

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, SEPTEMBER 19, 2023, 7:00 p.m.**

President Gray _____ Vice President Conn _____ Secretary Byron _____ Treasurer TerHaar _____
Trustee Bieliauskas _____ Trustee Hundley _____ Trustee Healy _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

A. Call Meeting to Order at _____.

B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.

C. Approval of Past Minutes
Move _____ Second _____ to approve the August 22, 2023 meeting minutes as written.

D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

E. President's Report

F. Friends of the Library Report

G. Financial Reports
Move _____ Second _____ to approve the August 2023 financial reports.

H. Budget Hearing for FY2023/24 Operating Millages
Move _____ Second _____ to open the Public Hearing for comments on the FY2023/24 operating millages.

1. Draft Budget Summary Discussion

Move _____ Second _____ to set the FY2023/24 operating millages at .8092 and .33 for a total of 1.1392 to be assessed in December 2023.

Move _____ Second _____ to close the Public Hearing on the FY2023/24 operating millages.

I. Committee Reports

1. Finance

2. Arts

3. Building & Grounds

4. Library Services

5. Staff Excellence

J. Library Director's Report

K. Unfinished Business

L. New Business

1. Pay Structure Review and Recommendations for FY2023/2024

Move _____ Second _____ to approve the Pay Structure Review and Recommendations for FY2023/2024 as presented by ElementOne Consulting.

2. Policy Review

a. Policy 401: Library Cards

Move _____ Second _____ to approve revised Policy 401: Library Cards (formerly Registration, Renewal & Replacement Cards).

b. Policy 614: Unpaid Leaves of Absence

Move _____ Second _____ to approve revised Policy 614: Unpaid Leaves of Absence.

c. Policy 632: Job Classification & Wages

Move _____ Second _____ to approve revised Policy 632: Job Classification & Wages.

d. Policy 603: Wage Schedule

Move _____ Second _____ to eliminate Policy 603: Wage Schedule.

e. Saline District Library Board of Trustees By-Laws Review

Review proposed revisions to the By-Laws. No action may be taken on this meeting; a motion can be called at the October meeting.

M. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

N. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on September 19, 2023

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the August 22, 2023 meeting minutes as written.

Move _____ Second _____ to approve the August 2023 financial reports.

Move _____ Second _____ to open the Public Hearing for comments on the FY2023/24 operating millages.

Move _____ Second _____ to set the FY2023/24 operating millages at .8092 and .33 for a total of 1.1392 to be assessed in December 2023.

Move _____ Second _____ to close the Public Hearing on the FY2023/24 operating millages.

Move _____ Second _____ to approve the Pay Structure Review and Recommendations for FY2023/2024 as presented by ElementOne Consulting.

Move _____ Second _____ to approve revised Policy 401: Library Cards (formerly Registration, Renewal & Replacement Cards).

Move _____ Second _____ to approve revised Policy 614: Unpaid Leaves of Absence.

Move _____ Second _____ to approve revised Policy 632: Job Classification & Wages.

Move _____ Second _____ to eliminate Policy 603: Wage Schedule.

Move _____ Second _____ to adjourn the meeting at _____.