



**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING PACKET
TUESDAY, FEBRUARY 21, 2023, 7:00 p.m.**

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**NOTICE OF LIBRARY BOARD MEETING
TUESDAY, FEBRUARY 21, 2023
7:00 p.m.**

**The Saline District Library Board will be holding its monthly meeting to
conduct regular business at this time.**

This meeting will be held in the Library's Brecon Room.

555 N. Maple Road, Saline, MI 48176

Public comment will be allowed at specified times during the meeting according to Policy 512: Public Discussion at Board of Trustees Meetings.

In advance of the meeting, you may contact the Library Board here:
salinelibrary.org/about/board-of-trustees/

For special accommodations, please contact Library Director Karrie Waarala:
karrie@salinelibrary.org

**SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING AGENDA
TUESDAY, FEBRUARY 21, 2023, 7:00 p.m.**

President Gray _____ Vice President Conn _____ Secretary Byron _____ Treasurer TerHaar _____
Trustee Bieliauskas _____ Trustee Hundley _____ Trustee Healy _____
Director Waarala _____ Assistant Director Lash _____ Administrative Assistant Pilarz _____

- A. Call Meeting to Order at _____.
- B. Approval of Agenda
Move _____ Second _____ to approve the agenda as presented.
- C. Approval of Past Minutes
Move _____ Second _____ to approve the December 20, 2022 meeting minutes as written.
- D. Public Discussion
Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.
- E. Presentation: Annual Audit / Financial Report for FY2021/2022 – Josh Yde & Martin Olejnik, Plante Moran
Move _____ Second _____ to accept the FY2021/2022 Audit/Financial Report as presented by Plante Moran.
- F. President's Report
- G. Friends of the Library Report
- H. Financial Reports
Move _____ Second _____ to approve the December 2022 financial reports.
Move _____ Second _____ to approve the January 2023 financial reports.
- I. Committee Reports
 - 1. Finance
 - 2. Arts
 - 3. Building & Grounds

4. Library Services

5. Staff Excellence

J. Library Director's Report

K. Old Business

L. New Business

1. Schrandt Grant for 2023 funding of the SDL Seed Library

Move _____ Second _____ to approve Schrandt Grant funding to continue the SDL Seed Library.

M. Public Discussion

Citizens are encouraged to address their concerns and comments. Individuals will be given up to three minutes to address the Board at any one meeting. Trustees will not respond to public comments at meetings.

N. Adjournment

Move _____ Second _____ to adjourn the meeting at _____.

RECOMMENDED MOTIONS FOR MEETING on February 21, 2023

Move _____ Second _____ to approve the agenda as presented.

Move _____ Second _____ to approve the December 20, 2022 meeting minutes as written.

Move _____ Second _____ to accept the FY2021/2022 Audit/Financial Report as presented by Plante Moran.

Move _____ Second _____ to approve the December 2022 financial reports.

Move _____ Second _____ to approve the January 2023 financial reports.

Move _____ Second _____ to approve Schrandt Grant funding to continue the SDL Seed Library.

Move _____ Second _____ to adjourn the meeting at _____.

DRAFT
SALINE DISTRICT LIBRARY BOARD OF TRUSTEES
BOARD MEETING MINUTES
TUESDAY, DECEMBER 20, 2022, 7:00 p.m.

Present: President Gray, Vice President Conn, Secretary Byron, Treasurer TerHaar, Trustee Bieliauskas, Trustee Hundley, Trustee Healy, Director Waarala, Assistant Director Lash, Administrative Assistant Pilarz

- A. Call Meeting to Order at 7:01 PM.
- B. Approval of Agenda
Move Gray, Second Byron to approve the agenda as presented. Carried.
- C. Approval of Past Minutes
Move Terhaar, Second Gray to approve the November 15, 2022 meeting minutes as written. Carried.
- D. Public Discussion
No members of the public were present.
- E. Oath of Public Officers and Conflict of Interest Signing
- F. President's Report: No report
- G. Friends of the Library Report
Volunteer recognition and appreciation activities planned for December 2022.
- H. Financial Reports
Move Conn, Second Terhaar to approve the November financial reports.
- I. Committee Reports
 - 1. Finance: Welcome new Finance Committee member, Lesley Hundley. KeyBank investment advisory changed. Developed Committee goals for 2023.
 - 2. Arts: Did not meet.
 - 3. Building & Grounds: Did not meet.
 - 4. Library Services: Did not meet.
 - 5. Staff Excellence: Did not meet.
- J. Library Director's Report: Submitted as written. Attended a meeting at a library designed by Quinn Evans Architects. Extended an offer of employment to a candidate for the part-time Adult Services Assistant position. SDL staff participated in Saline Area Social Services adopt-a-family for the holiday.
- K. Old Business: None.

L. New Business

1. Policy Review

a. Policy 501: Library Hours, Holidays and Special Closings
Move Gray, Second Bieliauskas to approve revised Policy 501: Library Hours, Holidays and Special Closings. Carried.

2. Set Board Meeting Schedule for FY2022/2023: The Board will continue to meet on the third Tuesday of the month.

3. Committees for 2023: The following assignments and committee meeting schedules were confirmed by the Board.

a. Staff Excellence, first Wednesday of the month at 4:00 pm. Terhaar, Hundley, Healy.

b. Library Services, first Thursday of the month at 5:30 pm. Bieliauskas, Byron, Conn.

c. Finance, second Tuesday of the month, Terhaar, Conn, Hundley.

d. Buildings and Grounds, second Wednesday at 6:30 pm. Bieliauskas, Byron, Healy.

M. Public Discussion: None present. President Gray asked that the Management Team be thanked for providing quarterly reports to the Library Board.

N. Adjournment

Move Gray, Second Byron to adjourn the meeting at 7:37 PM. Carried.

CERTIFICATION OF MINUTES

I hereby certify that the foregoing is a true and complete copy of the minutes of a regular meeting of the Board of Trustees of Saline District Library, Washtenaw County, State of Michigan, held at 555 N. Maple Road, Saline, MI 48176 on December 20, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were approved by the Board of Trustees, were kept, and will be made available as required by said Act.

Secretary, SDL Board of Trustees

Date of Approval

Saline District Library
Bank Reconciliation
Key Bank - General
December 1, 2022 - December 31, 2022

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	162,242.42
			+ Cleared Deposits & Other Additions	340,760.60
			- Cleared Checks & Other Payments	213,778.65
			Ending Bank Balance	<u>289,224.37</u>
Open Deposits & Additions				Total
				<u>0.00</u>
Open Checks & Payments				
24342	12/20/22	790-750.3	ANN ARBOR SYMP...	320.00
24349	12/20/22	790-930	HD SUPPLY	384.00
24352	12/20/22	790-750.3	MAD SCIENCE OF...	332.00
24355	12/20/22	790-785	THE NEW YORK TI...	2,090.40
				Total
				<u>3,126.40</u>
				Reconciled Bank Balance
				<u><u>286,097.97</u></u>
Bank Transactions				
		000-258	EFTPS	(10,931.84)
		000-258	EFTPS	(10,034.83)
		790-930	CK 24314 CLRD/CHEM-DRY	(6,000.00)
		790-723	ALERUS RETIRE XFERS	(5,971.98)
		790-920	DTE - ELECTRICITY	(4,060.19)
		000-258.1	5080 MI TAX PYMT	(3,442.89)
		000-008	ALERUS RETIRE XFERS	(3,076.93)
		790-921	DTE - GAS	(1,512.26)
		790-802	STROM CPA	(645.00)
		790-965	BK SERVICE CHRG	(270.97)
		790-965	MERCH FEE & DISC	(91.64)
		000-665.1	INTEREST	60.74
		000-017	TRANSFER FROM AGENCY SUB	150,000.00
				Total
				<u>104,022.21</u>
				Adjusted General Ledger Balance
				<u><u>286,097.97</u></u>

Saline District Library
Statement of Financial Position
As of December 31, 2022

Assets

Current Assets		
000-001	Key Bank - General	\$ 286,097.97
000-003	Old National CD 1	105,432.31
000-008	Employee Advances	3,770.04
000-013	Agency Account (Schrandt)	2,700,943.42
000-013.1	Agency Account-Unrealized Gain	(326,631.80)
000-017	Agency Sub Account (Investment Account)	5,276,408.16
000-017.1	Agency Sub Account-Unrealized Gain	(685,360.25)
Total Current Assets		7,360,659.85
 Property and Equipment		
Net Property and Equipment		0.00
Total Assets		\$ 7,360,659.85

Liabilities and Net Assets

Current Liabilities		
000-202	Accounts Payable	\$ 19,476.00
000-257	Accrued Payroll	44,466.98
000-258.1	State Payroll Taxes	3,457.57
000-275	MTT Liability	7,797.00
Total Current Liabilities		75,197.55
 Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		75,197.55
 Net Assets		
000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	2,696,695.97
000-385	Reserve-Unassigned	208,191.80
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	79,649.52
000-399	Net Position	(58,355.99)
Total Net Assets		7,285,462.30
Total Liabilities and Net Assets		\$ 7,360,659.85

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended December 31, 2022 Actual	1 Month Ended December 31, 2022 Actual	12 Months Ended November 30, 2023 Budget	Year to Date Percentage Budget
Revenue				
000-402.1	\$ 72,821.31	\$ 72,821.31	\$ 561,751.00	12.96
000-402.2	0.00	0.00	23,041.00	0.00
000-402.3	211.96	211.96	6,129.00	3.46
000-402.4	0.00	0.00	443,191.00	0.00
000-402.5	85,326.45	85,326.45	797,941.00	10.69
000-402.6	0.00	0.00	128,214.00	0.00
000-402.7	27,000.00	27,000.00	352,923.00	7.65
000-413	0.00	0.00	96,900.00	0.00
000-540	0.00	0.00	28,400.00	0.00
000-628	423.45	423.45	3,400.00	12.45
000-628.1	123.30	123.30	1,000.00	12.33
000-629	325.00	325.00	3,000.00	10.83
000-656	0.00	0.00	25,000.00	0.00
000-658	1,028.01	1,028.01	10,000.00	10.28
000-658.1	388.38	388.38	5,000.00	7.77
000-658.2	1.00	1.00	0.00	0.00
000-665.1	60.74	60.74	110.00	55.22
000-665.3	(1,545.15)	(1,545.15)	100,000.00	-1.55
000-674	3,050.00	3,050.00	4,000.00	76.25
000-674.1	0.00	0.00	1,000.00	0.00
000-674.2	0.00	0.00	20,000.00	0.00
000-680	1.00	1.00	0.00	0.00
	<u>189,215.45</u>	<u>189,215.45</u>	<u>2,611,000.00</u>	<u>7.25</u>
Total Revenue				
	<u>189,215.45</u>	<u>189,215.45</u>	<u>2,611,000.00</u>	<u>7.25</u>
Gross Profit				
Operating Expenses				
790-702	89,963.09	89,963.09	1,300,000.00	6.92
790-716	6,565.71	6,565.71	120,000.00	5.47
790-719	1,644.61	1,644.61	21,000.00	7.83
790-722	6,773.86	6,773.86	97,500.00	6.95
790-723	2,210.64	2,210.64	40,000.00	5.53
790-727	399.80	399.80	6,500.00	6.15
790-727.3	0.00	0.00	1,600.00	0.00
790-727.4	1,179.23	1,179.23	4,500.00	26.21
790-730	0.00	0.00	500.00	0.00
790-732	26.38	26.38	5,000.00	0.53
790-734	1,198.88	1,198.88	12,000.00	9.99
790-740	0.00	0.00	33,000.00	0.00
790-750.1	0.00	0.00	18,000.00	0.00
790-750.2	208.39	208.39	10,000.00	2.08
790-750.3	923.96	923.96	13,000.00	7.11
790-750.4	0.00	0.00	5,500.00	0.00
790-752.1	0.00	0.00	3,000.00	0.00
790-752.2	0.00	0.00	2,000.00	0.00
790-752.3	0.00	0.00	5,000.00	0.00
790-760	0.00	0.00	2,000.00	0.00
790-762.1	0.00	0.00	3,000.00	0.00
790-762.3	0.00	0.00	2,000.00	0.00
790-770	1,330.50	1,330.50	12,000.00	11.09
790-772.1	12,742.00	12,742.00	115,000.00	11.08
790-772.3	12.75	12.75	0.00	0.00
790-772.4	5,000.00	5,000.00	5,000.00	100.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended December 31, 2022 Actual	1 Month Ended December 31, 2022 Actual	12 Months Ended November 30, 2023 Budget	Year to Date Percentage Budget
790-780	Software	1,358.40	1,358.40	26,000.00	5.22
790-785	Online Database	8,784.96	8,784.96	43,000.00	20.43
790-801	PS-Auditor	0.00	0.00	23,000.00	0.00
790-802	PS-Bookkeeping	645.00	645.00	8,000.00	8.06
790-803	PS-Attorney	0.00	0.00	3,000.00	0.00
790-804	PS-Consultants	2,545.00	2,545.00	45,000.00	5.66
790-805	PS--Computer Consultants	0.00	0.00	5,000.00	0.00
790-806	PS-Tax Collection	0.00	0.00	400.00	0.00
790-810	Cooperative Fees	0.00	0.00	4,000.00	0.00
790-820	Polaris	0.00	0.00	55,000.00	0.00
790-850	Internet	277.66	277.66	24,000.00	1.16
790-851	Telephone	444.55	444.55	5,800.00	7.66
790-860	Travel/Lodging	0.00	0.00	4,000.00	0.00
790-880	Marketing	6,121.49	6,121.49	15,500.00	39.49
790-920	Electricity	4,060.19	4,060.19	48,000.00	8.46
790-921	Gas	1,512.26	1,512.26	18,000.00	8.40
790-922	Water	0.00	0.00	8,000.00	0.00
790-930	Building Maintenance	13,357.32	13,357.32	30,000.00	44.52
790-932	Grounds Maintenance	16,000.00	16,000.00	37,000.00	43.24
790-934	Equipment Maintenance	0.00	0.00	24,000.00	0.00
790-956	Miscellaneous	96.90	96.90	3,000.00	3.23
790-956.1	Misc/Petty Cash	0.00	0.00	200.00	0.00
790-957	Continued Education	0.00	0.00	8,000.00	0.00
790-958	Dues	236.00	236.00	5,000.00	4.72
790-964	Tax Adjustment	0.00	0.00	4,500.00	0.00
790-964.4	MelCat Reimbursements	0.00	0.00	500.00	0.00
790-965	Bank Charges	362.61	362.61	4,000.00	9.07
790-969	Insurance	16,629.00	16,629.00	23,000.00	72.30
790-971	Capital Improvement	0.00	0.00	50,000.00	0.00
790-975	Furniture	0.00	0.00	30,000.00	0.00
790-981	Books Funded by Friends	0.00	0.00	2,000.00	0.00
790-982.1	Adult Fiction	204.00	204.00	35,000.00	0.58
790-982.15	Large Print	0.00	0.00	9,000.00	0.00
790-982.2	Teen Fiction	0.00	0.00	10,000.00	0.00
790-982.3	Youth Fiction	0.00	0.00	23,000.00	0.00
790-983.1	Adult Nonfiction	0.00	0.00	35,000.00	0.00
790-983.15	Reference	1,199.00	1,199.00	4,000.00	29.98
790-983.2	Teen Nonfiction	0.00	0.00	4,000.00	0.00
790-983.3	Youth Nonfiction	0.00	0.00	15,000.00	0.00
790-984.1	Audiobooks-Adult	124.96	124.96	14,000.00	0.89
790-984.2	Audiobooks-Teen	124.97	124.97	6,000.00	2.08
790-984.3	Audiobooks-Youth	39.99	39.99	6,200.00	0.65
790-985.1	DVD/Blu Rays-Adult	37.99	37.99	17,000.00	0.22
790-985.2	DVD/Blu Rays-Teen	255.66	255.66	500.00	51.13
790-985.3	DVD/Blu Rays-Youth	30.73	30.73	2,600.00	1.18
790-986.1	Music CDs-Adult	0.00	0.00	2,500.00	0.00
790-986.3	Music CDs-Youth	0.00	0.00	200.00	0.00
790-998	Special Projects	0.00	0.00	33,000.00	0.00
	Total Operating Expenses	<u>204,628.44</u>	<u>204,628.44</u>	<u>2,611,000.00</u>	<u>7.84</u>
	Operating Income (Loss)	<u>(15,412.99)</u>	<u>(15,412.99)</u>	<u>0.00</u>	<u>0.00</u>

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended December 31, 2022 Actual	1 Month Ended December 31, 2022 Actual	12 Months Ended November 30, 2023 Budget	Year to Date Percentage Budget
Other Income (Expenses)				
000-665.4 Agency Account Interest	942.22	942.22	0.00	0.00
000-670 Sub-Agency Change in Market Value	(28,694.49)	(28,694.49)	0.00	0.00
000-670.4 Agency Change in Market Value	(14,310.75)	(14,310.75)	0.00	0.00
000-965.4 Agency Admin Charges	(879.98)	(879.98)	0.00	0.00
	(42,943.00)	(42,943.00)	0.00	0.00
Total Other Income (Expenses)				
Net Income (Loss) Before Taxes	(58,355.99)	(58,355.99)	0.00	0.00
Net Income (Loss)	\$ (58,355.99)	\$ (58,355.99)	\$ 0.00	0.00

Saline District Library Fund 101
monthly revenue
December 2022

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.1 · City of Saline-Real Tax								
Deposit	12/30/2022			Ck # 68580		001 · Key Bank...	72,821.31	72,821.31
Total 402.1 · City of Saline-Real Tax							72,821.31	72,821.31
402.3 · Freedom Township-Real Tax								
Deposit	12/22/2022			Check # 3573		001 · Key Bank...	211.96	211.96
Total 402.3 · Freedom Township-Real Tax							211.96	211.96
402.5 · Pittsfield Township-Real Tax								
Deposit	12/22/2022			Check # 0231...		001 · Key Bank...	35,641.18	35,641.18
Deposit	12/30/2022			Ck # 023133		001 · Key Bank...	49,685.27	85,326.45
Total 402.5 · Pittsfield Township-Real Tax							85,326.45	85,326.45
402.7 · York Township-Real Tax								
Deposit	12/30/2022			Ck # 2593		001 · Key Bank...	27,000.00	27,000.00
Total 402.7 · York Township-Real Tax							27,000.00	27,000.00
Total 402 · Property Taxes Control Account							185,359.72	185,359.72
628 · Printers-Revenue								
Deposit	12/01/2022			Deposit		001 · Key Bank...	16.90	16.90
Deposit	12/05/2022			Deposit		001 · Key Bank...	3.00	19.90
Deposit	12/06/2022			Deposit		001 · Key Bank...	29.90	49.80
Deposit	12/07/2022			Deposit		001 · Key Bank...	10.20	60.00
Deposit	12/08/2022			Deposit		001 · Key Bank...	16.10	76.10
Deposit	12/08/2022			Deposit		001 · Key Bank...	0.70	76.80
Deposit	12/09/2022			Deposit		001 · Key Bank...	0.20	77.00
Deposit	12/12/2022			Deposit		001 · Key Bank...	0.50	77.50
Deposit	12/12/2022			Deposit		001 · Key Bank...	1.40	78.90
Deposit	12/13/2022			Deposit		001 · Key Bank...	3.40	82.30
Deposit	12/14/2022			Deposit		001 · Key Bank...	8.30	90.60
Deposit	12/16/2022			Deposit		001 · Key Bank...	63.10	153.70
Deposit	12/19/2022			Deposit		001 · Key Bank...	10.50	164.20
Deposit	12/20/2022			Deposit		001 · Key Bank...	0.50	164.70
Deposit	12/21/2022			Deposit		001 · Key Bank...	9.90	174.60
Deposit	12/22/2022			Deposit		001 · Key Bank...	5.15	179.75
Deposit	12/23/2022			Deposit		001 · Key Bank...	10.20	189.95
Deposit	12/30/2022			Deposit		001 · Key Bank...	221.80	411.75
Deposit	12/30/2022			Deposit		001 · Key Bank...	6.50	418.25
Deposit	12/30/2022			Deposit		001 · Key Bank...	5.20	423.45
Total 628 · Printers-Revenue							423.45	423.45
628.1 · Copy Machine-Revenue								
Deposit	12/16/2022			Deposit		001 · Key Bank...	0.60	0.60

Saline District Library Fund 101
monthly revenue
December 2022

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	12/30/2022			Deposit		001 · Key Bank...	122.70	123.30
Total 628.1 · Copy Machine-Revenue							123.30	123.30
629 · Non-Resident Fees								
Deposit	12/02/2022			Deposit		001 · Key Bank...	25.00	25.00
Deposit	12/14/2022			Deposit		001 · Key Bank...	150.00	175.00
Deposit	12/29/2022			Deposit		001 · Key Bank...	150.00	325.00
Total 629 · Non-Resident Fees							325.00	325.00
658 · Fines-Overdue Materials								
Deposit	12/01/2022			Deposit		001 · Key Bank...	72.25	72.25
Deposit	12/02/2022			Deposit		001 · Key Bank...	6.30	78.55
Deposit	12/05/2022			Deposit		001 · Key Bank...	4.80	83.35
Deposit	12/05/2022			Deposit		001 · Key Bank...	16.05	99.40
Deposit	12/05/2022			Deposit		001 · Key Bank...	20.95	120.35
Deposit	12/06/2022			Deposit		001 · Key Bank...	4.70	125.05
Deposit	12/07/2022			Deposit		001 · Key Bank...	59.40	184.45
Deposit	12/08/2022			Deposit		001 · Key Bank...	111.15	295.60
Deposit	12/12/2022			Deposit		001 · Key Bank...	24.55	320.15
Deposit	12/12/2022			Deposit		001 · Key Bank...	15.45	335.60
Deposit	12/12/2022			Deposit		001 · Key Bank...	19.20	354.80
Deposit	12/13/2022			Deposit		001 · Key Bank...	21.20	376.00
Deposit	12/14/2022			Deposit		001 · Key Bank...	41.60	417.60
Deposit	12/16/2022			Deposit		001 · Key Bank...	3.60	421.20
Deposit	12/16/2022			Deposit		001 · Key Bank...	86.75	507.95
Deposit	12/19/2022			Deposit		001 · Key Bank...	15.45	523.40
Deposit	12/19/2022			Deposit		001 · Key Bank...	7.55	530.95
Deposit	12/19/2022			Deposit		001 · Key Bank...	57.90	588.85
Deposit	12/20/2022			Deposit		001 · Key Bank...	64.60	653.45
Deposit	12/21/2022			Deposit		001 · Key Bank...	28.25	681.70
Deposit	12/22/2022			Deposit		001 · Key Bank...	52.56	734.26
Deposit	12/22/2022			Deposit		001 · Key Bank...	88.50	822.76
Deposit	12/22/2022			Deposit		001 · Key Bank...	5.50	828.26
Deposit	12/23/2022			Deposit		001 · Key Bank...	66.95	895.21
Deposit	12/27/2022			Deposit		001 · Key Bank...	0.30	895.51
Deposit	12/27/2022			Deposit		001 · Key Bank...	4.50	900.01
Deposit	12/29/2022			Deposit		001 · Key Bank...	3.35	903.36
Deposit	12/30/2022			Deposit		001 · Key Bank...	115.65	1,019.01
Deposit	12/30/2022			Deposit		001 · Key Bank...	9.00	1,028.01
Total 658 · Fines-Overdue Materials							1,028.01	1,028.01
658.1 · Materials Replacement Fees								
Deposit	12/01/2022			Deposit		001 · Key Bank...	10.40	10.40
Deposit	12/02/2022			Deposit		001 · Key Bank...	39.93	50.33
Deposit	12/05/2022			Deposit		001 · Key Bank...	32.94	83.27
Deposit	12/05/2022			Deposit		001 · Key Bank...	24.98	108.25
Deposit	12/06/2022			Deposit		001 · Key Bank...	16.99	125.24

Saline District Library Fund 101
monthly revenue
December 2022

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	12/08/2022			Deposit		001 · Key Bank...	30.90	156.14
Deposit	12/08/2022			Deposit		001 · Key Bank...	8.85	164.99
Deposit	12/12/2022			Deposit		001 · Key Bank...	16.99	181.98
Deposit	12/12/2022			Deposit		001 · Key Bank...	11.00	192.98
Deposit	12/14/2022			Deposit		001 · Key Bank...	17.99	210.97
Deposit	12/19/2022			Deposit		001 · Key Bank...	48.49	259.46
Deposit	12/20/2022			Deposit		001 · Key Bank...	3.99	263.45
Deposit	12/22/2022			Deposit		001 · Key Bank...	50.97	314.42
Deposit	12/23/2022			Deposit		001 · Key Bank...	31.00	345.42
Deposit	12/28/2022			Deposit		001 · Key Bank...	29.00	374.42
Deposit	12/30/2022			Deposit		001 · Key Bank...	13.96	388.38
Total 658.1 · Materials Replacement Fees							388.38	388.38
658.2 · Card Replacement Fees								
Deposit	12/12/2022			Deposit		001 · Key Bank...	1.00	1.00
Total 658.2 · Card Replacement Fees							1.00	1.00
665.1 · General Account Interest								
Deposit	12/30/2022			Deposit		001 · Key Bank...	60.74	60.74
Total 665.1 · General Account Interest							60.74	60.74
674 · Donations-Unrestricted								
Deposit	12/22/2022			Johnson Cont...		001 · Key Bank...	3,000.00	3,000.00
Deposit	12/30/2022			Tuneff Family ...		001 · Key Bank...	50.00	3,050.00
Total 674 · Donations-Unrestricted							3,050.00	3,050.00
680 · Other Income								
Deposit	12/14/2022			Deposit		001 · Key Bank...		0.00
Deposit	12/22/2022			Deposit		001 · Key Bank...	1.00	1.00
Total 680 · Other Income							1.00	1.00
699 · Transfer from Other Funds								
Deposit	12/05/2022			Deposit		001 · Key Bank...	150,000.00	150,000.00
Total 699 · Transfer from Other Funds							150,000.00	150,000.00
TOTAL							340,760.60	340,760.60

Saline District Library Fund 101

Bill List

December 2022

01/06/23

Accrual Basis

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	12/09/2022			Pay period en...	30,712.41
Check	12/09/2022			MERS Pay P...	1,319.45
Check	12/09/2022			MERS Staff L...	183.74
Check	12/09/2022			MERS Staff L...	88.19
Check	12/09/2022			MERS 457 Pa...	1,519.36
Check	12/23/2022			Pay date endi...	33,849.37
Check	12/23/2022			MERS Pay P...	1,394.61
Check	12/23/2022			MERS Staff L...	183.74
Check	12/23/2022			MERS Staff L...	88.19
Check	12/23/2022			MERS 457 Pa...	1,557.57
Total 702 · Salaries					70,896.63
716 · Employee Insurances/Benefits					
Bill	12/13/2022	97611...	THE SBAM PLAN	This is for two...	2,080.66
Bill	12/13/2022	1/1/23...	BLUE CROSS BLU...	1/1/2023-1/31...	5,901.13
Total 716 · Employee Insurances/Benefits					7,981.79
719 · Health Reimbursement					
Bill	12/20/2022	MED0...	EHIM		1,644.61
Total 719 · Health Reimbursement					1,644.61
723 · Retirement					
Check	12/09/2022			MERS Pay P...	1,319.45
Check	12/23/2022			MERS Pay P...	1,394.61
Total 723 · Retirement					2,714.06
727 · Office Supplies					
Bill	12/20/2022	16455...	STAPLES BUSINES...		399.80
Total 727 · Office Supplies					399.80
727.4 · Cartridges					
Bill	12/20/2022	16455...	STAPLES BUSINES...		1,179.23
Total 727.4 · Cartridges					1,179.23
732 · Cleaning Supplies					
Bill	12/20/2022	16455...	STAPLES BUSINES...		26.38
Total 732 · Cleaning Supplies					26.38
734 · Processing Supplies					
Bill	12/20/2022	16455...	STAPLES BUSINES...		152.94
Bill	12/20/2022	325207	SHOWCASES	DVD cases	90.94
Bill	12/20/2022	#INV-...	ENVISIONWARE, I...	RFID Tags	955.00

Saline District Library Fund 101

Bill List

December 2022

01/06/23

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Total 734 · Processing Supplies					1,198.88
750.2 · Teen Programming					
Bill	12/20/2022	72173...	OTC BRANDS, INC.	Program supp...	208.39
Total 750.2 · Teen Programming					208.39
750.3 · Youth Programming					
Bill	12/20/2022	72172...	OTC BRANDS, INC.	Program supp...	56.74
Bill	12/20/2022	15114...	ANN ARBOR SYMP...	1/12/2023	320.00
Bill	12/20/2022	5793-...	MAD SCIENCE OF ...		332.00
Bill	12/20/2022	10037...	MICHIGAN SCIENC...		215.22
Total 750.3 · Youth Programming					923.96
770 · Periodicals					
Bill	12/13/2022	3611-...	THE ANN ARBOR N...	12 Weeks 1/1...	59.87
Bill	12/13/2022	156034	WASHTENAW NE...	1/1/2023-3/31...	1,270.63
Total 770 · Periodicals					1,330.50
772.1 · Ebooks-Adult					
Bill	12/13/2022	91727	LIBRARY IDEAS LLC	Freegal 12/1/...	8,496.00
Bill	12/13/2022	32476...	KANOPY, INC.		282.20
Bill	12/13/2022	50303...	MIDWEST TAPE	Hoopla	3,963.80
Total 772.1 · Ebooks-Adult					12,742.00
772.3 · Ebooks-Youth					
Bill	12/13/2022	32476...	KANOPY, INC.		12.75
Total 772.3 · Ebooks-Youth					12.75
772.4 · Ebooks funded by Friends					
Bill	12/13/2022	CD01...	OVERDRIVE, INC	CD01576224...	5,000.00
Total 772.4 · Ebooks funded by Friends					5,000.00
780 · Software					
Bill	12/01/2022	1689	PATRON POINT, INC		1,000.00
Bill	12/13/2022	11/2-1...	KEYBANK - NATIO...		358.40
Total 780 · Software					1,358.40
785 · Online Database					
Bill	12/13/2022	70744...	PROQUEST LLC		2,276.30
Bill	12/13/2022	97565...	GREY HOUSE PUB...	Finanacial Ra...	2,195.00
Bill	12/13/2022	97565...	GREY HOUSE PUB...	Financial Liter...	400.00
Bill	12/20/2022	149420	CENGAGE LEARNI...	Annual subscr...	1,823.26
Bill	12/20/2022	12/12/...	THE NEW YORK TI...	Online Datab...	2,090.40

Saline District Library Fund 101
Bill List
December 2022

Type	Date	Num	Name	Memo	Amount
Total 785 · Online Database					8,784.96
802 · Professional Services-Bookkeep					
Check	12/09/2022			Monthly fee	645.00
Total 802 · Professional Services-Bookkeep					645.00
804 · Professional services-Consult					
Bill	12/13/2022	38774	QUINN EVANS	Concept Design	2,545.00
Total 804 · Professional services-Consult					2,545.00
850 · Internet					
Bill	12/13/2022	96372...	T-MOBILE	Hotspots	277.66
Total 850 · Internet					277.66
851 · Telephone					
Bill	12/22/2022	260637	TELNET WORLDWI...		444.55
Total 851 · Telephone					444.55
880 · Marketing					
Bill	12/01/2022	1689	PATRON POINT, INC		6,000.00
Bill	12/13/2022	12/7/2...	LASH, JESSICA	Cart decoratin...	121.49
Total 880 · Marketing					6,121.49
920 · Electricity					
Check	12/12/2022			DTE	4,060.19
Total 920 · Electricity					4,060.19
921 · Gas					
Check	12/12/2022				1,512.26
Total 921 · Gas					1,512.26
930 · Building Maintenance					
Bill	12/01/2022	203174	WYANDOTTE ALA...		120.00
Bill	12/13/2022	95993...	WASTE MANAGEM...		233.30
Bill	12/13/2022	64100	MCW PARTNERS, ...		255.00
Bill	12/20/2022	92094...	HD SUPPLY FACILI...	Microwave re...	384.00
Bill	12/20/2022	95231...	GRAINGER	Fuse	15.57
Bill	12/20/2022	12/10/...	AMAZON	Masks and lig...	104.45
Bill	12/20/2022	35962-1	CHEM-DRY	Building carpe...	6,000.00
Bill	12/22/2022	205540	WYANDOTTE ALA...		245.00
Total 930 · Building Maintenance					7,357.32
932 · Ground Maintenance					

**Saline District Library Fund 101
Bill List
December 2022**

Type	Date	Num	Name	Memo	Amount
Bill	12/01/2022	26732	KEVIN'S LANDSCA...		16,000.00
Total 932 · Ground Maintenance					16,000.00
956 · Miscellaneous					
Bill	12/13/2022	11/2-1...	KEYBANK - NATIO...		96.90
Total 956 · Miscellaneous					96.90
958 · Dues					
Bill	12/13/2022	0247219	AMERICAN LIBRAR...	Ron Andrews ...	236.00
Total 958 · Dues					236.00
965 · Bank Charges					
Check	12/05/2022			KeyBank Mer...	51.53
Check	12/05/2022			KeyBank Mer...	40.11
Check	12/08/2022			Nov. Analysis ...	270.97
Total 965 · Bank Charges					362.61
969 · Insurance					
Bill	12/01/2022	15224...	CITIZENS INSURA...	Renewal for t...	10,299.00
Bill	12/20/2022	12/12/...	TRAVELERS	Annual fee	6,330.00
Total 969 · Insurance					16,629.00
982.1 · Adult Fiction					
Bill	12/20/2022	5847	DEXTER DISTRICT ...	Washtenaw R...	204.00
Total 982.1 · Adult Fiction					204.00
983.15 · Reference					
Bill	12/13/2022	00016...	WORLD BOOK SC...	World Book E...	1,199.00
Total 983.15 · Reference					1,199.00
984.1 · Audiobooks-Adult					
Bill	12/22/2022	11/-11...	MIDWEST TAPE		124.96
Total 984.1 · Audiobooks-Adult					124.96
984.2 · Audiobooks-Teen					
Bill	12/22/2022	11/-11...	MIDWEST TAPE		124.97
Total 984.2 · Audiobooks-Teen					124.97
984.3 · Audiobooks-Youth					
Bill	12/22/2022	11/-11...	MIDWEST TAPE		39.99
Total 984.3 · Audiobooks-Youth					39.99

Saline District Library Fund 101
Bill List
December 2022

Type	Date	Num	Name	Memo	Amount
985.1 · DVDBlu Rays-Adult					
Bill	12/22/2022	11/-11...	MIDWEST TAPE		37.99
Total 985.1 · DVDBlu Rays-Adult					37.99
985.2 · DVD Blu Rays-Teen					
Bill	12/22/2022	11/-11...	MIDWEST TAPE		255.66
Total 985.2 · DVD Blu Rays-Teen					255.66
985.3 · DVD/Blu Rays-Youth					
Bill	12/22/2022	11/-11...	MIDWEST TAPE		30.73
Total 985.3 · DVD/Blu Rays-Youth					30.73
TOTAL					174,707.62

**Saline District Library
Bank Reconciliation
Key Bank - General
January 1, 2023 - January 31, 2023**

Reference	Date	GL Account	Description	Amount
Bank Statement Summary				
			Beginning Bank Balance	289,224.37
			+ Cleared Deposits & Other Additions	1,192,133.58
			- Cleared Checks & Other Payments	1,078,178.76
			Ending Bank Balance	403,179.19
Open Deposits & Additions				Total
				0.00
Open Checks & Payments				
24384	01/18/23	790-860	EVIE MOORER	30.13
24391	01/24/23	790-860	ANNA HINKLEY	8.78
24392	01/24/23	790-930	ARBOR INSPECTION	425.00
24393	01/24/23	790-955	SEED SAVERS EXCHANGE	1,626.81
24394	01/24/23	Multiple	OTC BRANDS INC	180.57
24395	01/24/23	790-984.3	LIBRARY IDEAS LLC	94.90
24396	01/24/23	790-785	MIDWEST COLLABORATIVE	3,913.99
24397	01/24/23	790-750.4	SCHOLASTIC INC	199.15
24398	01/24/23	790-850	T-MOBILE	254.98
24399	01/24/23	790-930	WYANDOTTE ALARM	182.70
				Total
				6,917.01
Reconciled Bank Balance				396,262.18
Bank Transactions				
		000-017	TRANSFER TO AGENCY SUB	(900,000.00)
		000-258	EFTPS	(11,339.14)
		000-258	EFTPS	(10,929.98)
		790-723	ALERUS RETIRE XFERS	(6,340.78)
		000-258.1	5080 MI TAX PYMT	(3,457.57)
		000-008	ALERUS RETIRE XFERS	(3,191.00)
		790-920	DTE - ELECTRICITY	(2,573.89)
		790-921	DTE - GAS	(2,099.39)
		790-802	STROM CPA	(645.00)
		790-965	BK SERVICE CHRG	(236.35)
		790-965	MERCH FEE & DISC	(91.64)
		000-665.1	INTEREST	165.67
		790-930	REVERSE CK 24314/CHEM-DRY	6,000.00
		000-017	TRANSFER FROM AGENCY SUB	150,000.00
				Total
				(784,739.07)
Adjusted General Ledger Balance				396,262.18

Saline District Library
Statement of Financial Position
As of January 31, 2023

Assets

Current Assets		
000-001	Key Bank - General	\$ 396,262.18
000-003	Old National CD 1	105,432.31
000-008	Employee Advances	4,283.48
000-013	Agency Account (Schrandt)	2,701,715.34
000-013.1	Agency Account-Unrealized Gain	(278,085.10)
000-017	Agency Sub Account (Investment Account)	6,027,045.73
000-017.1	Agency Sub Account-Unrealized Gain	(592,475.30)
Total Current Assets		8,364,178.64
Property and Equipment		
Net Property and Equipment		0.00
Total Assets		\$ 8,364,178.64

Liabilities and Net Assets

Current Liabilities		
000-202	Accounts Payable	\$ 19,476.00
000-257	Accrued Payroll	44,466.98
000-258.1	State Payroll Taxes	3,705.22
000-275	MTT Liability	7,797.00
Total Current Liabilities		75,445.20
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		75,445.20
Net Assets		
000-343	Reserve-Compensated Absences	50,000.00
000-370	Prepays	45,015.00
000-375	Reserve-Quasi Endowment	3,075,000.00
000-385	Reserve-Unassigned	284,707.00
000-386	Reserve-Building Improvement	1,000,000.00
000-386.1	Reserve-Parking Lot	200,000.00
000-387	Reserve-Equipment Replacement	400,000.00
000-387.1	Reserve-Technology & Internet	500,000.00
000-388	Reserve-Art Fund	77,669.00
000-389	Reserve-Library Development	1,436,597.00
000-389.1	Reserve-Future Developmeent	650,000.00
000-390	General Fund Balance	(375,169.71)
000-399	Net Position	944,915.15
Total Net Assets		8,288,733.44
Total Liabilities and Net Assets		\$ 8,364,178.64

**Saline District Library
Income Statement
Actual vs. Budget**

	1 Month Ended January 31, 2023 Actual	2 Months Ended January 31, 2023 Actual	12 Months Ended November 30, 2023 Budget	Year to Date Percentage Budget
Revenue				
000-402.1	\$ 241,800.98	\$ 314,622.29	\$ 561,751.00	56.01
000-402.2	10,647.86	10,647.86	23,041.00	46.21
000-402.3	3,760.21	3,972.17	6,129.00	64.81
000-402.4	235,144.39	235,144.39	443,191.00	53.06
000-402.5	309,224.47	394,550.92	797,941.00	49.45
000-402.6	34,830.61	34,830.61	128,214.00	27.17
000-402.7	198,200.00	225,200.00	352,923.00	63.81
000-413	0.00	0.00	96,900.00	0.00
000-540	0.00	0.00	28,400.00	0.00
000-628	131.90	555.35	3,400.00	16.33
000-628.1	0.00	123.30	1,000.00	12.33
000-629	475.00	800.00	3,000.00	26.67
000-656	0.00	0.00	25,000.00	0.00
000-658	1,192.19	2,220.20	10,000.00	22.20
000-658.1	492.78	881.16	5,000.00	17.62
000-658.2	0.00	1.00	0.00	0.00
000-665.1	165.67	226.41	110.00	205.83
000-665.3	637.57	(907.58)	100,000.00	-0.91
000-674	67.52	3,117.52	4,000.00	77.94
000-674.1	0.00	0.00	1,000.00	0.00
000-674.2	0.00	0.00	20,000.00	0.00
000-680	0.00	1.00	0.00	0.00
	<u>1,036,771.15</u>	<u>1,225,986.60</u>	<u>2,611,000.00</u>	<u>46.95</u>
Total Revenue	<u>1,036,771.15</u>	<u>1,225,986.60</u>	<u>2,611,000.00</u>	<u>46.95</u>
Gross Profit	<u>1,036,771.15</u>	<u>1,225,986.60</u>	<u>2,611,000.00</u>	<u>46.95</u>
Operating Expenses				
790-702	96,146.11	186,109.20	1,300,000.00	14.32
790-716	5,563.38	12,129.09	120,000.00	10.11
790-719	0.00	1,644.61	21,000.00	7.83
790-722	7,249.74	14,023.60	97,500.00	14.38
790-723	2,385.02	4,595.66	40,000.00	11.49
790-727	84.56	484.36	6,500.00	7.45
790-727.3	191.98	191.98	1,600.00	12.00
790-727.4	0.00	1,179.23	4,500.00	26.21
790-730	126.17	126.17	500.00	25.23
790-732	774.21	800.59	5,000.00	16.01
790-734	202.32	1,401.20	12,000.00	11.68
790-740	130.94	130.94	33,000.00	0.40
790-750.1	1,062.14	1,062.14	18,000.00	5.90
790-750.2	481.43	689.82	10,000.00	6.90
790-750.3	893.05	1,817.01	13,000.00	13.98
790-750.4	341.59	341.59	5,500.00	6.21
790-752.1	0.00	0.00	3,000.00	0.00
790-752.2	0.00	0.00	2,000.00	0.00
790-752.3	0.00	0.00	5,000.00	0.00
790-760	939.47	939.47	2,000.00	46.97
790-762.1	0.00	0.00	3,000.00	0.00
790-762.3	0.00	0.00	2,000.00	0.00
790-770	84.34	1,414.84	12,000.00	11.79
790-772.1	8,724.74	21,466.74	115,000.00	18.67
790-772.3	0.00	12.75	0.00	0.00
790-772.4	0.00	5,000.00	5,000.00	100.00

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended January 31, 2023 Actual	2 Months Ended January 31, 2023 Actual	12 Months Ended November 30, 2023 Budget	Year to Date Percentage Budget
790-780	Software	0.00	1,358.40	26,000.00	5.22
790-785	Online Database	8,179.59	16,964.55	43,000.00	39.45
790-801	PS-Auditor	20,380.00	20,380.00	23,000.00	88.61
790-802	PS-Bookkeeping	645.00	1,290.00	8,000.00	16.13
790-803	PS-Attorney	0.00	0.00	3,000.00	0.00
790-804	PS-Consultants	0.00	2,545.00	45,000.00	5.66
790-805	PS--Computer Consultants	0.00	0.00	5,000.00	0.00
790-806	PS-Tax Collection	0.00	0.00	400.00	0.00
790-810	Cooperative Fees	0.00	0.00	4,000.00	0.00
790-820	Polaris	0.00	0.00	55,000.00	0.00
790-850	Internet	509.96	787.62	24,000.00	3.28
790-851	Telephone	450.02	894.57	5,800.00	15.42
790-860	Travel/Lodging	38.91	38.91	4,000.00	0.97
790-880	Marketing	0.00	6,121.49	15,500.00	39.49
790-920	Electricity	2,573.89	6,634.08	48,000.00	13.82
790-921	Gas	2,099.39	3,611.65	18,000.00	20.06
790-922	Water	1,675.46	1,675.46	8,000.00	20.94
790-930	Building Maintenance	(4,682.76)	8,674.56	30,000.00	28.92
790-932	Grounds Maintenance	315.00	16,315.00	37,000.00	44.09
790-934	Equipment Maintenance	496.82	496.82	24,000.00	2.07
790-955	Grants	1,626.81	1,626.81	0.00	0.00
790-956	Miscellaneous	0.00	96.90	3,000.00	3.23
790-956.1	Misc/Petty Cash	0.00	0.00	200.00	0.00
790-957	Continued Education	0.00	0.00	8,000.00	0.00
790-958	Dues	110.00	346.00	5,000.00	6.92
790-964	Tax Adjustment	0.00	0.00	4,500.00	0.00
790-964.4	MelCat Reimbursements	0.00	0.00	500.00	0.00
790-965	Bank Charges	339.37	701.98	4,000.00	17.55
790-969	Insurance	0.00	16,629.00	23,000.00	72.30
790-971	Capital Improvement	0.00	0.00	50,000.00	0.00
790-975	Furniture	0.00	0.00	30,000.00	0.00
790-981	Books Funded by Friends	0.00	0.00	2,000.00	0.00
790-982.1	Adult Fiction	3,792.45	3,996.45	35,000.00	11.42
790-982.15	Large Print	811.95	811.95	9,000.00	9.02
790-982.2	Teen Fiction	1,023.31	1,023.31	10,000.00	10.23
790-982.3	Youth Fiction	2,264.11	2,264.11	23,000.00	9.84
790-983.1	Adult Nonfiction	4,508.68	4,508.68	35,000.00	12.88
790-983.15	Reference	27.78	1,226.78	4,000.00	30.67
790-983.2	Teen Nonfiction	251.42	251.42	4,000.00	6.29
790-983.3	Youth Nonfiction	1,011.32	1,011.32	15,000.00	6.74
790-984.1	Audiobooks-Adult	194.95	319.91	14,000.00	2.29
790-984.2	Audiobooks-Teen	0.00	124.97	6,000.00	2.08
790-984.3	Audiobooks-Youth	94.90	134.89	6,200.00	2.18
790-985.1	DVD/Blu Rays-Adult	1,517.37	1,555.36	17,000.00	9.15
790-985.2	DVD/Blu Rays-Teen	0.00	255.66	500.00	51.13
790-985.3	DVD/Blu Rays-Youth	0.00	30.73	2,600.00	1.18
790-986.1	Music CDs-Adult	66.69	66.69	2,500.00	2.67
790-986.3	Music CDs-Youth	0.00	0.00	200.00	0.00
790-998	Special Projects	0.00	0.00	33,000.00	0.00
	Total Operating Expenses	<u>175,703.58</u>	<u>380,332.02</u>	<u>2,611,000.00</u>	<u>14.57</u>
	Operating Income (Loss)	<u>861,067.57</u>	<u>845,654.58</u>	<u>0.00</u>	<u>0.00</u>

**Saline District Library
Income Statement
Actual vs. Budget**

		1 Month Ended January 31, 2023 Actual	2 Months Ended January 31, 2023 Actual	12 Months Ended November 30, 2023 Budget	Year to Date Percentage Budget
Other Income (Expenses)					
000-665.4	Agency Account Interest	2,404.12	3,346.34	0.00	0.00
000-670	Sub-Agency Change in Market Value	92,884.95	64,190.46	0.00	0.00
000-670.4	Agency Change in Market Value	47,796.25	33,485.50	0.00	0.00
000-965.4	Agency Admin Charges	(881.75)	(1,761.73)	0.00	0.00
	Total Other Income (Expenses)	<u>142,203.57</u>	<u>99,260.57</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss) Before Taxes	<u>1,003,271.14</u>	<u>944,915.15</u>	<u>0.00</u>	<u>0.00</u>
	Net Income (Loss)	<u>\$ 1,003,271.14</u>	<u>\$ 944,915.15</u>	<u>\$ 0.00</u>	<u>0.00</u>

Saline District Library Fund 101
monthly revenue
January 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
402 · Property Taxes Control Account								
402.1 · City of Saline-Real Tax								
Deposit	01/13/2023			Ck # 68638		001 · Key Bank...	241,800.98	241,800.98
Total 402.1 · City of Saline-Real Tax							241,800.98	241,800.98
402.2 · Bridgewater Township-Real Tax								
Deposit	01/19/2023			CK # 11055		001 · Key Bank...	10,647.86	10,647.86
Total 402.2 · Bridgewater Township-Real Tax							10,647.86	10,647.86
402.3 · Freedom Township-Real Tax								
Deposit	01/13/2023			Ck # 3578		001 · Key Bank...	2,187.23	2,187.23
Deposit	01/27/2023			Ck# 3594		001 · Key Bank...	1,572.98	3,760.21
Total 402.3 · Freedom Township-Real Tax							3,760.21	3,760.21
402.4 · Lodi Township-Real Tax								
Deposit	01/13/2023			CK # 007065		001 · Key Bank...	62,231.75	62,231.75
Deposit	01/27/2023			Ck# 007077		001 · Key Bank...	172,912.64	235,144.39
Total 402.4 · Lodi Township-Real Tax							235,144.39	235,144.39
402.5 · Pittsfield Township-Real Tax								
Deposit	01/19/2023			CK # 023140		001 · Key Bank...	309,224.47	309,224.47
Total 402.5 · Pittsfield Township-Real Tax							309,224.47	309,224.47
402.6 · Saline Township-Real Tax								
Deposit	01/13/2023			CK # 2734		001 · Key Bank...	34,830.61	34,830.61
Total 402.6 · Saline Township-Real Tax							34,830.61	34,830.61
402.7 · York Township-Real Tax								
Deposit	01/13/2023			Ck # 2607		001 · Key Bank...	180,180.00	180,180.00
Deposit	01/27/2023			Ck # 2616		001 · Key Bank...	18,020.00	198,200.00
Total 402.7 · York Township-Real Tax							198,200.00	198,200.00
Total 402 · Property Taxes Control Account							1,033,608.52	1,033,608.52
628 · Printers-Revenue								
Deposit	01/03/2023			Deposit		001 · Key Bank...	4.00	4.00
Deposit	01/04/2023			Deposit		001 · Key Bank...	9.70	13.70
Deposit	01/05/2023			Deposit		001 · Key Bank...	1.85	15.55
Deposit	01/05/2023			Deposit		001 · Key Bank...	4.20	19.75
Deposit	01/06/2023			Deposit		001 · Key Bank...	6.00	25.75
Deposit	01/09/2023			Deposit		001 · Key Bank...	1.00	26.75
Deposit	01/11/2023			Deposit		001 · Key Bank...	30.15	56.90
Deposit	01/13/2023			Deposit		001 · Key Bank...	4.20	61.10
Deposit	01/17/2023			Deposit		001 · Key Bank...	5.60	66.70

Saline District Library Fund 101
monthly revenue
January 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	01/17/2023			Deposit		001 · Key Bank...	5.80	72.50
Deposit	01/17/2023			Deposit		001 · Key Bank...	5.50	78.00
Deposit	01/18/2023			Deposit		001 · Key Bank...	2.70	80.70
Deposit	01/19/2023			Deposit		001 · Key Bank...	5.65	86.35
Deposit	01/19/2023			Deposit		001 · Key Bank...	22.85	109.20
Deposit	01/20/2023			Deposit		001 · Key Bank...	6.65	115.85
Deposit	01/23/2023			Deposit		001 · Key Bank...	0.20	116.05
Deposit	01/24/2023			Deposit		001 · Key Bank...	4.00	120.05
Deposit	01/27/2023			Deposit		001 · Key Bank...	2.95	123.00
Deposit	01/27/2023			Deposit		001 · Key Bank...	5.40	128.40
Deposit	01/31/2023			Deposit		001 · Key Bank...	3.50	131.90
Total 628 · Printers-Revenue							131.90	131.90
629 · Non-Resident Fees								
Deposit	01/04/2023			Deposit		001 · Key Bank...	150.00	150.00
Deposit	01/13/2023			Deposit		001 · Key Bank...	25.00	175.00
Deposit	01/19/2023			Deposit		001 · Key Bank...	150.00	325.00
Deposit	01/25/2023			Deposit		001 · Key Bank...	150.00	475.00
Total 629 · Non-Resident Fees							475.00	475.00
658 · Fines-Overdue Materials								
Deposit	01/03/2023			Deposit		001 · Key Bank...	7.45	7.45
Deposit	01/03/2023			Deposit		001 · Key Bank...	10.95	18.40
Deposit	01/03/2023			Deposit		001 · Key Bank...	37.90	56.30
Deposit	01/04/2023			Deposit		001 · Key Bank...	4.50	60.80
Deposit	01/05/2023			Deposit		001 · Key Bank...	73.30	134.10
Deposit	01/05/2023			Deposit		001 · Key Bank...	15.20	149.30
Deposit	01/06/2023			Deposit		001 · Key Bank...	35.60	184.90
Deposit	01/09/2023			Deposit		001 · Key Bank...	63.60	248.50
Deposit	01/09/2023			Deposit		001 · Key Bank...	3.55	252.05
Deposit	01/09/2023			Deposit		001 · Key Bank...	13.80	265.85
Deposit	01/10/2023			Deposit		001 · Key Bank...	22.50	288.35
Deposit	01/11/2023			Deposit		001 · Key Bank...	60.35	348.70
Deposit	01/12/2023			Deposit		001 · Key Bank...	20.69	369.39
Deposit	01/12/2023			Deposit		001 · Key Bank...	41.80	411.19
Deposit	01/13/2023			Deposit		001 · Key Bank...	93.60	504.79
Deposit	01/13/2023			Deposit		001 · Key Bank...	2.40	507.19
Deposit	01/17/2023			Deposit		001 · Key Bank...	19.05	526.24
Deposit	01/17/2023			Deposit		001 · Key Bank...	6.65	532.89
Deposit	01/17/2023			Deposit		001 · Key Bank...	56.75	589.64
Deposit	01/18/2023			Deposit		001 · Key Bank...	43.20	632.84
Deposit	01/19/2023			Deposit		001 · Key Bank...	119.35	752.19
Deposit	01/19/2023			Deposit		001 · Key Bank...	6.90	759.09
Deposit	01/20/2023			Deposit		001 · Key Bank...	14.55	773.64
Deposit	01/23/2023			Deposit		001 · Key Bank...	0.45	774.09
Deposit	01/23/2023			Deposit		001 · Key Bank...	46.30	820.39
Deposit	01/23/2023			Deposit		001 · Key Bank...	4.00	824.39

Saline District Library Fund 101
monthly revenue
January 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Deposit	01/24/2023			Deposit		001 · Key Bank...	43.95	868.34
Deposit	01/25/2023			Deposit		001 · Key Bank...	57.55	925.89
Deposit	01/26/2023			Deposit		001 · Key Bank...	13.50	939.39
Deposit	01/27/2023			Deposit		001 · Key Bank...	59.25	998.64
Deposit	01/27/2023			Deposit		001 · Key Bank...	14.50	1,013.14
Deposit	01/30/2023			Deposit		001 · Key Bank...	8.15	1,021.29
Deposit	01/30/2023			Deposit		001 · Key Bank...	25.80	1,047.09
Deposit	01/30/2023			Deposit		001 · Key Bank...	1.35	1,048.44
Deposit	01/30/2023			Deposit		001 · Key Bank...		1,048.44
Deposit	01/31/2023			Deposit		001 · Key Bank...	63.05	1,111.49
Total 658 · Fines-Overdue Materials							1,111.49	1,111.49
658.1 · Materials Replacement Fees								
Deposit	01/03/2023			Deposit		001 · Key Bank...	37.34	37.34
Deposit	01/04/2023			Deposit		001 · Key Bank...	24.95	62.29
Deposit	01/05/2023			Deposit		001 · Key Bank...	20.84	83.13
Deposit	01/09/2023			Deposit		001 · Key Bank...	69.98	153.11
Deposit	01/10/2023			Deposit		001 · Key Bank...	50.97	204.08
Deposit	01/12/2023			Deposit		001 · Key Bank...	19.30	223.38
Deposit	01/12/2023			Deposit		001 · Key Bank...	19.94	243.32
Deposit	01/13/2023			Deposit		001 · Key Bank...	28.94	272.26
Deposit	01/13/2023			Deposit		001 · Key Bank...	12.99	285.25
Deposit	01/17/2023			Deposit		001 · Key Bank...	14.99	300.24
Deposit	01/17/2023			Deposit		001 · Key Bank...	17.38	317.62
Deposit	01/18/2023			Deposit		001 · Key Bank...	31.98	349.60
Deposit	01/19/2023			Deposit		001 · Key Bank...	13.98	363.58
Deposit	01/19/2023			Deposit		001 · Key Bank...	12.99	376.57
Deposit	01/23/2023			Deposit		001 · Key Bank...	6.95	383.52
Deposit	01/27/2023			Deposit		001 · Key Bank...	15.30	398.82
Deposit	01/27/2023			Deposit		001 · Key Bank...	12.99	411.81
Deposit	01/30/2023			Deposit		001 · Key Bank...	14.99	426.80
Deposit	01/30/2023			Deposit		001 · Key Bank...	57.99	484.79
Deposit	01/31/2023			Deposit		001 · Key Bank...	7.99	492.78
Total 658.1 · Materials Replacement Fees							492.78	492.78
665.1 · General Account Interest								
Deposit	01/04/2023			Interest adjust...		001 · Key Bank...	0.17	0.17
Deposit	01/31/2023			Deposit		001 · Key Bank...	165.50	165.67
Total 665.1 · General Account Interest							165.67	165.67
674 · Donations-Unrestricted								
Deposit	01/13/2023			Ck # 117288		001 · Key Bank...	65.02	65.02
Deposit	01/19/2023			Deposit		001 · Key Bank...	2.50	67.52
Total 674 · Donations-Unrestricted							67.52	67.52
699 · Transfer from Other Funds								

2:55 PM

02/17/23

Accrual Basis

Saline District Library Fund 101
monthly revenue
January 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Clr</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
Deposit	01/04/2023			Reverse Chec...		001 · Key Bank...	6,000.00	6,000.00
Deposit	01/05/2023			Deposit		001 · Key Bank...	150,000.00	156,000.00
Total 699 · Transfer from Other Funds							156,000.00	156,000.00
TOTAL							<u>1,192,052.88</u>	<u>1,192,052.88</u>

Saline District Library Fund 101
Bill List
January 2023

Type	Date	Num	Name	Memo	Amount
702 · Salaries					
Check	01/06/2023			Pay date endi...	33,923.25
Check	01/06/2023			MERS Pay P...	1,479.25
Check	01/06/2023			MERS Staff L...	183.74
Check	01/06/2023			MERS Staff L...	88.19
Check	01/06/2023			MERS 457 Pa...	1,580.66
Check	01/20/2023			Pay date endi...	35,486.86
Check	01/20/2023			MERS Pay P...	1,419.21
Check	01/20/2023			MERS Staff L...	183.74
Check	01/20/2023			MERS Staff L...	88.19
Check	01/20/2023			MERS 457 Pa...	1,610.34
Total 702 · Salaries					76,043.43
716 · Employee Insurances/Benefits					
Bill	01/18/2023	2/1-2/...	SBIS		1,040.33
Bill	01/18/2023	2/1-2/...	BLUE CROSS BLU...		5,901.13
Total 716 · Employee Insurances/Benefits					6,941.46
723 · Retirement					
Check	01/06/2023			MERS Pay P...	1,479.25
Check	01/20/2023			MERS Pay P...	1,419.21
Total 723 · Retirement					2,898.46
727 · Office Supplies					
Bill	01/10/2023	16461...	STAPLES BUSINES...		84.56
Total 727 · Office Supplies					84.56
727.3 · Supplies-Youth					
Bill	01/10/2023	16461...	STAPLES BUSINES...		191.98
Total 727.3 · Supplies-Youth					191.98
730 · Postage					
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...		126.17
Total 730 · Postage					126.17
732 · Cleaning Supplies					
Bill	01/10/2023	16461...	STAPLES BUSINES...		774.21
Total 732 · Cleaning Supplies					774.21
734 · Processing Supplies					
Bill	01/10/2023	16461...	STAPLES BUSINES...		202.32
Total 734 · Processing Supplies					202.32
740 · Equipment					

Saline District Library Fund 101
Bill List
January 2023

Type	Date	Num	Name	Memo	Amount
Bill	01/18/2023	1/10/2...	AMAZON		130.94
Total 740 · Equipment					130.94
750.1 · Adult Programming					
Bill	01/10/2023	5880	JAMIE NOVAK	January Orga...	200.00
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...	program supp...	483.01
Bill	01/18/2023	72196...	OTC BRANDS, INC.	program supp...	79.96
Bill	01/19/2023	1/1/20...	AMAZON CAPITAL ...		299.17
Total 750.1 · Adult Programming					1,062.14
750.2 · Teen Programming					
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...	program supp...	179.16
Bill	01/19/2023	1/1/20...	AMAZON CAPITAL ...		202.23
Bill	01/24/2023	72233...	OTC BRANDS, INC.	Program supp...	100.04
Total 750.2 · Teen Programming					481.43
750.3 · Youth Programming					
Bill	01/10/2023	#1073...	LESLIE SCIENCE &...	Cold Blooded ...	209.28
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...	program supp...	232.29
Bill	01/18/2023	72221...	OTC BRANDS, INC.	Program supp...	59.83
Bill	01/18/2023	3394	GRAPES PIANO SE...	Piano tuning	125.00
Bill	01/19/2023	1/1/20...	AMAZON CAPITAL ...		186.12
Bill	01/24/2023	72152...	OTC BRANDS, INC.	Program supp...	20.71
Bill	01/24/2023	72152...	OTC BRANDS, INC.	Program supp...	39.11
Bill	01/24/2023	72152...	OTC BRANDS, INC.	Program supp...	20.71
Total 750.3 · Youth Programming					893.05
750.4 · Programming Funded by Friends					
Bill	01/10/2023	1/13/2...	HUNGRY HOWIES	1/13/2023 Te...	142.44
Bill	01/24/2023	45733...	SCHOLASTIC INC.	Invoice # 457...	199.15
Deposit	01/27/2023			Deposit	-142.44
Total 750.4 · Programming Funded by Friends					199.15
760 · Youth Toys/Realia					
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...		551.92
Bill	01/18/2023	51926...	US TOY CO/CONS...		387.55
Total 760 · Youth Toys/Realia					939.47
770 · Periodicals					
Bill	01/18/2023	36100...	THE ANN ARBOR N...	12 weeks pai...	84.34
Total 770 · Periodicals					84.34
772.1 · Ebooks-Adult					
Bill	01/10/2023	32845...	KANOPY, INC.		358.70

Saline District Library Fund 101

Bill List

January 2023

02/09/23

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Bill	01/10/2023	50317...	MIDWEST TAPE	Hoopla	4,366.04
Bill	01/18/2023	CD01...	OVERDRIVE, INC		4,000.00
Total 772.1 · Ebooks-Adult					8,724.74
785 · Online Database					
Bill	01/10/2023	70746	THE LIBRARY NET...	Creativebug R...	880.00
Bill	01/10/2023	79820...	CENGAGE LEARNI...	Gale Legalfor...	1,689.05
Bill	01/19/2023	00016...	WORLD BOOK INC.	Reference an...	1,696.55
Bill	01/24/2023	361345	MIDWEST COLLAB...	Value Line Pu...	3,913.99
Total 785 · Online Database					8,179.59
801 · Professionl services-Auditor					
Bill	01/18/2023	2238098	PLANTE & MORAN,...	Annual Audit	20,380.00
Total 801 · Professionl services-Auditor					20,380.00
802 · Professional Services-Bookkeep					
Check	01/12/2023			January fee	645.00
Total 802 · Professional Services-Bookkeep					645.00
850 · Internet					
Bill	01/10/2023	1/13/2...	T-MOBILE	Hotspots	254.98
Bill	01/24/2023	2/13/2...	T-MOBILE	Hotspots	254.98
Total 850 · Internet					509.96
851 · Telephone					
Bill	01/10/2023	261913	TELNET WORLDWI...		450.02
Total 851 · Telephone					450.02
860 · Travel/Lodging					
Bill	01/18/2023	1/16/2...	MOORER, EVIE	Mileage for T...	30.13
Bill	01/24/2023	1/25/2...	ANNA HINKLEY	Mileage	8.78
Total 860 · Travel/Lodging					38.91
920 · Electricity					
Check	01/12/2023			DTE	2,573.89
Total 920 · Electricity					2,573.89
921 · Gas					
Check	01/12/2023			DTE	2,099.39
Total 921 · Gas					2,099.39
922 · Water					

Saline District Library Fund 101
Bill List
January 2023

Type	Date	Num	Name	Memo	Amount
Bill	01/10/2023	26146...	SALINE CITY HALL	9/1-11/30/202...	1,675.46
Total 922 · Water					1,675.46
930 · Building Maintenance					
Bill	01/10/2023	86081...	WASTE MANAGEM...	Monthly service	233.30
Bill	01/10/2023	13260	CHELSEA LUMBE...	mouse traps	7.99
Bill	01/10/2023	36305	CHEM-DRY	Carpet area cl...	125.00
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...	Humidifier parts	343.25
Bill	01/24/2023	206172	WYANDOTTE ALA...		182.70
Bill	01/24/2023	6445	ARBOR INSPECTI...	Invoice # 6445	425.00
Total 930 · Building Maintenance					1,317.24
932 · Ground Maintenance					
Bill	01/10/2023	1166	HOLIDAY LIGHTIN...		315.00
Total 932 · Ground Maintenance					315.00
934 · Equipment Maintenance					
Bill	01/10/2023	50664...	RICOH USA, INC	Invoice # 506...	461.30
Bill	01/10/2023	50662...	RICOH USA, INC	Invoice # 506...	15.88
Bill	01/10/2023	50664...	RICOH USA, INC	Invoice # 506...	19.64
Total 934 · Equipment Maintenance					496.82
955 · Grants					
Bill	01/24/2023	INVC0...	SEED SAVERS EX...	Invoice # INV...	1,626.81
Total 955 · Grants					1,626.81
958 · Dues					
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...		110.00
Total 958 · Dues					110.00
965 · Bank Charges					
Check	01/03/2023			KB Merch fee	56.07
Check	01/03/2023			KB Merch fee	35.57
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...		11.38
Check	01/10/2023			Dec. Analysis ...	236.25
Total 965 · Bank Charges					339.27
982.1 · Adult Fiction					
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		3,779.50
Bill	01/19/2023	1/1/20...	AMAZON CAPITAL ...		12.95
Total 982.1 · Adult Fiction					3,792.45
982.15 · Large Print					
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		46.17

Saline District Library Fund 101
Bill List
January 2023

Type	Date	Num	Name	Memo	Amount
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		765.78
Total 982.15 · Large Print					811.95
982.2 · Teen Fiction					
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		986.37
Bill	01/19/2023	1/1/20...	AMAZON CAPITAL ...		36.94
Total 982.2 · Teen Fiction					1,023.31
982.3 · Youth Fiction					
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		2,264.11
Total 982.3 · Youth Fiction					2,264.11
983.1 · Adult Nonfiction					
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		4,508.68
Total 983.1 · Adult Nonfiction					4,508.68
983.15 · Reference					
Bill	01/18/2023	1/10/2...	AMAZON		27.78
Total 983.15 · Reference					27.78
983.2 · Teen Nonfiction					
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		251.42
Total 983.2 · Teen Nonfiction					251.42
983.3 · Youth Nonfiction					
Bill	01/19/2023	12/1-1...	BAKER & TAYLOR		1,011.32
Total 983.3 · Youth Nonfiction					1,011.32
984.1 · Audiobooks-Adult					
Bill	01/10/2023	12/1-1...	MIDWEST TAPE		194.95
Total 984.1 · Audiobooks-Adult					194.95
984.3 · Audiobooks-Youth					
Bill	01/24/2023	94111	LIBRARY IDEAS LLC	Invoice # 94111	94.90
Total 984.3 · Audiobooks-Youth					94.90
985.1 · DVDBlu Rays-Adult					
Bill	01/10/2023	12/1-1...	MIDWEST TAPE		1,406.42
Bill	01/10/2023	12/1/2...	KEYBANK - NATIO...		110.95
Total 985.1 · DVDBlu Rays-Adult					1,517.37
986.1 · Music CDs-Adult					

2:38 PM

02/09/23

Accrual Basis

Saline District Library Fund 101

Bill List

January 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Bill	01/10/2023	12/1-1...	MIDWEST TAPE		66.69
Total 986.1 · Music CDs-Adult					66.69
TOTAL					156,100.14

SALINE DISTRICT LIBRARY
FEBRARY 21, 2023

Certificates of Deposit							
INSTITUTION	AMOUNT	ACCT #	INTEREST	APY	TERM	MATURITY	SIGNERS
Old National Bank CD 1	105,432.31	97095895	0.0170	1.70	36 months	4/4/2023	Conn, Pilarz
TOTAL	105,432.31						
Penalty charges:							
Old National Bank	based on the term of CD						



**Library Director's Report
Submitted by Karrie Waarala
February 21, 2023**

- The annual audit has been completed by Plante Moran. A big thank you to Administrative Assistant Chris Pilarz, who always works so hard to assemble the information requested by the auditors before they begin and during the week that they are on-site.
- Our annual State Aid Report for the Library of Michigan has been completed, and we can expect our first of two State Aid payments in April or May. Second payments will go out late summer.
- The increase to the Michigan minimum wage that was expected to go into effect February 19, 2023 has been postponed by the latest court decision. The Michigan Supreme Court will now hear the case, but that could take quite some time. The contested law would also require all Michigan employees to accrue paid sick leave at the rate of 1 hour per every 30 hours worked, regardless of full-time or part-time status. The Library of Michigan will keep the library community informed on this topic; at a recent Michigan Library Directors meeting, they did say that they still felt that the libraries that proactively increased their minimum wage ahead of time made a smart decision.
- With the guidance of the Finance Committee, I have issued an [RFP for accounting services](#), which so far has been sent to ten firms. We have not yet received any proposals, and since it is such a busy time for accounting firms, we may need to extend the submission window.
- I spoke with Ann Dilcher of Quinn Evans architect firm to discuss next steps in turning last year's Space Revisioning Project into a reality. She is working on a recommended timeline and will present that to the Building & Grounds Committee at their March 8 meeting.
- The lights in the library's front parking lot have gone out due to old, corroded wiring under the parking lot. Warmer temperatures were required before contractors could bore under the parking lot to install new PVC pipe and run new wire. The PVC pipe was installed on February 17, and the electricians will be out in the next week or two to install the wiring after inspections by the City of Saline.

- SDL took part in the Saline Area Senior Center SouperBowl on February 10. We competed with two entries: Three Sisters Soup, made by Jess Lash from a recipe used for one of our Teen Take-n-Make crafts, and my black bean and sausage chili recipe. Adult Services Librarian Melissa Schabel and I had fun supporting SASC at the event along with so many other community organizations.
- After a three-year hiatus, the Staff Recognition Dinner will be returning on Sunday, April 2. The Library Board and the Friends of the Library Board are all invited to join the SDL staff for this event. We will let you know as soon as a location and time are finalized.
- We have hired a new Adult Services Assistant, Trish Brown. We just completed interviewing for a Page position and will make an offer soon. Once that position is filled, SDL will be at full personnel for the first time in almost a year.
- We are offering some new programs coming up, including a [Family Bird Walk](#), a monthly [Scrabble Club](#), a twice monthly [New Adult Supported Social Club](#) for members of the adapted learning community who are over 18, and an [After Hours 80s Prom Murder Mystery](#) for adults, which will take place in the evening after the library closes on Friday, March 10.
- Planning is underway for Summer Reading. This year's Summer Reading Program will go from June 12 to August 12, and the theme is "All Together Now."
- Recent comments from patrons include:
 - "This library is such a wonderful resource for the community... the programs, the ETC Collection, and the friendly staff, and it is always clean and looks so nice and inviting."
 - Rave reviews for the [January Organizing Jumpstart with Jamie Novak](#) program: "Fantastic presentation! Keep it up!"
 - "I just wanted to send a thank you to the new youth director. We have seen countless positive changes to the youth department since you have started, and we are so thankful for you!! Most especially we love all of the new books that represent the diverse people of this planet and their unique circumstances, all the new 'guided reading level' books, and all of the new toys, events, and experiences that make the library a place to gather and enjoy."



CARL F. SCHRANDT ENDOWMENT FUND Program Guidelines & Application Information

In 1994 the Library received a bequest from the Estate of Carl F. Schrandt. Both Carl and his wife Joan Rodman Schrandt had a strong sense of community and believed that each person had an individual responsibility to make it a better place for all citizens. It is in this spirit that the Saline District Library Board of Trustees has established the ***Carl F. Schrandt Endowment Fund***.

Earnings on this fund will be used to support special projects that can originate from a variety of sources within the Saline community. The Library is looking for projects and special events that are not a part of the regular operating budget. These programs will be selected annually by the Board of Trustees from proposals submitted by interested persons or organizations.

WHO MAY APPLY

Applications can originate from individuals or groups (such as service groups, businesses, government, schools, and churches), library staff and library board members.

To qualify for funding consideration, an applicant must meet the following criteria:

Be a resident or an employee within the Saline library district and be at least 18 years old.

GUIDELINES

All programs or projects must be in accordance with the Mission Statement and stated roles of the Library (Lifelong Learning, Resource Center, Building Community, and Gathering Place).

The project will, first and foremost, promote and benefit the Library and/or its patrons, with promoting and benefiting other segments of the Saline community as a secondary goal. Preference will be given to programs/projects held on Library grounds, although other venues may be considered by the Library Services Committee and the Board.

All programs must be free and accessible to all.

HOW TO APPLY

The application must be in writing and must include the content listed below. Electronic submission is preferred.

1. Application Cover Sheet

Submit one original

2. Project Description Sheet

Submit one original

3. Applicant Description

Submit one copy of each of the following:

- a brief summary of your qualifications or resume
- if part of an organization, a list of current board members and their professional or business affiliation
- evidence of official organizational approval of your application (a copy of your board minutes or a signed letter of endorsement from board chairperson)

Applications are to be completed as instructed and mailed to:

**Carl F. Schrandt Endowment Fund
Saline District Library
Attn: Karrie Waarala, Director
555 N Maple Road
Saline, MI 48176**

karrie@salinelibrary.org

APPLICATION REVIEW PROCESS

The proposal will be reviewed by the Library Services Committee which meets as necessary. The Committee will make recommendations to the Board of Trustees, and a decision should be made within eight weeks of application. Applicants will be notified as soon as possible after a decision has been made.

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Cover Sheet**

Project Title SDL Seed Library

Jessica Lash, Assistant Director
name of applicant

555 N. Maple Rd
address

Saline, MI 48176 734.401.1262
city/state/zip phone

Is applicant a resident or employee in the Saline library district? Yes x No

Jessica Lash
contact person

authorized signature

Name of collaborating organization (if applicable)

address and phone

date organization founded

Date application submitted _____

Is the organization located in the Saline library district? Yes x No

**Saline District Library
Carl F. Schrandt Endowment Fund
Application Outline and Instruction Form**

This outline should be followed when applying for a grant. Please supply the required information for all 11 areas. Be specific and provide details where required.

1. Project Name

SDL Seed Library

2. Proposal Description

Describe what the project is and any special features of the project

This grant will fund the continuation of a seed library to provide our community with free vegetable, herb and flower seeds in order to encourage gardening and a healthy lifestyle.

3. Goals of the Project

Our Mission:

Saline District Library ignites a joy of discovery and builds community through resources, opportunities, and new ideas.

The SDL Seed Library was very successful when it launched last May. It ignited the joy of gardening, encouraged the discovery of new skills, and helped build a greener community for Saline. We had several excited visitors to the Seed Library, and have had many inquiries about when the seeds will be replenished for the 2023 growing season.

Our Values:

WELCOMING

Offering an inclusive and respectful environment where everyone feels welcome

The SDL Seed Library will continue to be open and free to all in our community, and provide equal access to quality seeds for beginning and experienced gardeners, and everyone in between.

ACCESSIBILITY

Ensuring spaces, resources, and services for all within and beyond the walls of the library

A main focus of our 2022-2026 Strategic Plan is to take library services outside of the library, and this seed library is an excellent way to get a resource out to every part of our service area.

COMMUNITY

Creating meaningful, customer-focused experiences that engage, reflect, and enhance the community

The SDL Seed Library will continue to encourage our community to discover the joy of having a home garden, build a connection to other gardeners living in Saline, and give the community an opportunity to explore new hobbies and skills.

LEARNING

Encouraging enrichment and lifelong learning through diverse resources and programs

This resource provides our community the opportunity to grow their own food, teach self-reliant gardening skills, and promote healthy living. We will continue to encourage our community to learn how to save seeds to create a sustainable collection for next year and cultivate varieties of plants that can be successfully grown in this environment.

Our experience starting a Seed Library will be shared in a presentation with Stone and Thistle Garden Club in March. Jessica Lash will present at the meeting, and will talk about the experience of starting and maintaining a Seed Library.

DISCOVERY

Sparkling imagination and a sense of wonder that enriches lives

Gardeners of all skill levels will continue to benefit from the variety of seeds we will provide, and this resource will continue to benefit the community and world at large. Gardens not only provide food for those tending them, they also provide a food source for the pollinators that are crucial to our food supply.

Applicant Benefits

Saline District Library will continue to benefit by providing another exciting collection to our community, building a connection with community members, and providing access to an environmentally important resource.

4. Audience

Who will benefit from this project?

Estimate the number of people who would benefit and / or participate in the project

Anyone interested in growing a garden, learning about the plant lifecycle, or teaching others the joy of growing their own food. This will be available to all in our service area.

5. Timeline for Implementation

We plan on replenishing our Seed Library by late February or early March to get a start on the 2023 growing season.

6. Equipment and Space Needed

Equipment: Seeds, envelopes, and labels.

Space: This collection will continue to live in a drawer in our Local History Room.

7. Budget

The budget should be itemized and detailed – round off to the nearest dollar

The percent of budget to be provided by the applicant (money and/or services)

Budget:

To maintain this project, a total of \$2000.00 will be needed for seeds, supplies, and promotional materials.

Seeds:

SDL has placed requests for seed donations from Ferry-Morse and Seed Savers Exchange, but will also purchase seeds from Seed Savers Exchange in order to get a good variety to

offer our community. In order to refill the collection, we will need \$1700 for seeds. The price for seeds and supplies has increased significantly since last year.

Seed Savers: \$1700.00

Donations: FREE (unknown amount of seeds and variety)

Supplies:

Envelopes and labels will cost \$300.

8. Number of staff and / or volunteers needed to implement project

Jessica Lash will be the primary lead for this project and is responsible for purchasing and repackaging seeds, labels, and promotional materials. She will also be responsible for promoting the SDL Seed Library at library programs, on social media, and community events. She will also present on the Seed Library at the March meeting of the Stone and Thistle Garden Club.

Community member Laura Foess-Wood will be assisting packaging and labeling seeds, as well as helping with promotion. Laura is a Friend of the Saline District Library, and has worked with Stone & Thistle Garden Club for over 20 years.

Karrie Waarala, Library Director, will promote this project to the Coalition for a Quality Community (CQC) and other community organizations.

Adult Services Staff and any other SDL staff that wishes to assist will be welcome to do so.

9. Publicity

Methods to be used to generate publicity for the project

The SDL Seed Library will be advertised on Social Media, in the eNews, local publications, and on our website. Information about the SDL Seed Library will also be sent to Saline Stone & Thistle Club, Saline CQC, and Saline Main Street.

10. Criteria to evaluate the project

List specific criteria which will be used to evaluate the project's goals

We will evaluate the success of this project by tracking the number of seed packets that have been taken by our community members.

11. Resume and / or Qualifications

A brief summary of qualifications of project participants

Jessica Lash was the Head of Adult Services at Saline District Library from June 2017-June 2022. She is currently the Assistant Director. She has a Masters of Library Information Science and a certificate in Archival Administration from Wayne State University.

Circulation FY2022-2023

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	15,233	18,641											33,874
% of Total Circ.	76.07%	78.31%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	77.28%
AV Materials													
DVD/BLU-RAY	3,562	3,703											7,265
Music CDs	244	307											551
Audio Books	459	492											951
Playaways	7	5											12
J Kits	189	236											425
Total AV	4,461	4,743	0	0	0	0	0	0	0	0	0	0	9,204
% of Total Circ.	22.28%	19.93%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	21.00%
Interlibrary Loans													
SDL Patron Filled Requests	735	944											1,679
% of Total Circ.	3.67%	3.97%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3.83%
Lends Out to Libs	767	1,010											1,777
Equipment	140	126											266
Periodicals	192	294											486
% of Total Circ.	0.96%	1.24%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	1.11%
TOTAL 2023 CIRC	20,026	23,804	0	0	0	0	0	0	0	0	0	0	43,830
Prior Year Circ.	20,258	21,787	20,641	22,998	20,707	20,210	25,265	26,549	26,530	21,492	22,092	20,886	269,415
% Difference	-1.15%	9.26%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-83.73%
Downloads													
Ebooks	3,046	3,717											6,763
AudioBooks	2,993	3,177											6,170
Music	312	311											623
Video	613	274											887
Magazines	318	280											598
Tumble books	0	3											3
Total Downloads	7,282	7,762	0	0	0	0	0	0	0	0	0	0	15,044
Prior Year	5,198	6,655	6,498	6,845	6,628	6,704	6,824	7,335	7,458	6,598	6,872	6,538	80,153
% Difference	40.09%	16.63%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-81.23%
GRAND TOTAL CIRC	27,308	31,566	0	0	0	0	0	0	0	0	0	0	58,874
Prior Year Grand Total	20,863	21,771	20,340	22,766	19,441	21,083	30,602	34,343	33,627	27,847	27,646	26,150	306,479
% Difference	30.89%	44.99%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-80.79%
Cards Issued	73	131											204
Prior Year	90	102	104	123	93	90	184	141	188	143	95	96	1,449
% Difference	-18.89%	28.43%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-85.92%
3 M Gate Count	10,113	12,615											22,728
prior year	7,163	8,359	7,981	10,222	9,634	9,634	11,166	9,857	11,440	11,540	11,754	11,582	120,332
% Difference	41.18%	50.92%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-81.11%
Average Per Day	326	406	0	0	0	0	0	0	0	0	0	0	65

*Total Gate Count Estimated due to Envisionware Gates Down 1/1/2022-1/27/2022

Programs and Services FY2022-2023

COMPUTER USAGE													
PC usage onsite	535	631											1,166
Prior Year	511	509	476	663	601	650	616	485	680	639	640	600	7,070
% difference	4.70%	23.97%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-83.51%
WiFi usage onsite	1,162	3,668											4,830
Prior Year	2,727	3,275	2,896	3,336	3,149	3,412	3,426	2,749	3,525	4,280	4,200	3,965	40,940
% difference	-57.39%	12.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-88.20%
Youth AWE computers	269	330											599
Prior Year	0	0	0	85	153	93	276	342	302	171	155	278	1,855
% difference	#DIV/0!	#DIV/0!	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-67.71%
Ref. Questions:													
Youth	417	559											976
Adult	361	488											849
Circ Desk	320	573											893
Total Reference	1,098	1,620	0	0	0	0	0	0	0	0	0	0	2,718
Prior Year	797	1,063	937	1,067	988	1,032	1,797	1,562	1,670	1,389	1,237	1,207	14,746
% difference	37.77%	52.40%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-81.57%
Brecon Rm: #Groups	6	6											12
Prior Year #Groups	0	0	0	0	0	0	0	0	0	0	0	0	0
# of individuals	110	41											151
Study Rms: #Groups	179	199											378
Prior Year #Groups	150	174	159	214	188	190	206	186	219	199	242	204	2,331
# of individuals	238	283											521
* Includes views of online programs beginning December 2021													

Website Access FY2022-2023

ONLINE SERVICES	Dec.	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	TOTAL
Website access	8,993	11,495											20,488
Prior Year	9,379	12,167	10,966	11,348	11,550	11,923	13,454	12,254	11,334	10,923	9,433	8,966	133,697
% difference	-4.12%	-5.52%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-84.68%
Catalog access	7,753	9,671											17,424
Prior Year	6,907	10,334	8,025	8,529	7,261	8,377	9,143	9,264	10,178	9,374	8,797	9,066	105,255
% difference	12.25%	-6.42%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-83.45%
Informational Databases	240	384											624
Prior Year	227	199	300	283	298	254	173	446	705	869	536	247	4,537
% difference	5.73%	92.96%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-86.25%
Local History Databases													
Saline Valley Farms	13	15											28
Prior Year	12	10	14	31	31	13	12	16	15	11	85	14	264
% difference	8%	50%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-89%
Historical Homes	80	55											135
Prior Year	16	20	11	23	32	1	0	0	39	21	73	63	299
% difference	400%	175%	-100%	-100%	-100%	-100%	#DIV/0!	#DIV/0!	-100%	-100%	-100%	-100%	-55%
Saline Newspapers													0
Prior Year	6,875	9,027	259	0	0	0	0	0	0	0	0	0	16,161
% difference	-100%	-100%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-100%
Historical Photos	112	162											274
Prior Year	135	180	166	149	148	95	146	160	139	198	147	172	1,835
% difference	-17%	-10%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-85%
MI Activity Pass	1	8											9
Prior Year	4	2	9	17	9	13	12	16	8	20	19	4	133
% difference	-75%	300%	-100%	-100%	500%	-100%	-100%	-100%	0%	-100%	-100%	-100%	-93%
New eNews subscribers	58	110											168
Total eNews subscribers	10,648	10,734											10,734
Prior Year	10,763	9,810	9,884	9,959	10,035	10,096	10,209	10,292	10,396	10,483	10,547	10,607	10,607
% difference	-1.07%	9.42%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	1.20%

* Bot emails were purged from eNews subscribers in 1/22, bringing the total down

** CMU has changed site tracking; historical newspaper statistics will no longer be available

SDL Annual Statistics Package FY2021-2022

Order for Annual Statistics Package:

- 5-year comparison of major statistics

CIRCULATION

- Circulation for fiscal year on monthly basis
- Detailed circulation statistics – 4 years

COLLECTIONS

- Detailed collection statistics – 4 years
- ELibrary statistics for OverDrive and RBDigital – 5 years (Hoopla, Freegal, and Kanopy are not considered part of individual library collections according to State Aid statistics because staff have no control over content offered)
- Collection information provided to the auditors each year

PROGRAMS and SERVICES

- Program offerings & attendance for fiscal year

PATRON STATISTICS

- Annual patron counts by residence – 6 years

**Saline District Library
5 Year Comparison**

Annual Totals	2021-22	% Growth	2020-21	% Growth	2019-20	% Growth	2018-19	% Growth	2017-18
Circulation	269,415	16.83%	230,613	44.89%	159,168	-43.37%	281,059	4.40%	269,222
Collection	133,185	0.54%	132,473	0.21%	132,199	4.86%	126,070	6.02%	118,907
Cardholders	12,877	-3.00%	13,275	-6.72%	14,232	6.23%	13,397	-9.91%	14,871
Visits	120,332	60.87%	74,803	0.33%	74,554	-62.25%	197,484	18.62%	166,485
Program Attendance	17,585	45.85%	12,057	5.04%	11,478	-34.40%	17,496	3.28%	16,940
Summer Reading	1,712	55.50%	1,101	120.64%	499	-66.91%	1,508	-5.10%	1,589
Reference Questions	14,746	22.56%	12,032	12.75%	10,671	-43.72%	18,959	-8.71%	20,768
Meeting Room Usage	3,152	227.99%	961	-49.10%	1,888	-74.22%	7,323	-8.75%	8,025
eLibrary Downloads	80,153	5.65%	75,866	-1.36%	76,910	33.09%	57,788	19.08%	48,527
Computer Usage	7,070	168.01%	2,638	-55.42%	5,917	-71.43%	20,712	7.01%	19,356
Wifi Usage	40,940	47.56%	27,745	60.16%	17,323	-57.32%	40,589	-0.17%	40,659
eNews Subscriptions	10,607	-0.68%	10,680	255.41%	3,005	3.76%	2,896	14.88%	2,521
Website Visits	133,697	-4.70%	140,290	7.24%	130,822	-17.70%	158,963	26.51%	125,648
Catalog Visits	105,255	-7.29%	113,536	15.82%	98,028	-23.24%	127,708	35.98%	93,916
* 2020/2021 stats are skewed greatly due to pandemic									

Circulation FY2021-2022

ITEM	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
Book Materials													
Total Books	15,352	16,751	16,126	17,974	16,512	15,664	20,211	21,311	21,210	16,993	17,113	16,166	211,383
% of Total Circ.	75.78%	76.89%	78.13%	78.15%	79.74%	77.51%	80.00%	80.27%	79.95%	79.07%	77.46%	77.40%	78.46%
AV Materials													
DVD/BLU-RAY	3,708	3,667	3,247	3,519	2,997	3,168	3,474	3,678	3,655	2,980	3,439	3,271	40,803
Music CDs	320	302	291	339	253	271	320	309	255	263	283	275	3,481
Audio Books	560	580	584	658	573	586	561	557	638	509	515	515	6,836
Playaways	0	1	0	1	4	11	7	11	6	5	6	8	60
J Kits	152	177	145	213	125	110	151	170	218	241	336	325	2,363
Total AV	4,740	4,727	4,267	4,730	3,952	4,146	4,513	4,725	4,772	3,998	4,579	4,394	53,543
% of Total Circ.	23.40%	21.70%	20.67%	20.57%	19.09%	20.51%	17.86%	17.80%	17.99%	18.60%	20.73%	21.04%	19.87%
Interlibrary Loans													
SDL Patron Filled Requests	690	1,105	957	745	838	846	726	732	1,039	912	789	780	10,159
% of Total Circ.	3.41%	5.07%	4.64%	3.24%	4.05%	4.19%	2.87%	2.76%	3.92%	4.24%	3.57%	3.73%	3.77%
Lends Out to Libs	672	991	823	991	848	855	920	941	1,105	889	943	770	10,748
Equipment	52	52	55	66	62	122	188	163	167	117	125	143	1,312
Periodicals	114	257	193	228	181	278	353	350	381	384	275	183	3,177
% of Total Circ.	0.56%	1.18%	0.94%	0.99%	0.87%	1.38%	1.40%	1.32%	1.44%	1.79%	1.24%	0.88%	1.18%
TOTAL 2022 CIRC	20,258	21,787	20,641	22,998	20,707	20,210	25,265	26,549	26,530	21,492	22,092	20,886	269,415
Prior Year Circ.	14,556	15,063	13,897	15,831	13,391	14,882	24,422	27,708	27,157	21,780	21,705	20,221	230,613
% Difference	39.17%	44.64%	48.53%	45.27%	54.63%	35.80%	3.45%	-4.18%	-2.31%	-1.32%	1.78%	3.29%	16.83%
Downloads													
Ebooks	2,035	2,881	2,925	3,034	2,934	2,900	2,895	3,263	3,246	2,746	2,816	2,806	34,481
AudioBooks	2,235	2,544	2,379	2,584	2,618	2,806	2,967	3,056	3,159	2,848	3,039	2,874	33,109
Music	289	400	349	417	358	318	286	342	386	295	364	253	4,057
Video	197	401	322	363	333	288	286	377	293	345	298	291	3,794
Magazines	433	418	518	435	375	343	387	288	370	351	344	308	4,570
Tumble books	9	11	5	12	10	49	3	9	4	13	11	6	142
Total Downloads	5,198	6,655	6,498	6,845	6,628	6,704	6,824	7,335	7,458	6,598	6,872	6,538	80,153
Prior Year	6,307	6,708	6,443	6,935	6,050	6,201	6,180	6,635	6,470	6,067	5,941	5,929	75,866
% Difference	-17.58%	-0.79%	0.85%	-1.30%	9.55%	8.11%	10.42%	10.55%	15.27%	8.75%	15.67%	10.27%	5.65%
GRAND TOTAL CIRC	25,456	28,442	27,139	29,843	27,335	26,914	32,089	33,884	33,988	28,090	28,964	27,424	349,568
Prior Year Grand Total	20,863	21,771	20,340	22,766	19,441	21,083	30,602	34,343	33,627	27,847	27,646	26,150	306,479
% Difference	22.02%	30.64%	33.43%	31.09%	40.60%	27.66%	4.86%	-1.34%	1.07%	0.87%	4.77%	4.87%	14.06%
Cards Issued	90	102	104	123	93	90	184	141	188	143	95	96	1,449
Prior Year	45	57	48	72	42	62	121	169	133	128	101	79	1,057
% Difference	100.00%	78.95%	116.67%	70.83%	121.43%	45.16%	52.07%	-16.57%	41.35%	11.72%	-5.94%	21.52%	37.09%
3 M Gate Count	7,163	8,359	7,981	10,222	9,634	9,634	11,166	9,857	11,440	11,540	11,754	11,582	120,332
prior year	3,804	4,157	3,902	4,411	3,985	4,290	6,970	8,038	9,134	8,804	9,178	8,130	74,803
% Difference	88.30%	101.08%	104.54%	131.74%	141.76%	124.57%	60.20%	22.63%	25.25%	31.08%	28.07%	42.46%	60.87%
Average Per Day	231	269	275	329	321	310	372	317	369	384	379	386	345

*Total Gate Count Estimated due to Envisionware Gates Down 1/1/2022-1/27/2022

**Saline District Library
Circulation Statistics 2022**

	2022								2021							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	change
BOOKS																
Fiction	39,542	16.4%	7,216	-3.3%	18,972	-1.9%	65,730	8.2%	33,980	32.1%	7,460	50.2%	19,336	37.4%	60,776	35.8%
Nonfiction	24,171	22.7%	1,132	14.8%	17,592	10.6%	42,895	17.2%	19,701	31.0%	986	27.9%	15,899	54.4%	36,586	40.1%
Graphic Novels	1,035	43.2%	6,622	40.6%	8,711	69.0%	16,368	54.6%	723	127.4%	4,711	110.7%	5,153	72.4%	10,587	91.0%
Large Print	4,679	3.6%					4,679	3.6%	4,516	76.0%					4,516	76.0%
Picture Books					43,974	14.7%	43,974	14.7%					38,343	86.0%	38,343	86.0%
JE Readers					21,906	13.7%	21,906	13.7%					19,266	81.7%	19,266	81.7%
Board Books					6,013	56.7%	6,013	56.7%					3,838	114.4%	3,838	114.4%
Kits					2,358	47.6%	2,358	47.6%					1,598	49.6%	1,598	49.6%
TOTAL BOOKS	69,427	17.8%	14,970	13.8%	119,526	15.6%	203,923	16.2%	58,920	35.0%	13,157	65.0%	103,433	68.4%	175,510	55.3%
Magazines							3,177	14.1%							2,784	31.8%
TOTAL PRINT	69,427	17.8%	14,970	13.8%	119,526	15.6%	207,100	16.2%	58,920	35.0%	13,157	65.0%	103,433	68.4%	178,294	54.8%
% of total	33.5%		7.2%		57.7%		80.7%		33.0%		7.4%		58.0%			
MEDIA																
DVDs	24,129	31.9%	484	9.3%	11,507	19.8%	36,120	27.5%	18,292	1.6%	443	39.7%	9,605	17.7%	28,340	7.0%
Blu-Rays	2,699	50.5%	62	51.2%	492	59.7%	3,253	51.9%	1,793	-14.3%	41	192.9%	308	8.8%	2,142	-10.4%
Books on CD	4,038	8.1%	186	-20.9%	1,059	6.6%	5,283	6.4%	3,735	7.9%	235	-1.7%	993	9.6%	4,963	7.8%
Playaways	57	3.6%	3	50.0%			60	5.3%	55	48.6%	2	-71.4%			57	29.5%
Music CDs	2,842	29.7%			630	24.0%	3,472	28.6%	2,191	7.7%			508	-1.7%	2,699	5.8%
TOTAL MEDIA	33,765	29.5%	735	1.9%	13,688	19.9%	48,188	26.1%	26,066	1.7%	721	25.0%	11,414	15.7%	38,201	5.9%
% of total	70.1%		1.5%		28.4%		18.8%		68.2%		1.9%		29.9%			
ETC Collection	1,120	64.7%			188	#DIV/0!	1,308	92.4%	680	26.9%			0	-100.0%	680	12.0%
TOTAL SDL MATERIAL	104,312	21.8%	15,705	13.2%	133,402	16.2%	256,596	18.2%	85,666	22.7%	13,878	62.3%	114,847	60.9%	217,175	43.0%
% of total	40.7%		6.1%		52.0%				39.4%		6.4%		52.9%			
MELCAT ILL							12,819	-4.6%							13,438	83.5%
TOTAL CIRCULATION	104,312	21.8%	15,705	13.2%	133,403	16.2%	269,415	16.8%	85,666	22.7%	13,878	62.3%	114,848	60.9%	230,613	44.9%
ELIBRARY DOWNLOADS							80,153	5.7%							75,866	-1.4%
TOTAL CIRCULATION + DOWNLOADS							349,568	14.1%							306,479	29.8%

* 2020 statistics skewed greatly by the pandemic

**Saline District Library
Circulation Statistics 2022**

	2020								2019							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	change
BOOKS																
Fiction	25,715	-36.0%	4,968	-34.7%	14,076	-39.2%	44,759	-36.9%	40,171	-3.6%	7,606	-0.2%	23,163	-2.7%	70,940	-2.9%
Nonfiction	15,039	-36.3%	771	-21.2%	10,295	-38.3%	26,105	-36.7%	23,594	1.7%	978	49.8%	16,681	-1.1%	41,253	1.3%
Graphic Novels	318	-45.8%	2,236	-48.7%	2,989	-45.8%	5,543	-47.0%	587	14.0%	4,356	27.6%	5,515	24.2%	10,458	24.9%
Large Print	2,566	-21.9%					2,566	-21.9%	3,286	3.7%					3,286	3.7%
Picture Books					20,609	-44.7%	20,609	-44.7%					37,278	5.6%	37,278	5.6%
JE Readers					10,606	-47.6%	10,606	-47.6%					20,247	-0.6%	20,247	-0.6%
Board Books					1,790	-46.3%	1,790	-46.3%					3,336	-6.4%	3,336	-6.4%
Kits					1,068	-51.8%	1,068	-51.8%					2,218	-10.3%	2,218	-10.3%
TOTAL BOOKS	43,638	-35.5%	7,975	-38.4%	61,433	-43.3%	113,046	-40.2%	67,638	-1.3%	12,940	10.7%	108,438	1.5%	189,016	1.0%
Magazines							2,113	-37.7%							3,390	-17.1%
TOTAL PRINT	43,638	-35.5%	7,975	-38.4%	61,433	-43.3%	115,159	-40.1%	67,638	-1.3%	12,940	10.7%	108,438	1.5%	192,406	0.7%
% of total	37.9%		6.9%		53.3%			35.2%		6.7%		56.4%				
MEDIA																
DVDs	18,011	-49.9%	317	-60.5%	8,160	-56.3%	26,488	-52.2%	35,937	-7.6%	803	-3.8%	18,687	-3.6%	55,427	-6.2%
Blu-Rays	2,093	-46.0%	14	-17.6%	283	-59.1%	2,390	-47.8%	3,873		17		692		4,582	#DIV/0!
Books on CD	3,460	-50.5%	239	-45.6%	906	-47.8%	4,605	-49.7%	6,984	0.8%	439	-78.1%	1,737	-13.4%	9,160	-16.3%
Playaways	37	-59.8%	7	16.7%			44	-55.1%	92	-42.9%	6	0.0%			98	-41.3%
Music CDs	2,035	-52.8%			517	-69.1%	2,552	-57.4%	4,312	-12.1%			1,672	-14.9%	5,984	-12.9%
TOTAL MEDIA	25,636	-49.9%	577	-54.4%	9,866	-56.7%	36,079	-52.1%	51,198	0.6%	1,265	-55.6%	22,788		75,251	-2.4%
% of total	71.1%		1.6%		27.3%			68.0%		1.7%		30.3%				
ETC Collection	536	-46.2%			71	-69.1%	607	-50.5%	997	57.5%			230	7.0%	1,227	44.7%
TOTAL SDL MATERIAL	69,810	-41.7%	8,552	-39.8%	71,370	-45.7%	151,845	-43.5%	119,833	-0.2%	14,205	-2.3%	131,456	0.8%	268,884	-0.1%
% of total	46.0%		5.6%		47.0%			44.6%		5.3%		48.9%				
MELCAT ILL							7,323	-39.9%							12,175	9123%
TOTAL CIRCULATION	69,810	-41.7%	8,552	-39.8%	71,370	-45.7%	159,168	-43.4%	119,833	-0.2%	14,205	-2.3%	131,456	0.8%	281,059	4.4%
ELIBRARY DOWNLOADS							76,910	33.1%							57,788	19.1%
TOTAL CIRCULATION + DOWNLOADS							236,078	-30.3%							338,847	6.6%

**Saline District Library
Collection Statistics 2022**

	2022								2021							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	change
BOOKS																
Fiction	28,191	5.7%	4,293	-2.7%	9,570	-5.3%	42,054	2.1%	26,663	2.1%	4,413	0.6%	10,110	-2.9%	41,186	0.7%
Nonfiction	24,949	2.5%			14,989	-6.9%	39,938	-1.2%	24,338	-1.8%			16,105	-3.0%	40,443	-2.3%
Graphic Novels	853	8.0%	2,369	11.4%	1,401	38.9%	4,623	17.8%	790	15.8%	2,126	9.5%	1,009	10.8%	3,925	11.0%
Large Print	2,328	-4.0%					2,328	-4.0%	2,426	4.9%					2,426	4.9%
Picture Books					14,316	1.2%	14,316	1.2%					14,142	2.5%	14,142	2.5%
JE Readers					5,653	5.1%	5,653	5.1%					5,377	1.9%	5,377	1.9%
Board Books					1,010	-4.6%	1,010	-4.6%					1,059	1.6%	1,059	1.6%
Kits					894	4.8%	894	4.8%					853	-9.4%	853	-9.4%
TOTAL BOOKS	56,321	3.9%	6,662	1.9%	47,833	-1.7%	110,816	1.3%	54,217	0.6%	6,539	3.3%	48,655	-0.7%	109,411	0.2%
Storage							130	-0.8%							131	0.8%
Magazines/Newspapers							163	-1.8%							166	-18.2%
TOTAL PRINT	56,321	3.9%	6,662	1.9%	47,833	-1.7%	111,109	1.3%	54,217	0.6%	6,539	3.3%	48,655	-0.7%	109,708	0.1%
% of total	50.7%		6.0%		43.1%			49.4%		6.0%		44.3%				
MEDIA																
DVDs	7,830	-2.1%	445	-3.5%	3,623	-0.9%	11,898	-1.8%	8,002	4.7%	461	-4.2%	3,657	1.5%	12,120	3.3%
Blu-Rays	411	7.9%	58	26.1%	95	21.8%	564	11.7%	381	-4.8%	46	15.0%	78	8.3%	505	-1.4%
Books on CD	4,521	-1.5%			851	5.8%	5,372	-0.4%	4,592	0.3%			804	-13.4%	5,396	-2.0%
Playaways	66	-2.9%	6	0.0%			72	-2.7%	68	-4.2%	6	0.0%			74	-3.9%
Music CDs	3,153	-13.8%			854	1.3%	4,007	-11.0%	3,657	1.0%			843	-19.9%	4,500	-3.7%
TOTAL MEDIA	15,981	-4.3%	509	-0.8%	5,423	0.8%	21,913	-3.0%	16,700	2.4%	513	-2.7%	5,382	-4.8%	22,595	0.4%
% of total	72.9%		2.3%		24.7%			73.9%		2.3%		23.8%				
ETC Collection	138	-4.2%			25	-3.8%	163	-4.1%	144	9.9%			26	0.0%	170	8.3%
TOTAL COLLECTION	72,440	1.9%	7,171	1.7%	53,281	-1.4%	133,185	0.5%	71,061	1.0%	7,052	2.9%	54,063	-1.1%	132,473	0.2%
% of total	54.4%		5.4%		40.0%			53.6%		5.3%		40.8%				
ELIBRARY							114,306	18.4%							96,523	29.1%
TOTAL COLLECTION + ELIBRARY							247,491	8.1%							228,996	10.7%

* 2020 statistics skewed greatly by the pandemic

**Saline District Library
Collection Statistics 2022**

	2020								2019							
	Adult	change	Teen	change	Youth	change	Total	change	Adult	change	Teen	change	Youth	change	Total	change
BOOKS																
Fiction	26,119	8.0%	4,387	2.3%	10,409	0.1%	40,915	5.3%	24,178	9.5%	4,290	10.4%	10,394	1.4%	38,862	7.3%
Nonfiction	24,793	8.2%			16,596	0.7%	41,389	5.1%	22,905	7.8%			16,478	2.8%	39,383	5.6%
Graphic Novels	682	25.8%	1,942	9.2%	911	11.1%	3,535	12.5%	542	19.4%	1,779	16.9%	820	11.9%	3,141	15.9%
Large Print	2,313	5.8%					2,313	5.8%	2,186	1.4%					2,186	1.4%
Picture Books					13,801	2.9%	13,801	2.9%					13,415	1.9%	13,415	1.9%
JE Readers					5,277	3.1%	5,277	3.1%					5,120	4.9%	5,120	4.9%
Board Books					1,042	2.2%	1,042	2.2%					1,020	6.5%	1,020	6.5%
Kits					941	0.3%	941	0.3%					938	2.7%	938	2.7%
TOTAL BOOKS	53,907	8.2%	6,329	4.3%	48,977	1.6%	109,213	4.9%	49,811	8.4%	6,069	12.2%	48,185	2.7%	104,065	5.9%
Storage							130	0.0%							130	0.0%
Magazines/Newspapers							203	-4.2%							212	-1.4%
TOTAL PRINT	53,907	8.2%	6,329	4.3%	48,977	1.6%	109,546	4.9%	49,811	8.4%	6,069	12.2%	48,185	2.7%	104,407	5.8%
% of total	49.2%		5.8%		44.7%				47.7%		5.8%		46.2%			
MEDIA																
DVDs	7,645	6.3%	481	3.2%	3,603	-1.0%	11,729	3.8%	7,189	8.6%	466	3.1%	3,640	2.5%	11,295	6.3%
Blu-Rays	400	35.6%	40	48.1%	72	38.5%	512	36.9%	295		27		52		374	#DIV/0!
Books on CD	4,578	9.7%			928	-0.4%	5,506	7.9%	4,172	9.3%			932	0.3%	5,104	7.5%
Playaways	71	0.0%	6	0.0%			77	0.0%	71	-1.4%	6	0.0%			77	-1.3%
Music CDs	3,620	2.2%			1,052	-6.4%	4,672	0.2%	3,541	1.8%			1,124	-6.5%	4,665	-0.3%
TOTAL MEDIA	16,314	6.9%	527	5.6%	5,655	-1.6%	22,496	4.6%	15,268	9.2%	499	9.0%	5,748		21,515	6.9%
% of total	72.5%		2.3%		25.1%				71.0%		2.3%		26.7%			
ETC Collection	131	7.4%			26	0.0%	157	6.1%	122	9.9%			26	13.0%	148	10.4%
TOTAL COLLECTION	70,352	7.9%	6,856	4.4%	54,658	1.3%	132,199	4.9%	65,201	8.6%	6,568	11.9%	53,959	2.5%	126,070	6.0%
% of total	53.2%		5.2%		41.3%				51.7%		5.2%		42.8%			
ELIBRARY							74,741	17.6%							63,547	19.8%
TOTAL COLLECTION + ELIBRARY							206,940	9.1%							189,617	10.3%

eLibrary Annual Collection Totals

	2022	% change	2021	% change	2020	% change	2019	% change	2018	% change
OverDrive eBooks										
1 Copy/1 Use									32,066	35.40%
Metered									6,013	28.87%
Total Shared	74,064	16.87%	63,374	20.92%	52,411	16.60%	44,948	18.04%	38,079	34.33%
Advantage (SDL only)	1,631	10.35%	1,478	12.22%	1,317	78.46%	738	27.24%	580	20.83%
TOTAL EBOOKS	75,695	16.72%	64,852	20.70%	53,728	17.60%	45,686	18.18%	38,659	34.10%
OverDrive Audio										
1 Copy/1 Use									13,055	39.24%
Metered									62	47.62%
Total Shared	33,222	26.96%	26,167	32.34%	19,772	20.03%	16,473	25.59%	13,117	39.28%
Advantage (SDL only)	1,026	37.90%	744	77.99%	418	100.96%	208	61.24%	129	72.00%
TOTAL AUDIOBOOKS	34,248	27.26%	26,911	33.29%	20,190	21.04%	16,681	25.93%	13,246	39.53%
OverDrive Videos	0	-100.00%	823	0.00%	823	-3.52%	853	0.00%	853	9.64%
OverDrive Magazines	4,363	10.82%	3,937				327	7.21%	305	2.69%
TOTAL ELIBRARY	114,306	18.42%	96,523	29.14%	74,741	17.62%	63,547	19.76%	53,063	34.69%

* New OverDrive reporting doesn't allow for differentiation between lending types

** RBDigital switched to the "full-access" model like Hoopla and Kanopy in 2020

***OverDrive acquired RBDigital in 2021 for magazines & discontinued videos in 2022

Collection Information for the Annual Audit

ADULT BOOKS	Code	11/30/22	Added	% add	Deleted	% w/d	12/1/21
Adult Fiction	1	17,611	1,281	7.63%	481	2.86%	16,791
Mystery	2	8145	584	7.68%	43	0.57%	7,602
SF/Fantasy	3	2403	165	7.37%	5	0.22%	2,239
Large Print	5	2328	298	12.28%	398	16.41%	2,426
Teen Fiction	6	4293	505	11.44%	599	13.57%	4,413
Professional	15	71	0	0.00%	4	5.26%	76
Local History	16	544	12	2.25%	0	0.00%	534
Adult NonFic 000	100	344	38	11.80%	9	2.80%	322
ANF 100	101	1002	139	14.17%	116	11.82%	981
ANF 200	102	896	65	7.80%	2	0.24%	833
ANF 300	103	4809	537	12.33%	91	2.09%	4,356
ANF 400	104	112	14	13.86%	3	2.97%	101
ANF 500	105	1006	124	12.77%	99	10.20%	971
ANF 600	106	4766	346	7.47%	68	1.47%	4,632
ANF 700	107	2720	133	4.28%	523	16.81%	3,111
ANF 800	108	1250	44	3.64%	4	0.33%	1,209
ANF 900	109	7120	351	5.08%	126	1.82%	6,912
Teen GN	317	2369	368	17.31%	115	5.41%	2,126
Adult GN	321	853	211	26.71%	160	20.25%	790
Storage	21	130	0	0.00%	0	0.00%	131
Book Clubs	19	32	0	0.00%	0	0.00%	31
TOTAL		62,804	5,215	8.61%	2,846	4.70%	60,587

REFERENCE

Reference	11	258	33	11.00%	31	10.33%	300
Youth Reference	12	95	0	0.00%	214	66.05%	324
TOTAL		353	33	5.29%	245	39.26%	624

MISC.

Magazines	18	150	0	0.00%	3	1.96%	153
Newspapers	312	9	0	0.00%	0	0.00%	9
Serials	313	4	0	0.00%	0	0.00%	4
TOTAL		163	0	0.00%	3	1.81%	166

ETC

ETC Collection	322	121	28	23.33%	30	25.00%	120
Youth ETC	323	25	0	0.00%	1	3.85%	26
All Abilities	324	17	0	0.00%	1	4.17%	24
TOTAL		163	28	16.47%	32	18.82%	170

YOUTH BOOKS	Code	11/30/22	Added	% add	Deleted	% w/d	12/1/21
Easy Books	7	13,686	569	4.21%	445	3.29%	13,509
Beginning Readers	8	5653	333	6.19%	80	1.49%	5,377
Youth Fiction	9	9235	525	5.41%	919	9.47%	9,700
Board Books	10	1010	59	5.57%	107	10.10%	1,059
Parent Teacher	13	51	13	4.73%	54	19.64%	275
Storytime	14	630	1	0.16%	5	0.79%	633
J Non-Fiction 000	200	204	11	5.16%	30	14.08%	213
JNF 100	201	230	11	4.49%	15	6.12%	245
JNF 200	202	352	11	2.84%	46	11.86%	388
JNF 300	203	2018	80	3.90%	178	8.69%	2,049
JNF 400	204	248	15	6.07%	16	6.48%	247
JNF 500	205	3098	229	7.49%	171	5.59%	3,057
JNF 600	206	1880	66	3.51%	121	6.43%	1,883
JNF 700	207	1892	95	4.36%	288	13.23%	2,177
JNF 800	208	698	11	1.43%	79	10.27%	769
JNF 900	209	4274	279	6.23%	460	10.27%	4,478
Oversize Youth Fic	315	335	1	0.24%	61	14.88%	410
Youth GN	320	1401	372	36.87%	41	4.06%	1,009
TOTAL		46,895	2,681	5.65%	3,116	6.56%	47,478

AV

Videos	300	8	0	0.00%	0	0.00%	8
DVD	301	7822	349	4.37%	501	6.27%	7,994
Youth DVD	303	3623	139	3.80%	171	4.68%	3,657
Kits	306	894	79	9.26%	38	4.45%	853
Books on CD	307	4521	281	6.12%	368	8.01%	4,592
Youth Books on CD	308	851	52	6.47%	4	0.50%	804
Music CDs	309	2980	176	5.05%	681	19.54%	3,485
Youth Music CDs	310	854	20	2.37%	8	0.95%	843
Oversize Mus CDs	314	173	1	0.58%	2	1.16%	172
Anime	316	445	15	3.25%	29	6.29%	461
Playaway	318	66	0	0.00%	2	2.94%	68
T Playaway	319	6	0	0.00%	0	0.00%	6
Blu-ray	325	411	72	18.90%	5	1.31%	381
Blu-ray Anime	326	58	12	26.09%	0	0.00%	46
Youth Blu-ray	327	95	17	21.79%	0	0.00%	78
TOTAL		22,807	1,213	5.17%	1,809	7.71%	23,448

12-1-21 Total	132,473
Addition Total	9,170
Withdrawal Total	8,051
11-30-22 Total	133,185
(variance: -407 -0.31%)	
Less Serials for compilation:	133,181

Programs and Services FY2021-2022

	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTALS
YOUTH													
Youth Storytimes	5	8	32	28	29	0	7	9	4	24	20	24	190
# attending	46	110	344	354	367	0	122	203	113	433	379	477	2,948
Staff Programs	2	3	7	7	7	6	13	16	10	9	12	11	103
# attending	260	216	305	328	380	73	320	466	256	396	513	402	3,915
Guest Performers	0	0	0	0	0	0	4	0	1	3	0	0	8
# attending	0	0	0	0	0	0	153	0	36	94	0	0	283
Visits & Tours	0	0	0	0	1	2	3	0	0	3	5	3	17
# attending	0	0	0	0	10	107	343	0	0	37	53	21	571
Off Site Presentations	6	0	0	0	0	4	13	5	10	3	4	1	46
# attending	150	0	0	0	0	407	1056	290	593	206	300	42	3,044
Total events/month	13	11	39	35	37	12	40	30	25	42	41	39	364
Prior Year	9	16	17	20	19	16	23	24	16	22	27	39	248
% difference	44.44%	-31.25%	129.41%	75.00%	94.74%	-25.00%	73.91%	25.00%	56.25%	90.91%	51.85%	0.00%	46.77%
Total attendance	456	326	649	682	757	587	1,994	959	998	1,166	1,245	942	10,761
Prior Year	635	439	478	935	609	400	504	743	472	408	686	640	6,949
% difference	-28.19%	-25.74%	35.77%	-27.06%	24.30%	46.75%	295.63%	29.07%	111.44%	185.78%	81.49%	47.19%	54.86%
1KBBK				37	25	18	21	8	7	7	6	6	135
New Baby Packets	1	4	8	10	6	7	8	5	3	11	6	8	77
ADULT/TEEN													
Teen Programs	3	6	6	5	5	7	6	10	6	12	12	10	88
# attending	84	175	154	121	127	144	122	199	114	223	288	309	2,060
Teen Book Discussion	0	0	0	0	0	0	0	0	0	0	0	0	0
# attending	0	0	0	0	0	0	0	0	0	0	0	0	0
Visits & Tours	0	0	0	0	0	0	0	0	0	2	1	0	3
# attending	0	0	0	0	0	0	0	0	0	63	27	0	90
Off Site Presentations	0	0	0	0	0	0	0	0	0	0	1	0	1
# attending	0	0	0	0	0	0	0	0	0	0	9	0	9
Adult Programs	9	8	12	16	13	9	7	15	15	26	27	17	174
# attending	175	143	284	332	284	166	110	242	160	323	381	281	2,881
Adult Book Discussion	3	3	3	2	3	3	2	3	3	4	3	2	34
# attending	8	12	11	11	11	13	5	7	7	14	6	4	109
Family Programs	0	0	0	0	0	0	0	1	1	0	0	0	2
# attending	0	0	0	0	0	0	0	72	300	0	0	0	372
Internet Classes	0	0	0	0	0	0	0	0	0	0	0	0	0
# attending	0	0	0	0	0	0	0	0	0	0	0	0	0
Outreach/Bk Deliveries	4	4	4	4	4	4	4	4	6	4	3	2	47
# of items	114	114	114	113	114	112	112	112	150	112	96	40	1,303
Total events/month	15	17	21	23	0	19	15	29	25	44	44	29	281
Prior Year	33	21	22	19	19	14	21	18	14	18	29	15	243
% difference	-54.55%	-19.05%	-4.55%	21.05%	-100.00%	35.71%	-28.57%	61.11%	78.57%	144.44%	51.72%	93.33%	15.64%
Total attendance	381	444	563	577	536	435	349	632	731	735	807	634	6,824
Prior Year	670	600	477	405	362	400	450	358	239	301	562	284	5,108
% difference	-43.13%	-26.00%	18.03%	42.47%	48.07%	8.75%	-22.44%	76.54%	205.86%	144.19%	43.59%	123.24%	33.59%

Programs and Services FY2021-2022

COMPUTER USAGE													
PC usage onsite	511	509	476	663	601	650	616	485	680	639	640	600	7,070
Prior Year	0	0	0	0	0	0	125	372	484	514	576	567	2,638
% difference	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	392.80%	30.38%	40.50%	24.32%	11.11%	5.82%	168.01%
WiFi usage onsite	2,727	3,275	2,896	3,336	3,149	3,412	3,426	2,749	3,525	4,280	4,200	3,965	40,940
Prior Year	1,061	1,006	926	1,203	1,007	1,035	3,017	3,477	4,090	5,009	3,047	2,867	27,745
% difference	157.02%	225.55%	212.74%	177.31%	212.71%	229.66%	13.56%	-20.94%	-13.81%	-14.55%	37.84%	38.30%	47.56%
Youth AWE computers	0	0	0	85	153	93	276	342	302	171	155	278	1,855
Prior Year	0	0	0	0	0	0	0	0	0	0	0	0	0
% difference	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Ref. Questions:													
Youth	121	298	257	344	291	332	1,075	758	757	553	499	519	5,804
Adult	362	359	322	367	371	330	362	480	525	408	393	368	4,647
Circ Desk	314	406	358	356	326	370	360	324	388	428	345	320	4,295
Total Reference	797	1,063	937	1,067	988	1,032	1,797	1,562	1,670	1,389	1,237	1,207	14,746
Prior Year	677	771	769	851	575	730	1,637	1,593	1,668	1,082	1,063	616	12,032
% difference	17.73%	37.87%	21.85%	25.38%	71.83%	41.37%	9.77%	-1.95%	0.12%	28.37%	16.37%	95.94%	22.56%
Brecon Rm: #Groups	0	0	0	0	0	0	0	0	0	0	0	0	0
Prior Year #Groups	0	0	0	0	0	0	0	0	0	0	0	0	0
# of individuals	0	0	0	0	0	0	0	0	0	0	0	0	0
Study Rms: #Groups	150	174	159	214	188	190	206	186	219	199	242	204	2,331
Prior Year #Groups	0	0	0	0	0	0	37	80	112	172	204	158	763
# of individuals	218	262	217	300	268	260	285	248	266	262	306	260	3,152
* Includes views of online programs beginning December 2021													

**Saline District Library
Cardholder Statistics 2022**

Patron Database by Residence

	2022	%	2021	%	2020	%	2019	%	2018	%	2017
City of Saline	4907	38.11%	4988	37.57%	5413	38.03%	5115	38.18%	5629	37.85%	5714
Non-Resident	181	1.41%	185	1.39%	185	1.30%	158	1.18%	156	1.05%	146
Bridgewater	97	0.75%	116	0.87%	127	0.89%	120	0.90%	142	0.95%	141
Freedom	19	0.15%	24	0.18%	21	0.15%	21	0.16%	20	0.13%	24
Lodi	1770	13.75%	1859	14.00%	1977	13.89%	1861	13.89%	2096	14.09%	2162
Pittsfield	3121	24.24%	3200	24.11%	3360	23.61%	3161	23.59%	3484	23.43%	3502
Saline Township	773	6.00%	817	6.15%	910	6.39%	851	6.35%	963	6.48%	990
York	2007	15.59%	2083	15.69%	2231	15.68%	2097	15.65%	2364	15.90%	2430
Michicard		0.00%		0.00%		0.00%		0.00%		0.00%	
Other**	2	0.02%	3	0.02%	8	0.06%	13	0.10%	17	0.11%	67
Total Cards	12,877	100.00%	13,275	100.00%	14,232	100.00%	13,397	100.00%	14,871	100.00%	15,176
Gender											
Men									5551	37.33%	5717
Women									9194	61.83%	9386
Not classified	*		*		*		*		126	0.85%	73
Total Cards	12,877	100.00%	13,275	100.00%	14,232	100.00%	13,397	100.00%	14,871	100.00%	15,176

***Note: Each January, expired cards are deleted two years back.

** "Other" category includes Educator, Business and Null cards. Null means a place of residence was not given.

* Mgmt Team determined no longer a need to collect & report gender.