894	2,359	1,964					10,048
Adult	532	646	714	713	642	562	760	681					5,250
Circ Desk	258	402	374	372	366	373	318	554					3,017
Total Reference	1,231	2,133	2,358	2,315	1,813	1,829	3,437	3,199	0	0	0	0	18,315
Prior Year	1,102	1,308	1,600	1,807	1,752	1,492	3,479	2,535	2,152	1,857	1,546	1,370	22,000
% difference	11.71%	63.07%	47.38%	28.11%	3.48%	22.59%	-1.21%	26.19%	-100.00%	-100.00%	-100.00%	-100.00%	-16.75%
Program Rm: #Groups	0	0	0	0	0	0	1	4					5
Prior Year #Groups	5	7	10	11	13	7	2	0	0	0	0	0	55
# of individuals	0	0	0	0	0	0	20	33					53
Study Rms: #Groups	0	72	132	166	177	184	243	345					1,319
Prior Year #Groups	150	192	212	197	202	189	0	0	0	0	0	0	1,142
# of individuals	0	83	214	235	274	281	354	456					1,897
* Includes views of online programs beginning December 2021													

Online Access FY2024-2025

ONLINE SERVICES	Dec.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	TOTAL
Website access	11,125	18,361	13,883	13,777	13,235	18,986	16,181	14,929					120,477
Prior Year	14,116	16,876	14,655	19,027	14,929	15,551	19,620	16,526	14,026	13,274	13,464	14,418	186,482
% difference	-21.19%	8.80%	-5.27%	-27.59%	-11.35%	22.09%	-17.53%	-9.66%	-100.00%	-100.00%	-100.00%	-100.00%	-35.39%
Databases	3,024	2,410	2,227	3,009	4,513	2,730	2,873	2,600					23,386
Prior Year	2,580	2,620	2,515	2,604	2,893	3,073	2,387	2,522	2,185	2,232	2,597	2,301	30,509
% difference	17.21%	-8.02%	-11.45%	15.55%	56.00%	-11.16%	20.36%	3.09%	-100.00%	-100.00%	-100.00%	-100.00%	-23.35%
SDL App													
New Downloads	38	69	53	55	57	68	82	83					505
Prior Year	129	190	95	81	27	65	63	62	59	45	38	41	895
% difference	-71%	-64%	-44%	-32%	111%	5%	30%	34%	-100%	-100%	-100%	-100%	-44%
Sessions	1,978	2,864	2,695	3,108	2,999	3,396	4,084	4,333					25,457
Prior Year	463	1,096	1,220	1,637	1,621	1,881	1,835	2,214	2,222	1,889	1,963	2,002	20,043
% difference	327%	161%	121%	90%	85%	81%	123%	96%	-100%	-100%	-100%	-100%	27%
MI Activity Pass	4	5	9	25	19	17	15	33					127
Prior Year	7	6	11	30	13	18	22	31	39	16	28	6	227
% difference	-43%	-17%	-18%	-17%	46%	-6%	-32%	6%	-100%	-100%	-100%	-100%	-44%
New eNews subscribers	140	142	119	149	130	148	265	238					1,331
Total subscribers	11,866	11,964	11,998	12,087	12,840	12,878	12,964	13,114					13,114
Prior Year	11,702	11,816	11,870	10,988	11,060	12,057	12,872	15,592	11,834	11,901	11,990	12,040	12,040
% difference	1.40%	1.25%	1.08%	10.00%	16.09%	6.81%	0.71%	-15.89%	-100.00%	-100.00%	-100.00%	-100.00%	8.92%

* Bot emails started subscribing to eNews in 5/24, purged 8/24

**Saline District Library
Renovations Site Improvements Project
Expenditures**

		Payees									
		Quinn	City of	Materials	Mulder's	McCarthy	Teoma	American	Library Des.	DMP	
Date	Memo	Evans	Saline	Testing	Moving	& Smith	Systems	Interiors	Assoc.	Sign Co.	Total
1/31/2024	Design & cons. documents	\$9,975.00									
2/28/2024	Design & cons. documents	\$39,725.00									
3/19/2024	Design & cons. documents	\$32,195.00									
4/15/2024	ZBA Variance		\$300.00								
4/17/2024	Plan review/ZBA variance		\$2,031.00								
4/23/2024	Geotechnical services			\$8,000.00							
5/7/2024	Quinn Evans	\$13,255.00									
5/13/2024	Construction administration	\$18,195.00									
6/5/2024	Design & construction admin	\$1,230.00									
6/5/2024	Moving deposit				\$17,075.10						
6/10/2024	Building permit		\$300.00								
6/12/2024	Engineering deposit		\$1,250.00								
6/12/2024	Building permits		\$22,882.25								
6/13/2024	Inspections escrow		\$10,000.00								
6/14/2024	Phase 1 moving				\$30,193.48						
7/16/2024	Cost Control Book #1					\$219,822.34					
7/16/2024	Cabling deposit						\$7,578.72				
7/22/2024	Cons. admin, furn. schematics	\$17,850.00									
7/30/2024	Extra moving pre-Phase 2				\$17,313.50						
8/20/2024	Phase 2 moving				\$39,598.82						
8/20/2024	Cost Control Book #2					\$548,692.83					
8/20/2024	Furnishings deposit							\$127,464.33			
8/27/2024	Cons. documents & admin	\$22,230.10									
9/17/2024	Cost Control Book #3					\$367,125.34					
9/17/2024	Cons. documents & admin	\$9,325.00									
10/15/2024	Cost Control Book #4					\$349,069.55					
10/15/2024	Construction administration	\$12,212.59									
10/15/2024	Phase 2 cabling						\$4,578.71				
11/5/2024	Phase 2 cabling						\$881.94				
11/5/2024	Shelving								\$43,959.00		
11/8/2024	Phase 3 moving				\$36,548.55						
11/19/2024	Cost Control Book #5					\$423,401.84					
11/19/2024	Cost Control Book #6					\$255,918.43					
	FY2023-2024 Totals	\$176,192.69	\$36,763.25	\$8,000.00	\$140,729.45	\$2,164,030.33	\$13,039.37	\$127,464.33	\$43,959.00	\$0.00	\$2,710,178.42

**Saline District Library
Renovations Site Improvements Project
Expenditures**

Date	Memo	Quinn Evans	City of Saline	Materials Testing	Mulder's Moving	McCarthy & Smith	Teoma Systems	American Interiors	Library Des. Assoc.	DMP Sign Co.	Total
12/3/2024	Phase 2 cabling						\$1,394.01				
1/21/2025	Final shelving invoice								\$11,941.00		
1/21/2025	Cost Control Book #7					\$256,216.62					
1/21/2025	Phase 3 cabling						\$3,000.00				
2/12/2025	Construction administration	\$10,350.00									
2/18/2025	Cost Control Book #8					\$229,814.13					
2/18/2025	Final moving invoice				\$23,566.66						
3/17/2025	Construction administration	\$5,850.00									
3/18/2025	Cost Control Book #9					\$304,231.27					
3/25/2025	Furnishings invoice #2							\$110,490.27			
4/15/2025	Cost Control Book #10					\$84,588.88					
4/16/2025	Construction administration	\$600.00									
5/20/2025	Cost Control Book #11					\$311,522.74					
6/11/2025	Construction administration	\$8,325.00									
6/17/2025	Cost Control Book #12					\$57,601.21					
7/15/2025	Final furnishings invoice							\$10,619.93			
7/15/2025	Signage									\$1,676.31	
	FY2024-2025 Totals	\$25,125.00	\$0.00	\$0.00	\$23,566.66	\$1,243,974.85	\$4,394.01	\$121,110.20	\$11,941.00	\$1,676.31	\$1,431,788.03
	Project Totals	\$201,317.69	\$36,763.25	\$8,000.00	\$164,296.11	\$3,408,005.18	\$17,433.38	\$248,574.53	\$55,900.00	\$1,676.31	\$4,141,966.45