

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, MARCH 19, 2024, 7:00 p.m.**

President Byron _____ Vice President Gray _____ Treasurer TerHaar _____
Secretary Hundley _____ Trustee Healy _____ Trustee Cummings _____ Trustee Sankaran _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

A. Call Meeting to Order at _____.

B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.

C. Approval of Past Minutes
Move _____ Second _____ to approve the February 20, 2024 meeting minutes as written.

D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

E. Presentation by Plante Moran: Annual Audit/Financial Report for FY2022/2023
Move _____ Second _____ to accept the FY2022/2023 Audit/Financial Report as presented by Plante Moran.

F. President's Report

G. Friends of the Library Report

H. Financial Reports
Move _____ Second _____ to approve the February 2024 financial reports.

I. Committee Reports

1. Finance

2. Arts

3. Building & Grounds

4. Library Services

5. Staff Excellence

J. Library Director's Report

K. Unfinished Business

L. New Business

1. Policy Review

- a. Policy 605: Workers Disability Compensation
Move _____ Second _____ to approve revised Policy 605: Workers Disability Compensation.
- b. Policy 613: Non-Scheduled Closings
Move _____ Second _____ to approve Policy 613: Non-Scheduled Closings as presented.
- c. Policy 622: Staff Development
Move _____ Second _____ to approve revised Policy 622: Staff Development.
- d. Policy 626: Individual Full-Time Employee Benefit Plan
Move _____ Second _____ to approve revised Policy 626: Individual Full-Time Employee Benefit Plan.

2. Rescheduling the April 2024 Library Board meeting

Move _____ Second _____ to reschedule the April 2024 Library Board meeting from April 16 to April 23.

3. Director Evaluation

- Move _____ Second _____ to meet in closed session for the purpose of discussing the Director's annual performance review.
- Move _____ Second _____ to end the closed session and reconvene the open meeting.
- Move _____ Second _____ to approve the Director's evaluation.
- Move _____ Second _____ to set the Director's salary at _____, effective _____.

M. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

N. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on March 19, 2024

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the February 20, 2024 meeting minutes as written.

Move _____ Second _____ to accept the FY2022/2023 Audit/Financial Report as presented by Plante Moran.

Move _____ Second _____ to approve the February 2024 financial reports.

Move _____ Second _____ to approve revised Policy 605: Workers Disability Compensation.

Move _____ Second _____ to approve Policy 613: Non-Scheduled Closings as presented.

Move _____ Second _____ to approve revised Policy 622: Staff Development.

Move _____ Second _____ to approve revised Policy 626: Individual Full-Time Employee Benefit Plan.

Move _____ Second _____ to reschedule the April 2024 Library Board meeting from April 16 to April 23.

Move _____ Second _____ to meet in closed session for the purpose of discussing the Director's annual performance review.

Move _____ Second _____ to end the closed session and reconvene the open meeting.

Move _____ Second _____ to approve the Director's evaluation.

Move _____ Second _____ to set the Director's salary at _____, effective _____.

Move _____ Second _____ to adjourn the meeting at _____.